



City of

HUNTINGTON PARK california

COMMUNITY DEVELOPMENT DEPARTMENT

6550 MILES AVENUE

HUNTINGTON PARK, CA 90255

TEL: (323) 584-6210 FAX: (323) 584-6244

PUBLIC NOTICE RADIUS MAP GUIDELINES

The radius map, ownership list and mailing labels are for the purpose of providing public notice of a proposed project to properties within a 300 foot radius from the subject property.

When submitting an application for a **Conditional Use Permit, Development Permit, Variance, and/or Tentative Parcel Map**, the applicant must include a radius map, mailing labels, and a list of all the property owners within a 300 foot radius from the subject property as required by **State Law and the Huntington Park Municipal Code**. The guidelines for preparation of these items are as follows:

- A) An original and one (1) copy of a **Radius Map** (300 foot radius from property), showing all the ownership lines. The map must also contain a key to an ownership list (see attached example). The ownership information can be obtained from the County Assessor's Office.

Los Angeles County
Assessor's Office
South El Monte
1441 Santa Anita Avenue
South El Monte, CA
(818) 350-4695

Los Angeles County
Assessor's Office
County Hall of Administration
Room 205
500 West Temple Street
Los Angeles, CA
(213) 974-3211

- B) One (1) ownership list from the latest Assessor's records, of properties within a 300 foot radius from the subject property. On the map, each property within the 300 foot radius must be referenced to the ownership list by number. (See attached example)
- C) Two (2) sets of addressed, self-adhesive, gummed labels. Use Avery Mailing Labels No. AVY 5162, AVY 5351 or AVY 5375 (1" x 3" in size, see attached example).
- D) Sign and date the attached affidavit (see Attachment B), verifying that the information on the radius map ownership is accurate.



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Attachment B

AFFIDAVIT

I, _____, hereby certify that on the _____ day of _____, 20_____, I prepared an ownership list and radius map, including properties entirely within or partially within 300 feet on the most exterior boundaries of the property being considered in the above referenced case known as (address)

The name and addresses listed were taken from the latest records of the Los Angeles County Assessor. Such names are recorded in the records of the County Assessor as being the present owner or owners of both the property involved in said case and of property in the immediate vicinity thereto.

I certify that said ownership list and radius map are correct and accurate to the best of my knowledge. I also acknowledge that any errors in this information will constitute an incomplete application and may invalidate its approval.

