

# **CITY OF HUNTINGTON PARK**

## **City Council Regular Meeting Agenda**

**Tuesday, March 17, 2020**

6:00 p.m.  
City Hall Council Chambers  
6550 Miles Avenue, Huntington Park, CA 90255

**Karina Macias**  
Mayor

**Manuel “Manny” Avila**  
Vice Mayor

**Graciela Ortiz**  
Council Member



**Marilyn Sanabria**  
Council Member

**Jhonny Pineda**  
Council Member

All agenda items and reports are available for review in the City Clerk's Office and [www.hpca.gov](http://www.hpca.gov). Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection in the Office of the City Clerk located at 6550 Miles Avenue, Huntington Park, California 90255 during regular business hours, 7:00 a.m. to 5:30 p.m., Monday – Thursday, and at the City Hall Council Chambers during the meeting.

Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the City Clerk's Office either in person at 6550 Miles Avenue, Huntington Park, California or by telephone at (323) 584-6230. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL IS IN SESSION. Thank you.**

**PLEASE NOTE**--The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Members of the City Council. Members of the City Council and the public are reminded that they must preserve order and decorum throughout the Meeting. In that regard, Members of the City Council and the public are advised that any delay or disruption in the proceedings or a refusal to obey the orders of the City Council or the presiding officer constitutes a violation of these rules.

- The conduct of City Council meetings is governed by the portion of the California Government Code commonly known as the "Brown Act" and by the Huntington Park City Council Meeting Rules of Procedure.
- The City Council meeting is for conducting the City's business, and members of the audience must obey the rules of decorum set forth by law. This means that each speaker will be permitted to speak for three minutes to address items that are listed on the City Council agenda or topics which are within the jurisdictional authority of the City.
- No profanity, personal attacks, booing, cheering, applauding or other conduct disruptive to the meeting will be permitted. Any person not adhering to the Rules of Procedure or conduct authorized by the Brown Act may be asked to leave the Council Chambers.
- All comments directed to the City Council or to any member of the City Council must be directed to the Mayor (or Chairperson if Mayor is absent).

We ask that you please respect the business nature of this meeting and the order required for the proceedings conducted in the Council Chambers.

### **Public Comment**

The Council encourages all residents of the City and interested people to attend and participate in the meetings of the City Council.

If you wish to address the Council, please complete the speaker card that is provided at the entrance to the Council Chambers and give to City Clerk prior to the start of Public Comment.

For both open and closed session each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another.

**This is the only opportunity for public input except for scheduled public hearing items.**

All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

### **Additions/Deletions to Agenda**

Items of business may be added to the agenda upon a motion adopted by a minimum two-thirds vote finding that there is a need to take immediate action and that the need for action came to the attention of the City or Agency subsequent to the agenda being posted. Items may be deleted from the agenda upon the request of staff or Council.

**Important Notice**

The City of Huntington Park shows replays of City Council Meetings on Local Access Channel 3 and over the Internet at [www.hpca.gov](http://www.hpca.gov). NOTE: Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

## **CALL TO ORDER**

## **ROLL CALL**

Mayor Karina Macias  
Vice Mayor Manuel “Manny” Avila  
Council Member Graciela Ortiz  
Council Member Jhonny Pineda  
Council Member Marilyn Sanabria

## **INVOCATION**

## **PLEDGE OF ALLEGIANCE**

## **PRESENTATIONS**

Recognition of Outgoing Council Member Jhonny Pineda

## **PUBLIC COMMENT**

*Pursuant to Government Code Section 54954.3(a) Members of the public will have an opportunity to address the City Council on items listed on this agenda. For items on this agenda each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another.*

## **STAFF RESPONSE**

RECESS TO CLOSED SESSION

## **CLOSED SESSION**

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
Government Code Section 54956.9(d)(1)  
HP Automotive and Tow, Inc., dba Huntington Park Tow Service v. City of Huntington Park, et al.  
Los Angeles Superior Court Case No. VC066929
2. CONFERENCE WITH LABOR NEGOTIATORS Regarding Represented Employees - Government Code Section 54957.6  
City’s Designated Representative(s) for Negotiations: Ricardo Reyes, City Manager and Nita McKay, Finance/Administrative Services Director  
Employee Organization: Police Management Association (PMA)

RECONVENE TO OPEN SESSION

## **CLOSED SESSION ANNOUNCEMENT**

### **CONSENT CALENDAR**

*All matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items prior to the time the Council votes on the motion unless members of the Council, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar for separate action.*

#### **OFFICE OF THE CITY CLERK**

**1. Approve Minute(s) of the following City Council Meeting(s):**

- 1-1.** Special City Council Meeting held February 18, 2020 (4:30 start); and
- 1-2.** Regular City Council Meeting held February 18, 2020.

#### **FINANCE**

**2. Approve Accounts Payable and Payroll Warrant(s) dated March 17, 2020**

### **END OF CONSENT CALENDAR**

### **REGULAR AGENDA**

#### **COMMUNITY DEVELOPMENT**

**3. Consideration and Approval of an Activity in Public Places Permit for the Greater Huntington Park Area Chamber of Commerce's Annual "Carnaval Primavera" Downtown Street Festival (APP 20-01)**

**RECOMMENDATION OF ITEM UNDER CONSIDERATION:**

- 1. Approve Activity in Public Places Permit request from The Greater Huntington Park Area Chamber of Commerce to conduct the annual "Carnaval Primavera" along Pacific Boulevard, from Gage Avenue to Slauson Avenue, on April 17 through April 19, 2020.

#### **PARKS AND RECREATION**

**4. Consideration and Approval of an Activity in Public Places Permit and Fee Waiver Request by the American Cancer Society for the 2020 "Relay for Life" of Southeast Cities Event**

**RECOMMENDATION OF ITEM UNDER CONSIDERATION:**

- 1. Approve the Activities in Public Places Permit for the American Cancer Society to host the 2020 "Relay for Life" of Southeast Cities event on June 20, 2020 and;

## **REGULAR AGENDA (CONTINUED)**

### **PARKS AND RECREATION (CONTINUED)**

2. Consider approving the Parks and Recreation Commission recommendation on the fee waiver and;
3. Consider waiving additional Building and Safety fees requested by the American Cancer Society;
5. **Consideration and Approval of Authorization and Ratification of certain expenditures for Production Services with Pageantry Parades to plan and produce the City of Huntington Park's 2020 and 2021 Holiday Parades**

#### **RECOMMENDATION OF ITEM UNDER CONSIDERATION:**

1. Approve authorization of Pageantry Parades as a sole source, in the amount of \$31,800 for the Annual Holiday Parade Production of 2020 and 2021; and
2. Authorize City Manager to enter into a 2 year agreement with Pageantry Parades to complete the Holiday Parade Production for 2020 and 2021.

### **POLICE**

6. **Authorization to enter into a Partnership Agreement with Los Angeles County Office of Youth Diversion and Development Program and Soledad Enrichment Action, Regarding Youth Diversion Services**

#### **RECOMMENDATION OF ITEM UNDER CONSIDERATION:**

1. Approve the Partnership Agreement with both The Los Angeles County Office of Youth Diversion and Development (YDD), and Soledad Enrichment Action (SEA); and
2. Authorize the City Manager to execute the Agreement.

### **PUBLIC WORKS**

7. **Consideration and Approval of CIP 2019-11 High-Intensity Activated Crosswalk Beacon at Gage Avenue and Bissell Street 100% Design of Plans, Specifications and Engineer's Estimate and Authorization to proceed with BID Advertisement.**

#### **RECOMMENDATION OF ITEM UNDER CONSIDERATION:**

1. Approve Approved CIP 2019-11 High-Intensity Activated crossWalk beacon at Gage Avenue and Bissell Street 100% design of Plans, Specifications and Engineer's Estimate (PS&E); and

## **REGULAR AGENDA (CONTINUED)**

### **PUBLIC WORKS (CONTINUED)**

2. Approve Environmental Assessment as follows: The proposed project is categorically exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to 14 California Code of Regulations § 15301 as a Class 1 categorical exemption; and
  3. Authorize staff to proceed with bid advertisement for construction.
- 8. Recommendation to reject all BIDs received for CIP 2018-10 Zoe Avenue Trench and Pavement Repair Project in accordance with Public Contract Code Section 22038(A)(1)**

#### RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Reject all bids for CIP 2018-10 Zoe Avenue Trench and Pavement Repair Project in accordance with Public Contract Code Section 22038(a)(1);
  2. Authorize staff to modify the project scope of work in conformance with all applicable engineering standards; and
  3. Authorize the Public Works Department to re-advertise the Notice Inviting Bid in accordance with Public Contract Code Section 22038(a)(1).
- 9. Consideration and Approval to adopt Resolution No. 2020-40 and submit a Letter of Interest to The Los Angeles Metropolitan Transportation Authority for Measure M Active Transport Program Cycle I**

#### RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Adopt Resolution No. 2020-40 and submit an official Letter of Interest (LOI) to the Los Angeles Metropolitan Transportation Authority to apply for Measure M Metro Active Transport (MAT) Program Cycle 1; and
2. Authorize the City Manager to sign the Letter of Interest

## **END OF REGULAR AGENDA**

**DEPARTMENTAL REPORTS** (Information only)

**WRITTEN COMMUNICATIONS**

**COUNCIL COMMUNICATIONS**

**Council Member Graciela Ortiz**

**Council Member Jhonny Pineda**

**Council Member Marilyn Sanabria**

**Vice Mayor Manuel “Manny” Avila**

**Mayor Karina Macias**

**ADJOURNMENT**

The City of Huntington Park City Council will adjourn to a Regular Meeting on Tuesday, April 7, 2020 at 6:00 P.M.

I M. Susan Crum, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted at City of Huntington Park City Hall and made available at [www.hpca.gov](http://www.hpca.gov) not less than 72 hours prior to the meeting. Dated this 13<sup>th</sup> day of March, 2020.



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M. Susan Crum, Acting City Clerk

## **MINUTES**

Special Meeting of the  
City of Huntington Park City Council  
Tuesday, February 18, 2020

The special meeting of the City Council of the City of Huntington Park, California was called to order at 4:31 p.m. on Tuesday, February 18, 2020, in the Council Chambers at City Hall, 6550 Miles Avenue, Huntington Park, California; Mayor Karina Macias presiding.

PRESENT: Council Member(s): Graciela Ortiz, Marilyn Sanabria, Vice Mayor Manuel "Manny" Avila and Mayor Karina Macias. ABSENT: Council Member(s): Jhonny Pineda

CITY OFFICIALS/STAFF: Arnold Alvarez-Glasman, City Attorney; Sergio Infanzon, Director of Community Development, Carlos Luis, Planning Manager, Lieutenant Patrick Kraut, Detective Juan Porras and Donna G. Schwartz, City Clerk.

## **PUBLIC HEARING**

City Attorney Arnold Alvarez-Glasman explained that the public hearing item being presented tonight is an appeal from a decision made by the Planning Commission and on a request from staff to revoke a conditional use permit case No. 1530 in connection with property located at 5728 Santa Fe Avenue. Both the City and the appellant will have an opportunity to present their cases to you. It is similar to a courtroom proceeding and Council will serve in a judicatory quasi fashion, general rules of a bench trial will apply while rules of evidence will liberally apply, the attorney and counsel for the appellant of the Kitty Kat Bar are present and also city staff is present and I myself as city attorney will represent the Council.

City Attorney Arnold Alvarez-Glasman had the appellant's attorney state his name.

Attorney Armando Chavira introduced himself and noted the appellant Mr. Custodio Mendez, Owner of the Kitty Kat Bar was present along with a translator for Mr. Mendez.

## **COMMUNITY DEVELOPMENT**

- 1. Consideration and Approval of a Resolution Upholding the Planning Commission's Determination Revoking Conditional Use Permit Case No. 1530 in Connection with Property Located at 5728 Santa Fe Avenue, Huntington Park, California**

City Attorney Arnold Alvarez-Glasman introduced Community Development Sergio Infanzon and asked him to make known who the witnesses will be for the City tonight. Mr. Infanzon introduced Carlos Luis, Planning Manager, Detective Juan Porras, Lt. Patrick Kraut, and Mr. Gerry Sanchez, Supervising Agent in Charge, ABC.

Community Development Sergio Infanzon presented the staff report and a PowerPoint presentation on Appeal Case No. 2019-01, Conditional Use Permit Revocation for 5728 Santa Fe Avenue. Mr. Infanzon then introduced Detective Porras who continued the PowerPoint presentation on Huntington Park Police Department Calls for Service and Significant Incidents. Mr. Porras introduced Mr. Gerry Sanchez, Supervising Agent in

Charge, State of California Alcohol Beverage Control who provided additional information to the presentation regarding the charges brought by ABC on Mr. Mendez, Owner of the Kitty Kat Bar.

Attorney Armando Chavira noted binders he had provided to Council before the start of the special meeting, he then proceeded to present his case with exhibits of Custodio Mendez dba Kitty Kat Bar. Mr. Chavira proceeded to present exhibits of photos, calls for service for the Kitty Kat Bar, Novacane Bar & Grill, Margarita Jones, Mariscos Luna Bar & Grill, Ibiza Nightclub, Leonardos Restaurant, 7-Eleven at 2321 Florence Avenue, 7-Eleven at 6224 Pacific Boulevard, 7-Eleven at 2583 E. Slauson Avenue, Princess Liquor Store, Gage Bowl and Legal documents from the Alcoholic Beverage Control of the State of California for Accusation Under ABC Act and State Constitution, Stipulation and Waiver for Prehearing Settlement, Investigation Reports, Decision and Certificate of Decision and Superior Court of California County of Los Angeles document. At 6:22 p.m. Mayor Macias called for a RECESS.

At 6:29 p.m. Mayor Macias RECONVENED the meeting with all Council Members present with the exception of Council Member Pineda ABSENT.

After lengthy discussion of questions and concerns from Council regarding security, incidents, calls for service, each side went into rebuttal with related information regarding incidents, questions related to calls for service and landmark system, reports and process used by ABC.

City Attorney Arnold Alvarez-Glasman closed the hearing and opened up to Council for discussion, motion or direction.

Council Member Ortiz voiced concern with the various issues pointing out the human trafficking allegation brought forth in the information provided by staff.

**Motion:** Council Member Ortiz motioned to adopt Resolution No. 2020-39, Upholding the Planning Commission's Determination to Revoke Conditional Use Permit (CUP) Case No, 1530 in connection with Real Property Located at 5728 Santa Fe Avenue, Huntington Park, California and directed City Attorney to prepare a resolution memorializing Council action which includes findings and conclusion and bring back to Council for adoption, seconded by Council Member Sanabria. Motion passed 4-0-1, by the following vote.

#### ROLL CALL:

AYES:	Council Member(s): Sanabria, Ortiz, Vice Mayor Avila and Mayor Macias
NOES:	Council Member(s): None
ABSENT:	Council Member(s): Pineda

#### **ADJOURNMENT**

At 6:56 p.m. Mayor Macias adjourned the City of Huntington Park City Council to a Regular Meeting on Tuesday, February 18, 2020 at 6:00 P.M.

Respectfully submitted,

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Donna G. Schwartz, CMC  
City Clerk

DRAFT

Regular Meeting of the  
City of Huntington Park City Council  
Tuesday, February 18, 2020

Sergeant at Arms read the Rules of Decorum before the start of the regular meeting.

The regular meeting of the City Council of the City of Huntington Park, California was called to order at 7:09 p.m. on Tuesday, February 18, 2020, in the Council Chambers at City Hall, 6550 Miles Avenue, Huntington Park, California; Mayor Karina Macias presiding.

PRESENT: Council Member (s): Jhonny Pineda, Vice Mayor Manuel “Manny” Avila, and Mayor Karina Macias. ABSENT: Marilyn Sanabria, Graciela Ortiz.

CITY OFFICIALS/STAFF: Ricardo Reyes, City Manager; Cosme Lozano, Chief of Police; Araceli Almazan, Legal; Raul Alvarez, Assistant City Manager/Interim Director of Public Works; Sergio Infanzon, Director of Community Development; Nita McKay, Director of Finance & Administrative Services and Donna G. Schwartz, City Clerk. ABSENT: Cynthia Norzagaray, Director of Parks & Recreation.

**INVOCATION**

Invocation was led by Mayor Macias.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Vice Mayor Avila.

**PRESENTATIONS**

Presentation by Jeremy Goer, Program Manager, PATH South County – Not in Attendance.

**PUBLIC COMMENT**

1. Rosemary Gurrola, Acting Manager, HP Library, invited the public to attend in various programs hosted by the Library.
2. Catalina Peraza, requested assistance from the Council regarding insurance benefits.

**STAFF RESPONSE** – None.

**CLOSED SESSION**

At 7:15 p.m. Araceli Almazan, Legal, recessed to closed session.

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
Government Code Section 54956.9(d)(1)  
HP Automotive and Tow, Inc., dba Huntington Park Tow Service v. City of Huntington Park, et al.  
Los Angeles Superior Court Case No. VC066929

2. CONFERENCE WITH LABOR NEGOTIATORS Regarding Represented Employees - Government Code Section 54957.6  
City's Designated Representative(s) for Negotiations: Ricardo Reyes, City Manager and Nita McKay, Finance/Administrative Services Director  
Employee Organization: Police Management Association (PMA)

At 7:37 p.m. Mayor Macias reconvened to open session with all Council Members present with the exception of Council Members Sanabria and Ortiz ABSENT.

### **CLOSED SESSION ANNOUNCEMENT**

Araceli Almazan, Legal announced all Council Members present with the exception of Council Members Sanabria and Ortiz ABSENT and briefed on closed session item 2. Item 1 was not discussed due to no Counsel present. Item 2.) no action taken noting to report.

