



CITY OF HUNTINGTON PARK
 Community Development Dept. • Planning Division
 6550 Miles Avenue, Huntington Park, CA 90255
 Tel. (323) 584-6210 • planning@huntingtonpark.org

LARGE FAMILY CHILD DAY CARE HOME PERMIT (LCC) APPLICATION

Name of Applicant: _____

Property Address: _____

Phone: _____ Fax: _____

Number of Children to be served: _____ Single Family House? Yes No

Are you the property owner? Yes No

If no, have you discussed the proposed activity with the property owner? Yes No

Name of Property Owner (if different from applicant): _____

Property Owner Address: _____

Have you discussed the proposed activity with adjoining property owners? Yes No

Did they raise any objections? Yes No If yes, explain: _____

A Child Day Care Home provides non-medical care to children under 18 years of age in need of personal services, supervision, or assistance essential for sustaining the activities of daily living or the protection of the individual on less than a 24-hour basis. A Large Family Child Day Care Home or "large facility" provides family care for **nine (9) to fourteen (14)** children, inclusive.

Applications for a Large Family Child Day Care Home Permit (LCC) are processed by the Community Development Department, Planning Division within City Hall. Materials necessary to process an LCC include:

1. A completed Large Family Child Day Care Home Permit Application;
2. Photocopy of license to operate a Large Family Child Day Care Home by the State of California;
3. Ten (10) sets (copies) of proposed site plans on 8 ½" x 11" sheets;
4. Public Notice Radius Map (The Public Notice Radius map is necessary to inform all property owners within a 100-foot radius of the proposed activity); and
5. \$100.00 Filing Fee.

Note: Staff will not review an application if submittal is illegible/inadequate or otherwise incomplete. Unless all filing materials are submitted, application will be deemed to be incomplete and processing will stop until a complete application is resubmitted.

Large Family Child Day Care Homes shall comply with the following:

I. Findings:

- (1) That the subject site is located in a residential zone of the City (R-L, R-M, R-H);
- (2) That the subject site has two (2) spaces for the primary residence, plus one (1) for loading and unloading passengers;
- (3) That the large facility is not located within 300 feet of another large facility unless it can be demonstrated that the existing facility is filled to capacity, offers different services, or there is a high need in the area; and
- (4) That the operator is licensed to operate a Large Family Child Day Care Home by the State of California for the location specified in the application.

II. Development/ Operating Standards:

- (1) The large facility shall conform to all property development standards of the zoning district in which it is located;
- (2) That all on-site signs shall comply with the provisions of 9-3.1201 (Sign Standard);
- (3) That the City may require the construction of a six (6) foot high solid decorative fence or wall if affected person or persons have noise complaints and those complaints are substantiated. Fences or walls shall be constructed in accordance with the City's fences and walls development standards and shall be subject to the approval of the Director;
- (4) In addition, to mitigate for noise complaints, the City may require on-site landscaping which shall be consistent with that prevailing in the neighborhood and shall be installed and maintained in compliance with Section 9-3.401 (Landscaping Standards); and
- (5) That all large facilities shall be State licensed and shall be operated in compliance with all applicable State Health and Safety regulation.

CERTIFICATE AND AFFIDAVIT OF APPLICANT: I certify that all statements made on this application are true and complete to the best of my knowledge. I understand that any false statements may result in denial of the requested permit or revocation of any issued permit. I have reviewed, understand, and agree to comply with the above listed requirements and any special conditions as deemed necessary by the Director and as attached hereto. I understand that the permit shall not be transferred or assigned to any person other than named herein.

Signature of Applicant

Date

The Director has 30 days to determine approval or denial of an LCC permit. The applicant can appeal a decision made by the Director to the Planning Commission and a decision made by Planning Commission to City Council.

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FOR OFFICE USE ONLY:

Large Family Child Care Home Permit (LCC) No.: _____
File Fee: \$ **100.00** _____
Date Filed: _____
Expiration Date: _____

Received by: _____
Receipt No.: _____
Business License #: _____

- Approved
- Approved with Conditions (Attached)
- Denied



City of

HUNTINGTON PARK california

COMMUNITY DEVELOPMENT DEPARTMENT

6550 MILES AVENUE

HUNTINGTON PARK, CA 90255

TEL: (323) 584-6210 FAX: (323) 584-6244

PUBLIC NOTICE RADIUS MAP GUIDELINES

The radius map, ownership list and mailing labels are for the purpose of providing public notice of a proposed project to properties within a 300 foot radius from the subject property.

