



City of
HUNTINGTON PARK california
COMMUNITY DEVELOPMENT DEPARTMENT

6550 MILES AVENUE
HUNTINGTON PARK, CA 90255
TEL: (323) 584-6210 FAX: (323) 584-6244

SIDEWALK VENDING PERMIT INFORMATION

A sidewalk vendor must obtain a Sidewalk Vending Permit and City of Huntington Park Business License prior to operating within the City. A Huntington Park Business License must remain prominently displayed on a vendor's cart during operations. Failure to obtain a valid permit and business license may result in citation and/or removal from City-owned premises.

APPLICATION CHECKLIST

The following checklist has been provided to assist a potential sidewalk vendor in applying for a Sidewalk Vending Permit. Please ensure all documents and supplemental information have been completed or obtained prior to submitting your application to the City of Huntington Park Community Development Department and Business License Division for review. Incomplete applications will not be accepted.

Application Documents

- Completed Sidewalk Vending Permit Application
- City of Huntington Park Business License Application
- County of Los Angeles Health Permit (If vending food)
- County of Los Angeles Health Department Cart Approval (If vending food)
- Business Tax Registration Certificate (Finance Dept.)
- California Department of Tax & Fee Administration (Sellers Permit)

Supplemental Information

- Copy of Photo ID for business owner and all employees
- Live Scan fingerprinting of business owner and each vendor employee identified in permit application
- Vending operations information: days and hours of operation
- Map/site plan/path of travel route
- Cart dimensions
- Photo of each sidewalk vending cart/conveyance
- Trash receptacle information: dimensions and trash receptacle color
- Display sign(s) information: sign dimensions, location placement, wording, color scheme and material
- Photo of display sign(s)
- Description of vending merchandise
- Proof of general liability insurance for public liability and bodily insurance (minimum \$2,000,000 coverage per occurrence)

FREQUENTLY ASKED QUESTIONS

Please see the following answers to frequently asked questions regarding sidewalk vending within the City of Huntington Park. All sidewalk vending activities are regulated by Title 4 Chapter 7 Article 20 of the Huntington Park Municipal Code. For additional information, please contact the Community Development Department at (323) 584-6210 or email Planning@h pca.gov.

Does a sidewalk vendor need a permit or license to operate in the City of Huntington Park?

- Yes, a sidewalk vendor must obtain a Sidewalk Vending Permit and a City of Huntington Park Business License, prior to operating. If a vendor is selling food, a Los Angeles County Health Permit is required. Approved permits and licenses need to be displayed at all times.

What are the fees associated?

- The Community Development Department will charge a \$55 fee to review the application and submittal documents. The Finance Department will charge a separate fee for the issuance and annual renewal of the Business License.

When does a sidewalk vending permit expire?

- The Sidewalk Vending Permit and the Business License are valid for a one (1) year period and must be renewed annually.

Where may a sidewalk vendor operate?

- Sidewalk vendors may operate on sidewalks, paths, parks, and rights-of-way. Sidewalk vending is prohibited on Bissell Street between Florence Avenue and Saturn Avenue and Florence Avenue between Salt Lake Ave. and Newell St. In addition, sidewalk vendors may not operate within 300 feet of a school property or church, 1,000 feet from a farmer's markets, and special events authorized by a City Temporary Use Permit.
- Stationary sidewalk vendors are prohibited from operating within residentially zoned areas. Roaming sidewalk vendors who will be operating in residentially zoned areas may only operate between 9:00 a.m. to 6:00 p.m. no later than 8:00 p.m. during daylight savings periods.

Are sidewalk vendors permitted within City parks?

Sidewalk vendors may operate within a City park, but are required to abide by the following regulations:

- A sidewalk vendor cannot interfere with persons or spectators engaging in a sporting activity.
- A sidewalk vendor cannot operate within a city park of a distance of 1,000 feet during the hours of operation of a concessionaire.

How big can a sidewalk vending cart be?

- Sidewalk vending carts may be no larger than 48 inches in width and 96 inches in height.
- Sidewalk vending carts must comply with LA County Health Department requirements.

What can a sidewalk vendor sell?

- Sidewalk vendors may only vend goods or food that have been approved by the City. Alcohol, marijuana, electronic cigarettes, smoke/vape products, and/or adult-oriented materials are not permitted to be sold.