### **CONSENT CALENDAR**

**Motion:** Council Member Pineda moved to approve consent calendar, seconded by Vice Mayor Avila. Motion passed 3-0-2, by the following vote:

#### **ROLL CALL:**

AYES: Council Member(s): Pineda, Vice Mayor Avila and Mayor Macias  
NOES: Council Member(s): None  
ABSENT: Council Member(s): Ortiz and Sanabria

### **OFFICE OF THE CITY CLERK**

1. Approved Minute(s) of the following City Council Meeting(s):
  - 1-1. Regular City Council Meeting held February 4, 2020;
  - 1-2. Special City Council Meeting held January 21, 2020 (4:30 start); and
  - 1-3. Regular City Council Meeting held January 21, 2020.

### **FINANCE**

2. Approved Accounts Payable and Payroll Warrant(s) dated February 4 and February 18, 2020.

### **END OF CONSENT CALENDAR**

## **REGULAR AGENDA**

### **CITY MANAGER**

#### **3. Consideration and Approval for Authorization to Purchase Key Card Hardware and Related Software from Lan Wan Enterprise, Inc. To Upgrade City Hall's Security Door System**

City Manager Ricardo Reyes announced the item and introduced Assistant City Manager/Interim Director of Public Works Raul Alvarez who presented the staff report.

**Motion:** Vice Mayor Avila moved to approve the purchase of key card hardware and related software for 20 door installations at City Hall including the cost of labor from Lan Wan Enterprise, Inc., authorize IT services of Lan Wan Enterprise, Inc. to install and implement newly purchased hardware and software, approve a budget appropriation transfer in the amount of \$63,510 from account number 111-6010-451.73-10 General Fund Parks and Recreation Capital Improvements to account number 111-9010-419.74-10 General Fund Non-Departmental Capital Equipment and authorize City Manager or designee to purchase the hardware and software listed above, seconded by Council Member Pineda. Motion passed 3-0-2, by the following vote:

#### **ROLL CALL:**

AYES: Council Member(s): Pineda, Vice Mayor Avila and Mayor Macias  
NOES: Council Member(s): None  
ABSENT: Council Member(s): Ortiz and Sanabria

### **CITY CLERK**

#### **4. Consideration and Approval of a Resolution Approving a Destruction of Business Records of the City of Huntington Park Police Department**

City Manager Ricardo Reyes presented the staff report.

**Motion:** Vice Mayor Avila moved to adopt Resolution No. 2020-38, Authorizing and Approving the Destruction of Certain Business Records No Longer Required, seconded by Mayor Macias. Motion passed 3-0-2, by the following vote:

#### **ROLL CALL:**

AYES: Council Member(s): Pineda, Vice Mayor Avila and Mayor Macias  
NOES: Council Member(s): None  
ABSENT: Council Member(s): Ortiz and Sanabria

### **COMMUNITY DEVELOPMENT**

#### **5. Consideration and Approval of First Amendment to Lease Agreement with Los Angeles SMSA Limited Partnership dba Verizon Wireless**

City Manager Ricard Reyes announced the item.

**Motion:** Vice Mayor Avila moved to approve first amendment to the Lease Agreement with Los Angeles SMSA Limited Partnership DBA Verizon Wireless and authorize City Manager or designee to execute agreement, seconded by Mayor Macias. Motion passed 3-0-2, by the following vote:

ROLL CALL:

AYES: Council Member(s): Pineda, Vice Mayor Avila and Mayor Macias  
NOES: Council Member(s): None  
ABSENT: Council Member(s): Ortiz and Sanabria

**6. Consideration and Approval Adopting Bail Amount of \$60.00 (Sixty Dollars) to City's Master Fee Schedule Applicable to a Violation of Section 4-7.1624 of Title 4 "Public Safety," Chapter 7 "Traffic," Article 16 "Parking Prohibited or Limited," of the Huntington Park Municipal Code Prohibiting the Stopping, Parking, or Standing or Nuisance Vehicles Upon any Street in Residential Zones and the Stopping, Parking, Or Standing of Oversized Vehicles on Public Street**

City Manager Ricard Reyes announced the item.

**Motion:** Vice Mayor Avila moved to adopt bail amount of \$60.00 (sixty dollars) to the City's Master Fee Schedule applicable to a violation of Huntington Park Municipal Code Section 4-7.1624 regulating the stopping, parking, or standing of nuisance vehicles upon any street in residential zones and stopping, parking or standing, of oversized vehicles on public streets and authorize Finance Director to incorporate the fee into the City's Master Fee Schedule, seconded by Council Member Pineda. Motion passed 3-0-2, by the following vote:

ROLL CALL:

AYES: Council Member(s): Pineda, Vice Mayor Avila and Mayor Macias  
NOES: Council Member(s): None  
ABSENT: Council Member(s): Ortiz and Sanabria

**PUBLIC WORKS**

**7. Consideration and Approval to Restate the Professional Services Agreement (PSA) with Nobel Systems for Work Order Services in the Public Works Department and Consideration and Approval of the Expansion of the Scope of for the Service Agreement**

City Manager Ricard Reyes announced the item.

**Motion:** Vice Mayor Avila moved to approve the Restate of the Professional Service Agreement with Nobel Systems and the Expansion of Scope of Services, authorize City Manager to negotiate final terms of agreement, and authorize City Manager to

execute agreement, seconded by Council Member Pineda. Motion passed 3-0-2, by the following vote:

ROLL CALL:

AYES: Council Member(s): Pineda, Vice Mayor Avila and Mayor Macias  
NOES: Council Member(s): None  
ABSENT: Council Member(s): Ortiz and Sanabria

**8. Consideration and Approval for Authorization to Purchase Six (6) Remote Terminal Units (RTUs) for Six (6) Well Locations**

City Manager Ricard Reyes announced the item.

**Motion:** Vice Mayor Avila moved to approve purchase of six (6) Remote Terminal Units in the amount of \$158,522 in account 681-8030-461.43-30 and authorize City Manager to approve the encumbrance request, seconded by Council Member Pineda. Motion passed 3-0-2, by the following vote:

ROLL CALL:

AYES: Council Member(s): Pineda, Vice Mayor Avila and Mayor Macias  
NOES: Council Member(s): None  
ABSENT: Council Member(s): Ortiz and Sanabria

**END OF REGULAR AGENDA**

**DEPARTMENTAL REPORTS** (Information only)

**WRITTEN COMMUNICATIONS** – None.

**COUNCIL COMMUNICATIONS**

Council Member Graciela Ortiz, Absent.

Council Member Jhonny Pineda, nothing to report.

Council Member Marilyn Sanabria, Absent.

Vice Mayor Manuel “Manny” Avila, reminded the public to participate in the Census 2020 program and the March 3, 2020 Elections.

Mayor Karina Macias, thanked staff for all their support and announced the Senior Food Pantry at the Huntington Park Community Center on February 20, 2020, from 1-3 p.m.

**ADJOURNMENT**

At 7:48 p.m. Mayor Macias adjourned the City of Huntington Park City Council to a Regular Meeting on Tuesday, March 3, 2020 at 6:00 P.M.

Respectfully submitted,

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Donna G. Schwartz, CMC  
City Clerk

DRAFT

## City of Huntington Park List of Funds

Fund	Description	Fund	Description
111	General Fund	234	Congressional Earmark
114	Spec Events Contrib Rec	235	Federal Street Improvmnt
120	Special Revenue DNA ID	237	Community Planning
121	Special Revnu Welfare Inm	239	Federal CDBG Fund
122	Prevention Intervention	240	HUD EZ/EC Soc Sec Block
123	Board of Corrections - LEAD	242	HUD Home Program
124	Auto Theft	243	HUD 108 B03MC060566
150	Emergency Preparedness	245	EPA Brownfield
151	Economic Development	246	LBPHCP-Lead Base
201	Environmental Justice	247	Neighborhood Stabilization
202	CFP Crosswalks	248	Homelessness Prevention
204	SR2S Middleton Safe Route	252	ABC
205	CFP Pacific Blvd	275	Successor Agency
206	CFP iPark Pay Station	283	Sewer Maintenance Fund
207	CFP Signal Synchronization	285	Solid Waste Mgmt Fund
208	CMAQ Metro Rapid	286	Illegal Disposal Abatemnt
209	CFP City Street Resurfacing	287	Solid Waste Recycle Grant
216	Employees Retirement Fund	288	COMPBC
217	OPEB	334	Ped/Bike Path Fund
219	Sales Tax-Transit Fund A	349	Capital Improvement Fund
220	Sales Tax-Transit C	475	Public Financng Authority
221	State Gasoline Tax Fund	533	Business Improv Dist Fund
222	Measure R	535	Strt Lght & Lndscp Assess
223	Local Origin Program Fund	681	Water Department Fund
224	Office of Traffic & Safety	741	Fleet Maintenance
225	Cal Cops Fund	745	Worker's Compensation Fnd
226	Air Quality Improv Trust	746	Employee Benefit Fund
227	Offc of Criminal Justice	748	Veh & Equip Replacement
228	Bureau of Justice Fund	779	Deferred Comp. Trust Fund
229	Police Forfeiture Fund	800	Pooled Cash
231	Parking System Fund	801	Pooled Cash Fund
232	Art in Public Places Fund	802	Pooled Interest
233	Bullet Proof Vest Grant		

**CITY OF HUNTINGTON PARK  
DEMAND REGISTER  
WR 3-17-2020**

Payee Name	Invoice Number	Account Number	Description	Transaction Amount
AAA ELECTRICAL SUPPLY INC	309057-00	535-8016-431.61-45	ST. LIGHTING-LUMINARIES	3,893.81
	309109-00	535-8016-431.61-45	SPORT FIELD WIRE	2,727.03
				<b>\$6,620.84</b>
AARON NEVELS	02/28/2020	111-7010-421.59-15	PD MILEAGE REIMBURSEMENT	17.82
				<b>\$17.82</b>
ALADDIN LOCK & KEY SERVICE	29779	741-8060-431.43-20	SPARE KEY CITY FLEET VEHICLE	264.56
				<b>\$264.56</b>
ALDO MEDINA	02/11/2020	111-6030-451.33-90	P&R REFEREE FEES	81.00
	2/18-2/26/20	111-6030-451.33-90	P&R REFEREE FEES	351.00
				<b>\$432.00</b>
ALEJANDRO GOMEZ	2/19/2020	111-6030-451.33-90	P&R REFEREE FEES	94.50
				<b>\$94.50</b>
ALFREDO RAMIREZ	02/06/2020	111-6030-451.33-90	P&R CLASS REFUND	81.00
	2/13-2/15/20	111-6030-451.33-90	P&R REFEREE FEES	162.00
				<b>\$243.00</b>
ALL CITY MANAGEMENT SERVICES,INC	66768	111-7022-421.56-41	SCHOOL CROSSING SRVCS	8,245.64
	67029	111-7022-421.56-41	SCHOOL CROSSING SRVCS	7,403.73
				<b>\$15,649.37</b>
ALVAREZ-GLASMAN & COLVIN	2019-12-19079	111-0220-411.32-70	ADMIN LEGAL SRVCS 12/19	12,532.50
	2019-12-19080	111-0220-411.32-70	ADMIN LEGAL SRVCS 12/19	390.00
	2019-12-19081	111-0220-411.32-70	ADMIN LEGAL SRVCS 12/19	4,742.58
				<b>\$17,665.08</b>
AMERICAN EXPRESS	G195762	111-0110-411.58-19	MAYOR MACIAS' SUPPLIES	3,046.76
	1446	111-0110-411.58-23	COUNCIL ORTIZ'S SUPPLIES	32.85
	G195831	111-0110-411.58-23	COUNCIL ORTIZ'S SUPPLIES	1,573.21
	10031259675	111-0110-411.66-05	COUNCIL'S OFFICE SUPPLIES	179.46
	2F2FCCR8QP1	111-0110-411.66-05	COUNCIL'S OFFICE CREDIT	-21.89
	360ATXH6JB8	111-0110-411.66-05	ADMIN OFFICE SUPPLIES	62.31
	AROVJOQKAVX	111-0110-411.66-05	COUNCIL'S OFFICE CREDIT	-7.65
	YFIYJHFR5FC	111-0110-411.66-05	COUNCIL MEETING EXPENSE	69.38
	ZDIC6C6K6DGX	111-0110-411.66-05	COUNCIL MEETING EXPENSE	29.73
	NT_GUDQRAPA	111-0210-413.56-41	ADMIN CANVA SUBSCRIPTION	12.95
	851808900198017	111-0210-413.59-15	CM CONFERENCE REFUND	-725.00
	G179843	111-0210-413.59-15	ADMIN OFFICE SUPPLIES	265.28
	10U2VZQE1Q8	111-0240-466.55-42	COUNCIL'S OFFICE CREDIT	-28.64
	66D39000AGQ	111-0240-466.55-42	COUNCIL'S OFFICE CREDIT	-24.65
	10030830191	111-6010-451.59-15	CPRS TRAINING PARK MGMNT	4,340.00
	10031317431	111-6010-451.64-00	CPRS MEMBERSHIP-DIRECTOR	165.00
	10031321477	111-6010-451.64-00	CPRS MEMBERSHIP-QUINONEZ	165.00
	0045707	111-6020-451.61-35	SNACKS AFTERSCHOOL PROGRA	241.29
	241970131	111-6065-466.61-20	SENIOR COFFEE SUPPLIES	318.87
	52150007	111-7010-421.59-15	PUBLIC RECORD ACT COURSE	250.00
	52160007	111-7010-421.59-15	PUBLIC RECORD ACT COURSE	250.00
	01/11/2020	111-7010-421.61-20	PD REFUND	-180.00

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AMERICAN EXPRESS	0361261	111-7010-421.61-20	FUEL FOR CHIEF'S CITY CAR	54.06
	069902060	111-7010-421.61-20	COURT MEDIATION PARKING	45.40
	01/28/2020	111-9010-419.33-10	LATE FEE	39.00
	12/01/2019	111-9010-419.33-10	CORP MEMBER REWARDS CARD	90.00
				<b>\$10,242.72</b>
AMERICAN UNION PRINTING	1309	111-0210-413.56-41	ADMIN POST CARD PROJECT 2	1,497.82
				<b>\$1,497.82</b>
AMTECH ELEVATOR SERVICES	DVA04017320	111-8022-419.56-41	C.H. ELEVATOR SRV 3/1-5/31	849.30
				<b>\$849.30</b>
ANGELA CORNEJO	10/10/2019	111-6010-466.55-50	C.H. DECORATIONS REIMBURSEMENT	13.79
				<b>\$13.79</b>
ARAMARK UNIFORM & CAREER APPAREL	000534923735	741-8060-431.56-41	PW UNIFORM RENTAL SRVC	227.04
	534940593	741-8060-431.56-41	PW UNIFORM RENTAL SRVC	251.39
				<b>\$478.43</b>
ARROYO BACKGROUND INVESTIGATIONS	2218	111-7010-421.56-41	PD POST BACKGROUND	1,045.00
	2230	111-7010-421.56-41	POST & CADET BACKGROUND	1,650.00
				<b>\$2,695.00</b>
AT&T	000014359110	111-7010-421.53-10	PD DISPATCH SRVC 1/20-2/19/20	371.27
	1/4/20-2/3/20	111-7010-421.53-10	PD DISPATCH PHONE SRVC	514.92
	2/21-3/20/20	111-9010-419.53-10	COMMU CENTER INTERNET SRVC	80.94
	2/23-3/22/20	111-9010-419.53-10	PW YARD INTERNET SRVC	81.65
	2/28-3/27/20	111-9010-419.53-10	R. PEREZ INTERNET SRVC	72.73
	2/28-3/27/20	111-9010-419.53-10	FREEDOM PARK INTERNET SRVC	57.40
	3/1-3/31/20	111-9010-419.53-10	S. LAKE PARK INTERNET SRVC	77.35
				<b>\$1,256.26</b>
AT&T MOBILITY	993625860X02142	111-7010-421.53-10	PD WIRELESS PHONES	5,177.68
				<b>\$5,177.68</b>
AT&T PAYMENT CENTER	12/28-1/27/2020	111-7010-421.53-10	PD PHONE SRVC	842.58
	2/7/20-3/6/20	111-9010-419.53-10	CITY WIDE PHONE SRVCS	33.03
	2/7/20-3/6/20	111-9010-419.53-10	CITY WIDE PHONE SRVCS	33.03
	2/7/20-3/6/20	111-9010-419.53-10	CITY WIDE PHONE SRVCS	33.03
	2/7/20-3/6/20	111-9010-419.53-10	CITY WIDE PHONE SRVCS	33.03
	2/7/20-3/6/20	111-9010-419.53-10	CITY WIDE PHONE SRVCS	100.52
	2/7/20-3/6/20	111-9010-419.53-10	CITY WIDE PHONE SRVCS	194.02
	2/7/20-3/6/20	111-9010-419.53-10	CITY WIDE PHONE SRVCS	80.35
				<b>\$1,349.59</b>
BENEFIT ADMINISTRATION CORPORATION	6028608-IN	111-2030-413.56-41	FLEX ADMIN FEES 1/2020	55.00
				<b>\$55.00</b>
BESNICK MIDDLETON	02/15/2020	111-6030-451.33-90	P&R REFEREE FEES	108.00
	2/5/20-2/12/20	111-6030-451.33-90	P&R REFEREE FEES	419.00
				<b>\$527.00</b>
BLACK AND WHITE EMERGENCY VEHICLES	3296	741-8060-431.43-20	REPLACED REAR SEAT PD 914	324.25
				<b>\$324.25</b>
BLX GROUP LLC,	41612105740912	475-9010-419.56-41	ARBITRAGE REBATE REPORT	2,500.00
				<b>\$2,500.00</b>

