

City of Huntington Park  
Parks and Recreation Commission  
Regular Meeting Minutes  
Wednesday, April 26, 2017  
6:00pm  
City Hall, Council Chambers  
6550 Miles Avenue, Huntington Park, CA 90255

The regular meeting of the Parks and Recreation Commission of the City of Huntington Park, California was called to order at 6:01 p.m. on Wednesday, April 26, 2017 in the Council Chambers at City Hall, 6550 Miles Avenue, Huntington Park, California.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Parks and Recreation Commissioner Jonathan Sanabria.

**ROLL CALL**

PRESENT: Chair Jonathan Sanabria, Vice Chair Betty Davis-Gonzalez, Julian Zatarain, and Manuel Morado. Other City Officials and employees: Josette Espinosa, Director of Parks and Recreation Guillermo Portillo, Management Intern

ABSENT: Edgar Gordillo

**PUBLIC APPERANCE**- None

**STAFF RESPONSES**- None

**MINUTES**

Approval of minutes of Parks and Recreation Commission meeting from February 22, 2017. Item was motioned by Vice Chair Davis-Gonzalez and second by Commissioner Zatarain. Minutes were approved.

Approval of minutes of Parks and Recreation Commission meeting from March 22, 2017. Item was motioned by Vice Chair Davis-Gonzalez and second by Julian Zatarain. Minutes were approved.

Julian Zatarain motioned to add item number six, consider fee waiver and facility request for Club Deportivo Amistad Mich. Org De Los Angeles California.

## **REGULAR AGENDA**

### **1. Discussion and Consider Updating the Work Plan for 2016/2017**

#### DISCUSSION AND RECOMMENDATION OF ITEM UNDER CONSIDERATION

Director Espinosa informed the commission about the purpose of continuously adding the work plan to the agenda every month is to offer discussion to the continuing topic. Commissioner Zatarain asked for clarification regarding incoming money to the department since measure A had passed. Director Espinosa informed the commission that the funds will not be available until possibly the end of the year 2017 or beginning year of 2018. Furthermore she mentioned that the funds will be distributed in the form of a grant that cities will need to apply for. There will be two forms of this grant, one will be per capita and the other will be a competitive grant process.

**Motion:** None

### **2. Consideration and Approval of a Fee Waiver and Facility Request for Health Fair**

#### DISCUSSION AND RECOMMENDATION OF ITEM UNDER CONSIDERATION

Director Espinosa informed the commission of the health fair event taking place July 23, 2017, which will offer vision screenings, dental care, Pap smear, mammograms, and primary care. Additionally, they will also be providing take home bags with approximately 20lbs worth of food. Director Espinosa discussed the various fees being charged to the organization for utilizing the facility, which include janitorial fee, staff fee, facility fee, kitchen fee, and refundable deposit.

Anshul Singh informed the commission of their mission to help low income cities through medical help. Singh mentioned that the change of venue from a church to the recreational facility was brought by partnering with Commissioner Edgar Gordillo. Furthermore, he commented on how this health fair provides care for approximately 500 – 900 people annually at each site and is held at four different sites, which include Corona, San Diego, Oxnard, and Huntington Park. Anshul Singh also stated that another outside project in which they assist in is providing free uniforms and shoes to students in low income communities.

Commissioner Manuel Morado commended Anshul Singh for his generosity and hard work. Commissioner Morado questioned Anshul as to whether he will use still the facility if he is not granted a facility fee waiver.

Anshul Singh said the Health Fair will proceed if they are not provided with the facility fee waiver. Furthermore he stated that the financial assistance of having the facility fee waiver will allow for more services.

Chair Jonathan Sanabria commented that some of the facility fees will be unable to be waived due to limited amount of funding.

**Motion:** Commissioner Jonathan Sanabria motioned to reduce the refundable deposit from \$2,500.00 to \$500.00, have the staffing fee remain at \$252.00, have the janitorial fee remain at \$500, have the kitchen fee remain at \$77, and reduce the facility rental fee from \$1,975.00 to \$500.00, which total the cost of \$1,329.00 and a \$500 deposit. Motion was seconded by Commissioner Julian Zatarain.