Can a sidewalk vendor transfer his/her permit?

- A Sidewalk Vending Permit cannot be transferred to another applicant or business owner.

Can a Sidewalk Vending Permit application be denied?

A Sidewalk Vending Permit application may be denied for the following reasons:

- The permit application was incomplete.
- The applicant was under eighteen (18) years of age.
- The applicant was seeking to operate unlawfully pursuant to the Huntington Park Municipal Code, State law, Federal law, or any other applicable local code.
- The applicant's equipment or vending locations do not comply with the requirements of HPMC 4-7.2003.
- All necessary fees have not yet been paid.

How do I apply for a permit?

- The Sidewalk Vending Permit and Business License application is available at City Hall and the City's website.



CITY OF HUNTINGTON PARK

Community Development Dept. • Planning Division
6550 Miles Avenue, Huntington Park, CA 90255
Tel. (323) 584-6210 • planning@hpcgov

SIDEWALK VENDING PERMIT APPLICATION

FOR OFFICE USE ONLY

Date Filed: _____ File No.: _____ Fee/Receipt No.: _____ Initials: _____

Pursuant to Title 4 Chapter 7 Article 20 of the Huntington Park Municipal Code, all persons wishing to sell or vend food or merchandise from a non-motorized cart/conveyance on a public sidewalk, path, or right-of-way, shall be required to obtain a Sidewalk Vending Permit and a business license from the City of Huntington Park. If the vendor will be vending food, a County of Los Angeles Health Permit is required.

A completed Sidewalk Vending Permit Application shall be submitted concurrently with a City of Huntington Park Business License Application.

BUSINESS OWNER'S INFORMATION

Business Name: _____

Business Owner: _____

Additional Contact Name: _____

Driver License/Identification No.: _____

Mailing Address: _____

Phone 1: _____ Phone 2: _____ Email: _____

Primary Contact Phone: _____

Primary Contact Email: _____

VENDOR EMPLOYEES (ATTACH ADDITIONAL SHEETS IF NECESSARY)

Employee Name: _____ Employee Name: _____

Address: _____ Address: _____

City, State, Zip: _____ City, State, Zip: _____

Phone: _____ Phone: _____

Employee Name: _____ Employee Name: _____

Address: _____ Address: _____

City, State, Zip: _____ City, State, Zip: _____

Phone: _____ Phone: _____

A copy of a photo ID for the business owner and his/her employees is required and has been attached.

YES NO Please note, the applicant and all employees must be 18 years or older.

VENDING TYPE

Please indicate proposed vending type:

- Stationary Vendor: A sidewalk vendor who vends from a fixed location (HPMC 4-7.2001).
- Roaming Vendor: A sidewalk vendor who moves from place to place and stops only to complete a transaction (HPMC 4-7.2001).

VENDING OPERATIONS:

Number of Carts: _____

Days of Operation: _____

Hours of Operation: _____

VENDING ROUTE (STATIONARY VENDOR AND ROAMING VENDOR):

Map/Route/ Path of Travel for Sidewalk Vending Activities: _____

A path of travel/ route map for sidewalk vending activities is required and has been attached?

Yes No

CART/ CONVEYANCE DESIGN:

Dimensions of cart: _____ X _____ X _____

A photo of each sidewalk vending cart/ conveyance is required and has been attached? Yes No

Each cart/ conveyance has been reviewed and approved by LA County Health Department and approval is attached? Yes No

TRASH RECEPTACLES:

Number of Trash Receptacles: _____

Trash Receptacle Dimensions: _____ X _____ X _____

Color of Trash Receptacles: _____

DISPLAY SIGNS:

Number of Signs per Cart: _____

Sign Dimensions: _____

Sign Placement Location: _____

Wording on signs(s): _____

Color Scheme of Sign(s): _____

Sign Material: _____

A photo of each display sign is required and has been attached? Yes No

VENDING ITEMS/ GOODS:

Please provide a detailed description of all items and/ or food to be sold on the cart/ conveyance:

Goods/ merchandise:

Food:

Will food be prepared on-site? Yes No

A copy of a Los Angeles County Health Department Permit is required and has been attached?

Yes No

Will food require a heating element within/ on sidewalk vending cart? Yes No

If yes, describe heating element: _____

GENERAL LIABILITY INSURANCE:

Proof of comprehensive general liability insurance for public liability and bodily insurance with minimum policy coverage of two million dollars (\$2,000,000) per occurrence with an endorsement naming the City as an additional insured.

