



## **REGULAR MEETING AGENDA**

### **CITY OF HUNTINGTON PARK HEALTH AND EDUCATION COMMISSION**

**Tuesday, May 30, 2023, at 6:00 p.m.**

**Huntington Park  
Council Chambers  
6550 Miles Avenue  
Huntington Park, California 90255**

Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the City Clerk's Office either in person at 6550 Miles Avenue, Huntington Park, California or by telephone at (323) 584-6230. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**NOTE:** Any person who has a question concerning any agenda item may contact the Community Development Department at (323) 584-6210. Materials related to an item on this agenda are available for inspection in the office of the Community Development Department at 6550 Miles Avenue, Huntington Park, California during the hours of 7:00 a.m. to 5:30 p.m., Monday through Thursday.

Assembly Bill No. 2674 amended several provisions of the Ralph M. Brown Act (Section 54950 et seq. of the Government Code) effective January 1, 1987. This bill prohibits the legislative body from taking any action on any item, which did not appear on the agenda, which was posted 24 hours prior to the Commission meeting. If action is necessary on subject matter, which the public presents, the matter should be presented in writing to the Planning Division for placement on the agenda by Thursday noon prior to the next Planning Commission meeting.

**PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC EQUIPMENT  
WHILE THE COMMISSION IS IN SESSION. THANK YOU.**

## **CALL TO ORDER**

## **ROLL CALL**

Chair Ebony Batiste  
Vice Chair Gloria Rodriguez  
Commissioner Iliana Baltazar  
Commissioner Liselda Fabian  
One Vacancy

## **PLEDGE OF ALLEGIANCE**

## **PUBLIC COMMENT**

*For both open and closed sessions, each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another. **This is the only opportunity for public input except for scheduled public hearing items.***

## **CONSENT ITEMS**

All matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items prior to the time the Commission votes on the motion unless members of the Commission, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar for separate action.

1. Health and Education Commission Minutes for April 10, 2023
2. Health and Education Commission Minutes for April 25, 2023

## **REGULAR MEETING AGENDA**

1. 2023 Work Plan Discussion
  - i. The First Annual LGBTQ+ Pride Fair
    - i. Saturday, October 7, 2023, from 10 AM – 1 PM
  - ii. Alzheimer's Support Group
    - i. Saturday, June 24, 2023, at 10 AM
  - iii. Book Fair
    - i. Saturday, June 3, 2023, at 10 AM – 12 PM
  - iv. 5K Health and Education Booth
    - i. Completed

- v. Autism and Special Needs Awareness Fair
  - i. Completed
- 2. Present Previous Health and Education Programs
  - i. Vaccine Fair
  - ii. Relay for Life
  - iii. Senior Fair
  - iv. Children Health Fair
  - v. Census Fair
  - vi. Safety Fair
  - vii. Let's Move Cities
  - viii. Walk to School
- 3. Review how we can get a list of Health and Education matters for our city.
- 4. Discussion on consideration of recognition to be given to the community parents and community leaders who donated their time and money to the autism event.
- 5. Discussion to cover Agenda creation.
  - i. Who makes the agenda?
  - ii. Collaboration on Agenda topics

#### **DEPARTMENTAL REPORTS (INFORMATION ONLY)**

#### **COMMUNICATIONS**

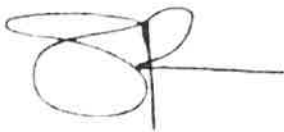
#### **STAFF COMMENTS**

#### **COMMISSION COMMENTS**

#### **ADJOURNMENT**

The City of Huntington Park Health and Education Commission will adjourn until the next regular meeting on Tuesday, June 27, 2023, at 6:00 p.m.

I, Steve Forster, hereby certify under penalty of perjury under the laws of the State of California that the foregoing notice and agenda were posted at City of Huntington Park City Hall and made available at [www.hpca.gov](http://www.hpca.gov) not less than 72 hours prior to the meeting.



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Steve Forster  
Community Development Director



# MINUTES

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## CITY OF HUNTINGTON PARK SPECIAL HEALTH AND EDUCATION COMMISSION

Monday, April 10<sup>th</sup>, 2023, at 6:00 P.M.

