

CITY COUNCIL MEETING MINUTES

Tuesday Meeting of the
City of Huntington Park City Council
Tuesday, September 23, 2025

The regular meeting of the City Council of the City of Huntington Park, California was called to order at 6:07 p.m. on Tuesday, September 23, 2025, in the Council Chambers at City Hall, 6550 Miles Avenue, Huntington Park, California; Mayor Arturo Flores presiding.

PRESENT: Council Member(s): Macias, Martiz, Sanabria, Vice Mayor Martinez, and Mayor Flores

ABSENT: None

CITY OFFICIALS/STAFF: City Manager Ricardo Reyes; Eduardo Sarmiento City Clerk; Cosme Lozano Police Chief; Louis Morales Interim Community Development Director; Jeff Jones Finance Director, Gerardo “Gerry” Lopez Public Works Director, Cynthia Norzagaray Parks and Recreation Director; Andrew Sarega City Attorney.

INVOCATION

Invocation led by Kobe Franks, Firefighter with LA Fire Department.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Vice Mayor Martinez.

Mayor Flores gave a moment of silence for the victims of 9/11 @6:10pm. Mayor Flores spoke about his time in Australia during the 9/11 attacks.

PRESENTATION(S)

1. PRESENTATION ON CHARTER SCHOOL COMMUNITY PROGRAMING AND SERVICES

Councilmember Sanabria motioned to add items to the presentation portion of agenda. The motion was seconded by Vice Mayor Martinez. The motion was carried by unanimous consent [all 5 councilmembers voted yes]

2. PROCLAMATION FOR HISPANIC HERITAGE MONTH **3. RANDOLPH COORIDOR UPDATE**

PUBLIC COMMENTS

The following people/ person provided public content:

1. Gypsie Vasequez- Ayala
2. Eva Mayorga
3. Avery Cervantes
4. Caracol
5. Ida Vega
6. Lilia Delgado
7. Maria De los Angeles

STAFF RESPONSE

CONSENT CALENDAR

CITY CLERK

1. CITY COUNCIL MEETING MINUTES

IT IS RECOMMENDED THAT CITY COUNCIL:

Approve Minute(s) of the following City Council Meeting(s):

1. Regular City Council Meeting held August 18, 2025

FINANCE

2. WARRANT REGISTERS

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Approve Accounts Payable and Payroll Warrant(s) dated September 23, 2025

PUBLIC WORKS

3. APPROVE LIST OF VEHICLES AS SURPLUS AND AUTHORIZATION TO SELL VIA AUCTION

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Approve the attached list of vehicles as surplus; and
2. Authorize Public Works Department to sell via auction.

CITY MANAGER

4. AGREEMENT WITH COUNTY OF LOS ANGELES FOR LIBRARY PARKING

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Review and discuss proposed Agreement with the County of Los Angeles

MOTION: Vice Mayor Martinez motioned to pass Consent Calendar. The motion was seconded by Councilmember Sanabria. Councilmember Macias abstained from voting. The voting was carried by majority consent.

AYES: Council Member(s): Martiz, Sanabria, Vice Mayor Martinez, and Mayor Flores.

NOES: Council Member(s): None

ABSTAIN: Council Member(s): Macias

END OF CONSENT CALENDAR

PUBLIC HEARING(S)

FINANCE

1. CONSIDERATION AND APPROVAL TO IMPLEMENT USER FEE STUDY PREPARED BY WILL DAN FINANCIAL SERVICES

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Conduct a public hearing; and
2. Take public testimony; and
3. Separate parking citations from the User Fee Study make it open to the public; and
4. Conduct a study session to evaluate the feasibility of implementing a separate hardship waiver program, and veteran discount program; and
5. Direct staff to make updates to the user fees based on Council request.

Public Hearing: Opened @7:52pm

No Public Hearing Conducted

Public Hearing: Closed @7:52pm

MOTION: Councilmember Sanabria motioned to Separate parking citations from the User Fee Study make it open to the public; and. The motion was seconded by Vice Mayor Martinez. Councilmember Macias abstained from voting. The motion was carried by majority vote.

AYES: Council Member(s): Martiz, Sanabria, Vice Mayor Martinez, and Mayor Flores

NOES: Council Member(s): None

ABSTAIN: Council Member(s): Macias

END OF PUBLIC HEARING(S)

ORDINANCES AND RESOLUTIONS

POLICE DEPARTMENT

1. CONSIDERATION AND APPROVAL OF THE CITY OF HUNTINGTON PARK EMERGENCY OPERATIONS PLAN (EOP)

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Approve the City of Huntington Park Emergency Operations Plan (EOP); and
2. Adopt a Resolution formally adopting the City of Huntington Park Emergency Operations Plan (EOP) as the City’s official framework for emergency management, disaster response, preparedness, and recovery; and
3. Authorize the City Manager to implement and maintain the plan in coordination with all City departments.