Attached? Yes No

SIDEWALK VENDING PERMIT AGREEMENT:

The attached Sidewalk Vending Permit Agreement has been read and signed by the applicant.

Yes No

ACKNOWLEDGMENT:

CERTIFICATE AND AFFIDAVIT OF APPLICANT: I/We certify that all statements made on this application are true and complete to the best of my knowledge. I/We understand that any false statements may result in denial of the requested permit or revocation of any issued permit.

Signature of Applicant

Date

READ AND ACKNOWLEDGE THE FOLLOWING BEST PRACTICES AND GENERAL TERMS:

_____ (Initial)	(1) Liability Insurance. No sidewalk vendor shall engage in, conduct, or execute any sidewalk vending activity unless there is proof of general liability insurance, in full force and effect at all times, for public liability and bodily injury insurance providing minimum coverage of 2,000,000 dollars per occurrence.
_____ (Initial)	(2) Grounds for Denial. A sidewalk vending permit application may be denied based upon one or more of the following: <ol style="list-style-type: none"> a. The permit application is incomplete or inaccurate; b. The applicant is under eighteen years of age; c. The applicant seeks authorization for sidewalk vending that is unlawful pursuant to this code, or that is unlawful pursuant to any other local, state, or federal law; d. The sidewalk vending equipment or location does not comply with the requirements of this chapter; e. The applicant fails to pay the required sidewalk vending permit fees or any other applicable fees;
_____ (Initial)	(3) Inspection. Representatives of the police department, health department, fire department, code enforcement, department of community development, or other city departments or agencies charged with enforcing laws related to sidewalk vending activities shall be permitted, at any time a sidewalk vendor is operating in the city, to inspect a sidewalk vending conveyance for compliance with local or state law or regulation.
_____ (Initial)	(4) Sidewalk vendors shall remain or stand within five feet of the sidewalk vending conveyance when conducting sidewalk vending activities.
_____ (Initial)	(5) Sidewalk vending conveyances or vendor trash receptacles shall not be stored, parked, chained, fastened, or left overnight on a public right-of-way, sidewalk, or park.
_____ (Initial)	(6) Items related to the operation of a sidewalk vending conveyance shall not be placed anywhere other than in or under the conveyance.
_____ (Initial)	(7) Setting up, maintaining, or permitting the use of additional tables, crates, cartons, racks or any other device to increase the sale or display capacity of the sidewalk vending conveyance, where such terms have not been approved through a sidewalk vending permit, shall be prohibited.
_____ (Initial)	(8) The solicitation or vending with persons in motor vehicles shall be prohibited.
_____ (Initial)	(9) Devices producing a loud noise, or the use or operation of a loudspeaker, public address system, radio, sound amplifier, or similar device shall be prohibited.
_____ (Initial)	(10) The sale of alcohol, marijuana, adult-oriented material, tobacco products, electronic cigarettes or products that contain nicotine, or any product used to smoke/vape nicotine or marijuana, shall be prohibited.
_____ (Initial)	(11) Use of an electrical outlet or power source that is owned by the city, or any other entity, other than the sidewalk vendor's own source shall be prohibited.
_____ (Initial)	(12) Sidewalk vendors shall be prohibited from continuing to offer food or merchandise for sale, following or accompanying any person who has been offered food or merchandise after the person has asked the sidewalk vendor to leave or after the person has declined the offer to purchase food or merchandise.
_____ (Initial)	(13) Sidewalk vendors shall, at all times, comply with the American with Disabilities Act of 1990 and amendments thereto, pertaining to pedestrian access.
_____ (Initial)	(14) A sidewalk vendor shall operate in a manner that maintains a minimum of three feet clear space for pedestrian path of travel at all times.
_____ (Initial)	(15) Notwithstanding any specific prohibitions to this section, sidewalk vendors shall be prohibited to install, use, or maintain a conveyance where placement endangers the safety of persons or property.

