



## SPECIAL MEETING AGENDA

### CITY OF HUNTINGTON PARK HEALTH AND EDUCATION COMMISSION

**Tuesday, December 10, 2024, at 6:00 p.m.  
Council Chambers  
6550 Miles Avenue  
Huntington Park, California 90255**

Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the City Clerk's Office either in person at 6550 Miles Avenue, Huntington Park, California or by telephone at (323) 584-6230. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**NOTE:** Any person who has a question concerning any agenda item may contact the Community Development Department at (323) 584-6210. Materials related to an item on this agenda are available for inspection in the office of the Community Development Department at 6550 Miles Avenue, Huntington Park, California during the hours of 7:00 a.m. to 5:30 p.m., Monday through Thursday.

Assembly Bill No. 2674 amended several provisions of the Ralph M. Brown Act (Section 54950 et seq. of the Government Code) effective January 1, 1987. This bill prohibits the legislative body from taking any action on any item, which did not appear on the agenda, which was posted 24 hours prior to the Commission meeting. If action is necessary on subject matter, which the public presents, the matter should be presented in writing to the Community Development Department for placement on the agenda by Thursday noon prior to the next Health and Education Commission meeting.

**PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC EQUIPMENT WHILE THE COMMISSION  
IS IN SESSION. THANK YOU.**

#### **CALL TO ORDER**

#### **ROLL CALL**

Chair Ebony Batiste  
Vice Chair Iliana Baltazar  
Commissioner Liselda Fabian  
Commissioner Iris Delgado

#### **PLEDGE OF ALLEGIANCE**

#### **PUBLIC COMMENT**

*For both open and closed sessions, each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another. This is the only opportunity for public input except for scheduled public hearing items.*

## **COMMUNICATIONS**

### **CONSENT ITEMS**

1. Health and Education Commission Regular Meeting Minutes for October 29, 2024

## **REGULAR MEETING AGENDA**

### **1. DISCUSSION ON THE SECOND ANNUAL LGBTQ+ FAMILY RESOURCE FAIR ON FEBRUARY 1, 2025**

RECOMMENDED THAT THE HEALTH AND EDUCATION COMMISSION:

- i. Set the location for the event and discuss fair participants/vendors.
- ii. The event is February 1, 2025, from 10 AM – 12 PM. The event set up time is January 31 from 6 PM – 8 PM.

### **2. DISCUSSION ON THE SPECIAL LEGACY PROJECT IMPLEMENTATION**

RECOMMENDED THAT THE HEALTH AND EDUCATION COMMISSION:

- i. Confirm the time and date of event, tentatively May 3, 2025.
- ii. Discuss location for 2025 spay and neuter event.

### **3. DISCUSSION ON THE GRACIELA ORTIZ LITTLE LIBRARY PROGRAM**

RECOMMENDED THAT THE HEALTH AND EDUCATION COMMISSION:

- i. Discuss the implementation of the Graciela Ortiz Little Library Program in collaboration with the Youth Commission.

### **4. DISCUSSION ON THE HUNTINGTON PARK 5K**

RECOMMENDED THAT THE HEALTH AND EDUCATION COMMISSION:

- i. Discuss the role of the Health and Education Commission for the Huntington Park 5K event taking place on March 22, 2025.

## **DEPARTMENTAL REPORTS (INFORMATION ONLY)**

## **COMMISSION COMMENTS**

**ADJOURNMENT**

The City of Huntington Park Health and Education Commission will adjourn until the next Regular Meeting on Tuesday, January 28, 2024, at 6:00 p.m.

I, Steve Forster, hereby certify under penalty of perjury under the laws of the State of California that the foregoing notice and agenda were posted at the City of Huntington Park City Hall and made available at [www.hpca.gov](http://www.hpca.gov) not less than 24 hours prior to the meeting.



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Steve Forster  
Community Development Director

## CONSENT ITEM 1



## MINUTES

**CITY OF HUNTINGTON PARK  
REGULAR HEALTH AND EDUCATION COMMISSION**

**Tuesday, October 29, 2024, at 6:00 P.M.**

**Huntington Park City Hall  
City Council Chambers  
6550 Miles Avenue  
Huntington Park, California 90255**

Vice Chair Baltazar called the meeting to order at 6:15 P.M.

PRESENT IN PERSON: Vice Chair Baltazar, Commissioner Liselda Fabian, and Commissioner Iris Delgado.