MOTION: Councilmember Macias motioned to Approve the City of Huntington Park Emergency Operations Plan (EOP); and Adopt a Resolution formally adopting the City of Huntington Park Emergency Operations Plan (EOP) as the City’s official framework for emergency management, disaster response, preparedness, and recovery; and Authorize the City Manager to implement and maintain the plan in coordination with all City departments. The motion was seconded by Councilmember Sanabria. The motion was carried by unanimous vote.

AYES: Council Member(s): Macias, Martiz, Sanabria, Vice Mayor Martinez, and Mayor Flores

NOES: Council Member(s): None

CITY MANAGER

2. CONSIDERATION AND APPROVAL OF RESOLUTION AUTHORIZING NEW POSITIONS, AMENDMENT TO THE SALARY SCHEDULE, AND BUDGET APPROPRIATIONS TO SUPPORT ORGANIZATIONAL CAPACITY, SUCCESSION PLANNING, AND SERVICE DELIVERY

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Adopt a Resolution effectuating the addition of the following classifications and positions to the City’s classification and salary plan: Police Department: Police Administration Manager; one (1) Community Service Officer; six (6) Public Safety Officers (two assigned to the Park Ranger Program, four assigned to restore the Downtown Bike Patrol Program). Community Development Department: Assistant Director of Community Development; Assistant Planner; Building Official. Public Works: Recycling Coordinator. Human Resources Department: Risk Management Analyst; and
2. Amend the City of Huntington Park Salary Schedule through Resolution to reinstate the classification of Senior Maintenance Worker; and

3. Appropriate funds from the General Fund to the Fiscal Year 2025–26 Budget to support the new positions identified in Recommendation No. 1; and
4. Authorize the City Manager to take all necessary steps to implement recruitment and filling of these positions consistent with Civil Service Rules, Personnel Ordinance No. 1456, and applicable Memoranda of Understanding (MOUs); and
5. Discuss and provide direction on whether to authorize the position of Assistant Chief of Police, with the understanding that if the Council approves the position, the Police Captain classification should be eliminated to avoid redundancy and conflict in the Police Department's executive management.
6. **MOTION:** Councilmember Sanabria motioned Adopt a Resolution effectuating the addition of the following classifications and positions to the City's classification and salary plan: Police Department: Police Administration Manager; one (1) Community Service Officer; six (6) Public Safety Officers (two assigned to the Park Ranger Program, four assigned to restore the Downtown Bike Patrol Program). Community Development Department: Assistant Director of Community Development; Assistant Planner; Building Official. Public Works: Recycling Coordinator. Human Resources Department: Risk Management Analyst; and Amend the City of Huntington Park Salary Schedule through Resolution to reinstate the classification of Senior Maintenance Worker; and Appropriate funds from the General Fund to the Fiscal Year 2025–26 Budget to support the new positions identified in Recommendation No. 1; and Authorize the City Manager to take all necessary steps to implement recruitment and filling of these positions consistent with Civil Service Rules, Personnel Ordinance No. 1456, and applicable Memoranda of Understanding (MOUs); and Discuss and provide direction on whether to authorize the position of Assistant Chief of Police, with the understanding that if the Council approves the position, the Police Captain classification should be eliminated to avoid redundancy and conflict in the Police Department's executive management. The motion was seconded by Councilmember Martiz. Councilmember Macias recused herself at 9:02pm but did not leave the room. Councilmember Macias abstained from voting on this agenda item. The motion was carried by majority vote.

AYES: Council Member(s): Martiz, Sanabria, Vice Mayor Martinez, and Mayor Flores

NOES: Council Member(s): None

ABSTAIN: Council Member(s): Macias

REPORTS AND INFORMATIONAL ITEMS

CITY MANAGER

1. CONSIDERATION AND APPROVAL OF AN AGREEMENT FOR DISTRICTING CONSULTING SERVICES AND APPROPRIATION OF FUNDS

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Approve an agreement with National Demographics Corporation (NDC) to provide professional consulting services for the City's transition to district-based elections; and
2. Appropriate \$50,000 from the General Fund to account number 111-0210-413-56-41, to fund districting consulting services; and
3. Authorize the City Manager to negotiate and finalize the terms, execute the agreement and any related documents, and take all necessary actions to initiate the project.

MOTION: Councilmember Sanabria motioned to Adopt a Resolution calling upon the Los Angeles Unified School District (LAUSD) Board of Education to direct the Superintendent to address the politicization of schools, reinforce formal communication protocols, ensure equitable processing of school requests, and directing the Huntington Park Police Department to fully cooperate with LAUSD

investigators; and Authorize the Mayor to sign and transmit a formal position letter to the LAUSD Board of Education consistent with the adopted resolution; and Direct City staff to ensure the resolution and position letter are transmitted promptly and communicated directly to LAUSD Board officials and Superintendent’s Office. The motion was seconded by Vice Mayor Martinez. The motion was carried by majority consent.

