

CITY OF HUNTINGTON PARK
CLASS SPECIFICATION

JOURNEYMAN ELECTRICIAN

Civil Service Status:	Open Competitive	Bargaining Unit:	General Employees' Association
Probationary Period:	One Year	Approved by City Council:	1-20-09
Classification Series:	Field Services	Resolution No.:	2009-6
FLSA Status:	Non-Exempt		

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

DEFINITION

Under limited supervision of the Electrical Supervisor, this position performs journey level electrical work in installing, servicing, repairing and maintaining electrical equipment and systems; and performs other related work as required.

EXAMPLE OF DUTIES

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

- Installs and maintains street lighting standards, conduits, circuits, traffic signals, motors and related electrical equipment and facilities;
- Makes additions, extensions and alterations in the electrical installations for power and lighting;
- Repairs all electrical equipment and facilities and maintains them in operating condition;
- Installs and maintains overhead street name, signs;
- Services, troubleshoots and maintains street lighting, traffic signal systems, water pumping stations, City owned buildings and park electrical equipment;
- Installs overhead banners and marquee messages as needed;
- May be assigned to perform night time streetlight inspections;
- Repairs illuminated pedestrian crosswalks;
- Must observe City safety policies;
- Assumes responsibility for ensuring the duties of position are performed in a safe efficient manner;
- Performs other related duties as assigned or as situation requires;

MINIMUM QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

- The various types of electrical instruments, equipment and appliances and the standard practices, materials and processes of the electrical trade
- The installation, operation and maintenance of electrical equipment, apparatus and instruments

Skills:

- Possess skills to word process general correspondence, spread sheets and reports using a personal computer and software application;
- In the use of the various types of electrical tools and test equipment;

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Ability to:

- Make repairs to electrical machinery and equipment;
- Interpret wiring diagrams;
- Respond to after hours emergency calls as needed;
- Keep accurate work records;
- Develop necessary skills from on-the-job training and meet the standards of performance or higher for the classification by the end of the probationary period;
- Establish and maintain smooth and effective working relationships; and resolve interpersonal conflicts;
- Communicate effectively orally and in writing;
- Deal calmly with rude or angry people;
- Work overtime as requested;
- Work from aerial equipment or climb to work at considerable heights;
- Work in inclement weather and on uneven surfaces;
- Understand and carry out oral and written directions;

Education and Experience Guidelines – *Any combination of equivalent education, training and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

Education/Training:

- Graduation from high school or attainment of GED (General Education Degree) or CHSPE (California High School Proficiency Examination)
- Posses IMSA Level II Traffic Signal Technician Certificate;

Experience:

Four (4) years of experience as a qualified journey level Electrician or completion of a four (4) year electrical apprenticeship program.

License or Certificate:

- A valid California Class C Driver's License and a satisfactory driving record;
- Possession of, or ability to obtain within six (6) months of appointment to position, a valid California Class B Driver's License required as a condition of continued employment.

Physical Requirements:

Must meet approved physical and pre-placement medical standards for the position.