

**SUCCESSOR AGENCY
TO THE COMMUNITY DEVELOPMENT COMMISSION
OF THE CITY OF HUNTINGTON PARK**



**Regular Meeting Agenda
Tuesday, December 21, 2021**

6:00 p.m.
City Hall Council Chambers
6550 Miles Avenue
Huntington Park, CA 90255

CALL TO ORDER

ROLL CALL

Chair Graciela Ortiz
Vice Chair Eduardo Martinez
Board Member Karina Macias
Board Member Marilyn Sanabria
Board Member Manuel Avila

PUBLIC COMMENT

Pursuant to Government Code Section 54954.3(a) members of the public will have an opportunity to address the Board Members on items listed on this agenda. For items on this agenda each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another.

Hybrid virtual/in-person meetings are held pursuant to AB361 because state and local officials are recommending measures to promote social distancing. If you would like to comment on any listed Agenda Items, please email the City Clerk's office at publiccomment@hpca.gov or Esarmiento@hpca.gov or by telephone, by calling (323) 584-6297, up to one (1) hour, prior to the start of the meeting. Public Comments will then be read during public comment and made part of the record. Below is the virtual link and toll free phone number to participate in the meeting.

JOIN VIRTUALLY AT:

<https://zoom.us/j/97897123169?pwd=NkhsNEFacUZCMmJyVFRkOFBsQXZMdz09>

OR PARTICIPATE BY PHONE AT:

- Toll Free: 669-900-9128,
- Meeting ID: 978 9712 3169, then #
- Password: 632516

*ATTENDEES WILL BE MUTED UNTIL THE PUBLIC PARTICIPATION PERIOD IS OPENED. If you are joining by phone, press *9 to be placed in the queue to speak and *6 to unmute your line. Comments from the public are limited to 3 minutes per speaker.*

RECESS TO CLOSED SESSION

CLOSED SESSION

RECONVENE TO OPEN SESSION

CLOSED SESSION ANNOUNCEMENT

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar for separate action.

REGULAR AGENDA

- 1. RESOLUTION APPROVING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS 22-23) FOR THE PERIOD OF JULY 1, 2022 TO JUNE 30, 2023 AND THE ADMINISTRATIVE BUDGET FOR FY 2022-23 FOR THE SUCCESSOR AGENCY TO THE COMMUNITY DEVELOPMENT COMMISSION OF THE CITY OF HUNTINGTON PARK**

IT IS RECOMMENDED THAT THE SUCCESSOR AGENCY BOARD:

1. Adopt Resolution No. SA 2021-01 of the Successor Agency to the Community Development Commission of the City of Huntington Park approving the Recognized Obligation Payment Schedule (ROPS 22-23) and Administrative Budget for the period of July 1, 2022 through June 30, 2023.

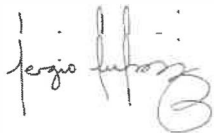
ADJOURNMENT

The Successor Agency to the Community Development Commission of the City of Huntington Park will adjourn to a Regular Meeting on Tuesday, January 4, 2022, at 6:00 p.m.

I Eduardo Sarmiento, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted at City of Huntington Park City Hall and made available at www.hpca.gov on the 17th of December 2021.



Eduardo Sarmiento
Secretary



ITEM NO. 1



CITY OF HUNTINGTON PARK

Finance Department
Successor Agency Agenda Report

December 21, 2021

Honorable Chair and Members of the Successor Agency Board
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Members of the Successor Agency to the Community Development Commission of the City of Huntington Park:

RESOLUTION APPROVING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS 22-23) FOR THE PERIOD OF JULY 1, 2022 TO JUNE 30, 2023 AND THE ADMINISTRATIVE BUDGET FOR FY 2022-2023 FOR THE SUCCESSOR AGENCY TO THE COMMUNITY DEVELOPMENT COMMISSION OF THE CITY OF HUNTINGTON PARK

IT IS RECOMMENDED THAT THE SUCCESSOR AGENCY BOARD:

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PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

With the dissolution of local redevelopment agencies, Assembly Bill (AB)x 1 26, the City of Huntington Park chose to serve as the Successor Agency to the former Community Development Commission (Redevelopment Agency). Subsequently, SB 107 requires the City's Successor Agency to prepare and send an annual County Oversight Board approved ROPS to the Los Angeles County Auditor-Controller and State Department of Finance by February 1st of each year. ROPS 22-23 identifies all enforceable obligations of the former Redevelopment Agency, such as debt service payments, loan repayments, commercial property contracts, etc., and the sources of funds for repaying these obligations for the period of July 1, 2022, through June 30, 2023. The Huntington Park Successor Agency's ROPS 22-23 will be on the County Oversight Board's meeting on January 10, 2022 for approval.

