

City of Huntington Park  
Parks and Recreation Commission  
Regular Meeting Minutes  
Wednesday, October 25, 2017  
6:00pm  
City Hall, Council Chambers  
6550 Miles Avenue, Huntington Park, CA 90255

The regular meeting of the Parks and Recreation Commission of the City of Huntington Park, California was called to order at 6:00 p.m. on Wednesday, October 25, 2017 in the Council Chambers at City Hall, 6550 Miles Avenue, Huntington Park, California.

**PLEDGE OF ALLEGIENCE**

The Pledge of Allegiance was led by Parks and Recreation Commissioner Jonathan Sanabria.

**ROLL CALL**

PRESENT: Chair Jonathan Sanabria, Vice Chair Betty Davis-Gonzalez, Commissioner Edgar Gordillo, and Commissioner Manuel Morado. Other City Officials and employees: Cynthia Norzagaray, Director of Parks and Recreation.

ABSENT: Commissioner Julian Zatarain

**PUBLIC APPERANCE**- None

**STAFF RESPONSES**- None

**MINUTES**

Approval of minutes of Parks and Recreation Commission July 26, 2017. Commissioner Manuel Morado motioned to approve minutes of Parks and Recreation Commission meeting from July 26, 2017. Motion Seconded by Vice Chair Betty Davis – Gonzalez.

## **REGULAR AGENDA**

### **2. Discussion and Consider Updating the Work Plan for 2017/2018**

DISCUSSION AND RECOMMENDATION OF ITEM UNDER CONSIDERATION  
Director Norzagaray informed the commission that the DWP application has been submitted and that the department is waiting on a response back. Chair Sanabria requested that the work plan be provided for the next meeting so that the commission may readjust the work plan and update the new director.

**Motion:** None

### **3. Discussion of Salt Lake Park Splash Pad Grand Opening Event**

DISCUSSION AND RECOMMENDATION OF ITEM UNDER CONSIDERATION

Director Norzagaray thanked the employees for all their hard work and for the great turn out at the grand opening event. She informed the commission that there was a DJ for the event, a clown making balloons, a photo booth station, Children's dental booth, ice cream, game booths, and free entrance to the splash pad. Additionally, she informed the commission that the splash pad is seasonal operation only, and will operate from Memorial Day weekend to Labor Day weekend. Commissioner Morado commented that community members approached him about insufficient advertising of the splash pad and requested that there be more advertising of the splash pad. Director Norzagaray agreed to include additional advertising for the next opening of the splash pad for the summer of 2018.

**Motion:** None

#### **4. Discussion and/or Action of participation for Haunt'ington Park's Halloween**

DISCUSSION AND RECOMMENDATION OF ITEM UNDER CONSIDERATION  
Director Norzagaray informed the commission of the variety of activities at the Halloween event, which include a haunted maze, train ride, costume contest, movie showing, and much more. Additionally, the director offered the commission the opportunity to participate in this year's Halloween event as judges for the costume contest. Chair Sanabria commented on the 2015 Halloween event as a success and really fun event. Chair Sanabria and Vice Chair Davis-Gonzalez stated that they would like to participate in the Halloween costume contest.

**Motion:** None

#### **5. Discussion and Action of Fee Waiver for Neighborhood Meetings**

DISCUSSION AND RECOMMENDATION OF ITEM UNDER CONSIDERATION  
Kerry Porter the applicant of the fee waiver application informed the commission of the neighborhood watch program, which has remained active for over a year. Additionally, he stated that they were previously supported by the police department, however, due to financial reasons the police department could not assist them with a location to have their meetings. Carlos a member of the organization, restated the importance of the organization and the consistency of their meetings. Additionally, he pleaded with the commission to assist with waiving the fees for the facility in order to continue the neighborhood watch program. Margarita Alvarez also a member of the organization requested that the commission hear her plea to waive the fees for the facility rental because the meetings are currently being held outside and the exposure of the cold weather to the seniors and children can have a negative impact. Chair Sanabria confirmed the neighborhood watch organization is does not hold the status of a non-profit. Director Norzagaray, informed the commission that the reason the facility reservation has changed is due to the police department's removal of involvement from the organization. Commissioner Morado stated he would like to present the topic to city council in the hopes to assist the Neighborhood watch program.

**Motion:** Commissioner Manuel Morado motioned to table the item for discussion to the next Parks and Recreation commission meeting.

Motion was seconded by Betty Davis-Gonzalez

**ROLL CALL:**

**AYES:** Commissioner(s): Chair Sanabria, Vice Chair Davis  
Gonzales, Commissioner Gordillo, and Manuel Morado

**NOES:** None

**ABSTAINED:** None

**PRESENTATIONS-** None

**DEPARTMENT REPORTS-** Director Norzagaray informed the commission of the upcoming Halloween event, which she offered the commission to participate as costume contest judges. Additionally, she informed the commission of the veteran's day event, which will be held on November 11, 2017.

**DEPARTMENT COMMUNICATION-** None

**WRITTEN COMMUNICATIONS-** None

## **COMMISSION COMMUNICATIONS**

Chair Sanabria

Commissioner Davis-Gonzalez stated that she would like for increased advertisement of events. Edgar Gordillo welcomed the new director to the department and stated that he looks forward to working with the commission. Commissioner Morado stated that it was a pleasure to work with the new director and hopes the budget for the department improves. Vice Chair Davis-Gonzalez complimented director Norzagaray on the great event for the splash pad opening. Chair Sanabria welcomed the new director and looks forward to building a work plan together.

## **ADJOURNMENT**

At 6:31 p.m. Chair Sanabria adjourned the City of Huntington Park Parks and Recreation Commission Meeting on Wednesday, October 25, 2017.