

City of Huntington Park  
Parks and Recreation Commission  
Regular Meeting Minutes  
Wednesday, July 26, 2017  
6:00pm  
City Hall, Council Chambers  
6550 Miles Avenue, Huntington Park, CA 90255

The regular meeting of the Parks and Recreation Commission of the City of Huntington Park, California was called to order at 6:02 p.m. on Wednesday, July 26, 2017 in the Council Chambers at City Hall, 6550 Miles Avenue, Huntington Park, California.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Parks and Recreation Chair Sanabria.

**ROLL CALL**

PRESENT: Chair Jonathan Sanabria, Vice Chair Betty Davis-Gonzalez, Julian Zatarain, and Edgar Gordillo. Other City Officials and employees: Josette Espinosa, Director of Parks and Recreation

ABSENT: Manual Morado

**PUBLIC APPERANCE**- None

**STAFF RESPONSES**- None

**MINUTES**

Approval of minutes of Parks and Recreation Commission meeting from June 28, 2017. Julian Zatarain motioned to approve minutes of Parks and Recreation Commission meeting from June 28, 2017 under the condition the word "Commissioner" be changed to "Chair" in the 1<sup>st</sup> item of the regular agenda. Motion second by Edgar Gordillo. Minutes were approved.

Chair Sanabria motioned to add subsequent need item number four, consider fee waiver and facility request for Federacion Veracruzana USA. Motion Seconded by Commissioner Zatarain.

## **REGULAR AGENDA**

### **1. Discussion and Consider Updating the Work Plan for 2016/2017**

#### **DISCUSSION AND RECOMMENDATION OF ITEM UNDER CONSIDERATION**

Director Espinosa informed the commission she has added the requested item from the previous meeting. The commission was notified that their key role in the work plan item of receiving the kaboom grant is to create a partnership with another agency. Furthermore, the purpose to create a partnership with another agency is to assist in the creating an event for the construction of the new children's playground.

**Motion:** None

### **2. Discussion and/ or Action of Kaboom Grant**

#### **DISCUSSION AND RECOMMENDATION OF ITEM UNDER CONSIDERATION**

Director Espinosa informed the commission about what the Kaboom organization is about and provided documents from the organization's website as a source. Additionally, she notified the commission that in order to receive the grant for children's play equipment the city must build it, recruit partners for the event, provide refreshments for the participants of the event, and host the event for the overall construction project. Chair Sanabria commented on hosting a meeting with potential partners for the event in order to communicate the needs and role of each partner for the event.

**Motion:** None

### **3. Request for Facility Fee Human Services Association**

#### **DISCUSSION AND RECOMMENDATION OF ITEM UNDER CONSIDERATION**

Director Espinosa informed the commission that the Human Services Association requested to use Salt Lake Park's club room #1 for the purpose of hosting free nutritional workshops for the community. Furthermore, their organization requested to host the workshops every Tuesday beginning August 8, 2017, and finishing December

19, 2017. Director Espinosa commented on the organization's health goals aligned with the city's health initiative. Chair Sanabria questioned about the size of the Human Services Association as to whether they are a small group or a large organization overall. Director Espinosa commented to the commission of the Human Services Association to be a large and active organization. Commissioner Zatarain commented on wishing to speak with the organization to clarify the organization's needs in order to decide how much of the fees to waive.

**Motion:** Commissioner Zatarain motioned to waive 50% of the facility fee and having the Human Services Association pay the \$200 Janitorial Fee and the \$150 deposit, with the condition that Parks and Recreation Director Josette Espinosa be given discretion to lower the facility fee. Motion was seconded by Vice Chair Davis-Gonzalez.

Motion passed by the following vote:

**ROLL CALL:**

<b>AYES:</b>	Commissioner(s): Chair Jonathan Sanabria, Vice Chair Betty Davis Gonzales, Commissioner Julian Zatarain, and Commissioner Edgar Gordillo.
<b>NOES:</b>	Commissioner(s): None
<b>ABSTAINED:</b>	Commissioner(s): None

**4. Discussion and Approval of a Fee Waiver and Facility Request for Federacion Veracruzana USA**

**DISCUSSION AND RECOMMENDATION OF ITEM UNDER CONSIDERATION**

Director Espinosa informed the commission about the Federacion Veracruzana USA to be a cultural event for the community, which includes folkloric dancers, music, and other types of festivities. Chair Sanabria commented on the limited possibility of waiving the deposit because it secures the city in case of any damages of property. Additionally, director Espinosa commented that the city council does have the authority to waive charges if the applicant does not agree with the decision of the commission.

**Motion:** Chair Sanabria motioned to waive \$300 from the facility rental fee and to remain the charges of the \$252 staffing fee, \$200 janitorial fee, and the \$2,500 deposit. Motion seconded by commissioner Zatarain.

Motion passed by the following vote:

**ROLL CALL:**

**AYES:** Commissioner(s): Chair Jonathan Sanabria, Vice Chair Betty Davis Gonzales, Commissioner Julian Zatarain, and Commissioner Edgar Gordillo.

**NOES:** Commissioner(s): None

**ABSTAINED:** Commissioner(s): None

**PRESENTATIONS-** None

**DEPARTMENT REPORTS-** Director Espinosa informed the commission that the Management Analyst's last working day is July 27, 2017. Upcoming events are State of the City, which is on Saturday, August 12, 2017, Halloween, movies in the park, splash pad grand opening, and national night out. Director Espinosa informed the commission that the parks and recreation department is now responsible for hosting the Health and Education commission. The splash pad is currently under construction but has had a few dilemmas due to the health inspector's limited availability.

**DEPARTMENT COMMUNICATION-** None

**WRITTEN COMMUNICATIONS-** None

## **COMMISSION COMMUNICATIONS**

Commissioner Zatarain stated he is very satisfied with the parks and recreation department's work and hopes the next management analyst can perform the duties just as well. Commissioner Gordillo thanked the director for her hard work and believes the park is being maintained in a much better way but wishes for the garden near the Huntington Park Community Center be improved with the flowers. Additionally, he requested the director be mindful of the seniors when it comes to creating programs in the park. Commissioner Gordillo also wanted to note that Alvaron Carnacion is a hard worker because when an assignment is given to him he is quick and efficient. Vice Chair Davis-Gonzalez apologized for being late and thanked the director for achieving the grants in order to improve the park. Moreover, she commented that she is worried about the conditions of Robert H. Keller Park especially with the increased level of homeless encampment, the run down picnic shelter, and foul odor from the hallways. Another concern is the mess of trash located near the batting cages on the corner of Florence Ave. and Salt Lake Ave. Chair Sanabria concluded that he is thankful of the balanced level of work being done with the resources provided.

## **ADJOURNMENT**

At 6:51 p.m. Chair Sanabria adjourned the City of Huntington Park Parks and Recreation Commission Meeting on Wednesday, July 26, 2017.