

City of Huntington Park
Parks and Recreation Commission
Special Meeting Minutes
Tuesday, March 14, 2017, 5:00pm
Salt Lake Park, Lounge
3401 E. Florence Avenue, Huntington Park, CA 90255

The regular meeting of the Parks and Recreation Commission of the City of Huntington Park, California was called to order at 5:04p.m. on Tuesday, March 14, 2017 in the Lounge at Salt Lake Park, 3401 E. Florence Avenue, Huntington Park, California.

PLEDGE OF ALLEGIENCE

The Pledge of Allegiance was led by Parks and Recreation Chair Jonathan Sanabria.

ROLL CALL

PRESENT: Chair Jonathan Sanabria, Vice Chair Betty Davis-Gonzalez, and Commissioner Julian Zatarain. Other City Officials and employees: Josette Espinosa, Director of Parks and Recreation, Eva Rangel, Management Analyst, and Guillermo Portillo, Management Intern.

Let the record show Commissioner Avila arrived at 5:05 p.m.

ABSENT: Commissioner Edgar Gordillo

PUBLIC APPERANCE- None

STAFF RESPONSES- None

MINUTES

Approval of minutes of Parks and Recreation Commission meeting from January 25, 2017. Item was motioned by Commissioner Zatarain and second by Vice Chair Betty Davis. Minutes were approved.

REGULAR AGENDA

1. Discussion and Consider Updating the Work Plan for 2016/2017

Chair Sanabria presented the item.

Motion: Chair Sanabria motioned to move discussion item to next meeting's agenda on March 22, 2017, seconded by Vice Chair Davis Gonzalez. Motion passed by the following vote:

ROLL CALL:

AYES: Commissioner(s): Chair Jonathan Sanabria, Commissioner Davis-Gonzalez, and Commissioner Julian Zatarain.

NOES: Commissioner(s): None

ABSTAINED: Commissioner(s): Commissioner Manuel Avila

2. Discussion of Action on Facility and Fee Waiver request for Braille Institute

Director Espinosa informed the commission about the Braille Institute event in regards to their goal in improving and educating the public on vision health. Commissioner Zatarain expressed the importance of assisting institutes, which promote health, because of the significant impact they make on communities. Director Espinosa informed the commission that the total cost of fees for rental is \$896.00. Furthermore, Director Espinosa explained the Parks and Recreation Departments' budget can be accommodated to assist with the fee waiver, however, it would require the assistance of the Braille Institute to cover the cost of janitorial.

Motion: Commissioner Zatarain motioned to waive all fees except the janitorial fees, seconded by Commissioner Avila. Motion passed by the following vote:

ROLL CALL:

AYES: Commissioner(s): Chair Jonathan Sanabria, Vice Chair Betty Davis-Gonzalez, Commissioner Manuel Avila, and Commissioner Julian Zatarain.

NOES: Commissioner(s): None

ABSTAINED: Commissioner(s): None

3. Discussion of Action on Facility and Fee waiver request for Cancer Relay

Director Espinosa informed the commission about the annual Cancer Relay event and the important impact it has on cancer awareness and cancer research. Director Espinosa explained the types of fees which are charged for the rental use of the baseball field. Furthermore, Director Espinosa emphasized how the Public Works fee is required; however, Director Espinosa mentioned that the Parks and Recreation Department can accommodate \$100 from the \$225 staffing fee.

Motion: Chair Sanabria motioned to have Cancer Relay pay the \$2,500.00 refundable deposit, \$500.00 Public Works fee, \$125.00 in staffing fees, and waive all other fees, which total \$3,125.00, seconded by Commissioner Zatarain. Motion passed by the following vote:

ROLL CALL:

AYES: Commissioner(s): Chair Jonathan Sanabria, Vice Chair Betty Davis-Gonzalez, Commissioner Manuel Avila, and Commissioner Julian Zatarain.

NOES: Commissioner(s): None

ABSTAINED: Commissioner(s): None

4. Discussion of Update on Splash Pad

Chair Sanabria presented the item and suggested that the work plan remain on the agenda for next meeting.

Motion: Commissioner Chair Sanabria motioned to move discussion item to next meeting's agenda on March 22, 2017, seconded by Vice Chair Davis-Gonzalez. Motion passed by the following vote:

ROLL CALL:

AYES: Commissioner(s): Chair Jonathan Sanabria, Vice Chair Betty Davis-Gonzalez, and Commissioner Julian Zatarain.

NOES: Commissioner(s): None

ABSTAINED: Commissioner(s): Commissioner Manuel Avila

5. Discussion of Public Showers

Director Espinosa provided photographs of the showers' condition regarding the inability to afford sufficient maintenance; and, she informed the commission about the various safety issues concerning the showers at Salt Lake Park. Furthermore, Director Espinosa informed the commission of 44 incidents that occurred inside of the showers; and, based on these concerns the Parks and Recreation Department reduced the hours of operation for the showers. The new hours of operation for the showers are as follows: Monday through Thursday from 8:00am to 4:30pm, which totals 35 hours a week.

PRESENTATIONS- None

DEPARTMENT REPORTS- None

DEPARTMENT COMMUNICATION- None

WRITTEN COMMUNICATIONS- None

COMMISSION COMMUNICATIONS

Chair Sanabria thanked all the commissioners and Director Espinosa for their cooperation and participation. Commissioner Davis-Gonzalez was also appreciative of everyone's participation in the meeting and congratulated commissioner Avila for his appointment as a city council member. Commissioner Avila discussed possibly leaving the commission due to his new appointment as a city council member and possibly appointing an unnamed individual to take his position as a commissioner. Moreover, Commissioner Avila expressed his appreciation for the commission's participation in discussing matters and coming to a general consensus. Commissioner Zatarain expressed his appreciation for everyone's participation and expressed the importance of public participation at health events.

ADJOURNMENT

At 5:42 p.m. Commissioner Sanabria adjourned the City of Huntington Park Parks and Recreation Commission to the next regular meeting on March 22, 2017, at 6:00 p.m.

Respectfully submitted,



Josette Espinosa, Director of Parks and Recreation