AYES: Council Member(s): Martiz, Sanabria, Vice Mayor Martinez, and Mayor Flores

NOES: Council Member(s): Macias

PUBLIC WORKS

2. CONSIDERATION AND APPROVAL TO AWARD A PUBLIC WORKS CONTRACT FOR WELL NO. 14 REHABILITATION

IT IS RECOMMENDED THAT CITY COUNCIL:

- 1. Award contract to General Pump Company for the rehabilitation of Well No. 14; and
- 2. Authorize the City Manager to execute the Public Works Contract.

MOTION: Councilmember Macias motioned to Award contract to General Pump Company for the rehabilitation of Well No. 14; and 2. Authorize the City Manager to execute the Public Works Contract. The motion was seconded by Councilmember Sanabria. The motion was carried by unanimous consent.

AYES: Council Member(s): Macias, Martiz, Sanabria, Vice Mayor Martinez, and Mayor Flores

NOES: Council Member(s): None

Mayor Flores called for a 20-minute recess.
Council went into recess @9:21pm
Council returned from recess @9:35pm.
Mayor Flores left the meeting during the Recess
Vice Mayor Martinez presided for the remainder of the meeting beginning @9:35pm.

POLICE DEPARTMENT

3. APPROVE FY 2025-2026 STATE OF CALIFORNIA OFFICE OF TRAFFIC SAFETY AGREEMENT AND ACCEPT GRANT FUNDING

IT IS RECOMMENDED THAT CITY COUNCIL:

- 1. Accept funding for the Police Department provided by the State of California Office of Traffic Safety (OTS) through the Selective Traffic Enforcement and Pedestrian and Bicycle Safety Programs, totaling \$149,450 for FY 2025-2026; and
- 2. Authorize the City Manager to execute the Standard Agreement for FY 2025-2026 Selective Traffic Enforcement and the Pedestrian and Bicycle Safety Programs between the City of Huntington Park and the State of California Office of Traffic Safety (OTS); and
- 3. Approve a budget appropriation in the amount of \$149,450 and authorize the Finance Director to designate appropriate expenditure and revenue accounts to administer the grant reimbursement funds; and
- 4. Designate the Chief of Police to manage the grant goals and objectives and ensure successful outcomes.

MOTION: Councilmember Sanabria motioned to Accept funding for the Police Department provided by the State of California Office of Traffic Safety (OTS) through the Selective Traffic Enforcement and Pedestrian and Bicycle Safety Programs, totaling \$149,450 for FY 2025-2026; and Authorize the City Manager to execute the Standard Agreement for FY 2025-2026 Selective Traffic Enforcement and the Pedestrian and Bicycle Safety Programs between the City of Huntington Park and the State of California Office of Traffic Safety (OTS); and Approve a budget appropriation in the amount of \$149,450 and authorize the Finance Director to designate appropriate expenditure and revenue accounts to administer the grant reimbursement funds; and Designate the Chief of Police to manage the grant goals and objectives and ensure successful outcomes. The motion was seconded by Councilmember Macias. The motion was carried by Majority Vote.

AYES: Council Member(s): Macias, Martiz, Sanabria, and Vice Mayor Martinez

NOES: Council Member(s): None

ABSENT: Council Member(s): Mayor Flores

COMMUNITY DEVELOPMENT

4. CONSIDERATION AND SELECTION OF A PARKING OPERATOR AND FINALIZE A PARKING PLAN AND TERMS FOR AN OPERATING AGREEMENT

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Selection of Metropolis as the city’s parking operator based on their demonstrated expertise, operational plan, and comprehensive proposal; and
2. Authorize the City Manager to finalize the operational details with Metropolis and include negotiating terms, outlining responsibilities, and address any outstanding issues related to the parking operation and options; and
3. Direct staff to prepare and draft an operating agreement upon completion of negotiations, reflecting the terms agreed upon with Metropolis and present to City Council with parking plan options and revenue sharing; and
4. Direct staff to bring back finalized draft operating agreement with parking options for City Council review, discussion, and formal approval prior to implementation.

MOTION: Councilmember Sanabria motioned for the Selection of Metropolis as the city’s parking operator based on their demonstrated expertise, operational plan, and comprehensive proposal; and Authorize the City Manager to finalize the operational details with Metropolis and include negotiating terms, outlining responsibilities, and address any outstanding issues related to the parking operation and options; and Direct staff to prepare and draft an operating agreement upon completion of negotiations, reflecting the terms agreed upon with Metropolis and present to City Council with parking plan options and revenue sharing; and Direct staff to bring back finalized draft operating agreement with parking options for City Council review, discussion, and formal approval prior to implementation. The motion was seconded by Councilmember Martiz. The motion was carried by majority vote.

