

City of Huntington Park  
Health and Education Commission  
Regular Meeting Minutes  
Tuesday, January 30, 2018  
4:30pm  
Salt Lake Park, Lounge  
3401 E Florence Avenue, Huntington Park, CA 90255

The regular meeting of the Health and Education Commission of the City of Huntington Park, California was called to order at 4:44 p.m. on Tuesday, January 30, 2018 in the Lounge at Salt Lake Park, 3401 E Florence Avenue, Huntington Park, California.

**PLEDGE OF ALLEGIENCE**

The Pledge of Allegiance was led by Health and Education Chair Robert Cabrales.

**ROLL CALL**

PRESENT: Chair Robert Cabrales, Vice Chair Francisco Medina, Commissioner Ebony Batiste, and Commissioner Lorena Valenzuela. Other City Officials and employees: Cynthia Norzagaray, Director of Parks and Recreation, Celica Quinones, Recreation Manager, Guillermo Portillo, Management Intern, and Anthony Hines, Recreation Leader

ABSENT: Commissioner Guillermo Monterrosa

**PUBLIC APPERANCE**- None

**STAFF RESPONSES**- None

**MINUTES**

Approval of minutes of Health and Education Commission on December 19, 2018. Commissioner Lorena Valenzuela motioned to approve the minutes. Motion Seconded by Commissioner Ebony Batiste.

## **REGULAR AGENDA**

### **2. Discussion and Consider Updating the Work Plan for 2017/2018**

#### **DISCUSSION AND RECOMMENDATION OF ITEM UNDER CONSIDERATION**

Management Intern Guillermo Portillo informed the commission that the changes requested for the work plan have been added. Chair Robert Cabrales asked the commission if they had any items that they would like to discuss. All commissioners had no additional comments. Chair Robert Cabrales closed the item for discussion and moved forward.

### **3. Discussion and/ or Action of the Health and Education Expo**

#### **DISCUSSION AND RECOMMENDATION OF ITEM UNDER CONSIDERATION**

Management intern Guillermo provided documents to all staff and commissioners containing details of the event and two maps outlining the location of the fun run. The commission discussed the roles and responsibilities that they will have leading up to the event, which include contacting vendors/ agencies, creating a booth, and promoting the event. The commission requested some information regarding the timeline for when documents such as Flyers, Vendor Applications, Fun Run application, etc. Staff informed them that the vendor application will be ready by mid - February and would receive an email with the attached files. The commission discussed and stated that one of their responsibilities will be to confirm two vendors per commissioner by the end of February. The commission discussed a variety of ideas describing the layout of the Education component of the Health and Education Expo. Moreover, some ideas were mentioned focusing on promoting higher level education with colleges and Universities. Another component discussed by the commission was to emphasize k-12 education with booths that practice Science, Technology, Engineering, and Math. The commission suggested that if possible to implement a way for the community and vendors to give feedback on the event. Overall the commission agreed to discuss more into detail the layout of the Health and Education Expo during the upcoming months and will plan special meetings when needed.

**PRESENTATIONS-** None

### **DEPARTMENT REPORTS**

Director Cynthia Norzagaray informed the commission of the Roberts Rules of Training being held on March 1, 2018 at city hall.

**DEPARTMENT COMMUNICATION-** None

**WRITTEN COMMUNICATIONS-** None

**COMMISSION COMMUNICATIONS**

Vice Chair Francisco Medina offered the commission and staff the opportunity to participate in a college field trip at Cal State Long Beach. Chair Robert Cabrales offered the commission the opportunity to state any closing statements and concluded the meeting since no one had any final comments.

At 6:03 p.m. Chair Robert Cabrales adjourned the City of Huntington Health and Education Commission Meeting on Tuesday, January 30, 2018.