PRESENT REMOTELY VIA ZOOM IN CITY HALL (1<sup>ST</sup> FLOOR): Chair Ebony Batiste

**STAFF PRESENT:** Community Development Director, Steve Forster; Project Manager, Ishah Ahumada; Planning Manager, Paul Bollier.

**PLEDGE OF ALLEGIANCE-** Vice Chair Baltazar led the Pledge of Allegiance

**PUBLIC COMMENT- None**

**STAFF RESPONSES** – Director Steve Forster explained to the commission how to motion to authorize the Chair to join via Zoom. Vice Chair Baltazar moved for Chair to join via Zoom, and Commissioner Delgado seconded.

NOES:      Commissioner (s):      None

**ABSTAINED:** Commissioner (s): Chair Ebony Batiste

**ABSENT:** Commissioner (s): None

**CONSENT ITEMS-**

## 1. Health and Education Commission Regular Meeting Minutes for September 24, 2024

**MOTION:** Vice Chair Baltazar moved to approve the Minutes and Commissioner Fabian seconded. Motion passed 4-0-0 by the following vote:

<b>AYES:</b>	Commissioner (s):	Chair Ebony Batiste Vice Chair Iliana Baltazar Commissioner Liselda Fabian Commissioner Iris Delgado
<b>NOES:</b>	Commissioner (s):	None
<b>ABSTAINED:</b>	Commissioner (s):	None
<b>ABSENT:</b>	Commissioner (s):	None

## **COMMUNICATIONS- None**

## **REGULAR MEETING AGENDA**

## 1. Alzheimer's Awareness Panel and Workshop – November 2, 2024

Chair Batiste brought flyers and printed information submitted to the commission via email. The set-up is requested to be completed at 9 AM. Chair Batiste included a copy of the layout and requested to place the podium on the left wall. All other set-up items remain the same. Commissioner Delgado requested to confirm the tables were 9 instead of 13, a handheld microphone, and round tables. She requested the art submissions be placed on the fireplace. Parks and Recreation request for marquee display and the Wi-Fi password. Chair Baltazar requested to enter the building on 11/2 at 8:30 AM.

## 2. Discussion on the Second Annual LGBTQ+ Family Resource Fair on February 1, 2025.

Vice Chair Baltazar stated there were no new updates for the event.

### 3. Discussion on the Spay and Neuter Program

Saturday, May 3, 2024, is the tentative date for the event. Staff will reach out to Ms. Weiss for preferred time and location. The locations under consideration are Salt Lake Park, Keller Park, and the library.

#### 4. Discussion for the Halloween 2024 Event

Vice Chair Baltazar confirmed parking information to be sent to them. Commissioners confirmed the times and events they will be attending. Staff informed them of where they will their booth will be located. Chair Batiste requested the times of the costume judging and was informed it will begin at 6:30 PM – 8PM.

**DEPARTMENTAL REPORTS (INFORMATION ONLY) – None**

## **HEALTH AND EDUCATION COMMISSION COMMENTS**

1. Commissioner Delgado requested the Huntington Park 5K taking place on March 22, 2025, to be included in the next Health and Education Commission Meeting.
2. Commissioner Liselda Fabian apologized for being late.
3. Vice Chair Baltazar cheered on the Dodgers.
4. Chair Batiste thanked committee members.

## **ADJOURNMENT**

At 6:49 P.M. the City of Huntington Park Health and Education Commission adjourned for a Regular Meeting on Tuesday, November 26, 2024, at 6:00 P.M.

Respectfully Submitted,



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Steve Forster  
Community Development Director

## REGULAR AGENDA ITEM 1



# CITY OF HUNTINGTON PARK

Community Development Department  
Health and Education Commission Agenda Report

December 10, 2024

Honorable Members of the Health and Education Commission  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Honorable Health and Education Commission:

**STAFF RECOMMENDS DISCUSSION AND REVIEW OF THE SECOND ANNUAL  
LGBTQ+ FAMILY RESOURCE FAIR 2025**

**IT IS RECOMMENDED THAT THE HEALTH AND EDUCATION COMMISSION:**

1. Set the location for the event and discuss fair participants/vendors.
2. Update on the flyer for the event.

**BACKGROUND**

The City of Huntington Park's Health and Education Commission will be hosting the second annual LGBTQ+ Family Resource Fair on February 1, 2025, from 10:00 AM to 12:00 PM. This event serves as a vital community gathering, offering a welcoming and supportive environment for all participants. The fair will feature a range of vendors from surrounding cities, who will provide educational resources on LGBTQ+ history, while also raising awareness of the issues and challenges faced by the LGBTQ+ community. This event reflects the city's commitment to fostering inclusivity, education, and a stronger sense of unity for LGBTQ+ families and allies.