Huntington Park City Hall  
City Council Chambers  
6550 Miles Avenue  
Huntington Park, California 90255

Chairperson Batiste called the meeting to order at 6:32 P.M.

PRESENT: Chair Ebony Batiste, Vice Chair Gloria Rodriguez, and Commissioner Iliana Baltazar.

ABSENT: Commissioner Liselda Fabian

STAFF PRESENT: Community Development Director, Steve Forster; and Project Manager, Ishah Ahumada.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chair Ebony Batiste.

**PUBLIC APPEARANCE** – None

**STAFF RESPONSES** – None

**MINUTES** - None

**PUBLIC COMMENT**- None

### **SPECIAL MEETING AGENDA**

#### **1. Alzheimer's/Dementia Caregiver's Talk**

Chair Batiste moved to accept the dates for the Alzheimer's Presentation Support Group. Motion carried by unanimous consent. Additionally, Chair Batiste requested a Zoom link meeting id, live registration bitly link, and the Zoom link password to be Health. Chair Batiste will share the Canva link to add the changes to the flyer. Commissioner Baltazar notes grammatical changes to the flyer, requested to have it uploaded to the City website/social media, and volunteered for Spanish translation.

**AYES:** Chair Batiste, Vice Chair Rodriguez, and Commissioner Baltazar

**NOES:** None

**ABSENT:** Commissioner Fabian

**DEPARTMENTAL REPORTS** – None

**COMMUNICATIONS** – None

**STAFF COMMENTS** – None

**COMMISSION COMMENTS**

1. Commissioner Baltazar commented on the flyer and a Spanish edit to be included.
2. Vice Chair Rodriguez no comment.
3. Commissioner Batiste requested to add to the next Regular Meeting Agenda how many times a commissioner can join via Zoom, miss in person, what quorum looks like, and get an update on which Councilmember has not been selected for the vacant seat. Director Forster informed the Committee he has invited the City Clerk to join the next Regular Meeting to provide an educational update on meeting requirements, open meeting requirements, and the Brown Act Law.

**ADJOURNMENT**

At 6:47 P.M. the City of Huntington Park Health and Education Commission adjourned to a Regular Meeting on Tuesday, April 25<sup>th</sup>, 2023, at 6:00 P.M.

Respectfully Submitted,

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Steve Forster  
Community Development Director



# MINUTES

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## CITY OF HUNTINGTON PARK REGULAR HEALTH AND EDUCATION COMMISSION

Tuesday, April 25<sup>th</sup>, 2023, at 6:00 P.M.

Huntington Park City Hall  
City Council Chambers  
6550 Miles Avenue  
Huntington Park, California 90255

Chairperson Batiste called the meeting to order at 6:04 P.M.

PRESENT: Chair Ebony Batiste, Commissioner Iliana Baltazar, Commissioner Liselda Fabian

PRESENT VIA ZOOM: Vice Chair Gloria Rodriguez

ABSENT: None.

STAFF PRESENT: Community Development Director, Steve Forster; and Project Manager, Ishah Ahumada.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chair Ebony Batiste.

**PUBLIC APPEARANCE** – None

**STAFF RESPONSES** – None

### **MINUTES –**

1. Approval of the Regular Meeting Minutes of the Health and Education Commission for February 28, 2023.

**Motion:** Commissioner Baltazar motioned to approve the minutes.

**Motion Seconded** by Commissioner Fabian

### **ROLL CALL**

- a. AYES: Commissioner Fabian, Commissioner Baltazar, Chair Batiste
- b. NOES: None
- c. ABSTAINED: Commissioner Rodriguez

2. Approval of the Regular Meeting Minutes of the Health and Education Commission for March 28, 2023.

**Motion:** Commissioner Fabian motioned to approve the minutes.

**Motion Seconded** by Commissioner Baltazar

**ROLL CALL**

- a. AYES: Commissioner Fabian, Commissioner Baltazar, Chair Batiste
- b. NOES: None
- c. ABSTAINED: Commissioner Fabian

3. Approval of the Special Meeting Minutes for the Health and Education Commission of April 10<sup>th</sup> has been moved for approval on the next Health and Education Commission meeting scheduled for Tuesday, May 30<sup>th</sup>.