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BOB BARKER COMPANY INC.	WEB000654628	121-7040-421.56-14	PD JAIL SUPPLIES	753.55
	WEB000654859	121-7040-421.56-14	PD JAIL SUPPLIES	494.06
	WEB000654980	121-7040-421.56-14	PD JAIL SUPPLIES	72.58
				<b>\$1,320.19</b>
BRINK'S INCORPORATED	3033328	111-9010-419.33-10	BANK SRVC TRANSPORT 12/19	1,061.20
	3033328	111-9010-419.33-10	BANK SRVC TRNSPORT CREDIT	-603.22
	3143611	111-9010-419.33-10	MONEY PROCESSING 2/2020	113.61
				<b>\$571.59</b>
BRIZUELA'S IRON WORK	0794	535-8090-452.43-20	WELD 65FT RUGBY PARKING LOT	2,500.00
				<b>\$2,500.00</b>
BURRO CANYON ENTERPRISES, INC.	2132	111-7010-421.56-41	PD RANGE FEES	160.00
				<b>\$160.00</b>
CALIF PUBLIC EMPLOYEES RETIREMENT	PPE 01/26/2020	111-0000-217.30-10	CITYWIDE RETIREMENT BENEFIT	38,386.00
	PPE 1/12/2020	111-0000-217.30-10	CITYWIDE RETIREMENT BENEFIT	37,212.26
	PPE 01/26/2020	111-0000-218.10-10	CITYWIDE RETIREMENT BENEFIT	69,493.47
	PPE 1/12/2020	111-0000-218.10-10	CITYWIDE RETIREMENT BENEFIT	66,726.82
				<b>\$211,818.55</b>
CALPERS	100000015957272	111-0000-217.50-10	MEDICAL BENEFITS 3/2020	170,016.27
	100000015957272	111-9013-413.56-41	MEDICAL BENEFITS 3/2020	459.04
	100000015957272	217-7010-413.28-00	MEDICAL BENEFITS 3/2020	107,454.64
	100000015957272	217-9010-413.28-00	MEDICAL BENEFITS 3/2020	56,849.09
	100000015957272	217-9010-413.56-41	MEDICAL BENEFITS 3/2020	471.87
				<b>\$335,250.91</b>
CENTER FOR PUBLIC SAFETY MANAGEMENT	1725	111-0210-413.56-41	HP POLICE STUDY	11,700.00
				<b>\$11,700.00</b>
CENTRAL BASIN MWD	HP-JAN20	681-8030-461.41-00	POTABLE WATER 1/2020	134,145.91
				<b>\$134,145.91</b>
CENTRAL FORD	351306	741-8060-431.43-20	STEEL WHEELS/SENSORS	635.83
	C56031	741-8060-431.43-20	RACK WORK/REPAIRS PD UNIT # 978	2,300.00
				<b>\$2,935.83</b>
CHARTER COMMUNICATIONS	0467069020720	111-7010-421.53-10	PD INTERNET SRVC 2/7-3/6/20	2,450.00
	0511379021320	111-7010-421.53-10	PD INTERNET SRVC 2/13-3/12/20	154.98
	0514415020120	111-7010-421.53-10	PD INTERNET SRVC 1/30-2/29/20	654.85
	0019175030120	111-9010-419.53-10	ADMIN CABLE SRVCS 3/2020	48.80
	0444795030220	111-9010-419.53-10	C.H. INTERNET SRVC 3/2-4/1/20	1,999.00
	0511353021920	111-9010-419.53-10	C.HALL INTERNET SRVC 2/19-3/18/20	194.97
	0389644020120	121-7040-421.56-14	PD TV SRVCS 1/31-2/29/20	292.34
				<b>\$5,794.94</b>
CHARTERS MAILING GROUP, INC	21999	111-0210-413.56-41	ELECTION MAILERS	2,569.38
	22217	111-0210-413.56-41	ELECTION MAILERS	2,579.82
				<b>\$5,149.20</b>
CHRISTMAS LIGHT DECORATORS	022524	111-6010-451.74-10	PALM TREE DECOR-PACIFIC	32,865.00
	153609	111-6010-451.74-10	C.H. WINTER EVENT DECORATION	2,680.06
				<b>\$35,545.06</b>

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CITY OF LAKEWOOD	4855	681-8030-461.42-05	ALESHIRE & WYNDER OCT 2019	259.28
				<b>\$259.28</b>
COMMERCIAL TIRE COMPANY	1-GS158157	741-8060-431.43-20	TIRES FOR UNIT # 963	-342.68
	1-GS158249	741-8060-431.43-20	TIRES FOR SHOP SUPPLY	307.21
	1-GS158304	741-8060-431.43-20	TIRES FOR SHOP SUPPLY	515.08
	1-GS158329	741-8060-431.43-20	TIRES FOR SHOP SUPPLY	515.08
				<b>\$994.69</b>
CONCENTRA MEDICAL CENTERS	67139112	111-2030-413.56-41	P&R PHYSICAL LEVEL 2	397.50
	67282704	111-2030-413.56-41	TWO PD PHYSICALS	1,025.00
				<b>\$1,422.50</b>
COUNTY OF L.A. DEPT OF PUBLIC WORKS	REPW20021004050	221-8014-429.56-41	T.SIGNAL MAINTENANCE 1/20	246.73
				<b>\$246.73</b>
CR&R INCORPORATED	0040847	111-8027-431.56-59	40 YARD BIN AT 3424 HOPE	637.69
	0040848	111-8027-431.56-59	40 YARD BIN AT 3425 SANTA ANA	637.69
				<b>\$1,275.38</b>
CSULB FOUNDATION	03/19/2020	111-7010-421.59-30	PD REGISTER CK-TITLE 15	198.00
				<b>\$198.00</b>
DAPEER, ROSENBLIT & LITVAK	16887	111-0220-411.32-70	COMMU DEV LEGAL SRV 1/2020	722.20
	16888	111-0220-411.32-70	PD LEGAL SRVCS	1,540.00
				<b>\$2,262.20</b>
DATA TICKET INC.	109536	111-3010-415.56-41	BL CITATION PROCESS 1/2020	288.50
	109417	111-5055-419.56-41	ADMIN CITE CODE ENFOR 1/2020	50.00
	110187	111-9010-415.56-15	PARKING CITE PROCESS 1/2020	10,693.50
	110187	111-9010-419.53-10	EQUIPMENT LEASE 1/2020	584.45
				<b>\$11,616.45</b>
DATAPROSE, INC.	DP2000510	681-3022-415.53-20	WATER BILL POSTAGE 2/2020	1,449.12
	DP2000510	681-3022-415.56-41	WATER BILLS 2/2020	989.99
				<b>\$2,439.11</b>
DAVID VALDOVINOS	75879/76084	111-6060-466.33-20	P&R CONTRACT INSTRUCTOR	156.80
				<b>\$156.80</b>
DE LAGE LANDEN	66960603	111-9010-419.44-10	CITY HALL COPIER LSE 3/2020	2,231.78
				<b>\$2,231.78</b>
DEPARTMENT OF ANIMAL CARE & CONTROL	1/2020	111-7065-441.56-41	ANIMAL CARE COSTS 1/2020	8,220.58
				<b>\$8,220.58</b>
DEPARTMENT OF INDUSTRIAL RELATIONS	S 1716818 MR	111-8022-419.56-41	C. HOUSE ELEVATOR INSPECTION	675.00
				<b>\$675.00</b>
DEPARTMENT OF JUSTICE	431135	111-7030-421.56-41	PD FINGERPRINT APPS	601.00
				<b>\$601.00</b>
DF POLYGRAPH	2020/3	111-7010-421.56-41	PD POLYGRAPH EXAMINATIONS	525.00
				<b>\$525.00</b>
DOOLEY ENTERPRISES, INC.	57563	225-7120-421.74-10	PD AMMUNITION	1,917.95
				<b>\$1,917.95</b>
DOTY FUENTES	75273/76311	111-0000-228.20-00	P&R DEPOSIT REFUND	500.00
				<b>\$500.00</b>

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DOWNSTREAM SERVICES, INC	103735	283-8040-432.56-41	FLOW MONITOR 2 8-10' SEWER	3,750.00
				<b>\$3,750.00</b>
DUNN EDWARDS CORPORATION	2009289939	111-8095-431.61-50	GRAFFITI SUPPLIES	635.52
				<b>\$635.52</b>
EDGAR FELIX	02/24/2020	111-7010-421.59-30	PD MILEAGE REIMBURSEMENT	5.29
				<b>\$5.29</b>
EDUARDO CARLOS	02/13/2020	111-7010-421.59-15	PD MILEAGE REIMBURSEMENT	17.82
				<b>\$17.82</b>
ELSA COBIAN	02/24/2020	111-7010-421.59-15	PD MILEAGE REIMBURSEMENT	17.82
				<b>\$17.82</b>
ENTERPRISE FM TRUST	FBN3894326	111-7010-421.56-41	PD VEHICLE LSE 2/2020	97.04
	FBN3894326	226-7010-419.74-20	PD VEHICLE LSE 2/2020	1,208.26
				<b>\$1,305.30</b>
EXPRESS PIPE & SUPPLY CO., LLC	S107630681.001	111-8024-421.43-10	DRINKING FOUNTAIN BUBBLERS	619.00
				<b>\$619.00</b>
EXPRESS TRANSPORTATION SERVICES LLC	HPE03012020	111-0000-362.20-15	PROPERTY LEASE 2/2020	-2,000.00
	HPE03012020	111-0000-362.20-15	VEHICLE LEASE 2/2020	-500.00
	HPE03012020	219-0000-340.30-00	FAREBOX COLLECTION 2/2020	-4,914.00
	HPE03012020	219-8085-431.56-43	HP EXPRESS-FEB 2020	30,959.33
	DAR03012020	219-8085-431.56-45	HP DIAL A RIDE 3/2020	68,070.00
	HPE03012020	220-8085-431.56-43	HP EXPRESS-FEB 2020	30,959.34
	HPE03012020	222-8010-431.56-43	HP EXPRESS-FEB 2020	30,959.33
				<b>\$153,534.00</b>
FAUSTO CORREAS	475750	111-0000-322.10-10	ELECTRICAL PERMIT REFUND	23.55
				<b>\$23.55</b>
FEDEX	6-942-03360	111-9010-419.53-20	FINANCE SHIPPING CHARGES	50.40
				<b>\$50.40</b>
FIRST CHOICE SERVICES	673930	111-9010-419.61-20	CITY WIDE COFFEE SUPPLIES	139.20
				<b>\$139.20</b>
FM THOMAS AIR CONDITIONING INC	40848	111-8020-431.43-10	C.H. AC COIL REPLACEMENT	7,000.00
	40848	111-8022-419.43-10	C.H. AC COIL REPLACEMENT	7,000.00
	40848	111-8023-451.43-10	C.H. AC COIL REPLACEMENT	7,000.00
	40848	111-8024-421.43-10	C.H. AC COIL REPLACEMENT	10,750.00
				<b>\$31,750.00</b>
GENE FARMER	02/24/2020	111-7010-421.59-15	PD MILEAGE REIMBURSEMENT	17.82
				<b>\$17.82</b>
GEORGE MIDDLETON	2/13-2/22/20	111-6030-451.33-90	P&R REFEREE FEES	432.00
	2/4/20-2/12/20	111-6030-451.33-90	P&R REFEREE FEES	378.00
				<b>\$810.00</b>
GLOBALSTAR USA	100000001105955	111-7010-421.53-10	PD PHONE SRVC	86.30
				<b>\$86.30</b>
HASA, INC.	671630	681-8030-461.41-00	HYPO SODIUM CHLORIDE	213.44
	671631	681-8030-461.41-00	HYPO SODIUM CHLORIDE	221.97
	671632	681-8030-461.41-00	HYPO SODIUM CHLORIDE	290.27

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HASA, INC.	672614	681-8030-461.41-00	HYPO SODIUM CHLORIDE	230.51
	672616	681-8030-461.41-00	HYPO SODIUM CHLORIDE	214.87
	673220	681-8030-461.41-00	HYPO SODIUM CHLORIDE	187.82
				<b>\$1,358.88</b>
HAZEL D. BRICENO	2/27-2/29/2020	111-6030-451.33-90	P&R REFEREE FEES	189.00
				<b>\$189.00</b>
HECTOR G. MORENO	75797 / 76042	111-6060-466.33-20	P&R CONTRACT INSTRUCTOR	384.00
	75831 / 76151	111-6060-466.33-20	P&R CONTRACT INSTRUCTOR	691.20
				<b>\$1,075.20</b>
HINDERLITER DE LLAMAS & ASSOCIATES	0033155-IN	111-9010-419.56-41	CONTRACT SRVCS SALES TAX	1,859.11
				<b>\$1,859.11</b>
HOME DEPOT - PUBLIC WORKS	1370322	111-0110-411.66-05	MAYOR'S HOLIDAY EXPENSE	225.00
	1061616	111-8010-431.61-21	PAD LOCKS STREET DIVISION	137.65
	511877	111-8010-431.61-21	PAD LOCKS STREET DIVISION	137.65
	5972171	111-8023-451.43-10	BUILDING SUPPLIES/REPAIRS	988.09
	1971657	111-8095-431.61-50	GRAFFITI SUPPLIES	1,905.60
	4390263	111-8095-431.61-50	GRAFFITI SUPPLIES	1,101.70
	5972221	111-8095-431.61-50	GRAFFITI SUPPLIES	1,905.60
				<b>\$6,401.29</b>
INFRAMARK LLC	49322	283-8040-432.56-41	SEWER HOT SPOTS QUARTER 1	4,613.05
				<b>\$4,613.05</b>
INFRASTRUCTURE ENGINEERS	24828	202-8080-431.73-10	HAWK SIGNAL GAGE-BISSELL	14,479.40
	24827	221-8014-429.56-41	T.S. PLAN-MAYWOOD/RANDOLPH	2,160.00
	24813	222-8010-431.76-02	I-PARK SYSTEM 1/2020	7,056.00
	24823	222-8010-431.76-06	SLAUSON CONGESTION 1/2020	44,228.40
	24867	681-8030-461.76-09	WATER MAIN REPLACEMENT	49,209.80
				<b>\$117,133.60</b>
ITRON, INC.	546565	681-3022-415.56-41	MVRS SOFTWARE 3/1-5/31/20	711.72
				<b>\$711.72</b>
J XTRA ENTERTAINMENT	14	111-6065-451.57-46	P&R SENIOR HOLIDAY DJ	500.00
				<b>\$500.00</b>
J316 BUILDER	226	111-7024-421.56-41	JANITORIAL SRVCS 2/2020	3,700.84
	227	111-7024-421.56-41	JANITORIAL SUPPLIES 2/2020	698.45
	226	111-8020-431.56-41	JANITORIAL SRVCS 2/2020	1,400.56
	227	111-8020-431.56-41	JANITORIAL SUPPLIES 2/2020	419.07
	226	111-8022-419.56-41	JANITORIAL SRVCS 2/2020	4,344.72
	227	111-8022-419.56-41	JANITORIAL SUPPLIES 2/2020	931.26
	226	111-8023-451.56-41	JANITORIAL SRVCS 2/2020	11,473.09
	227	111-8023-451.56-41	JANITORIAL SUPPLIES 2/2020	2,607.55
				<b>\$25,575.54</b>
JCL TRAFFIC	103864	111-8010-431.61-21	RED CURB BRIGHT PAINT	707.39
	103707	535-8090-452.61-20	MEASURE S SIGNS	2,354.25
				<b>\$3,061.64</b>

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JDS TANK TESTING & REPAIR INC	13963	741-8060-431.43-20	FUEL TANK TESTING 12/2019	135.00
	14196	741-8060-431.43-20	FUEL TANK TESTING 2/2020	135.00
				<b>\$270.00</b>
JIMENEZ'S BRAKES & ALIGNMENTS INC	47473	741-8060-431.43-20	FRONT END SUSPENSION UNIT # 977	1,231.51
	48261	741-8060-431.43-20	ALIGNMENT PD UNIT # 882	55.00
				<b>\$1,286.51</b>
JOE COVARRUBIAS	2/27-2/29/20	111-6030-451.33-90	P&R REFEREE FEES	189.00
				<b>\$189.00</b>
JOEL GORDILLO	FEBRUARY 2020	111-1010-411.56-41	VIDEOGRAPHER 2/2020	1,650.00
				<b>\$1,650.00</b>
JOSE MARES	02/13/2020	111-7010-421.59-15	PD MILEAGE REIMBURSEMENT	17.82
				<b>\$17.82</b>
JOSEPH B CAIN	2/18-2/25/20	111-6030-451.33-90	P&R REFEREE FEES	405.00
				<b>\$405.00</b>
JTB SUPPLY COMPANY INC	107032	535-8016-431.73-10	ST.LIGHT POST-S.LAKE/HOPE	3,883.75
				<b>\$3,883.75</b>
JTD CONSULTING, INC	46726	111-7010-421.56-41	MICROWAVE LINK SITE SRVEY	3,450.00
				<b>\$3,450.00</b>
JUAN GRAVES	02/10/2020	111-6030-451.33-90	P&R REFEREE FEES	108.00
	02/26/2020	111-6030-451.33-90	P&R REFEREE FEES	81.00
				<b>\$189.00</b>
KAREN K. TRUONG	2/10/20-2/11/20	111-7010-421.59-15	PD MILEAGE REIMBURSEMENT	60.26
				<b>\$60.26</b>
KNIGHTSCOPE, INC.	423	229-0210-421.44-10	K5 SUBSCRPT 11/15-12/14/19	8,000.00
	455	229-0210-421.44-10	K5 SUBSCRPT 12/15-1/14/20	8,000.00
				<b>\$16,000.00</b>
KONICA MINOLTA BUSINESS SOLUTIONS	264034265	111-7010-421.44-10	PD PATROL COPIER LSE 1/2020	210.44
	264034598	111-7010-421.44-10	PD ANNEX COPIER LSE 1/2020	66.64
	264034146	111-7022-421.56-41	PD ADMIN COPIER LSE 1/2020	210.44
	264034700	111-7022-421.56-41	PD JAIL COPIER LSE 1/2020	139.36
	264034406	111-7030-421.44-10	PD DETEC COPIER LSE 1/2020	298.91
	264034525	111-7040-421.44-10	PD RECORDS COPIER LSE 1/2020	298.91
	264034597	111-7040-421.44-10	PD RECORDS COPIER LSE 1/2020	379.63
	264633614	111-9010-419.43-15	FIN COPIER LSE 2/2020	280.66
	264633896	111-9010-419.43-15	FIN REV COPIER LSE 2/2020	359.99
				<b>\$2,244.98</b>
LA COUNTY SHERIFF'S DEPT	202518BL	121-7040-421.56-41	PD INMATE MEAL SRVC 1/2020	989.75
				<b>\$989.75</b>
LACMTA	105225	219-8085-431.58-50	METRO TAP CARDS 1/2020	5,754.50
				<b>\$5,754.50</b>
LAKIN TIRE WEST, INC.	IN881586	741-8060-431.43-20	TIRES PICK UP/DISPOSAL	1,503.30
				<b>\$1,503.30</b>