When submitting an application for a **Conditional Use Permit, Development Permit, Variance, and/or Tentative Parcel Map**, the applicant must include a radius map, mailing labels, and a list of all the property owners within a 300 foot radius from the subject property as required by **State Law and the Huntington Park Municipal Code**. The guidelines for preparation of these items are as follows:

- A) An original and one (1) copy of a **Radius Map** (300 foot radius from property), showing all the ownership lines. The map must also contain a key to an ownership list (see attached example). The ownership information can be obtained from the County Assessor's Office.

Los Angeles County
Assessor's Office
South El Monte
1441 Santa Anita Avenue
South El Monte, CA
(818) 350-4695

Los Angeles County
Assessor's Office
County Hall of Administration
Room 205
500 West Temple Street
Los Angeles, CA
(213) 974-3211

- B) One (1) ownership list from the latest Assessor's records, of properties within a 300 foot radius from the subject property. On the map, each property within the 300 foot radius must be referenced to the ownership list by number. (See attached example)
- C) Two (2) sets of addressed, self-adhesive, gummed labels. Use Avery Mailing Labels No. AVY 5162, AVY 5351 or AVY 5375 (1" x 3" in size, see attached example).
- D) Sign and date the attached affidavit (see Attachment B), verifying that the information on the radius map ownership is accurate.



City of

HUNTINGTON PARK california

COMMUNITY DEVELOPMENT DEPARTMENT

6550 MILES AVENUE

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Attachment B

AFFIDAVIT

I, _____, hereby certify that on the _____ day of _____, 20_____, I prepared an ownership list and radius map, including properties entirely within or partially within 300 feet on the most exterior boundaries of the property being considered in the above referenced case known as (address)

The name and addresses listed were taken from the latest records of the Los Angeles County Assessor. Such names are recorded in the records of the County Assessor as being the present owner or owners of both the property involved in said case and of property in the immediate vicinity thereto.

I certify that said ownership list and radius map are correct and accurate to the best of my knowledge. I also acknowledge that any errors in this information will constitute an incomplete application and may invalidate its approval.