**Motion:** Commissioner Baltazar motioned to approve the minutes.

**Motion Seconded** by Chair Batiste

**ROLL CALL**

- a. AYES: Chair Batiste and Commissioner Baltazar
- b. NOES: None
- c. ABSTAINED: Commissioner Fabian and Chair Rodriguez

**PUBLIC COMMENT-** None

**REGULAR AGENDA**

**1. The 2023 Work Plan Discussion**

**5K Health and Education Booth**

Chair Batiste confirmed the 5K Health and Education Expo was completed.

STATUS: COMPLETED

**Autism and Special Needs Awareness Fair**

Chair Batiste confirmed the Autism and Special Needs Awareness Fair was completed. Director Forster confirmed it was completed and was not listed as completed on the packet because it wasn't completed on the date of agenda publication.

STATUS: COMPLETED

**Pride Month and LGBTQ+ Fair**

Chair Batiste confirmed the date of the event was on June 17<sup>th</sup>.

Commissioner Baltazar requested to push the event for LGBTQ History Month on Saturday, October 7<sup>th</sup>. Staff will confirm this date is available with Parks and Recreations.

TENTATIVE DATE/TIME: October 7<sup>th</sup> from 10 AM – 1 PM.

STATUS: IN PROGRESS

### **Book Fair**

Chair Batiste confirmed date and time remain the same. Commissioner Baltazar requested an update on the damaged books. Staff will reach out to Parks and Recreation on the status of the books and the status of the giant Connect 4. Chair Batiste requested to pick up the books to house them until the event. Director Forster recommended that the books are housed in their current location until the event. Chair Batiste agreed.

DATE/TIME: June 3<sup>rd</sup>, 2023

STATUS: IN PROGRESS

### **Alzheimer's Presentation and Support Group**

Chair Batiste stated the group will be initiated this following Friday for no more than 1 hour. Commission Baltazar requested an update on flyer distribution for the event. Staff will check with the Communication Department. Chair Batiste requested they be at Parks and Recreation building, City Hall, and the library. She also requested to have them on social media.

## **DEPARTMENTAL REPORTS –**

### **City Clerk Presentation**

Director Forster introduced the City Clerk, Eduardo Sarmiento, to update the Commission on bylaws and the current meeting code requirements. Mr. Sarmiento updated the Commission with the COVID-19 teleconferencing resolution that was not renewed, and the rules of decorum are now in the post-COVID-19 ERA. The City Clerk stated there are to be 3 of the 4 commissioners for there to be a quorum. The Resolution was not renewed, and the rules are in place in the current meeting.

Mr. Forster stated, according to bylaws, the attendance in the commission is at the discretion of your appointing council member and any 2 absences in a 12-month period would potentially constitute removal from the commission. It is at the discretion of the appointing council member that appointed the commissioner would remain. Staff take attendance and let the City Manager and City Council know.

Chair Batiste asked how many minutes late a commissioner can arrive. Mr. Forster let her know it was up to the discretion of the commission and advised them to begin as soon as they had a quorum. Commissioner Fabian asked who needs to be notified of a planned absence and if the commission needs to attend all events. Mr. Forster responded to at least notify the Chair and Ms. Ahumada of



a planned absence and to her second question that commissioners are voluntarily for the commission events.

Mr. Forster thanked the City Clerk for the presentation of the state and for the review of meeting decorum rules. Chair Batiste stated in the past they were sent a reminder email and wanted to know if it would be continued. Mr. Forster confirmed they will be receiving a reminder email moving forward and reminded them barring no issues if staff is not able to send a reminder email the minutes and agenda will be posted online.

## Art Walk

Director Forster provided an update on the success of the Art Walk and the importance of the cultural heritage in the community that has been historically underserved. Ms. Ahumada's daughter, Bethany, won 3<sup>rd</sup> place in the Art Contest. The entire City Council was present and most staff. Our Sister Cities came and made a demonstration. Commissioner Fabian added she was also at the Art Walk and that it was great to see the students performing and demonstrating their talent.

## **COMMUNICATIONS** – None

## **STAFF COMMENTS** –

Director Forster provided an update on Community Development and Public Works projects that are underway. As commissioners, they can update the community on the projects that the city is working on.

TARGET has opened and has had a positive response from the community. Their shelves have been emptied and Target has brought in more people.

FARMER BOYS is scheduled to open in late summer, August, or September.