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LAN WAN ENTERPRISE, INC	65682	111-7010-419.43-15	IT SERVICES 3/2020	21,687.50
	65747	111-7010-421.61-20	PD MONITOR HEADPHONES	193.89
	65682	111-9010-419.43-15	IT SERVICES 3/2020	21,687.50
	65201	111-9010-419.74-10	NEW COMPUTERS CITY HALL	14,550.00
	65202	111-9010-419.74-10	NEW COMPUTERS POLICE DEPT	48,875.00
	65203	111-9010-419.74-10	NEW SERVER AT COHP	48,000.00
				<b>\$154,993.89</b>
LB JOHNSON HARDWARE CO.	106531	111-8095-431.61-50	GRAFFITI SUPPLIES	269.15
				<b>\$269.15</b>
LIEBERT CASSIDY WHITMORE	1489440	111-0220-411.32-70	ADMIN LEGAL SRVCS 11/2019	999.00
	1489441	111-0220-411.32-70	ADMIN LEGAL SRVCS 11/2019	4,302.00
	1492534	111-0220-411.32-70	ADM LEGAL SRVCS 1/2020	777.00
	1492535	111-0220-411.32-70	ADM LEGAL SRVCS 1/2020	517.50
				<b>\$6,595.50</b>
LUISANA CANDELARIO	2/10/20-2/11/20	111-7010-421.59-15	PD MILEAGE REIMBURSEMENT	60.26
				<b>\$60.26</b>
LYNBERG & WATKINS APC	53786	745-9031-413.32-70	CLERK LEGAL SRVCS	886.70
	53787	745-9031-413.32-70	CLERK LEGAL SRVCS	946.75
	53788	745-9031-413.32-70	CLERK LEGAL SRVCS	4,090.50
	53789	745-9031-413.32-70	CLERK LEGAL SRVCS	769.50
				<b>\$6,693.45</b>
MANAGED HEALTH NETWORK	PRM-049056	111-0000-217.50-60	HEALTH PREMIUM 3/2020	1,447.04
				<b>\$1,447.04</b>
MARIO BOJORQUEZ	02/19/2020	111-7010-421.59-15	PD MILEAGE REIMBURSEMENT	17.82
				<b>\$17.82</b>
MARIO DIAZ	02/24/2020	111-7010-421.59-15	PD MILEAGE REIMBURSEMENT	17.82
				<b>\$17.82</b>
MAYWOOD MUTUAL WATER COMPANY, NO. 1	12/19-2/21/20	681-8030-461.62-20	FREEDOM PARK/ARROGATION	459.20
	12/19-2/21/20	681-8030-461.62-20	FREEDOM/HUNTINGTON PARK	281.60
	12/19-2/21/20	681-8030-461.62-20	FREEDOM PARK/SPLASH PAD	136.00
				<b>\$876.80</b>
MCCULLAH FENCE COMPANY	2019	111-8022-419.43-10	EMERGENCY CHAIN LINK	450.00
				<b>\$450.00</b>
MERRIMAC ENERGY GROUP	2200582	741-8060-431.62-30	FUEL PURCHASE	26,195.61
				<b>\$26,195.61</b>
MIKE PARSA	02/24/2020	111-7010-421.59-15	PD MILEAGE REIMBURSEMENT	17.82
				<b>\$17.82</b>
MYERS AND SONS HI-WAY SAFETY, INC	99072	111-8010-431.61-21	STENCIL FOR 2 HOUR GREEN	99.23
	98805	221-8012-429.61-20	ALUMINUM BLANKS & SIGNS	547.13
				<b>\$646.36</b>
NACHO'S LOCK & KEY SERVICE	16901	111-8024-421.43-10	PD SRVC CALL-REPLACE LOCKS	1,017.58
				<b>\$1,017.58</b>
NICHOLS CONSULTING	20-9819378-01	111-9010-419.56-41	PREP SB 90/STATE CLAIMS	2,400.00
				<b>\$2,400.00</b>

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NISHA SCHUMACHER	1/13/2020	111-7010-421.59-30	PD MILEAGE REIMBURSEMENT	30.13
				<b>\$30.13</b>
NORTH STAR LAND SCAPE LLC	1601-59	222-8010-431.56-41	LANDSCAPE MAINTENANCE 2/2020	2,912.00
	1601-61	222-8010-431.56-41	TREE TRIMMING 2/2020	2,769.00
	1601-59	535-8090-452.56-60	LANDSCAPE MAINTENANCE 2/2020	20,145.75
	1601-61	535-8090-452.56-60	TREE TRIMMING 2/2020	7,220.00
				<b>\$33,046.75</b>
O'REILLY AUTO PARTS	2959-191714	741-8060-431.43-20	PARTS FOR SHUTTLE # 003	900.81
	2959-193525	741-8060-431.43-20	BUS CALIPER HARDWARE	21.74
	2959-196828	741-8060-431.43-20	WHEEL NUTS PD VEHICLES	125.27
	2959-198387	741-8060-431.43-20	SUSPENSION TOOL	157.67
	2959-198782	741-8060-431.43-20	REPLACEMENT OIL LINES # 180	42.09
	2959-201532	741-8060-431.43-20	TIRE INFLATOR GAGE	66.14
	2959-202534	741-8060-431.43-20	INSULATION SPRAY FOAM	26.37
	2959-203625	741-8060-431.43-20	SWAY BAR BUSHING UNIT # 882	4.80
	2959-203694	741-8060-431.43-20	NEW ENGINE HPPD # 952	3,646.35
	2959-204034	741-8060-431.43-20	DISTRIBUTOR CAP UNIT 882	105.86
	2959-204121	741-8060-431.43-20	LATEX GLOVES SHOP SUPPLY	132.17
	2959-204122	741-8060-431.43-20	BLOWER MOTOR PD UNIT # 915	49.16
	2959-204578	741-8060-431.43-20	BRAKE ROTORS UNIT # 130	337.10
	2959-204819	741-8060-431.43-20	BRAKE HARDWARE PD # 130	4.42
	2959-204827	741-8060-431.43-20	BALL JOINTS PD UNIT # 130	299.59
	2959-206472	741-8060-431.43-20	SILICONE SPRAY LUBRICANT	145.27
	2959-206746	741-8060-431.43-20	BLOWER MOTOR PD UNIT # 199	26.32
	2959-206747	741-8060-431.43-20	WIPER BLADES CITY FLEET	100.11
	2959-206765	741-8060-431.43-20	REAR CALIPERS BUS # 004	170.47
	2959-209332	741-8060-431.43-20	AXEL GASKETS BUS # 963	38.17
	2959-209334	741-8060-431.43-20	SEALING TAPE-SHOP SUPPLY	23.65
	2959-209339	741-8060-431.43-20	ECU PROGRAMMING PW # 346	197.10
	2959-209938	741-8060-431.43-20	NEW RADIATOR UNIT # 199	367.93
				<b>\$6,988.56</b>
OEM AUTO PAINT SUPPLIES	126665	111-8095-431.61-50	GRAFFITI-INDUSTRIAL MIX	244.85
				<b>\$244.85</b>
OK PRINTING DESIGN & DIGITAL PRINT	1629	111-7022-421.61-24	PD BUSINESS CARDS	235.38
	1629	111-7030-421.61-20	PD BUSINESS CARDS	35.30
				<b>\$270.68</b>
OLIVAREZ MADRUGA, LLP	9778	745-9031-413.32-70	ADM LEGAL SRVCS 1/2020	10,089.04
				<b>\$10,089.04</b>
ORANGE COUNTY SHERIFF'S DEPT	5/4/20-5/15/20	111-7010-421.59-15	PD COURSE REGISTRATION FEE	200.00
				<b>\$200.00</b>
PACIFIC PRODUCTS & SERVICES LLC	26307	111-8010-431.61-21	TRAFFIC CONTROL SUPPLIES	914.03
				<b>\$914.03</b>
PARS	44849	111-9010-419.56-41	PARS ARS FEES 12/2019	413.07
	44770	216-3010-415.56-41	PARS REP FEES 12/2019	2,388.10
				<b>\$2,801.17</b>

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PENSKE CHEVROLET	16362	741-8060-431.43-20	EVALUATE CHECK ENGINE	200.00
				<b>\$200.00</b>
PETE CARRILLO JR	2/20-2/25/20	111-6030-451.33-90	P&R REFEREE FEES	243.00
	2/4/20-2/11/20	111-6030-451.33-90	P&R REFEREE FEES	446.00
				<b>\$689.00</b>
PITNEY BOWES	3103756230	111-7040-421.44-10	PD MAILING LSE 12/23-3/22/20	561.87
				<b>\$561.87</b>
PITNEY BOWES INC.	3103784817	111-9010-419.44-10	POSTAGE SRVC 12/30-3/29/20	834.57
				<b>\$834.57</b>
PRO FORCE LAW ENFORCEMENT	400467	225-7120-421.74-10	PD TASER REPLACEMENTS	6,522.23
				<b>\$6,522.23</b>
PRUDENTIAL OVERALL SUPPLY	52334109	111-6010-451.56-41	MAT CLEANING SRVC	139.68
	52338572	111-6010-451.56-41	MAT CLEANING SRVC	139.68
	52343047	111-6010-451.56-41	MAT CLEANING SRVC	139.68
				<b>\$419.04</b>
PURCHASE POWER	02/11/2020	111-7040-421.56-41	PD POSTAGE FEES	13.50
				<b>\$13.50</b>
REFRIGERATION SUPPLIES DISTRIBUTOR	1524447-00	111-8022-419.43-10	AC 250VA CONTROL TRANSMIS	109.98
	1524546-00	111-8022-419.43-10	AC TIME DELAY RELAY	174.30
	1521557-00	111-8024-421.43-10	GAS VALVE & RESET KIT	1,336.13
				<b>\$1,620.41</b>
RICARDO REYES	000000003	111-0210-413.59-15	ADM TRAVEL EXPEN REIMBURSEMENT	40.00
	02/26/20	111-0210-413.59-15	ADM PER DIEM REIMBURSEMENT	21.97
	02/26/20	111-0210-413.59-15	ADM TRAVEL EXPEN REIMBURSEMENT	40.62
	26513	111-0210-413.59-15	DEPOSIT & TUITION REIMBURSEMENT	7,100.00
				<b>\$7,202.59</b>
RICOH AMERICAS CORP	5058876667	111-6010-451.44-10	P&R COPIER USAGE 2/19-3/19/20	164.50
	65843020	111-6010-451.44-10	P&R COPIER LSE 12/2019	225.32
				<b>\$389.82</b>
RIO HONDO COLLEGE	S20 98 ZHPK	111-7010-421.59-15	PD PC 832 ARREST COURSE	54.48
				<b>\$54.48</b>
ROADLINE PRODUCTS INC	15527	741-8060-431.43-20	POST PULLER PW UNIT # 348	659.94
	15563	741-8060-431.43-20	HYDRAULIC PUMP REPLACEMENT	1,452.53
	15568	741-8060-431.43-20	TITAN ROCK CATCHER ASSEMB	121.28
				<b>\$2,233.75</b>
RONAK DESAI	COHP 013120	111-3010-415.56-41	ACCOUNTING SRV 1/21-1/29	4,320.00
	COHP 021520	111-3010-415.56-41	ACCOUNTING SRV 2/3-2/12	4,020.00
	COHP 022720	111-3010-415.56-41	ACCOUNTING SRV 2/19-2/26	4,080.00
				<b>\$12,420.00</b>
SALVADOR PEREZ-JIMENEZ	161543	111-8010-431.15-25	BOOT REIMBURSE FY 19/20	19.75
	161543	111-8020-431.15-25	BOOT REIMBURSE FY 19/20	19.75
	161543	111-8080-431.15-25	BOOT REIMBURSE FY 19/20	9.88
	161543	220-8010-431.15-25	BOOT REIMBURSE FY 19/20	9.88
	161543	221-8010-431.15-25	BOOT REIMBURSE FY 19/20	59.26

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SALVADOR PEREZ-JIMENEZ	161543	221-8012-429.15-25	BOOT REIMBURSE FY 19/20	59.26
	161543	222-8010-431.15-25	BOOT REIMBURSE FY 19/20	19.75
				<b>\$197.53</b>
SANCHEZ AWARDS	1488	111-0110-411.66-05	COUNCIL PAPER WEIGHTS	132.30
				<b>\$132.30</b>
SAUL DURAN	02/19/2020	111-7010-421.59-15	PD MILEAGE REIMBURSEMENT	17.82
				<b>\$17.82</b>
SMART & FINAL	055424	111-6020-451.61-35	P&R AFTERSCHOOL SNACKS	120.27
				<b>\$120.27</b>
SMARTSIGN	MPP-154585	111-5010-419.61-20	250 PARKING PERMITS	385.47
				<b>\$385.47</b>
SOLAR ART	54691	111-8022-419.43-10	FINANCE-WINDOW FILM TINT	1,344.00
				<b>\$1,344.00</b>
SOUTH COAST AIR QUALITY MGMT DISTR.	3593735	741-8060-431.43-20	ANNUAL FEE FOR DIESEL	421.02
	3596387	741-8060-431.43-20	EMISSIONS FEE FY 19/20	136.40
				<b>\$557.42</b>
SOUTHERN CALIFORNIA EDISON	2/4/20-3/5/20	111-8010-415.62-10	VARIOUS SRVC LOCATIONS	360.92
	1/17/20-2/18/20	111-8020-431.62-10	6900 BISSELL SRVC ACCTS	1,171.08
	1/2/20-2/7/20	111-8022-419.62-10	VARIOUS SRVC ACCTS	1,071.36
	1/7/20-2/21/20	111-8022-419.62-10	VARIOUS SRVC ACCTS	1,162.27
	1/2/20-2/7/20	111-8023-451.62-10	VARIOUS SRVC ACCTS	3,752.14
	1/7/20-2/5/20	221-8014-429.62-10	T.S. VARIOUS LOCATIONS	3,239.25
	2/5/20-3/6/20	221-8014-429.62-10	T. SIGNAL 55ST/ PACIFIC	44.19
	1/27-2/26/20	535-8016-431.62-10	SRVC AT 3220 OLIVE STREET	36.98
	1/6/20-2/4/20	535-8016-431.62-10	SRVC AT 6621 WILSON AVE	50.27
	12/26-2/19/20	535-8016-431.62-10	VARIOUS SRVC ACCTS	14,836.42
	2/4/20-3/5/20	535-8016-431.62-10	SRVC AT 6621 WILSON AVE	49.31
	1/2/20-2/7/20	681-8030-461.62-20	VARIOUS SRVC ACCTS	16,360.04
	12/26-2/19/20	681-8030-461.62-20	VARIOUS SRVC ACCTS	5,835.45
				<b>\$47,969.68</b>
SOUTHERN CALIFORNIA MUNICIPAL	MEM-BROZ-20-38	111-6010-451.64-00	P&R SCMAF MEMBERSHIP	270.00
				<b>\$270.00</b>
SPARKLETTS	15142085022720	111-0110-411.66-05	COUNCIL DRINKING WATER	57.00
	15142085022720	111-0210-413.61-20	ADMIN DRINKING WATER	57.01
	15142085022720	111-1010-411.61-20	CLERK DRINKING WATER	2.00
	15142085022720	111-2030-413.61-20	HR DRINKING WATER	14.70
	15142085022720	111-3010-415.61-20	FINANCE DRINKING WATER	54.45
	15142085022720	111-5010-419.61-20	COMMU DEV DRINKING WATER	58.85
	15142085022720	111-5055-419.61-20	CODE ENFOR DRINKING WATER	19.62
	15142085022720	111-6010-451.61-20	P&R DRINKING WATER	82.42
	19438227022120	111-7010-421.56-41	PD WATER DELIVERY SRVC	485.83
	15142085022720	111-8020-431.61-20	PW ADMIN DRINKING WATER	92.90
	15142085022720	111-8080-431.61-20	CODE ENFOR DRINKING WATER	19.62
				<b>\$944.40</b>