Signature of Applicant

Date

EXAMPLE OF RADIUS MAP LABELS

5736-041-020
CURRENT RESIDENT
6822 ALBANY AVE.
HUNTINGTON PARK, CA. 90255

5736-041-019
CURRENT RESIDENT
6830 ALBANY AVE.
HUNTINGTON PARK, CA. 90255

5736-041-008
CURRENT RESIDENT
6831 MARBRISA AVE.
HUNTINGTON PARK, CA. 90255

5736-041-007
CURRENT RESIDENT
6825 MARBRISA AVE.
HUNTINGTON PARK, CA. 90255

5736-041-006
CURRENT RESIDENT
6815 MARBRISA AVE.
HUNTINGTON PARK, CA. 90255

5736-041-005
CURRENT RESIDENT
6811 MARBRISA AVE.
HUNTINGTON PARK, CA. 90255

5736-041-004
CURRENT RESIDENT
6803 MARBRISA AVE.
HUNTINGTON PARK, CA. 90255

5736-041-003
CURRENT RESIDENT
6727 MARBRISA AVE.
HUNTINGTON PARK, CA. 90255

5736-041-029
CURRENT RESIDENT
6718 ALBANY AVE.
HUNTINGTON PARK, CA. 90255

5736-041-028
CURRENT RESIDENT
6722 ALBANY AVE.
HUNTINGTON PARK, CA. 90255

5736-041-027
CURRENT RESIDENT
6726 ALBANY AVE.
HUNTINGTON PARK, CA. 90255

5736-041-026
CURRENT RESIDENT
6730 ALBANY AVE.
HUNTINGTON PARK, CA. 90255

5736-041-026
CURRENT RESIDENT
6730 ALBANY AVE.
HUNTINGTON PARK, CA. 90255

5736-041-025
CURRENT RESIDENT
6804 ALBANY AVE.
HUNTINGTON PARK, CA. 90255

5736-041-024
CURRENT RESIDENT
6808 ALBANY AVE.
HUNTINGTON PARK, CA. 90255

5736-041-023
CURRENT RESIDENT
6812 ALBANY AVE.
HUNTINGTON PARK, CA. 90255

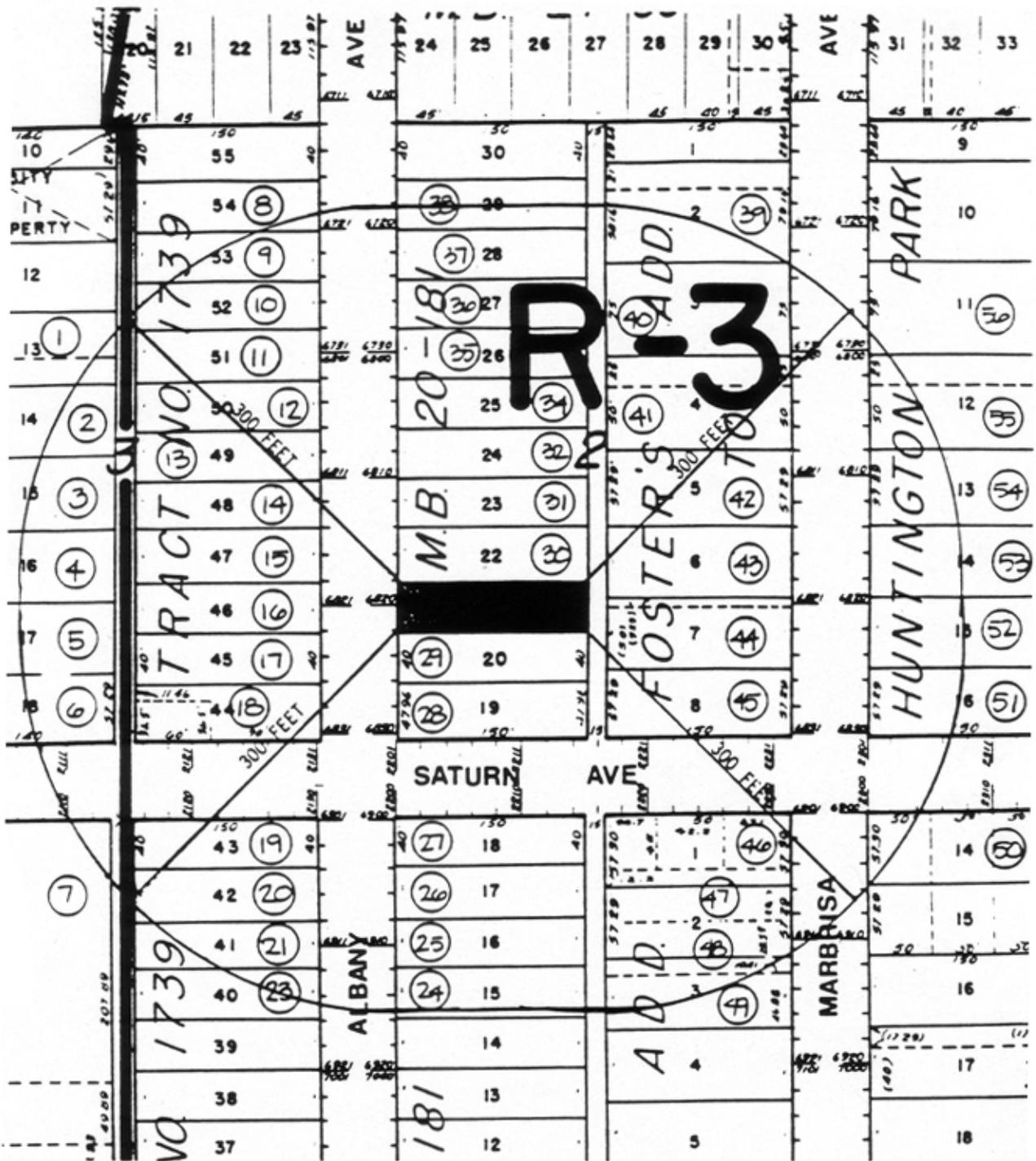
5736-041-022
CURRENT RESIDENT
6816 ALBANY AVE.
HUNTINGTON PARK, CA. 90255

LABEL

ASSESSORS PARCEL NO.
OWNER'S NAME
MAILING ADDRESS
CITY, STATE ZIP CODE

ACTUAL SIZE

EXAMPLE RADIUS MAP



CASE NUMBER :

DATE :

SCALE : 1" - 100'-0"

LEGEND

LOT LINE

DEED OR OWNERSHIP LINE

OWNERSHIP LISTING NUMBER
(REFERENCE NUMBER)

1 COUNTY ASSESSORS NUMBER