Signature of Applicant

Date

EXAMPLE OF RADIUS MAP LABELS

5736-041-020
CURRENT RESIDENT
6822 ALBANY AVE.
HUNTINGTON PARK, CA. 90255

5736-041-019
CURRENT RESIDENT
6830 ALBANY AVE.
HUNTINGTON PARK, CA. 90255

5736-041-008
CURRENT RESIDENT
6831 MARBRISA AVE.
HUNTINGTON PARK, CA. 90255

5736-041-007
CURRENT RESIDENT
6825 MARBRISA AVE.
HUNTINGTON PARK, CA. 90255

5736-041-006
CURRENT RESIDENT
6815 MARBRISA AVE.
HUNTINGTON PARK, CA. 90255

5736-041-005
CURRENT RESIDENT
6811 MARBRISA AVE.
HUNTINGTON PARK, CA. 90255

5736-041-004
CURRENT RESIDENT
6803 MARBRISA AVE.
HUNTINGTON PARK, CA. 90255

5736-041-003
CURRENT RESIDENT
6727 MARBRISA AVE.
HUNTINGTON PARK, CA. 90255

5736-041-029
CURRENT RESIDENT
6718 ALBANY AVE.
HUNTINGTON PARK, CA. 90255

5736-041-028
CURRENT RESIDENT
6722 ALBANY AVE.
HUNTINGTON PARK, CA. 90255

5736-041-027
CURRENT RESIDENT
6726 ALBANY AVE.
HUNTINGTON PARK, CA. 90255

5736-041-026
CURRENT RESIDENT
6730 ALBANY AVE.
HUNTINGTON PARK, CA. 90255

5736-041-026
CURRENT RESIDENT
6730 ALBANY AVE.
HUNTINGTON PARK, CA. 90255

5736-041-025
CURRENT RESIDENT
6804 ALBANY AVE.
HUNTINGTON PARK, CA. 90255

5736-041-024
CURRENT RESIDENT
6808 ALBANY AVE.
HUNTINGTON PARK, CA. 90255

5736-041-023
CURRENT RESIDENT
6812 ALBANY AVE.
HUNTINGTON PARK, CA. 90255

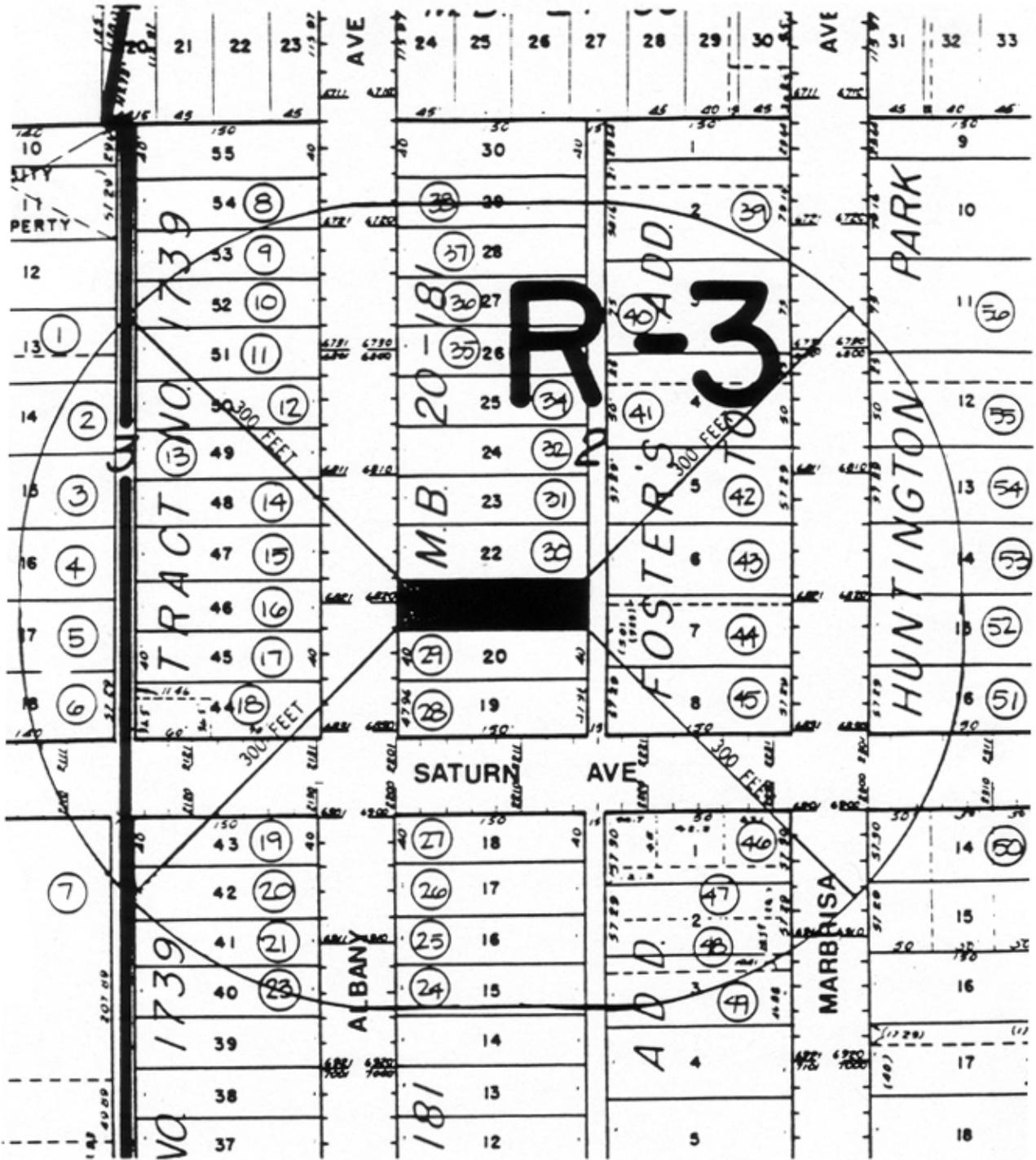
5736-041-022
CURRENT RESIDENT
6816 ALBANY AVE.
HUNTINGTON PARK, CA. 90255

LABEL

ASSESSORS PARCEL NO.
OWNER'S NAME
MAILING ADDRESS
CITY, STATE ZIP CODE

ACTUAL SIZE

EXAMPLE RADIUS MAP



CASE NUMBER :

DATE :

SCALE : 1" - 100'-0"

LEGEND

-  LOT LINE
-  DEED OR OWNERSHIP LINE
-  OWNERSHIP LISTING NUMBER (REFERENCE NUMBER)
-  COUNTY ASSESSORS NUMBER