SIDEWALK VENDING IS GENERALLY PROHIBITED UNDER THE FOLLOWING CONDITIONS:

____ (Initial)	(1) On any street that does not have a public sidewalk.
____ (Initial)	(2) Within a parking lot of a city park or public facility.
____ (Initial)	(3) Within twenty-five feet of unmarked or marked crosswalks.
____ (Initial)	(4) Within one hundred feet from any intersection of two or more public streets.
____ (Initial)	(5) Within fifty feet of a fire hydrant.
____ (Initial)	(6) Within fifty feet of city trash receptacles, bike racks, benches, bus stops or shelters, or restrooms.
____ (Initial)	(7) Within fifty feet of an automated teller machine (ATM).
____ (Initial)	(8) Within fifty feet of an entrance or exit to a building, structure, or facility.
____ (Initial)	(9) Within fifty feet of the outer edge of a driveway or vehicular entrance
____ (Initial)	(10) Within 300 feet from any public or private school or daycare center, during school hours, one hour before and one hour after school hours.
____ (Initial)	(11) Within 1000 feet of a certified farmers' market during the operating hours of that certified farmers' market.
____ (Initial)	(12) Within 1000 feet of a special event authorized under a temporary use permit.
____ (Initial)	(13) A sidewalk vendor shall not interfere in any way with anyone engaged in a sporting activity or approach spectators who are watching a sporting activity to sell food or merchandise.

HPMC 4-7.2002 "GENERAL PROHIBITIONS"

SIDEWALK VENDING SHALL BE PROHIBITED UNDER THE FOLLOWING CONDITIONS:

____ (Initial)	(a) No person shall offer for the sale any food product which is not packaged at a pre-approved facility, as designated by the county health department.
____ (Initial)	(b) No owner or sidewalk vendor shall cause or allow more than two (2) sidewalk vendors to assemble, gather, collect, or otherwise join for any purpose on any sidewalk or other pedestrian path within twenty (20) feet from each other per City block.
____ (Initial)	(c) No person shall engage in vending within 300 feet of any school property or church.
____ (Initial)	(d) Sidewalk vendors shall not be located for purposes of offering products for sale in any location:
____ (Initial)	(1) Which creates an unreasonable obstruction to the normal flow of vehicular or pedestrian access;
____ (Initial)	(2) Within ten (10) feet of any intersection, driveway, or building entrance;
____ (Initial)	(3) In any space designed for vehicular travel, parking, stopping, or loading; or
____ (Initial)	(4) Which blocks manholes, utility access, and vents.
____ (Initial)	(j) No person shall engage in the act of sidewalk vending with a motorized conveyance.
____ (Initial)	(k) No person shall engage in the act of sidewalk vending while using a portable generator.
____ (Initial)	(l) No person shall engage in the act of sidewalk vending with a nonmotorized conveyance with dimensions larger than forty-eight (48") inches in width, and ninety-six (96") inches in height.
____ (Initial)	(m) No person shall engage in the act of sidewalk vending other than on the sidewalk portion of the right-of-way where a sidewalk exists.

HPMC 4-7.2002 "SIDEWALK VENDING IN RESIDENTIALLY ZONED AREAS"

IN ADDITION TO THE REQUIREMENTS SET FORTH HEREIN, SIDEWALK VENDING IN RESIDENTIALLY ZONED AREAS SHALL BE SUBJECT TO THE FOLLOWING:

____ (Initial)	(e) No person shall vend before 9:00 a.m., or later than 6:00 p.m. during periods of standard time, or later than 8:00 p.m. during periods of daylight savings time in areas zoned exclusively for residential. (i.e., low density residential ("RL"), medium density residential ("RM"), and high density residential ("RH")).
____ (Initial)	(f) No person shall vend as a <u>stationary</u> sidewalk vendor in City areas zoned exclusively for residential (i.e., low density residential ("RL"), medium density residential ("RM"), and high density residential ("RH")).

HPMC 4-7.2002 "SIDEWALK VENDING IN CITY PARKS"

IN ADDITION TO THE REQUIREMENTS SET FORTH HEREIN, SIDEWALK VENDING WITHIN A CITY PARK SHALL BE SUBJECT TO THE FOLLOWING:

____ (Initial)	(g) No person shall vend as a stationary sidewalk vendor in public parks in which the City has entered into an exclusive agreement for concessions that permits the sale of food or merchandise by the concessionaire(s). Notwithstanding, vending machines installed and operated pursuant to an executed contract between the City and a contractor shall be authorized in public parks and on public property. The City Council in its discretion may enter into agreement(s) or franchise(s) for the exclusive selling or offering for sale of food or merchandise within any public park and on public property.
____ (Initial)	(h) No person shall engage in the act of sidewalk vending within the immediate vicinity (i.e., 1,000 feet) of a permitted certified farmers' market or permitted swap meet during the limited operating hours of that certified farmers' market or swap meet.
____ (Initial)	(i) No person shall engage in the act of sidewalk vending within the immediate vicinity (i.e., 1,000 feet) of an area designated for a special event permit pursuant to Chapter 13, Title 5 of this Code provided that any notice, business interruption mitigation, or other rights provided to affected business or property owner are also provided to sidewalk vendors specifically permitted to operate in the area, if applicable.
____ (Initial)	(n) No person shall vend under shaded structures, awnings, gazebos, and bandshell in City parks, except as authorized by a franchise.
____ (Initial)	(o) No person shall take a nonmotorized conveyance off non-concrete surfaces in City parks.

HPMC 4-7.2003 "SIDEWALK VENDING STANDARDS"

THE FOLLOWING GENERAL OPERATION REQUIREMENTS SHALL APPLY TO ANY SIDEWALK VENDING OPERATION OR SIDEWALK VENDOR:

____ (Initial)	(a) All food displayed, sold, or offered for sale by sidewalk vendors must be in a manner approved for sale in accordance with California Health and Safety Code, Division 104 (Environmental Health), Part 7 (California Retail Food Code).
____ (Initial)	(b) Each sidewalk vendor shall display in plain view, the sidewalk vendor permit, and any permit required by State and County laws (i.e., County Health Department sticker issued in accordance with California Health and Safety Code, Division 104 (Environmental Health), Part 7 (California Retail Food Code)).
____ (Initial)	(c) The only signs used in conjunction with street vending shall be signs affixed to or painted on the nonmotorized conveyance or its canopy, or on one's person.
____ (Initial)	(d) A trash receptacle shall be provided in or on the nonmotorized conveyance. The trash receptacle must be large enough to accommodate customer trash without resort to existing trash receptacles located on any block for use by the general public. A sidewalk vendor may not dispose of customer trash in existing trash receptacles on city sidewalks.
____ (Initial)	(e) No noise making devices shall be used in conjunction with sidewalk vending except one bell with maximum diameter of two (2") inches.

____ (Initial)	(f) Sidewalk vendors must remain in compliance with all State, County and local laws.
____ (Initial)	(g) No nonmotorized conveyance may be left on the sidewalk, on public property, or in the public right-of-way unattended outside of the sidewalk vendor's operating hours. Nonmotorized conveyances may not be chained or fastened to any pole, sign, tree or other object in the public right-of-way or left unattended. Unattended nonmotorized conveyances will be impounded for safekeeping. A fine shall not be imposed for said impoundment. A nonmotorized conveyance shall be retrieved by contacting the Public Works Division.
____ (Initial)	(h) Notwithstanding any specific prohibitions in this subsection, no sidewalk vendor shall place a nonmotorized conveyance where placement endangers the safety of persons or property.

HPMC 4-7.2004 "BUSINESS LICENSE AND SIDEWALK VENDOR PERMIT REQUIREMENTS"

PRIOR TO COMMENCING ANY SIDEWALK VENDING OPERATIONS, A SIDEWALK VENDOR SHALL OBTAIN A SIDEWALK VENDING PERMIT FROM THE COMMUNITY DEVELOPMENT DEPARTMENT, SUBJECT TO THE FOLLOWING CRITERIA:

____ (Initial)	(1) Business License Required. No sidewalk vendor shall operate without securing and maintaining a valid city business license issued pursuant to HPMC 4-7.2004 of this code.
____ (Initial)	(2) Display of Permit and License. A city-issued sidewalk vending permit and business license shall be prominently always displayed in a publicly visible location.
____ (Initial)	(3) Sale of Goods. No sidewalk vendor shall vend goods other than those approved through the sidewalk vending permit.
____ (Initial)	(4) Transfer of Permit. No permit issued under the provisions of this chapter shall be transferable to any other person, sidewalk vendor, or sidewalk vending entity.
____ (Initial)	(5) Health Department Permit. No permit shall be issued under this chapter for any sidewalk vendor vending food or beverages without first obtaining and maintaining a valid health permit issued by the Los Angeles County Department of Public Health that remains in full force and effect for sidewalk vending in the City of Huntington Park.