**ROLL CALL:**

**AYES:** Commissioner(s): Chair Sanabria, Commissioner Davis-Gonzales, Commissioner Zatarain, and Commissioner Morado

**NOES:** Commissioner(s): None

**ABSTAINED:** Commissioner(s): None

**3. Consideration and Approval of a Fee Waiver and Facility Request for a 1-day seminar for Parents of Exceptional Children**

**DISCUSSION AND RECOMMENDATION OF ITEM UNDER CONSIDERATION**

Director Espinosa noted to the commission of a 60 day policy for turning in facility fee waiver forms. She mentioned the application was not turned 60 days before the reservation, however, it was approved by director Espinosa since it is a 1 – day event. Furthermore, she informed the commission that she presented the information to the city manager, Edgar Cisneros, to review, which he then managed the budget to cover the staffing fee for the event. Director Espinosa informed the commission about the importance of this organization because of their work with the children of the city.

**Motion:** Commissioner Julian Zatarain motioned to approve the 1- day seminar event for Parents of Exceptional Children. Motion was seconded by Commissioner Betty Davis-Gonzalez.

ROLL CALL:

AYES: Commissioner(s): Chair Sanabria, Commissioner Davis-Gonzales, Commissioner Zatarain, and Commissioner Morado

NOES: Commissioner(s): None

ABSTAINED: Commissioner(s): None

**4. Discussion and/or Action for Huntington Park Youth Football and Cheer**  
DISCUSSION AND RECOMMENDATION OF ITEM UNDER CONSIDERATION

Director Espinosa informed the commission about the Huntington Park Youth Football and Cheer program failed to complete the fee waiver application. Furthermore, it was mentioned to the commission, that the organization is not a non-profit, but can be accommodated due to their large service to the community of Huntington Park. Director Espinosa tabled to move item to a later meeting.

**5. Club Deportivo Amistad Los Reyes Mich. Org. De Los Angeles California**  
DISCUSSION AND RECOMMENDATION OF ITEM UNDER CONSIDERATION

Director Espinosa informed the commission of Club Deportivo Amistad Los Reyes Mich. Organization De Los Angeles California services to the community of south Los Angeles by getting visas for families in Mexico to visit them here in the United States.

Albert Bernel informed the commission that the purpose of the organization is to bring families together from Mexico who have not seen each other in a very long time, some as long as 22 years. Furthermore, he mentions the reason the organization has chosen to host their family outing event at the Huntington Park community center is due to a

failed rental at another location, which is why he so urgently submitted his fee waiver application. He also commented on how the organization assists residents from neighboring cities like Huntington Park and Bell Gardens.

**Motion:** Chair Sanabria motioned to lower the facility rental fee to \$300, lower the staffing fee to \$100, keep the kitchen fee at \$204, keep the private security fee at \$288, and to keep the refundable deposit at \$500, which total to \$942. Motion was seconded by Julian Zatarain.

**ROLL CALL:**

AYES: Commissioner(s): Chair Sanabria, Commissioner Davis - Gonzales, Commissioner Zatarain, Commissioner Avila, and Manuel Morado

NOES: Commissioner(s): None

ABSTAINED: Commissioner(s): None

**PRESENTATIONS**- None

**DEPARTMENT REPORTS**- Director Espinosa updated the commission on the application process with Urban Greening and that the submitted application will be turned in under the name of the City of Huntington Park. Furthermore she mentioned the amount requested for the grant is \$5,000,000 and will be used to pay for the lots, irrigation, walking trails, biking trails, and some exercise equipment. Director Espinosa informed the commission that bids have already been placed for the construction of the splash pad and the department is now waiting on the council to decide on which company to contract for the construction of the splash pad. Director Espinosa informed

the commission that they will receive the questionnaire results from last year's woodcraft ranger's summer camp.

**DEPARTMENT COMMUNICATIONS**- None

**WRITTEN COMMUNICATIONS**- None

### **COMMISSION COMMUNICATIONS**

Commissioner Morado introduced himself and the previous career path, which include being a professional athlete and operating a professional baseball camp for the youth. Commissioner Zatarain thanked both organizations for their hard work in helping the community and commented that if there is more that the commission can do to assist these organization they will do so. Commissioner Davis-Gonzalez commented on her excitement of the furthered process of the splash pad and welcomed Commissioner Morado to the Parks and Recreation Commission. Chair Sanabria welcomed commissioner Morado to the commission, thanked staff for all their hard work, and thanked everyone for showing up to the commission meeting.

### **ADJOURNMENT**

At 6:49 p.m. Chair Sanabria adjourned the City of Huntington Park Parks and Recreation Commission Meeting on Wednesday, April 26, 2017.