AYES: Council Member(s): Macias, Martiz, Sanabria, and Vice Mayor Martinez

NOES: Council Member(s): None

ABSENT: Council Member(s): Mayor Flores

5. **CONSIDERATION AND APPROVAL TO AWARD MEASURE A FUNDS TO THE SALVATION ARMY BELL SHELTER AS THE SUBRECIPEINT TO PROVIDE HOMELESS SERVICES**

IT IS RECOMMENDED THAT CITY COUNCIL:

- 1. Award a One (1) year subrecipient agreement to provide homeless services by The Salvation Army Bell Shelter for the not-to-exceed amount of \$194,910; and
- 2. Authorize the City Manager to execute the Subrecipient agreement

MOTION: Councilmember Sanabria motioned to Award a One (1) year subrecipient agreement to provide homeless services by The Salvation Army Bell Shelter for the not-to-exceed amount of \$194,910; and Authorize the City Manager to execute the Subrecipient agreement. The motion was seconded by Councilmember Martiz. The motion was carried by majority vote.

- AYES:** Council Member(s): Macias, Martiz, Sanabria, and Vice Mayor Martinez
- NOES:** Council Member(s): None
- ABSENT:** Council Member(s): Mayor Flores

CITY CLERK

6. **COUNCIL NOMINATION AND CONSIDERATION FOR APPOINTMENT TO VARIOUS COMMISSIONS**

IT IS RECOMMENDED THAT CITY COUNCIL:

- 1. Make appointments to Commissions consistent with provisions set forth in Ordinance No. 2025-08.

MOTION: Councilmember Martiz motioned to appoint Ryan Rene Perez. The motion was seconded by Councilmember Sanabria. The motion was carried by majority vote.

- AYES:** Council Member(s): Martiz, Sanabria, and Vice Mayor Martinez
- NOES:** Council Member(s): None
- ABSENT:** Council Member(s): Mayor Flores
- ABSTAIN:** Council Member(s): Macias

END OF REPORTS AND INFORMATIONAL ITEMS

DEPARTMENTAL REPORTS

Parks and Recreation: Invite everyone to our Cal State application workshop on October 16th and November 13th from 4:30-5:30pm. Remind everyone about Halloween Event and Drone Show taking place on October 30th from 4pm-8pm.

Public Works: Thank Council for work. Public works department had just purchased 5 cars and received 2 electric cars.

Communications: Community Clean up on October 4th at Perez Park there will be food provided. Final Meeting will occur soon. Continue having the mobile consulate at Salt Lake Park until October 4th. Community meeting on September 24th with DTSE at the Antonio Maria Lugo Academy and have been posting information. Ribbon Cutting Ceremony for Huntington Plaza on October 1st @4pm, Supervisor Janice Hahn will be in attendance. On October 1st in the morning, we will be hosting our sister city Rosarito and giving them a tour. We are coordinating with staff from California Public Utility Commission they requested to have a public hearing here at City Hall during the month

of October and will coordinate with City Clerk to provide details. County Library will close its doors in October for temporary 14,000,000 renovation. We are looking for another place to accommodate the library. Memo to inform Council of list of all the programs we have in connection with LAUSD, Facility use agreements, and occupancy agreements.

WRITTEN COMMUNICATIONS

COUNCIL COMMUNICATIONS

Councilmember Martiz: Invited people to a bicycle ride around Huntington Park @5pm

Councilmember Macias: Thank you have a good night!

Councilmember Sanabria: Thank you all for the staff. We need more guidance regarding material with City Logo. That needs to be brought before the council. Please be mindful of the fee increases. In an Ordinance please put fee studies need to be completed every so often. He also wished Sergio a Happy Birthday.

Vice Mayor Martinez: Remind to show up for community clean up. If we can please add Ordinance to create a mural throughout the City.

Council Entered in Closed Session on: 10:40pm

CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATORS Regarding Represented Employees - Government Code § 54957.6
City's Representatives: Ricardo Reyes, City Manager
Employee Organization: General Employee Association (GEA)
2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2)
Number of potential cases: One (1)

Council Returned from Closed Session at 11:07pm

CLOSED SESSION REPORT

During Closed Session No Reportable Action was taken

ADJOURNMENT

MOTION: Vice Mayor Martinez adjourned 11:07pm. The next regularly scheduled city council meeting is set to be held on Tuesday, October 14th, 2025 @6pm.

Respectfully submitted,


Eduardo Sarmiento, City Clerk