The event location and participating vendors are currently under review with a tentative setup scheduled for Friday, January 31, from 6:00 PM to 8:00 PM. At this time, staff has confirmed that the lounge at Salt Lake Park and Freedom Park are available as hosting locations.



# CITY OF HUNTINGTON PARK

Community Development Department  
Health and Education Commission Agenda Report

## CONCLUSION

Upon the Health and Education Committee direction, staff will proceed with actions as directed.

Respectfully submitted,

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STEVE FORSTER  
Community Development Director

## REGULAR AGENDA ITEM 2



# CITY OF HUNTINGTON PARK

Community Development Department  
Health and Education Commission Agenda Report

December 10, 2024

Honorable Members of the Health and Education Commission  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Honorable Health and Education Commission:

**STAFF RECOMMENDS DISCUSSION OF THE SPECIAL LEGACY PROJECT**

**IT IS RECOMMENDED THAT THE HEALTH AND EDUCATION COMMISSION:**

1. Discuss the time, date, and location for 2025 spay and neuter event.

**BACKGROUND**

On April 18<sup>th</sup>, 2024, the City Council of Huntington Park approved Resolution 2024-07, which authorized funding for the Huntington Park Special Legacy Project. The Special legacy project is a Spay and Neuter Program established in response to the City's recognition of the need for responsible pet ownership and the ongoing challenges of pet overpopulation. Spay and Neuter procedures are considered crucial for managing pet overpopulation and can also provide significant health benefits for the animal, including reduced risk of certain cancers and improved behavior. The program aims to reduce the number of unsheltered animals within the community and promote the well-being of pets. The Health and Education Commission, in partnership with Downtown Dog Rescue, will oversee the development and implementation of the Spay and Neuter Program.

The Special Legacy Project is allocating \$25,000 to support a spay and neuter program in collaboration with Downtown Dog Rescue. The funding will be provided over a five-year period, with \$5,000 allocated annually. The first event is scheduled for May 3, 2025, from 10:00 AM to 12:00 PM. The parking lot at Salt Lake Park has been reserved to host the event.



# CITY OF HUNTINGTON PARK

Community Development Department  
Health and Education Commission Agenda Report

## **CONCLUSION**

Upon the Health and Education Committee direction, staff will proceed with actions as directed.

Respectfully submitted,

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STEVE FORSTER  
Community Development Director

## REGULAR AGENDA ITEM 3



# CITY OF HUNTINGTON PARK

Community Development Department  
Health and Education Commission Agenda Report

December 10, 2024

Honorable Members of the Health and Education Commission  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Honorable Health and Education Commission:

## **STAFF RECOMMENDS DISCUSSION OF THE SPECIAL LEGACY PROJECT**

### **IT IS RECOMMENDED THAT THE HEALTH AND EDUCATION COMMISSION:**

1. Review the implementation of the Graciela Ortiz Little Library Program.

#### **BACKGROUND**

On April 18<sup>th</sup>, 2024, the City of Huntington Park City Council approved Resolution 2024-06 authorizing funding for the development and implementation for the little library program. The City recognizes the importance of promoting literacy and community engagement amongst all its residents with an emphasis on students and the youth population. Through this program, the City aims to promote lifelong learning and encourage the love of reading. The Health and Education commission alongside the Youth Commission will lead the implementation of the program coined, "The Graciela Ortiz Little Library Program".

The Graciela Ortiz Little Library Program will receive \$25,000, over a 5-year span. The Health and Education Commission, in collaboration with the Youth Commission, will review and discuss the implementation of this program. The total expense for one little library installation is \$675. The breakdown analysis is \$300 for a weather treated box and mounting curbside post with a \$375 cost of labor installation including paint. Staff recommend Commissioners discuss the Little Library's locations. A Little Library was installed on Wednesday, November 20, 2024, at the Northeast corner of the City Hall entrance.