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ST FRANCIS, LLC.	1661074	221-8014-429.56-41	T.SIGNAL MAINTENANCE 1/2020	5,683.00
				<b>\$5,683.00</b>
STACY MEDICAL CENTER	3160-37089	111-7022-421.56-15	PRE-BOOK EXAM & CUSTODY	1,180.00
				<b>\$1,180.00</b>
STANDARD INSURANCE COMPANY	378917 0002	111-0000-217.50-70	LIFE INS PREMIUM 1/2020	1,534.68
	378917 0002	111-0000-217.50-70	LIFE INS PREMIUM 12/2019	1,512.58
	378917 0002	111-0000-217.50-70	LIFE INS PREMIUM 2/2020	1,534.68
	378917 0002	111-0000-217.50-70	LIFE INS PREMIUM 3/2020	1,534.68
				<b>\$6,116.62</b>
STAR2STAR COMMUNICATIONS LLC	SUBC0003614	111-9010-419.53-10	VOIP SRVCS 1/3/20-2/2/20	11,000.00
	SUBC0003744	111-9010-419.53-10	VOIP SRVCS 2/3/20-3/2/20	11,000.00
				<b>\$22,000.00</b>
STATE CONTROLLER'S OFFICE	03/03/2020	111-3010-415.56-41	AUDIT INFORMATION FEE	150.00
				<b>\$150.00</b>
SUPERION, LLC	269882	111-9010-419.33-10	CLICKGOV3 TRANSACTION MNG	165.38
	270321	111-9010-419.43-15	FINANCIAL SYSTEMS 3/2020	11,588.13
				<b>\$11,753.51</b>
SUPERIOR ELECTRIC MOTOR SERV INC	118522	111-8024-421.43-10	PD CIRCULATNG PUMP/MOTOR	1,998.59
				<b>\$1,998.59</b>
T2 SYSTEMS CANADA INC.	IRIS0000067565	111-8010-415.56-41	PAY STATION SOFTWR 3/2020	2,250.00
				<b>\$2,250.00</b>
TETRA TECH, INC	51559504	681-8030-461.76-07	WELL 15 RESERVOIR BYPASS	4,000.00
				<b>\$4,000.00</b>
THE GAS COMPANY	1/9/20-2/7/20	111-7024-421.62-10	VARIOUS SRVC LOCATIONS	693.94
	1/9/20-2/7/20	111-8020-431.62-10	VARIOUS SRVC LOCATIONS	349.14
	1/9/20-2/7/20	111-8022-419.62-10	VARIOUS SRVC LOCATIONS	493.12
	1/9/20-2/7/20	111-8023-451.62-10	VARIOUS SRVC LOCATIONS	486.59
				<b>\$2,022.79</b>
TOWN HALL STREAMS	10716	111-1010-411.56-41	COUNCIL STREAMING 3/2020	300.00
				<b>\$300.00</b>
TRIANGLE SPORTS	39768	111-6030-451.61-35	P&R YOUTH BASKET TROPHIES	1,556.00
				<b>\$1,556.00</b>
UNDERGROUND SERVICE ALERT OF SO CAL	120200127	221-8014-429.56-41	UNDERGROUND SRVC ALERTS	293.80
	220200129	221-8014-429.56-41	UNDERGROUND SRVC ALERTS	287.20
	DSB20190090	221-8014-429.56-41	STATE FEE REGULATORY FEE	106.43
	DSB20190724	221-8014-429.56-41	STATE FEE REGULATORY FEE	106.43
				<b>\$793.86</b>
UNITED RENTALS NORTHWEST, INC.	179289928-001	111-8010-431.74-10	PURCHASE BACKHOE LOADER	93,999.15
	179312997-001	535-8016-431.44-10	RENTAL TELESCOPE BOOM	1,975.36
				<b>\$95,974.51</b>

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VALLEY ALARM	926293	111-8020-431.56-41	ALARM SRVCS 2/2020	665.26
	930786	111-8020-431.56-41	ALARM SRVCS 3/2020	665.26
	926293	111-8022-419.56-41	ALARM SRVCS 2/2020	665.37
	930786	111-8022-419.56-41	ALARM SRVCS 3/2020	665.37
	926293	111-8023-451.56-41	ALARM SRVCS 2/2020	715.32
	930786	111-8023-451.56-41	ALARM SRVCS 3/2020	715.32
				<b>\$4,091.90</b>
VAZQUEZ, RAYMUNDO	22685-33462	681-0000-228.70-00	WATER DEPOSIT REFUND	100.00
				<b>\$100.00</b>
VELADA CONSULTING LLC	010	111-0210-413.56-41	GOV. RELATIONS SRV1/8-2/8	5,000.00
				<b>\$5,000.00</b>
VERIZON WIRELESS	9848537344	111-0110-411.53-10	COUNCIL CELL 1/17-2/16/2020	300.05
	9848537344	111-0210-413.53-10	ADMIN CELL 1/17-2/16/2020	184.03
	9848537344	111-3010-415.53-10	FINANCE CELL 1/17-2/16/2020	68.01
	9848537345	111-5055-419.53-10	CODE ENFOR CELL 1/17-2/16/2020	106.32
	9848537344	111-6010-419.53-10	PARKS CARD 1/17-2/16/2020	215.25
	9849526013	111-6010-451.56-41	PARKS CARD 2/1-3/1/2020	38.01
	9849526013	111-8010-431.53-10	PW CELL 2/1/20-3/1/2020	707.96
	9849526013	111-8020-431.61-20	PW CELL 2/1-3/1/2020	114.00
	9849526013	681-8030-461.53-10	PARKS CARD 2/1-3/1/2020	114.03
				<b>\$1,847.66</b>
VERONICA JURADO	75992/76048	111-0000-347.50-00	P&R CLASS REFUND	35.00
				<b>\$35.00</b>
VULCAN MATERIALS COMPANY	72278825	111-8010-431.61-21	ASPHALT MIX	223.13
	72344074	111-8010-431.61-21	ASPHALT MIX	49.28
	72375881	111-8010-431.61-21	ASPHALT MIX	86.24
	72429422	111-8010-431.61-21	ASPHALT MIX	127.84
	72430975	111-8010-431.61-21	ASPHALT MIX	127.84
	72481422	111-8010-431.61-21	ONE TON OF HOT ASPHALT	185.60
				<b>\$799.93</b>
WEST GOVERNMENT SERVICES	841778893	111-7030-421.56-41	WEST INFORMATION CHARGES	712.50
	841860238	111-7030-421.56-41	LIBRARY PLAN CHARGES	62.52
				<b>\$775.02</b>

**CITY OF HUNTINGTON PARK  
DEMAND REGISTER  
WR 3-17-2020**

Payee Name	Invoice Number	Account Number	Description	Transaction Amount
WESTERN EXTERMINATOR COMPANY	7263337	111-7024-421.56-41	EXTERMINATOR SRVCS 7/2019	50.00
	7776193	111-7024-421.56-41	EXTERMINATOR SRVCS 1/2020	50.00
	7263337	111-8020-431.56-41	EXTERMINATOR SRVC 7/2019	67.50
	7776193	111-8020-431.56-41	EXTERMINATOR SRVCS 1/2020	67.50
	7263337	111-8022-419.56-41	EXTERMINATOR SRVC 7/2019	49.00
	7776193	111-8022-419.56-41	EXTERMINATOR SRVCS 1/2020	49.00
	7263337	111-8023-451.56-41	EXTERMINATOR SRVC 7/2019	329.50
	7776193	111-8023-451.56-41	EXTERMINATOR SRVCS 1/2020	329.50
	7263337	535-8090-452.56-60	EXTERMINATOR SRVC 7/2019	139.50
	7776193	535-8090-452.56-60	EXTERMINATOR SRVCS 1/2020	139.50
				<b>\$1,271.00</b>
WEX BANK	63785690	741-8060-431.62-30	PD FUEL PURCHASE	568.88
	64321326	741-8060-431.62-30	PD FUEL PURCHASE	708.36
				<b>\$1,277.24</b>
XEROX CORPORATION	099677388	111-8020-431.43-05	PW COPIER LSE 1/21-2/21/2020	134.98
	099677388	681-8030-461.43-05	PW COPIER LSE 1/21-2/21/2020	134.99
				<b>\$269.97</b>
ZARAGOZA, MARIA T	7007-23366	681-0000-228.70-00	WATER DEPOSIT REFUND	20.00
				<b>\$20.00</b>
				<b>\$1,756,174.62</b>



# CITY OF HUNTINGTON PARK

Community Development Department  
City Council Agenda Report

March 17, 2020

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

**CONSIDERATION AND APPROVAL OF AN ACTIVITY IN PUBLIC PLACES PERMIT FOR THE GREATER HUNTINGTON PARK AREA CHAMBER OF COMMERCE'S ANNUAL "CARNAVAL PRIMAVERA" DOWNTOWN STREET FESTIVAL (APP 20-01)**

**IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Approve Activity in Public Places Permit from the Greater Huntington Park Area Chamber of Commerce to conduct the annual "Carnaval Primavera" along Pacific Boulevard, from Gage Avenue to Slauson Avenue, on April 17 through April 19, 2020;

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Pursuant to Huntington Park Municipal Code 9-2.15 City Council approval of an Activity in Public Places Permit is required when the request proposes to utilize public property. The Greater Huntington Park Area Chamber of Commerce is requesting the street closure of Pacific Boulevard, between Gage Avenue and Slauson Avenue, April 17 through April 19, 2020 for the annual "Carnaval Primavera" street festival.

**FISCAL IMPACT/FINANCING**

The Greater Huntington Park Area Chamber of Commerce (Chamber of Commerce) is responsible for costs incurred by the City related to the street festival. City staff has reviewed the applicable estimated departmental costs with the Chamber prior to the event. The total actual cost will be determined by the City's Finance Department after the conclusion of the event. The Chamber will be required to pay the final invoice within 30 days of receiving the invoice.

# CONSIDERATION AND APPROVAL OF AN ACTIVITY IN PUBLIC PLACES PERMIT FOR THE GREATER HUNTINGTON PARK AREA CHAMBER OF COMMERCE'S ANNUAL "CARNAVAL PRIMAVERA" DOWNTOWN STREET FESTIVAL (APP 20-01)

March 17, 2020

Page 2 of 3

For this year's event, City staff has reviewed the application and is able to provide, based on Memorandum of Understanding (MOU), the following fees apply for this year's Carnival Primavera:

Police Department	\$20,000.00
Public Works Department	\$ 3,500.00
<b>Total Estimated Cost to City</b>	<b>\$23,500.00</b>

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

### **• *Activities in Public Places***

This year, the street festival will take place on Friday, April 17, 2020 from 5:00 p.m. to 11:00 p.m.; Saturday, April 18, 2020 from 11:00 a.m. to 11:00 p.m.; and Sunday, April 19, 2020 from 11:00 a.m. to 10:00 p.m.

Per the Huntington Park Municipal Code, Section 9-2.15 (Activity in Public Places), the request to use the public street requires City Council Approval. The Police Department, Public Works Department, Engineering Division, Building and Safety Division, Finance Department, Community Development Department and the Office of the City Clerk have reviewed the application to ensure compliance with all applicable federal, state and local regulations.

In addition, as part of the application process, when an event is requested to take place on a street, alley, or if other interruptions of street or sidewalk areas are anticipated, the applicants are required to obtain written consent of at least seventy percent (70%) of the businesses, individuals, or parties impacted by the event. The Chamber has submitted signatures identifying obtained 70.4% of the signatures from business owners, individually (Attachment B).

### **• *Right to Postpone Event***

The City reserves that right to postpone the event for the wellbeing of residents of Huntington Park due to any health concerns associated with the Coronavirus. Coordination will be done with the Huntington Park Chamber of Commerce and respective government health agencies but the ultimate decision for the postponing of the Carnival Primavera will be made by the City of Huntington Park as a precautionary health measure. The City Council may consider the request and direct staff as appropriate.

**CONSIDERATION AND APPROVAL OF AN ACTIVITY IN PUBLIC PLACES PERMIT FOR THE GREATER HUNTINGTON PARK AREA CHAMBER OF COMMERCE'S ANNUAL "CARNAVAL PRIMAVERA" DOWNTOWN STREET FESTIVAL (APP 20-01)**

March 17, 2020

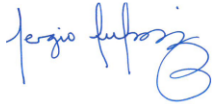
Page 3 of 3

**CONCLUSION**

Upon Council approval, staff will proceed with recommended actions.  
Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Ricardo Reyes', with a stylized, flowing script.

RICARDO REYES  
City Manager

A handwritten signature in blue ink, appearing to read 'Sergio Infanzon', with a stylized, flowing script.

SERGIO INFANZON  
Community Development Director

**ATTACHMENT(S)**

- A. Activity in Public Places Permit/Application/Street Festival Layout/Signed Petitions of Supporting Businesses

## Attachment “A”



**CITY OF HUNTINGTON PARK**  
Community Development Dept. • Planning Division  
6550 Miles Avenue, Huntington Park, CA 90255  
Tel. (323) 584-6210 • [planning@hpca.gov](mailto:planning@hpca.gov)

## ACTIVITY IN PUBLIC PLACES PERMIT APPLICATION

**FILING FEE:** Minor Events: \$280.00 plus \$10.00 per day;  
Non-Profits - \$95.00 plus \$10.00 per day.  
Major Events: \$1,875.00 plus \$10.00 per day;  
Non-Profits - \$625.00 plus \$10.00 per day.

PERMIT NO. APP 2020-01

**1. APPLICANT** (If the applicant is an organization or business, also include the name of a contact person):

The Greater Huntington Park Area Chamber of Commerce

Mailing Address: 6725 Seville Avenue, Huntington Park, CA 90255

Phone 1: 323-585-1155 Phone 2: \_\_\_\_\_ email: Stefanie@HPChamber.org

Huntington Park Business License No: \_\_\_\_\_

Non-profit organization? Yes ☒ No ☐ If yes, Tax I.D. No? 95-1239700

Emergency Contact (name and telephone): Leticia Martinez (323) 916-1384

**2. ADDRESS / LOCATION OF EVENT/ACTIVITY** (Describe on which portion of the public-right-of-ways the event/activity will take place, i.e. – sidewalk, street alley, etc.):

Pacific Blvd, between Gage Avenue to Slauson Avenue

**3. DESCRIPTION OF EVENT/ACTIVITY** (Describe purpose of event/activity. Include all activities such as meetings, assembly, parade, procession, or entertainment, etc., if more space is needed please attach a separate sheet of paper):

Promoting economic growth for the businesses in the city. Promoting and showcasing  
the downtown area with exhibit booths, stage w/ live entertainment, amusement rides

**4. DATE(S) OF EVENT/ACTIVITY:**

April 3, 4 and 5, 2020

**5. TIME(S) OF EVENT/ACTIVITY (for each day):**

April 3: 5pm-11pm / April 4: 11am to 11pm / April 5: 11am to 10:00 pm

**6. Have you conducted this event/activity in the past twelve (12) months, in this or a neighboring city?**

Yes ☒ No ☐ If yes, where? Pacific Blvd, between Florence Ave to Clarendon Ave

Date(s) October 4, 5 and 6, 2019

**7. Have you requested or obtained a permit from any other city within which the event/activity shall commence, terminate or occur in part?**

Yes ☐ No ☒ If yes, which city? \_\_\_\_\_

**8. Number of persons expected to attend event/activity?** 20,000

**9. Number and type of vehicles, equipment, and animals that will be used at the event/activity?**

Tents, amusement rides, petting zoo in enclosed area

10. Will there be vendors that will be participating in the event/activity?

Yes ☒ No ☐ If yes, how many? 30

11. Do you have insurance for the event/activity?

Yes ☒ No ☐ If yes, provide information and attach proof: \_\_\_\_\_

12. Applicant's authorized representative(s) for management of event/activity. If more than one, please list on a separate sheet of paper. (Note: Applicant or authorized representative(s) must be present at all times during the event/activity)

Representative's Name: Leticia Martinez

Contact Number: 323-585-1155

Mailing Address: 6725 Seville Avenue, Huntington Park, CA 90255

13. Do you anticipate the involvement of any City officials and/or departments in the event/activity?

Yes ☒ No ☐ If yes, please describe in detail: \_\_\_\_\_

City Council to be present on the opening ceremonies on Friday, Apr 3 at 6:30pm

Police Department officers for public safety, Public Works to deliver barricades

Please Note:

- Submittal of a plan/map showing the location of the event/activity, including pedestrian and/or vehicle circulation is required.
- A fully completed application with all required approvals must be submitted to the Community Development Department a minimum of thirty (30) days prior to the date of the event/activity, or a minimum of ninety (90) days prior to the date of the event/activity if City Council approval is required.

**CERTIFICATE AND AFFIDAVIT OF APPLICANT:** I/We understand and agree to abide by all of the Activity in Public Places Permit regulations of the City of Huntington Park and any other conditions imposed for the event/activity requested. I/We certify that all statements made on this application are true and complete. I/We understand that any false statement may result in denial of the requested permit or revocation of any issued permit.