I declare, under penalty of making a false statement, that I have read and understand the above statements and will completely abide by them.

Applicant Name: _____

Applicant Signature: _____

Date: _____

APPLICATION CHECKLIST

SUBMITTAL REQUIREMENTS		NOTES
Complete application	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Copy of photo ID for all sidewalk vendors	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Applicant/ Employees are 18 years or older	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Live Scan of Business Owner and Each Vendor	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Map of Vending Location and/ or route approval	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Hours of Operation for residential roaming vendors: 9am-6pm	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Stationary Vendors Prohibited in Residential	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Park Vendors – Notify Supervisor to Inform Recreational Services	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Cart/ Conveyance Approval	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Maximum 48 inches in width	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Maximum 96 inches in height	Yes <input type="checkbox"/> No <input type="checkbox"/>	
LA County Health Dept. Approval	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Cart/Conveyance Signs	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Maximum (3) three sq. ft.	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Placed on Cart (Free Standing Sign Prohibited)	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Signage Wording: Vendor Name, Goods for Sale and Price Only	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Los Angeles County Health Dept. Permit (Health permit and cart approval)	Yes <input type="checkbox"/> No <input type="checkbox"/>	
California Department of Tax & Fee Administration (Sellers Permit)	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Proof of Liability Insurance of a Minimum of \$2,000,000 per occurrence (attached)	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Completed City Business License	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Business Tax Registration Certificate (Finance Dept.)	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Sidewalk Vending Permit Agreement Signed	Yes <input type="checkbox"/> No <input type="checkbox"/>	

Community Development Approval: Approved Denied Sidewalk Vending Permit Number: _____