# CITY OF HUNTINGTON PARK

Community Development Department  
Health and Education Commission Agenda Report

## CONCLUSION

Upon the Health and Education Committee direction, staff will proceed with actions as directed.

Respectfully submitted,

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STEVE FORSTER  
Community Development Director

ATTACHMENT  
A: Resolution No. 2024-06

## ATTACHMENT "A"

## **RESOLUTION NO. 2024-06**

A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF HUNTINGTON PARK, CALIFORNIA,  
AUTHROIZE FUNDING FOR THE DEVELOPMENT  
AND IMPLEMENTATION OF THE LITTLE LIBRARY  
PROGRAM

**WHEREAS**, studies show that the more books are in or near a home, the more likely a child will learn and love to read.

**WHEREAS**, the City recognizes the importance of promoting literacy, lifelong learning, and community engagement for all its residents, with an emphasis on students and the youth population; and

**WHEREAS**, the City is committed to supporting initiatives that empower and enrich the lives of its community members by providing more access to books; and

**WHEREAS**, the Health and Education Commission was established to create awareness and implement plans for improved health and education in the City; and

**WHEREAS**, the Youth Commission was established to determine youth needs that are not currently being met by the community and are tasked to implement requests of the City Council regarding youth; and

**WHEREAS**, in collaboration with the City, the Health and Education Commission alongside the Youth Commission are both dedicated to establishing valuable resources and enhancing educational opportunities within the city.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HUNTINGTON  
PARK DOES HEREBY RESOLVE AS FOLLOWS:**

**SECTION 1.** The City of Huntington Park will allocate \$25,000 over a period of five years for the development and implementation of the Little Library Program in conjunction with the Health and Education Commission and the Youth Commission.

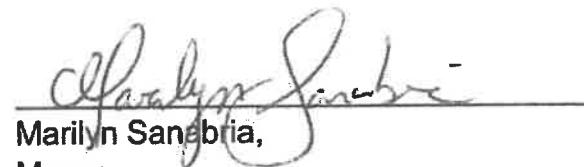
**SECTION 2.** The Little Library Program will strive to provide a diverse collection of books, educational resources, and tools to support the academic and personal development of the residents. Furthermore, this program will honor the legacy of advocacy for educational initiatives by Councilmember Graciela Ortiz.

**SECTION 3.** The City shall collaborate closely with the Health and Education commission and the Youth Commission to ensure that the Little Library Program reflects the needs and interests of the community. Upon implementation, the program will be known as the "Graciela Ortiz Little Library Program" and said title will display on Little Libraries established around the city.

1                   **SECTION 4.** The fees contained in this resolution shall become effective July 1,  
2 2024.

3                   **SECTION 6.** The City Clerk shall certify the adoption of this Resolution.

4                   **PASSED, APPROVED AND ADOPTED** this 18th day of April 2024.

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6                   \_\_\_\_\_  
7                   Marilyn Sanebria,  
8                   Mayor

9                   **ATTEST:**

10                     
11                   Eduardo Sarmiento,  
12                   City Clerk

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## REGULAR AGENDA ITEM 4



# CITY OF HUNTINGTON PARK

Community Development Department  
Health and Education Commission Agenda Report

December 10, 2024

Honorable Members of the Health and Education Commission  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Honorable Health and Education Commission:

**STAFF RECOMMENDS DISCUSSION AND REVIEW OF HUNTINGTON PARK 5K  
IT IS RECOMMENDED THAT THE HEALTH AND EDUCATION COMMISSION:**

1. Discuss the role of the commission for the Huntington Parks 5K Run event.

**BACKGROUND**

The event will be on March 22, 2025, and Commissioner Delgado requested to add this item to the agenda to review the logistics for 5K Run event.

**CONCLUSION**

Upon the Health and Education Committee direction, staff will proceed with actions as directed.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "SF".

STEVE FORSTER  
Community Development Director

## **ADJOURNMENT**

The City of Huntington Park Health and Education Commission will adjourn until the next Regular Meeting on Tuesday, January 28, 2024, at 6:00 p.m.

I, Steve Forster, hereby certify under penalty of perjury under the laws of the State of California that the foregoing notice and agenda were posted at the City of Huntington Park City Hall and made available at [www.hpca.gov](http://www.hpca.gov) not less than 24 hours prior to the meeting.



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Steve Forster  
Community Development Director