  
Applicant's Signature

January 7, 2020  
Date

**INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED**

FOR OFFICE USE ONLY - DO NOT WRITE BELOW THIS LINE

Date Submitted: 1/8/19

Received By: G. Diaz

Filing Fee: \$655.00

Receipt No.: 711440

City Council Approval Required? No ☐ Yes ☒ If yes, tentative meeting date? \_\_\_\_\_

Departmental/Division Approvals Required:

☒ Building and Safety ☒ City Clerk ☒ Engineering ☐ Parks & Recreation  
☒ Planning ☒ Police Department ☒ Public Works ☒ Revenue Collections

Outside Agency Approvals Required:

☒ L.A. County Fire Dept. ☒ L.A. County Health Dept. ☐ Dept. of Alcoholic Beverage Control (ABC)



**CITY OF HUNTINGTON PARK**  
Community Development Dept. - Planning Division  
8550 Miles Avenue, Huntington Park, CA 90255  
Tel. (323) 584-6210 • planning@hpca.gov

## DEPARTMENTS / AGENCIES REVIEW CHECKLIST

### ACTIVITY IN PUBLIC PLACES PERMIT APPLICATION

PERMIT NO. \_\_\_\_\_

The Community Development Department requires proof of approval from the following departments/agencies that are checked:

- ☒ Los Angeles County Fire Department  
Fire Prevention Division  
3161 E. Imperial Hwy.  
Lynwood, CA 90255  
(310) 603-5258

<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved	<input type="checkbox"/> No Approval Necessary
<input checked="" type="checkbox"/> Approved w/ Conditions - Comments: <u>Maintain F.D. Access at all times and provide</u> <u>Fire safety officers</u>		
Signature: X <u>[Signature]</u>		Date: <u>11/7/2020</u>

- ☒ Los Angeles County Health Department  
Environmental Health Specialist  
245 S. Fetterly Avenue, Room 2014  
Los Angeles, CA 90022  
(323) 780-2272

<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved	<input type="checkbox"/> No Approval Necessary
<input type="checkbox"/> Approved w/ Conditions - Comments: _____		
Signature: X _____		Date: _____

- ☐ State Dept. of Alcoholic Beverage Control  
Duty Investigator  
3530 Wilshire Blvd., Suite 1110  
Los Angeles, CA 90010  
(213) 736-2005

<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved	<input type="checkbox"/> No Approval Necessary
<input type="checkbox"/> Approved w/ Conditions - Comments: _____		
Signature: X _____		Date: _____

- ☒ Huntington Park Police Department  
Watch Commander  
6542 Miles Avenue  
Huntington Park, CA 90255  
(323) 584-6254

<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved	<input type="checkbox"/> No Approval Necessary
<input type="checkbox"/> Approved w/ Conditions - Comments: _____		
Signature: X _____		Date: _____

- ☐ Huntington Park City Manager's Office  
City Manager  
8550 Miles Avenue  
Huntington Park, CA 90255  
(323) 584-6223

<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved	<input type="checkbox"/> No Approval Necessary
<input type="checkbox"/> Approved w/ Conditions - Comments: _____		
Signature: X _____		Date: _____


**CITY OF HUNTINGTON PARK**

Community Development Dept. • Planning Division  
6550 Miles Avenue, Huntington Park, CA 90255  
Tel. (323) 584-6210 • planning@huntingtonpark.org

**DEPARTMENTS / AGENCIES  
REVIEW CHECKLIST**
**ACTIVITY IN PUBLIC PLACES  
PERMIT APPLICATION**
**PERMIT NO.** \_\_\_\_\_

The Community Development Department requires proof of approval from the following departments/agencies that are checked:

- ☐ Los Angeles County Fire Department  
**Fire Prevention Division**  
Inspector Hours: 7:00 a.m. - 10:00 a.m.  
3161 E. Imperial Hwy.  
Lynwood, CA 90255  
(310) 603-5258

☐ Approved ☐ Not Approved ☐ No Approval Necessary

☐ Approved w/ Conditions - Comments: \_\_\_\_\_

Signature: X \_\_\_\_\_ Date: \_\_\_\_\_

- ☒ Los Angeles County Health Department  
**Environmental Health Specialist**  
245 S. Fetterly Avenue, Room 2014  
Los Angeles, CA 90022  
(323) 780-2272

☒ Approved ☐ Not Approved ☐ No Approval Necessary

☐ Approved w/ Conditions - Comments: \_\_\_\_\_

Signature: X Menbe McW Date: 01/07/2020

- ☐ State Dept. of Alcoholic Beverage Control  
**Duty Investigator**  
3530 Wilshire Blvd., Suite 1110  
Los Angeles, CA 90010  
(213) 736-2005

☐ Approved ☐ Not Approved ☐ No Approval Necessary

☐ Approved w/ Conditions - Comments: \_\_\_\_\_

Signature: X \_\_\_\_\_ Date: \_\_\_\_\_

- ☐ Huntington Park Police Department  
**Watch Commander**  
6542 Miles Avenue  
Huntington Park, CA 90255  
(323) 584-6254

☐ Approved ☐ Not Approved ☐ No Approval Necessary

☐ Approved w/ Conditions - Comments: \_\_\_\_\_

Signature: X \_\_\_\_\_ Date: \_\_\_\_\_

- ☐ Huntington Park City Manager's Office  
**City Manager**  
6550 Miles Avenue  
Huntington Park, CA 90255  
(323) 584-6223

☐ Approved ☐ Not Approved ☐ No Approval Necessary

☐ Approved w/ Conditions - Comments: \_\_\_\_\_

Signature: X \_\_\_\_\_ Date: \_\_\_\_\_

**Expiration Date:** \_\_\_\_\_

## 4/15/2018 11:28 AM

- ☒ **HOURS OF WORK:** Work hours are from 9:00 A.M. to 3:00 P.M. Monday-Friday on major, minor arterial and collector streets, or unless otherwise specified. No work shall be performed, and no equipment shall be present on the site where between the hours of 3:00 P.M. and 9:00 A.M. unless authorized by the City Engineer.
- ☒ **HOURS OF WORK:** Work hours are from 7:00 A.M. to 4:00 P.M. Monday-Friday on local streets, or unless otherwise specified. No work shall be performed, and no equipment shall be present on the site where between the hours of 4:00 P.M. and 7:00 A.M. unless authorized by the City Engineer.
- ☒ The contractor is responsible to contact the Engineering Division (323) 584-6346 and notify the Public Works Engineering Division when work is in progress. If the Contractor fails to keep the Public Works Engineering Division aware of construction activities, the Contractor may be required to expose a portion or all the work that was performed without the benefit of inspection.
- ☒ The developer/general contractor/permittee shall be responsible for arranging the preconstruction meeting and make timely requests for inspections. For large scale utility projects, covering a wide geographical or requiring a minimum of one month to complete, the permittee shall set up a meeting with the Public Works Engineering Division to establish an understanding of the scope of work and impacts to the community (i.e., traffic, noise, service interruption, etc.).
- ☒ **ADDITIONAL DOCUMENTS:** As a condition precedent to City's approval of the Permit, Permittee shall submit \_\_\_\_\_ sets of approved plans within \_\_\_\_\_ calendar days of its submission of the Encroachment Permit Application. THE PERMIT WILL NOT BE APPROVED WITHOUT THE APPROPRIATE DRAWINGS BEING PROVIDED.
- ☒ **UNDERGROUND FACILITIES:** For installation of all underground facilities or other like improvements, and all surface work or other activity of consequence, the Permittee shall furnish three (3) set of plans showing location and construction or other activity with its application. Thirty (30) days after completion and acceptance of the work, one (1) set of as-built plans shall be submitted to the City.
- ☒ **MAINTENANCE OF RIGHT-OF-WAY:** Within \_\_\_\_\_ calendar days from the date of Permit approval, Permittee shall execute a maintenance agreement with the City for the long-term operation, use and maintenance of the encroachment. The terms of the maintenance agreement shall control in the event of conflict with this application/permit.
- ☒ **CONSTRUCTION SCHEDULE:** Project scheduling is intended to monitor the progression of tasks over a given time-period and to ensure that the construction schedule is being adhered to and completed in an effective and timely manner. The critical path method (CPM) for scheduling calculates the minimum completion time for a project along with the possible start and finish times for the project activities.
- ☒ Removal and replacement of the P.C.C. (concrete) street sections shall be from panel to panel. All work shall be performed to the satisfaction of the City Engineer
- ☐ A two inch A.C. (asphalt) overlay shall be required: one (1) foot from the edge of the trench and towards the closest edge of the existing curb & gutter (east/west/south/north of the trench on \_\_\_\_\_ and on \_\_\_\_\_.

- ☒ Any sections of the A.C. pavement that are cut for the purpose of boring shall be saw cut, squared off and replaced with the proper pavement thickness plus one inch.
- ☒ 1 sack slurry backfill. References a cementitious slurry consisting of a mixture of fine aggregate or filler, water, and cementitious material(s), which is used as a fill or backfill in lieu of compacted earth.
- ☒ Compaction reports must be submitted prior to the acceptance of work by the Public Works Engineering Division at 100-foot intervals along the trench line. 95% relative compaction. Structural backfill to be used.
- ☒ Asphalt pavement resurfacing, or the placement of the concrete street section must be completed per block segments.
- ☒ Utility Company/contractor is responsible to replace all traffic loops removed or damaged during the construction of the project.
- ☒ Survey monuments removed and or damaged must be replaced at the cost of the Utility Company/contractor. Centerline tie sheets must be properly recorded with the Los Angeles County Recorder's Office. Copies of the recorded survey monumentation must be submitted to the City prior to the acceptance of work by the Public Works Engineering Division.
- ☒ Utility Company/contractor must coordinate construction schedules, proper notifications, the relocation of bus stops, etc. with Metro and Huntington Park Express (City Transportation Division (323) 476-7766) and any other transportation services along \_\_\_\_\_ and \_\_\_\_\_ prior to commencing work.
- ☒ Names and titles of all Utility Company personnel assigned to the project, including contractors' foreman information shall be provided prior to commencing work. This includes cell phone numbers. If there is a night and daytime foreman, please include separate detailed information.
- ☒ Electronic message board (EMB) signs must be secured at all times. EMB must be used throughout the duration of the project. Location(s) must be coordinated with the City and the approved traffic control plan.
- ☒ The safety of the personnel working on the project requires the adequate and proper use of safety gear, protective head and eye gear, and proper reflectorized gear.
- ☒ Implementation and maintenance of erosion, sediment, and storm water quality control measures are ultimately the responsibility of the contractor.
- ☒ Sediment, debris and trash in the public right of way must be picked up using dry methods. A street sweeper must be used at all times to maximize dust control.
- ☒ Equipment and material will not be allowed to be stored in the public right of way. An appropriate location will be required to be designated by the contractor and approved by the City as the staging area.
- ☒ The Public Works Engineering Division reserves the right to change or modify the existing conditions, specifications and requirements without notice or obligation at any time at its sole discretion.
- ☒ Utility Company/contractor is responsible to install stamped identification washers/nails with the utility company's name on all trenches and cuts. You may use the attached sample link for information purposes only: [https://www.fricknet.com/images/catalog/pdf/Asphalt\\_Magnail\\_and\\_Stamped\\_Washer.pdf](https://www.fricknet.com/images/catalog/pdf/Asphalt_Magnail_and_Stamped_Washer.pdf). Similar washers/nails may be used in lieu of the information as stated above.

## ATTACHMENT "A" – STANDARD PERMIT TERMS AND CONDITIONS

As material consideration for City's approval of the Encroachment Permit application, Permittee covenants and agrees to the following:

1. **INDEMNIFICATIONS:** It is expressly understood and agreed between the parties to this Permit that this is an agreement and permit for access to and for certain events to occur or work to take place on Agency property. This Agreement and permit is not a construction contract or an agreement for design professional services as those terms are defined or used under Title 12 of the California Civil Code (§§ 2772 et. seq.). As an express and material term of Agency's issuance of this Permit, Permittee agrees to indemnify, defend and hold harmless the Agency, its officers, employees and agents (collectively "Indemnitees") from any and all claims, demands, causes of action, losses, expenses or other liabilities for any damage, whether to person or property, whatsoever (collectively "Claims") arising out of or related to the permitted encroachment authorized under this Agreement, excepting there from only Claims caused by the sole negligence or willful misconduct of Agency, its officers, employees or agents. Permittee further agrees to indemnify and hold harmless the Indemnitees for any injury or death to persons or damage to property occasioned by reason of or arising out of the acts or omissions of Permittee, his/her/its agents, employees, contractors and subcontractors and/or any other person or entity performing work authorized by this Permit. It is the intent of this condition that Permittee shall be responsible for all liability for design and construction of the improvements installed or work done pursuant to this Permit and that the Agency, its officers, employees and agents shall not be liable for any negligence, whether active or passive in nature, nonfeasance, misfeasance, or malfeasance related to or arising from this Permit, including but not limited to approving, reviewing, checking, or correcting any plans or specifications or in approving, reviewing, or inspecting any work or construction arising from this Permit.
2. **DUTY TO DEFEND:** As an express and material term of Agency's issuance of this Permit, Permittee agrees to defend, at its sole expense, the Indemnitees from and against any and all Claims arising out of or related to the permitted encroachment. Permittee's duty to defend shall apply immediately upon demand from the Indemnitees for any injury or death to persons or damage to property occasioned by reason of or arising out of the acts or omissions of the Agency, its officers, employees and/or agents and the acts or omissions of Permittee, his/her/its agents, employees, contractors and subcontractors and/or any other person or entity performing work authorized by this Permit.

In the event of any controversy, claim or dispute arising out of or relating to this Permit or the violation of any covenant contained herein, the prevailing party shall be entitled to receive from the losing party reasonable expenses, including attorney's fees and costs.

The Agency Engineer may, either at the time of the issuance of this permit or at any time thereafter until the completion of the work, prescribe such additional conditions as he/she may deem necessary for the protection of the public property or for the prevention of undue interference with traffic or to assure public safety.

3. **INSURANCE:** The permittee shall provide proof of commercial general liability insurance, with coverage at least as broad as Insurance Services Office form CG00 01, in an amount not less than: (Check one)

- ☐ \$1,000,000 per occurrence, \$2,000,000 general aggregate  
☐ \$2,000,000 per occurrence, \$4,000,000 general aggregate  
☐ Other \_\_\_\_\_

for bodily injury, personal injury, and property damage, including without limitation, blanket contractual liability. Any insurance proceeds available to Permittee in excess of the minimum limits and coverage set forth in this Permit and which is applicable to a given loss or claim shall be deemed by this Permit to be applicable to the Agency. The Agency Engineer may require the Agency to be named as an additional insured and/or may require an additional insured endorsement in favor of the Agency on an endorsement form to be specified by the Agency. The Agency Engineer may waive the additional insured requirements if he/she determines that the proposed encroachment will not constitute any significant possibility of Agency liability. However, the act of waiving this requirement shall not be construed as a waiver of any other right the Agency may have relating to this Permit and/or the work permitted.

Without limiting Permittee's indemnity obligations, above, Permittee shall procure and maintain throughout the period of the Permit, the following policies of insurance placed with insurers with a current A.M. Bests rating of no less than A:VII (except as otherwise provided herein) against injury to persons (including without limitation personal injury and bodily injury) or damage to property which may arise from or in connection with the activities hereunder of Permittee and Permittee's officials, officers, employees, apprentices, agents, subcontractors, subconsultants, volunteers or anyone acting on Permittee's behalf in the furtherance of the work authorized under the Permit:

- (a) **Commercial General Liability:** Per occurrence for bodily injury, personal injury and property damage on an occurrence form as broad as Insurance Services Office Commercial General Liability coverage (occurrence Form CG 0001). If the Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit. CGL Coverage shall include: a broad form property damage liability endorsement (including completed operations); a contractual liability endorsement naming this Encroachment Permit and any related agreements; and a cross liability endorsement. No Commercial General Liability policy procured pursuant to this provision shall contain or be endorsed to contain cross suits exclusions; prior completed work exclusions; or a contractual liability limitation, including without limitation, any endorsement issued on form CG 21 39 (Contractual Liability Limitation).
- (b) **Automobile Liability:** Per accident for bodily injury and property damage as broad as Insurance Services Office Form Number CA 0001 covering Automobile Liability, Code 1 (any auto). If deemed appropriate by the City Engineering Division, in its sole and absolute discretion, the Automobile Liability policy shall be endorsed to delete the Pollution and/or the Asbestos exclusion and add the Motor Carrier Act endorsement (MCS-90), TL 1005, TL 1007 and/or other endorsements required by federal or state authorities.
- (c) **Worker's Compensation as required by the State of California; Employer's Liability:** Workers' Compensation Insurance affording coverage at least as broad as that required by the State of California with Employer's Liability Insurance with minimum limits of no less than One Million Dollars (\$1,000,000.00) per accident for bodily injury or disease. The rating of Workers' Compensation carriers shall be subject to the written approval of the City Engineering Division in its sole and absolute discretion. The Workers' Compensation insurer shall also agree to waive all rights of subrogation against City and City's elected and appointed officials, officers, employees, agents and volunteers for losses paid under the terms of the insurance policy.
- (d) **Course of Construction:** Completed value of the project with no coinsurance penalty provisions, if deemed appropriate by the City Engineering Division in its sole and absolute discretion.

The Commercial General Liability and Automobile Liability policies are to contain or be endorsed to contain the following provisions:

1. City and City's elected or appointed officials, officers, employees, agents and volunteers are to be covered as additional insureds with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of Permittee; and with respect to liability arising out of work or operations performed by or on behalf of Permittee including materials, parts or equipment furnished in connection with such work or operations. (CG 20 12 11 85 or its equivalent shall be utilized with respect to the CGL Coverage); and
2. Permittee's insurance shall be primary insurance as respects City and City's elected or appointed officials, officers, employees, agents and volunteers. Any insurance or self-insurance maintained by City or City's elected or appointed officials, officers, employees, agents and volunteers shall be excess of Permittee's insurance and shall not contribute with it;
3. There will be no cancellation, suspension, reduction or voiding of coverage without **thirty (30)** calendar days prior written notice by certified mail, return receipt requested, to City. If any reduction of coverage occurs, Permittee shall furnish City with information regarding such reduction at Permittee's earliest possible opportunity but in no case later than five (5) calendar days after Permittee is notified of the change in coverage. Any failure to comply with reporting or other provisions of the policy, including breaches of warranties, shall not affect the coverage provided to City or City's elected or appointed officials, officers, employees, agents or volunteers; and

4. Coverage shall not extend to any indemnity coverage for the active negligence of any additional insured in any case where an agreement to indemnify the additional insured would be invalid under subdivision (b) of Section 2782 of the California Civil Code.