Approved by: _____ Date: _____

Comments: _____

Conditions of Approval: _____

EXAMPLE

SUBJECT TO CHANGE ACCORDING TO EVENT

		DATE		DATE (MM/DD/YYYY)		
		CERTIFICATE OF LIABILITY INSURANCE				
<p>THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.</p> <p>IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).</p>						
PRODUCER <div style="border: 1px solid black; padding: 5px; width: 150px; height: 50px; margin-bottom: 5px;">Agent or Broker Name & Address</div>		<div style="display: flex; justify-content: space-between;"> <div style="flex: 1;"> CONTACT NAME: <input type="text"/> PHONE (Area No. Ext.): <input type="text"/> E-MAIL ADDRESS: <input type="text"/> </div> <div style="flex: 1;"> INSURER(S) AFFORDING COVERAGE <input type="text"/> NAIC # <input type="text"/> </div> </div>				
INSURED <div style="border: 1px solid black; padding: 5px; width: 150px; height: 50px; margin-bottom: 5px;">Insured Name & Address</div>		<div style="display: flex; justify-content: space-between;"> <div style="flex: 1;"> INSURER A : <input type="text"/> INSURER B : <input type="text"/> INSURER C : <input type="text"/> INSURER D : <input type="text"/> INSURER E : <input type="text"/> INSURER F : <input type="text"/> </div> </div>				
COVERAGES		CERTIFICATE NUMBER:		REVISION NUMBER:		
<p>THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.</p>						
INSR LTR <div style="border: 1px solid black; padding: 5px; width: 150px; height: 50px; margin-bottom: 5px;">Must mark either a "Y" or "X"</div>	TYPE OF INSURANCE <div style="display: flex; justify-content: space-between;"> <div style="flex: 1;"> <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input checked="" type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR </div> <div style="flex: 1;"> <input type="checkbox"/> AUTO SUB INSR WND </div> </div>		POLICY NUMBER <div style="border: 1px solid black; padding: 5px; width: 150px; height: 50px; margin-bottom: 5px;">Policy Number</div>		POLICY EFF. (MM/DD/YYYY) <div style="border: 1px solid black; padding: 5px; width: 150px; height: 50px; margin-bottom: 5px;">Current Policy Period</div>	
	POLICY EXP. (MM/DD/YYYY) <div style="border: 1px solid black; padding: 5px; width: 150px; height: 50px; margin-bottom: 5px;">Current Policy Period</div>		LIMITS			
	<div style="display: flex; justify-content: space-between;"> <div style="flex: 1;"> EACH OCCURRENCE <input type="text"/> DAMAGE TO RENTED PREMISES (EA occurrence) <input type="text"/> MED EXP (Any one person) <input type="text"/> PERSONAL & ADV INJURY <input type="text"/> </div> <div style="flex: 1;"> GENERAL AGGREGATE <input type="text"/> PRODUCTS - COM/PROP AGG <input type="text"/> COMBINED SINGLE LIMIT (EA accident) <div style="display: flex; justify-content: space-between;"> <div style="flex: 1;"> BODILY INJURY (Per person) <input type="text"/> BODILY INJURY (Per accident) <input type="text"/> PROPERTY DAMAGE (Per accident) <input type="text"/> </div> <div style="flex: 1;"> Combined Single Limit: <div style="border: 1px solid black; padding: 5px; width: 150px; height: 50px; margin-bottom: 5px;">\$1,000,000</div> </div> </div> </div> </div>					
	<div style="display: flex; justify-content: space-between;"> <div style="flex: 1;"> UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE </div> <div style="flex: 1;"> <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PARTNER/CO-OWNER/CO-EXECUTIVE OFFICER/EMPLOYEE EXCLUDED (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below </div> </div>		<div style="display: flex; justify-content: space-between;"> <div style="flex: 1;"> <input type="checkbox"/> Y/N <div style="border: 1px solid black; padding: 5px; width: 150px; height: 50px; margin-bottom: 5px;">N/A</div> </div> <div style="flex: 1;"> Policy Number <div style="border: 1px solid black; padding: 5px; width: 150px; height: 50px; margin-bottom: 5px;">Current Policy Period</div> </div> </div>		<div style="display: flex; justify-content: space-between;"> <div style="flex: 1;"> PER STATUTE <input type="checkbox"/> E.L. EACH ACCIDENT <input type="checkbox"/> E.L. DISEASE - EA EMPLOYEE <input type="checkbox"/> E.L. DISEASE - POLICY LIMIT </div> <div style="flex: 1;"> OTHER <div style="border: 1px solid black; padding: 5px; width: 150px; height: 50px; margin-bottom: 5px;">Each Accident: \$1,000,000</div> </div> </div>	
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) <div style="border: 1px solid black; padding: 10px; margin-top: 10px;">"The City of Huntington Park, its officers, officials, employees, and volunteers are to be covered as additional insureds."</div>						
CERTIFICATE HOLDER <div style="border: 1px solid black; padding: 5px; width: 150px; height: 50px; margin-bottom: 5px;">City of Huntington Park 6550 Miles Avenue Huntington Park, CA 90255</div>			CANCELLATION <div style="border: 1px solid black; padding: 5px; width: 150px; height: 50px; margin-bottom: 5px;">SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</div>			
			<div style="display: flex; justify-content: space-between;"> <div style="flex: 1;"> AUTHORIZED REPRESENTATIVE </div> <div style="flex: 1;"> SIGNATURE </div> </div>			
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<small>The ACORD name and logo are registered marks of ACORD</small>						
<small>ACORD 25 (2016/03)</small>						
<small>Must be in ACCORD 25 (2016/03) or ACCORD 25 (2014/01) any other form will NOT be acceptable</small>						

Must have a Contact Name & Phone number or email address

Insurance Company Name(s)

General Liab.
Each Occurrence:
\$2,000,000
Damage to Rented Premises:
\$1,000,000
Med Exp: \$5,000
Personal & Adv Injury: \$1,000,000
General Aggregate:
\$4,000,000
Products:
\$1,000,000

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – STATE OR GOVERNMENTAL AGENCY OR SUBDIVISION OR POLITICAL SUBDIVISION – PERMITS OR AUTHORIZATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

State Or Governmental Agency Or Subdivision Or Political Subdivision:

"The City of Huntington Park, its officers, officials, employees, and volunteers are to be covered as additional insureds."

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. Section II – Who Is An Insured is amended to include as an additional insured any state or governmental agency or subdivision or political subdivision shown in the Schedule, subject to the following provisions:

1. This insurance applies only with respect to operations performed by you or on your behalf for which the state or governmental agency or subdivision or political subdivision has issued a permit or authorization.

However:

- a. The insurance afforded to such additional insured only applies to the extent permitted by law; and
- b. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

2. This insurance does not apply to:

- a. "Bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the federal government, state or municipality; or
- b. "Bodily injury" or "property damage" included within the "products-completed operations hazard".

B. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance**:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations; whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.