RISING CRANES has submitted final plans for the same shopping center. They will roughly open in the first quarter of 2024.

ROSS on Gage and Pacific is scheduled to open soon. It will be one of the city's economic anchors to bring in more shopping and anchor tenants to have a thriving community.

PUBLIC WORKS new paving on Miles and Santa Fe. The City Council wants to invest in infrastructure. The Public Works staff has done an amazing job in operating the events, such as the 5k, Art Walk, etc...

## **COMMISSION COMMENTS**

1. Commissioner Baltazar wanted to see what have been community events that were done in the past by the Health and Education Commission. Mr. Forster mentioned the healthy business plan the Mayor wants to have with the restaurants.

2. Commissioner Fabian has no comment.
3. Chair Batiste noted it was her 6th anniversary in being in the Health and Education Commission. Mr. Forster congratulated her. Chair Batiste is still excited about being part of the commission and thanked the city for the proclamations they received regarding the Autism Event.

### **ADJOURNMENT**

At 6:46 P.M. the City of Huntington Park Health and Education Commission adjourned to a Regular Meeting on Tuesday, May 30<sup>th</sup>, 2023, at 6:00 P.M.

Respectfully Submitted,

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Steve Forster  
Community Development Director



## WORK PLAN FY2022-2023

### 1. Alzheimer's Presentation and Support Group

Create a support group via Zoom for the caregivers of people with Alzheimer's to provide them with resources and a safe space to share experiences.

Date: Friday, April 28<sup>th</sup> at 6 PM,  
Thursday, May 25<sup>th</sup> at 6 PM  
Saturday, June 24<sup>th</sup> at 10 AM  
Status: In Progress

### 2. Book Fair

Create a Book Fair to give away 100 books for students to have their books in anticipation of the summer reading program.

Date: June 3, 2023, from 10 A.M – 12 P.M  
Status: In Progress

### 3. The First Annual LGBTQ+ Pride Fair

To create awareness of health and education matters in the City of Huntington Park, determine health and education needs in the Community, and attempt to implement plans for improved health and education in the city.

Date: Saturday, October 7, 2023, from 10 AM – 1 PM  
Status: In Progress

### 4. Autism and Special Needs Awareness Fair

The objective is to create an event for the community to create awareness of Autism and Special Needs. The event will be supported and led by the Health and Education Commission. The setup will take place on April 19<sup>th</sup> at 8 AM.

Date: Wednesday, April 19, 2023, from 10 AM – 1 PM  
Status: Completed.

## **5. 5K Health and Education Booth**

The objective is to add support to the Parks and Recreation Department by actively seeking partnerships with organizations that are related to the field of Health and Education to promote the goals of the Health and Education Commission. The Health and Education Booth is a means to promote and inform the public of various resources to benefit the community and expand the services of the Parks and Recreation Department.

Date: Saturday, March 16, 2024

Status: In Progress

# PREVIOUS HEALTH AND EDUCATION PROGRAMS

May 30, 2023

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# STATUS SUMMARY

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## **9 Programs identified:**

1. *Vaccine Fair 2009*
2. *Relay for Life 2010*
3. *Children Health Fair 2010*
4. *Census Fair 2010*
5. *Senior Fair 2010*
6. *Safety Fair 2010*
7. *Seniors Health Fair 2011*
8. *Walk to School Day 2012*
9. *Walking School Bus 2012*

# VACCINE FAIR 2009

## Key Dates

- Flyers to promoting the H1N1 vaccine are in English and Spanish
- The two-day event took place at Salt Lake Park

In partnership with the County of Los Angeles  
Public Health

# EVENTS FOR 2010

## Key Dates

- Safety Fair completed in January
- Senior Fair completed in October
- Relay for Life completed in June
- Children Health Fair complete in April
- Census Fair completed in April



# EVENTS FOR 2011

## Key Dates

- Let's Move Cities and Towns Campaign
  - There was a Resolution that passed for this event.
- Senior's Health Fair complete in April

# EVENTS FOR 2012

## Key Dates

- Walk to School Day
  - Promote students and families to walk to school
- Walking School Bus
  - Promote students and families to walk to school on a daily basis.

# QUESTIONS?

**Feedback**

**Review Next Steps**

**Address Potential Dates**

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