FISCAL IMPACT/FINANCING

ROPS 22-23 has \$4,831,160 in enforceable obligations, which will be paid from the Redevelopment Property Tax Trust Fund (RPTTF). Additionally, the Successor Agency presents an administrative budget, requesting the minimum administrative costs allowance of \$250,000 for the ROPS 22-23 annual period. Enforceable obligations and

RESOLUTION APPROVING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS 22-23) FOR THE PERIOD OF JULY 1, 2022 TO JUNE 30, 2023 AND THE ADMINISTRATIVE BUDGET FOR FY 2022-2023 FOR THE SUCCESSOR AGENCY TO THE COMMUNITY DEVELOPMENT COMMISSION OF THE CITY OF HUNTINGTON PARK

December 21, 2021
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the administrative costs allowance will only be funded up to the amount earned by the Successor Agency after all County Administrative and pass through payments have been made.

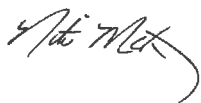
CONCLUSION

Upon approval by the Successor Agency and County Oversight Board, ROPS 22-23 will be forwarded to the County Auditor Controller and the State Department of Finance and posted on the City's website.

Respectfully submitted,



RICARDO REYES
City Manager/Executive Director



NITA MCKAY
Director of Finance and Administrative Services

ATTACHMENT(S)

- A. Resolution No. SA 2021-01
- B. Huntington Park Successor Agency ROPS 22-23
- C. Successor Agency Administrative Budget Fiscal Year 2022-2023

ATTACHMENT "A"

1 **NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE SUCCESSOR**
2 **AGENCY TO THE COMMUNITY DEVELOPMENT COMMISSION OF THE CITY**
3 **OF HUNTINGTON PARK HEREBY FINDS, DETERMINES, RESOLVES AND**
4 **ORDERS AS FOLLOWS:**

5
6 Section 1. The above recitals are true and correct and are a substantive part of this
7 Resolution.

8
9 Section 2. This Resolution is adopted pursuant to Health and Safety Code Section
10 34177.

11 Section 3. The Board of the Successor Agency hereby approves ROPS 22-23
12 substantially in the form attached as Exhibit A to this Resolution and incorporated herein by
13 reference. The Executive Director of the Successor Agency, in consultation with the
14 Successor Agency's legal counsel, may modify ROPS 22-23 as the Executive Director or the
15 Successor Agency's legal counsel deems necessary or advisable.

16
17 Section 4. Staff is hereby authorized and directed to submit a copy of ROPS 22-
18 23 to the County Oversight Board, the County Auditor-Controller and the County
19 administrative officer as designated by the County and the State of Department of Finance.

20 Section 5. Staff is hereby authorized and directed to post a copy of the Oversight
21 Board-approved ROPS 22-23 on the Successor Agency's Internet website (being a page on
22 the Internet website of the City of Huntington Park).

23
24 Section 6. The officers and staff of the Successor Agency are hereby authorized and
25 directed, jointly and severally, to do any and all things which they may deem necessary or
advisable to effectuate this Resolution, including requesting additional review by the DOF

1 and an opportunity to meet and confer on any disputed items, and any such actions
2 previously taken by such officers are hereby ratified and confirmed.

3
4 **PASSED AND ADOPTED** this 21st day of December 2021.

5
6 _____
7 Graciela Ortiz, Chair

8 **ATTEST:**

9
10 _____
11 Eduardo Sarmiento, City Clerk
12 Successor Agency Secretary

ATTACHMENT "B"

ATTACHMENT "C"

**City of Huntington Park Successor Agency
Administrative Budget for Fiscal Year 2022-2023**

Personnel Costs			
Position	Total Annual		
	Cost	Admin %	Amount
City Manager	\$ 246,000	5%	12,300
Director of Finance & Administrative Services	210,100	20%	42,020
Assistant City Manager	209,500	5%	10,475
Director of Community Development	159,000	10%	15,900
Budget Analyst	147,000	15%	22,050
Accountant	105,000	15%	15,750
Finance Technician	104,000	10%	10,400
Finance Assistant II	100,500	10%	10,050
Administrative Analyst	98,000	15%	14,700
Management Analyst	92,000	20%	18,400
Administrative Assistant	79,550	10%	7,955
Total Personnel Costs \$			180,000

Other Administrative Costs	
Consultants - Continuing Disclosures Services, Property Tax Services, Audit Services, Information & Support Services Charges	35,000
Legal Fees - Review Successor Agency documents and provide legal services as needed	25,000
Successor Agency Overhead - Printing, Supplies, Equipment, Utilities, etc.	10,000
Total Other Administrative Costs \$	
70,000	

Total Successor Agency Administrative Budget for FY 2022-2023 \$		250,000
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