With respect to all varieties of insurance required under the Permit, any deductibles or self-insured retentions shall be declared to and approved by City. City, at its option and in its sole and absolute discretion may require that: (a) the insurer reduce or eliminate such deductibles or self-insured retentions as respects City and City's elected or appointed officials, officers, employees, agents and volunteers; or (b) Permittee shall provide a financial guarantee satisfactory to City guaranteeing payment of losses and related investigations, claim administration and defense expenses. All varieties of insurance required under the Encroachment Permit shall contain standard separation of insureds provisions. In addition, such insurance shall not contain any special limitations on the scope of protection afforded to the City or City's elected or appointed officials, officers, employees, agents or volunteers. **Permittee shall provide City with proof of coverage in the form of both certificates of insurance and original endorsements; Permittee may not commence any work under the Permit until it provides City with the requisite proof of insurance.**

4. SUBCONTRACTOR/ LIENS: Permittee shall provide a list of all known subcontractors, regardless of tier, prior to ISSUANCE of the Encroachment Permit. The list shall provide the following information: the subcontractor's California Contractors State License Board license number; the subcontractor's name; the subcontractor's designated representative for the work; the subcontractor's address, telephone number (and 24-hour number if different); and the subcontractor's City business license number. Permittee shall notify the Public Works Engineering Division of any changes or additions to the list of subcontractors. Permittee shall keep the property upon which the work is to be performed free and clear of any work-related liens, including without limitation mechanic's liens, materialmen's liens and other like encumbrances. In addition to any other indemnity obligations contained herein or in any related agreement, Permittee agrees to indemnify, defend and hold free and harmless the City from any and all claims of lien (including without limitation materialmen's liens, mechanic's liens and other like encumbrances) placed by any of Permittee's subcontractors in connection with any work performed under the Permit.
5. CONTRACTOR'S LICENSE: Applicable State Contractor's License is required. The Contractors State License Board (CSLB) protects consumers by licensing and regulating California's construction industry. There 43 different licensing classifications.
6. TRAFFIC CONTROL: Adequate provisions shall be made for the protection of the traveling public. Permittee shall review and comply with the Work Area Traffic Control Handbook ("WATCH") published by the Southern California Chapter of the American Public Works Association. Upon request of the City's Engineering Division, Permittee shall also prepare and submit a Traffic Control Plan. With respect to traffic control, Permittee shall also comply with all applicable provisions of the Huntington Park's Municipal Code and such other safety measures as may be requested by the City's Engineering Division. All work shall be planned and carried out so that there will be the least possible inconvenience to the traveling public. Traffic shall not be unreasonably delayed.
7. PROVISIONS FOR PEDESTRIANS: Where facilities exist, a minimum sidewalk width of four feet (4) shall be maintained at all times for safe passage through the work area. At no time shall pedestrians be diverted onto a portion of the street used for vehicular traffic. At locations where, adjacent alternate walkways cannot be provided, appropriate signs and barricades shall be installed at the limits of construction and in advance of the closure at the nearest crosswalk or intersection to divert pedestrians across the street.
8. PERFORMANCE STANDARDS: All labor and other work performed under the Permit as well as all materials and supplies utilized in connection with the work to be performed under the Permit shall conform to generally recognized standards of construction as well as the requirements of the latest edition of the Standard Specifications for Public Works Construction published by the Southern California Chapter of the American Public Works Association. Permittee shall also comply with all terms and conditions of the Permit and all applicable rules, regulations and ordinances of the City of Huntington Park and other public agencies with jurisdiction over the work.

9. COMMENCEMENT OF WORK: Permittee shall notify the City Engineer in writing at least two (2) working days in advance of the time when work shall be started and shall also notify the City Engineer upon completion of the work. Not less than forty-eight (48) hours prior to the commencement of any trenching or any other work which may affect or damage underground facilities, Permittee shall contact Underground Service Alert of Southern California ("Dig Alert") to ascertain the location of such facilities. Dig Alert may be contacted at 1-800-422-4133 or by logging on to [www.digalert.org](http://www.digalert.org). By signing this Permit application, Permittee acknowledges that Permittee understands the statutes and regulations pertaining to excavation near or in the vicinity of underground utilities and agrees to strictly conform all of Permittee's activities to such requirements. And failure on the part of Permittee to comply with such requirements shall be grounds for the immediate revocation of this Permit.
10. REVOCATION/ REMOVAL OF ENCROACHMENTS: Encroachment Permits are revocable upon forty (48) hours' prior written notice to the Permittee. Unless otherwise specified herein, this Permit may be revoked or canceled at any time by the Agency Engineer or his/her duly authorized representative at the sole discretion of the Agency Engineer or his/her duly authorized representative. Upon written notice of cancellation or revocation of this Permit for any cause whatsoever, Permittee shall promptly restore Agency right-of-way and structures to their condition prior to the issuance of the Permit and then shall vacate Agency property. Should Permittee fail to promptly restore the premises or structures to a condition satisfactory to the Agency Engineer or his/her duly authorized representative, the Agency may make any and all repairs or have repairs made and Permittee will be billed and shall reimburse Agency for all costs incurred.
11. RESPONSIBLE PARTY: No party other than the named Permittee or its agent(s) shall be authorized to work under the Permit. Permittee shall be responsible for any damage to any existing public infrastructure. Permittee shall also be responsible for the security of the work site. Any damage caused to Agency structures by reason of exercise of this Permit shall be replaced or repaired by Permittee at his/her/its sole expense to the satisfaction of the Agency. Upon notice of damage to Agency structures arising from the exercise of this Permit, should Permittee fail to promptly make repairs or replaced the damaged item, the Agency may make any and all repairs or replacement or have repairs/replacement made and Permittee will be billed and shall reimburse Agency for all costs incurred.
12. ACCEPTANCE OF PROVISIONS: It is understood and agreed by Permittee that the doing of any work under the Permit shall constitute its acceptance of the provisions of the Permit and all attachments. Unless otherwise specifically provided, all costs incurred by Permittee as a result of the conditions of the Permit or the exercise by Agency of any right, authority, or reservation contained therein shall be the sole responsibility of and shall be borne entirely by the Permittee. Issuance of this Permit shall not be construed as an obligation on the part of the Agency to assume responsibility for any damages incurred to the Permittee's improvements and/or for any injury or death to person(s) or damage to property arising out of the permitted work.
13. INSPECTION AND APPROVAL BY CITY: All work shall be subject to monitoring inspection, and approval by the City. Permittee shall request a final inspection and acceptance of the work within three (3) working days from the completion of the work.
14. PERMIT ON THE WORK SITE: The Encroachment Permit or a copy thereof shall be kept at the site of the work and must be shown to any representative of the City or any law enforcement officer on demand. WORK SHALL BE SUSPENDED IF PERMIT IS NOT AT THE JOB SITE AS PROVIDED. This permit is non-transferable.
15. CONFLICTING PERMITS: If a prior encroachment conflicts with the proposed work, the new Permittee must arrange for any necessary removal or relocation with the prior permittee. Any such removal or relocation shall come at no cost and/or expense to City and shall be borne by the Permittee.
16. PERMITS FROM OTHER AGENCIES: The Permittee shall, whenever required by law, secure the written authorization for any work that must be approved or permitted by any federal, state or local agency having jurisdiction.
17. CARE OF DRAINAGE: If the work contemplated in any Encroachment Permit shall interfere with the established drainage, ample provision shall be made by the Permittee to provide for it as may be directed by the City Engineer.

18. **WATER CONTROL:** The Permittee shall use Best Management Practices that comply with standards set forth by the City of Huntington Park and the National Pollutant Discharge Elimination System (NPDES) Permit and Waste Discharge Requirements (WDRs) applicable to municipalities within the County of Los Angeles to prevent construction water, debris, or groundwater from entering storm drains.
19. **RESTORATION:** In every case, the Permittee shall be responsible for restoring to the specifications as nearly as may be possible any portion of a City facility, sidewalk, highway or street which has been excavated or otherwise disturbed by Permittee. The Permittee shall maintain the surface over facilities, sidewalks, highways or streets placed under any permit. If the facility, sidewalk, highway or street is not restored as herein provided for, or if the City elects to make repairs, Permittee agrees by acceptance of the Permit to bear the cost thereof. Paving must be in conformance with City's design standards or approval by the City Engineer.
20. **WORK AREA MAINTENANCE:** Permittee is solely responsible for maintaining any area it uses in a safe, orderly, and clean condition so as to prevent any injury or damage to property or persons.
21. **COST OF WORK:** Unless otherwise stated on the Permit or any other related agreement, all costs incurred for work within a City right-of-way pursuant to this Encroachment Permit shall be borne by the Permittee, and Permittee hereby waives all claims for indemnification or contribution from the City for such work.
22. **FEDERAL CIVIL RIGHTS REQUIREMENTS FOR PUBLIC ACCOMODATION:** The Permittee, for itself and its personal representatives, successors in interest, and assigns, as part of the consideration hereof, does hereby covenant and agree that: (a) no person solely on the grounds of race, color, religion or national origin shall be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in the use of any improvements constructed herein; (b) that in connection with the construction of any improvements and the furnishing of services therefrom, no discrimination shall be practiced in the selection of employees and contractors, by contractors in the selection and retention of first-tier subcontractors or in the selection of second-tier subcontractors; and (c) that such discrimination shall not be practiced against the public in their access to and use of the improvements provided for public accommodations (such as eating, sleeping, rest recreation), and operated on, over, or under the space of the right-of-way. Permittee further agrees that in the event of breach of any of the above nondiscrimination covenants, City shall have the right to terminate the permit and to re-enter and repossess said land and the facilities thereon and hold the same as if said permit had never been made or issued.
23. **NO PRECEDENT ESTABLISHED:** The Permit is issued with the understanding that any particular action shall not be considered to establish any precedent (1) on the question of the expediency of permitting any certain kind of encroachment to be erected within the right-of-way of the City of Huntington Park or (2) as to any utility of the acceptability of any such permits as to any other or future situation.
24. **PREVAILING WAGE LAWS:** Construction, alteration, demolition, repair or maintenance work performed under a permit issued by the City may require the owner/Permittee to pay all workers employed by the contractor and subcontractors the appropriate predetermined prevailing wage rates as set by the Director of the Department of Industrial Relations See California Labor Code, Division 2. Part 7. (Commencing with section 1720). Streets and Highways Code, Chapter 3, Article 2 Section 671.1. and Opinion of the Attorney General of the State of California. No. 86-803, dated December 31, 1986. Permittee agrees to pay prevailing wages as required under the California Labor Code.
25. **SANITATION DISTRICTS OF LOS ANGELES COUNTY:** New connections to the sanitary sewer system requires proof of clearance from the Sanitation Districts of Los Angeles County (562) 908-4288. Trenching/excavation in connection to sewer work require a separate fee. All sewer spills must be reported. You may call the City's contract operator Severn Trent Company at 323-587-5969 during normal business hours (Mon – Fri 8:00 A.M. to 4:30 P.M.). After working hours and in case of an emergency, please call the Police Department at 323-584-6254.
  - a. **6-4.02 Connections—Pipes.**  
Every house connection made with any public sewer of the City shall be made with pipe which shall be first-class, vitrified, salt-glazed, socket pipe or standard cast iron soil pipe not less than six (6") inches in internal diameter for that portion extending from the street sewer to the property line, and not less than

four (4") inches in internal diameter for that portion extending from the property line to the house or building. (§ I, Ord. 865)

26. TRENCH: All trenches are to be backfilled at the end of each work day and paved with temporary AC or put down traffic plates. Permanent trench repair shall adhere to the Greenbook Standard Specifications for Public Works Construction and to the satisfaction of the City Engineer. Permittee shall backfill with native soil and provide a compaction report or backfill with 1 sack slurry.
27. SCHOOL ZONE: Contractor is to have flagmen in school zones.
28. NOTIFICATION: Residents and businesses affected by the work and directly adjacent to the project area must be notified in writing. Public notices must be submitted to the Public Works Engineering Division for review of content. Notices must be sent to the residents and business a minimum of two (2) weeks prior to commencing work.
29. PERMIT DURATION: Per HPMC Section 7-2.105 Permits: Expiration: Reissuance. Every permit issued pursuant to the provisions of the HPMC Chapter 2 CURBS, DRIVEWAYS, SIDEWALKS, MISCELLANEOUS PLAN CHECKS, AND INSPECTIONS shall expire and become null and void if the construction work authorized by such permit is not commenced within sixty (60) days from the date of the issuance of such permit or if the construction work authorized by such permit is suspended or abandoned for a period of sixty (60) days at any time after the construction work is commenced. Each such permit shall, in any event, expire and become null and void after six (6) calendar months following the issuance thereof. Upon the expiration of such permit for any reason, no further work or construction shall be done except in accordance with the provisions of a new permit which may be issued only after a new application is submitted and payment of the fees and deposits required by the provisions of this article for the initial permit is made.

The provisions of this section shall not prohibit the City from completing the work, after notice, and recovering the cost therefor from the deposit provided for in this article. (§ 5, Ord. 1497)

30. In consideration of the granting of this permit, it is further agreed by the applicant that the City of Huntington Park and any officer or employee thereof shall be held harmless by the applicant from any liability or responsibility for any accident, loss or damage to persons or property, happening or occurring as the proximate result of any of the work undertaken under the terms of this application and the permit's, which may be granted in response thereto, and that all of said liability are hereby assumed by the applicant. Applicant agrees to remove all Underground Service Alert (USA) markings and graffiti placed on public property once work has been completed. The City Public Works Engineering Division will not final or approve any work until all USA markings have been removed and an Identification Survey Nail and Tag is installed on the trench.

**FEE SCHEDULE ADOPTED JULY 6, 2017 VIA RESOLUTION 2017-16**

DESCRIPTION	SCHEDULED FEES	QTY	AMOUNT	REMARKS
Curb and/or Gutter	\$2.15 Per Lin. Ft. (\$50.00 Min. Fee Per Location)		\$	
Sidewalk	\$0.62 per Sq. Ft. (\$50.00 Min. Fee Per Location)		\$	
Driveway Approach	\$123.61 (Residential) Each \$154.52 (Commercial) Each		\$	
Parkway Drain	\$61.81 Each		\$	
Encroachment	\$154.52 Temporary		\$ 154.52	
Sewer Connection	\$123.61 to be determined case by case		\$	
Parkway Tree	\$49.44 Per Tree		\$	
Oversize Load	\$49.44 Per Trip		\$	
Utility Company Street Cuts	\$96.68 + 1.25 Per Sq. Ft.		\$	
Miscellaneous Field Inspections	\$80.35 Per Hour		\$	
Permit Inspection Fee	\$123.61 Each		\$	
Industrial Waste Permits			\$	
<input type="checkbox"/> Initial Processing	\$250.00 Each			
<input type="checkbox"/> Revisions	\$185.42 Each			
SUBDIVISION FEES:			\$	
Tract Map	L.A. County Fees			
Parcel Map	L.A. County Fees		\$	
Monument Inspection	L.A. County Fees		\$	
<b>TOTAL FEE \$</b>			<b>\$ 154.52</b>	

Permittee's Initials: lm Date: 01/07/19



# "CARNAVAL PRIMAVERA Downtown Festival"



6725 Seville Ave., Huntington Park, CA 90255 \* (323) 585-1155 \* (323) 585-2176 \* [www.HPChamber.org](http://www.HPChamber.org)

March 1, 2020

◆ CALIFORNIA'S  
LARGEST THREE-  
DAY HISPANIC  
SPRING FREE  
FESTIVAL

◆ ANNUALLY  
ATTRACTS  
THOUSANDS OF  
FAMILIES TO THE  
DOWNTOWN  
FESTIVAL

◆ FREE ADMISSION-  
AN EVENT FOR  
THE ENTIRE  
FAMILY

◆ CELEBRATING  
THE CULTURE &  
HERITAGE OF  
LATIN AMERICA

◆ ALONG FOUR-  
CITY BLOCKS OF  
DOWNTOWN  
PACIFIC BLVD.

◆ FREE FAMILY  
HEALTH FAIR

◆ FEATURING  
MUSIC, DANCING,  
FOOD, DISPLAYS  
ARTS & CRAFTS

◆ CHILDREN'S ART  
CONTEST

◆ AMUSEMENT  
RIDES & GAMES  
FOR ALL AGES

Regarding: DOWNTOWN SIDEWALK SALE AND FESTIVAL -APRIL 3-5, 2020

Dear Business Person:

A major Sidewalk Sale and downtown community-promotion as "Carnaval Primavera Downtown Festival" will be presented on Pacific Blvd. from Gage Ave. to Slauson Ave. on April 3, 4 and 5, 2020.

For this year's 27<sup>th</sup> Annual Celebration, we have partnered with the following media supporters: Telemundo's KVEA, Channel 52, radio stations La Raza 97.5 FM, Radio Centro 93.9, plus newspaper and magazine publications El Clasificado, Oorale Magazine, and El Aviso Magazine; a total value of nearly \$500,000 worth of media advertisement for the event and Downtown Huntington Park.

The major special event "Carnaval Primavera Downtown Festival" for years has attracted thousands of people to our city's shopping district and community in general.

We encourage your business to please take advantage of this invaluable exposure that will offer you the opportunity to welcome new or returning potential customers to your business. The event is annually presented by the Chamber of Commerce to help stimulate an economic growth and positive image for the city of Huntington Park.

Enclosed you will find a time-schedule regarding the setup and takedown of the Downtown Festival. Please note that Pacific Blvd. will remain open on Thursday all day until 5:00 p.m. Also, please inform your employees and customers in advance that any vehicles parked on Pacific Blvd. between Gage Ave. to Slauson Ave. after 5:00 p.m. on Thursday, April 2 WILL BE TOWED, at owner's expense.

We look forward to your cooperation and assistance. Once again, your Chamber of Commerce strives on publicizing the city of Huntington Park to help build a stronger economy for the community.

Respectfully,

THE GREATER H.P. AREA CHAMBER OF COMMERCE

*Leticia Martinez*

Leticia Martinez  
Executive Director/CEO

Cc: Chamber Board of Directors  
Mayor Macias and Councilmembers

Cosme Lozano, Chief of Police  
Ricardo Reyes, City Manager



**CITY OF HUNTINGTON PARK**  
Community Development Dept. • Planning Division  
6560 Miles Avenue, Huntington Park, CA 90255  
Tel. (323) 584-6210 • planning@hpcg.gov

# STREET CLOSURE AUTHORIZATION FORM

## FOR OFFICE USE ONLY

Date Filed: \_\_\_\_\_ SEP No.: \_\_\_\_\_ Fee/Receipt No.: \_\_\_\_\_ Initials: \_\_\_\_\_

Special Event Name: Carnaval Primavera Downtown Festival

Special Event Applicant: The Greater Huntington Park Area Chamber of Commerce

Location: Gage Ave - Skouson Ave

Date of Closure/Blockage: April 3, 4 and 5, 2020 Time: \_\_\_\_\_

(Note: Signatures are required of all merchants adjacent to street closure or use of the street/sidewalk during the event. At least 70% of affected merchant address signatures are required.)

**By signing this form, merchants do not object to street closure**

Name/Business	Signature	Address	Date
Chase Bank		5932 Pacific Blvd	10-28-19
TOTO BOWL		5938 Pacific Blvd	10-28-19
Honeyland Bakery		5948 Pacific Blvd	10-28-19
Pollo Campero		5980 Pacific Blvd	10-28-19
Bargain 99¢		5981 Pacific	10/28/19
Reliant Urgent Care		5900 Pacific	10-28-19
Panda mom		5918 Pacific bl.	10-28-19
MARLENA CHA		5920 Pacific Blvd	10-28-19
The UPS Store		5924 Pacific	10/28/19
Healthy People Co		5965 Pacific Blvd	10/28/19
Bank of America		5931 Pacific Blvd	10/28/19
7/11		2582 Pacific Blvd	10/28/19
Juan Hernandez		McDonald's 2584 Skouson	10/28/19
ALEX VANDIA		Inn at 6000 Pacific Blvd	10/29/19
Jamba Juice		6042 Pacific Blvd	10/29/19
Alice Fay		6040 Pacific	10/29/19
Bella Zone		6022 Pacific Blvd	10/29/19
Eddy Montes		Enterprise 6032 Pacific Blvd	10-28-19
Horizon Personal Services		6024 Pacific Blvd	10/29/19
Jesus Hernandez		6054 Pacific bl	10-28-19
UIC College		6055 Pacific Blvd	10/29/19



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# STREET CLOSURE AUTHORIZATION FORM

## FOR OFFICE USE ONLY

Date Filed: \_\_\_\_\_ SEP No.: \_\_\_\_\_ Fee/Receipt No.: \_\_\_\_\_ Initials: \_\_\_\_\_

Special Event Name: Carnaval Primavera Downtown Festival

Special Event Applicant: The Greater Huntington Park Area Chamber of Commerce

Location: Re Slauson Ave - Gage Ave

Date of Closure/Blockage: April 3, 4 and 5, 2020 Time: \_\_\_\_\_

(Note: Signatures are required of all merchants adjacent to street closure or use of the street/sidewalk during the event. At least 70% of affected merchant address signatures are required.)

**By signing this form, merchants do not object to street closure**

Name/Business	Signature	Address	Date
HTKINS Optical	[Signature]	6001 Pacific Blvd	10/29/19
Adriana's JAs.	[Signature]	6001 Pacific Blvd	10/29/19
National Research Institute	[Signature]	6011 Pacific Blvd #116	10/29/19
Starbucks	[Signature]	6001 Pacific Blvd	10/29/19
Robert A C 60156	[Signature]	Pacific Blvd	10/30/19
HL Outlet	[Signature]	Pacific bl.	10/30/19
Dollar King	[Signature]	6201 PACIFIC BLVD	10/30/19
Loly's Bridal	[Signature]	6133 Pacific	10/30/19
DORIA FURNITURE	[Signature]	6121 PACIFIC	10/30/19
Winchell's Donut House	[Signature]	6101 Pacific Blvd	10/30/19
WALGREENS	[Signature]	6100 PACIFIC BLVD.	10/30/19
99 CENTS ONLY	[Signature]	6121 Pacific Blvd	10/30/19
Metro PCS / Xpress Mobile	[Signature]	6132 Pacific Blvd	10/30/19
WSS	[Signature]	6202 Pacific Blvd	10/30/19
	[Signature]	Pacific	10/30/19
HL Outlet	[Signature]	6210 PACIFIC	10/30/19
Royal tie	[Signature]	6214 Pacific	10/30/19
Y.K Accessories	[Signature]	6216 Pacific	10/30/19
Naka (cosmetics)	[Signature]	6220 Pacific	10/30/19
7ELEVEN	[Signature]	6224 Pacific Blvd	10/30/19
Pacific Restaurant	[Signature]	6200 Pacific Blvd	10/30/20/P



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# STREET CLOSURE AUTHORIZATION FORM

## FOR OFFICE USE ONLY

Date Filed: \_\_\_\_\_ SEP No.: \_\_\_\_\_ Fee/Receipt No.: \_\_\_\_\_ Initials: \_\_\_\_\_

Special Event Name: Carnaval Primavera Downtown Festival

Special Event Applicant: The Greater Huntington Park Area Chamber of Commerce

Location: Slavson Ave - Gage Ave.

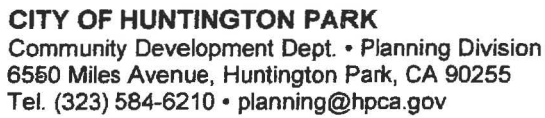
Date of Closure/Blockage: April 3, 4, 5, 2020

Time: \_\_\_\_\_

(Note: Signatures are required of all merchants adjacent to street closure or use of the street/sidewalk during the event. At least 70% of affected merchant address signatures are required.)

**By signing this form, merchants do not object to street closure**

Name/Business	Signature	Address	Date
Red Rose Accessories		6316 Pacific Blvd	10/30/19
PT Satellites		6320c Pacific Blvd	10/30/19
Game Stop		6330 Pacific Blvd 101	10/30/19
Bionicos Sofia		6330 Pacific Blvd 102	10/30/19
Accesorios Sofia		6330 Pacific Blvd 103A	10/30/19
The Good Retail		6330 Pacific Blvd 111	10/30/19
Conchagua Rest.		6330 Pacific Blvd 112	10/30/19
Hand Teppanyaki		6330 Pacific Blvd 114	10/30/19
Primor CA		6334 Pacific Blvd	10/30/19
DulFi LA		6338 Pacific Blvd	10/30/19
Garden Furniture		6342 Pacific Blvd	10/30/19
Are Kids		6357 Pacific Blvd	10/30/19
Chica		6315 Pacific Blvd	10-30-19
Winnay catalog		6343 Pacific Blvd	10-30-19
Paja Threading		6331 Pacific Blvd	10/30/19
Empire Furniture		6325 Pacific Blvd	10/30/19
Fancy Hugs & Co		6325 Pacific Blvd 106	10/30/19
Princess Jewelry		6325 Pacific 201	10/30/19
Taylor shop		6325 Pacific 205	10/30/19
Iliana Alvarado		6325 Pacific 300	10/30/19
Botanica Algo Fresh		6309 Pacific Blvd	10/30/19



**FOR OFFICE USE ONLY**

Date Filed: \_\_\_\_\_ SEP No.: \_\_\_\_\_ Fee/Receipt No.: \_\_\_\_\_ Initials: \_\_\_\_\_

Special Event Name: Carnaval Primavera Downtown Festival  
Special Event Applicant: The Greater Huntington Park Area Chamber of Commerce  
Location: Randolph St. Slason Ave. - Eagle Ave  
Date of Closure/Blockage: April 3, 4, 5, 2020 Time: \_\_\_\_\_

(Note: Signatures are required of all merchants adjacent to street closure or use of the street/sidewalk during the event. At least 70% of affected merchant address signatures are required.)

[illegible]

SLAUSON AVE.

BLOCK #1



R  
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D  
E  
S

The Greater H.P. Area  
CHAMBER OF COMMERCE

*PRESENTS*

27th Anniversary



1  
3  
portables

Food Trucks Section

1 2  
3 4

2  
4

40' x 40' Tent

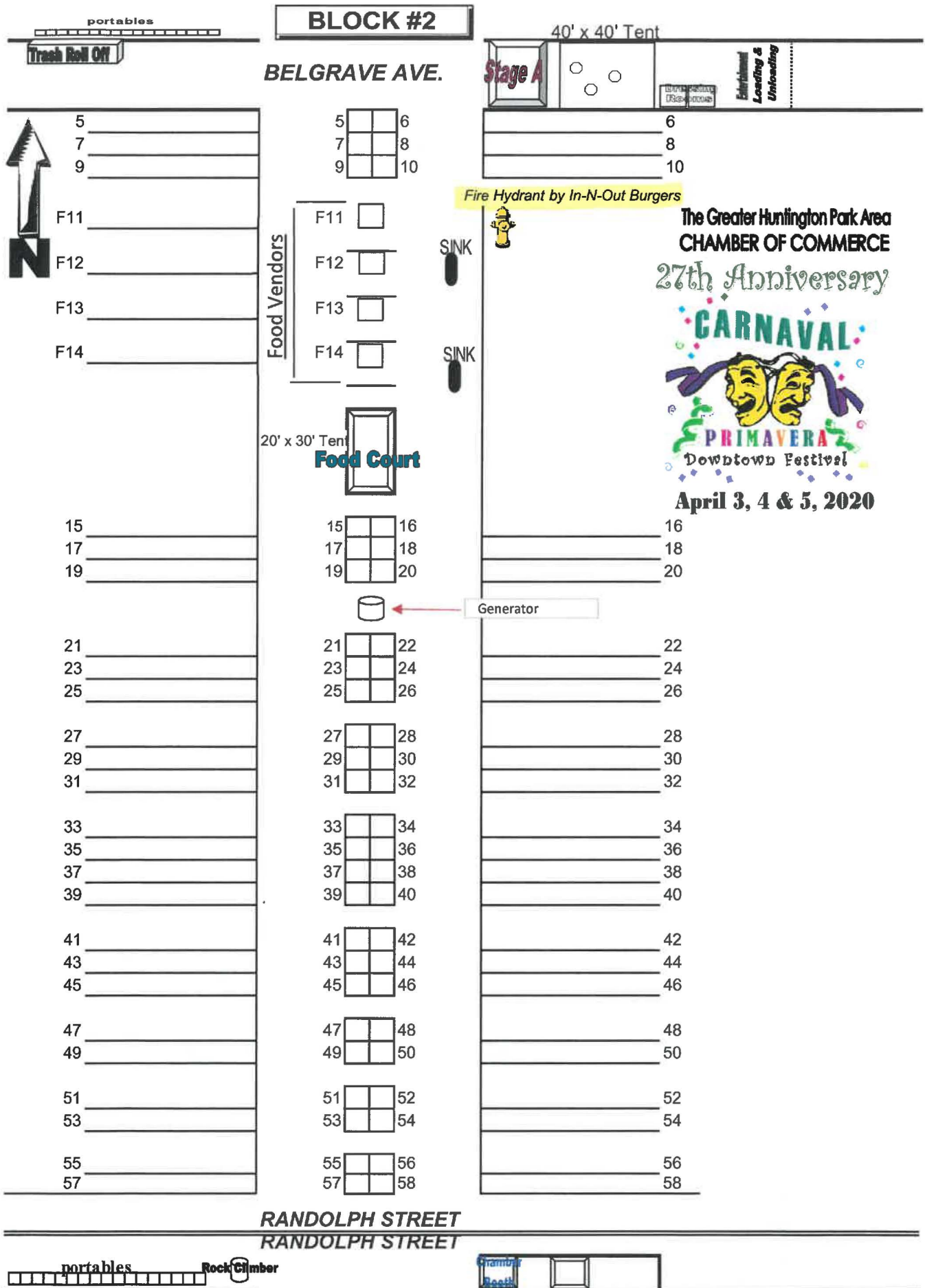
Trash Mail Off

BELGRAVE AVE.

Stage A

BOY SCOUTS  
Fundraising

Entertainment  
Loading &  
Unloading



# BLOCK #3

RANDOLPH STREET  
RANDOLPH STREET

portables

Rock Climber

Chamber  
Booth



N

63

65

67

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96

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84

Generator

Park Avenue

SINK



Fire Hydrant by Sketchers

SINK

90

91

The Greater Huntington Park Area  
CHAMBER OF COMMERCE  
27th Anniversary  
**CARNAVAL**  
PRIMAVERA  
Downtown Festival!  
April 3, 4 & 5, 2020

Trash Roll Off

Petting Zoo

CLARENDON AVE.

Ponies

**BLOCK #4**

Trash Roll Off

Petting Zoo

CLARENDON AVE.



N

R  
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S

Ponies

The Greater H.P. Area  
CHAMBER OF COMMERCE

*PRESENTS*

27th Anniversary



Downtown Festival

April 3, 4 and 5, 2020

GAGE AVE.

# *The Greater Huntington Park Area* **CHAMBER OF COMMERCE**



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## **"CARNAVAL PRIMAVERA" DOWNTOWN FESTIVAL TIME SCHEDULE AND FACT SHEET**

---

The following is the **Time Schedule** for the **"Carnaval Primavera" Downtown Festival**, which will be on **Pacific Boulevard** between **Gage Avenue** to **Slauson Avenue** the weekend of **April 3, 4 and 5, 2020** in conjunction with a special **three-day citywide "SIDEWALK SALE"** by The Greater Huntington Park Area Chamber of Commerce in partnership with the city of Huntington Park:

### **AREA**

### **DAY & TIME**

Pacific Boulevard- **CLOSED**  
*Between Gage Avenue to Slauson Avenue*

THURSDAY, APRIL 2 AT 5:00PM\*

Clarendon Avenue, Randolph Street  
& Belgrave Avenue- **CLOSED**  
*THRU TRAFFIC WILL NOT BE  
PERMITTED ONTO PACIFIC BOULEVARD*

THURSDAY, APRIL 2 AT 5:00PM

Rita Avenue & Rugby Avenue- **OPEN**

WILL REMAIN OPEN AT ALL TIMES

All Alleys- **OPEN**

WILL REMAIN OPEN AT ALL TIMES

Public Parking

AVAILABLE IN CITY LOTS AND ON  
OPEN STREETS

Hours of the Event

FRIDAY, APRIL 3 – 5:00pm - 10:30pm  
SATURDAY, APRIL 4 – 11:00am- 11:00pm  
SUNDAY, APRIL 5 – 11:00am- 10:30pm

Pacific Boulevard- **REOPENS**

MONDAY, APRIL 6 AT 8:00am

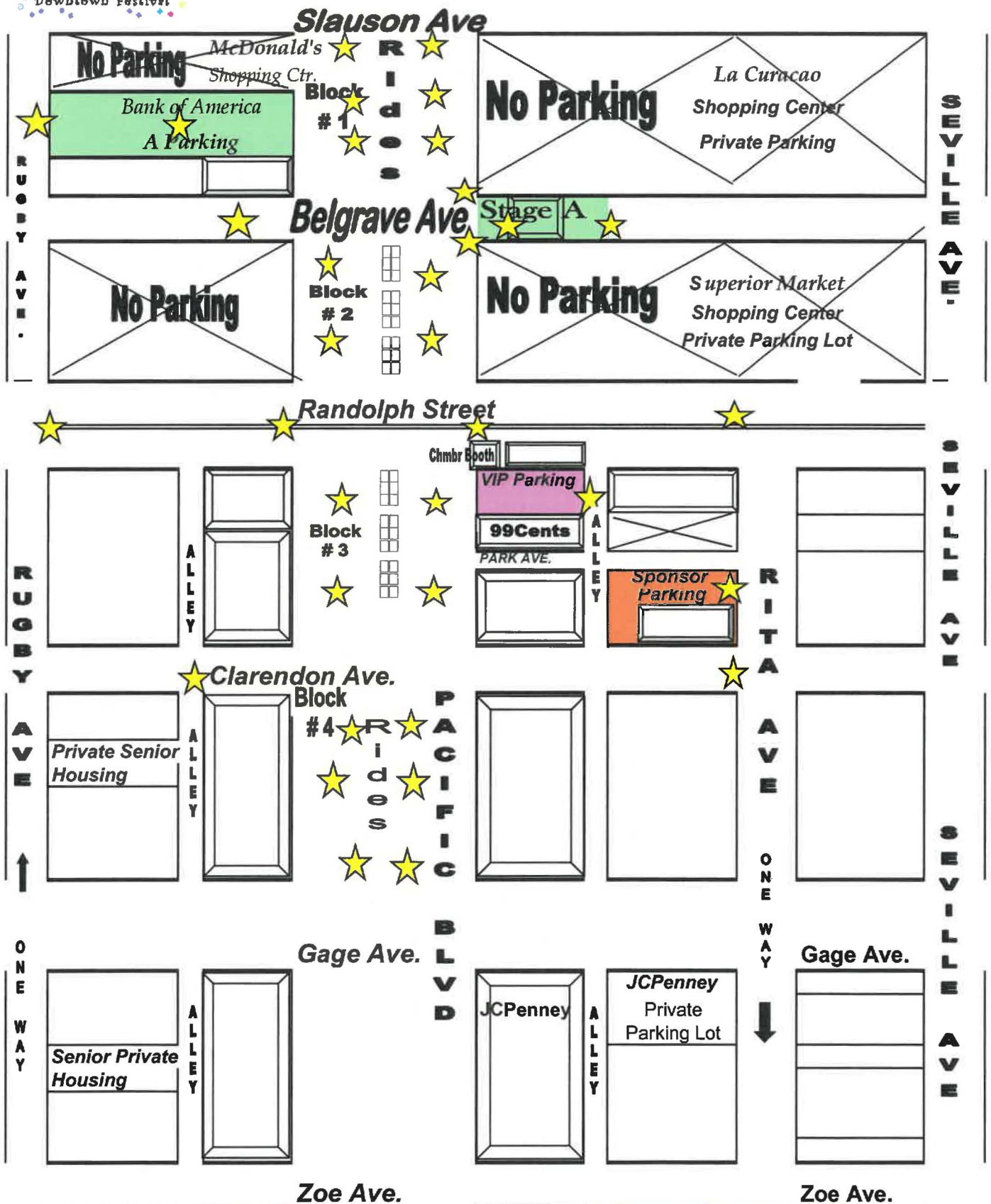
**\*Please notify your EMPLOYEES and CUSTOMERS that ANY VEHICLES PARKED on PACIFIC BOULEVARD BETWEEN GAGE AVENUE AND SLAUSON AVENUE AFTER 6:00PM ON THURSDAY, APRIL 5 WILL BE TOWED AT OWNER'S EXPENSE.**

The following information is provided to you to assist with the presentation of the special Community Event. For additional information, please do not hesitate to call The Greater Huntington Park Area Chamber of Commerce at (323) 585-1155.

Thank you for your cooperation.



THE GREATER HUNTINGTON PARK AREA CHAMBER OF COMMERCE  
 "CARNAVAL PRIMAVERA DOWNTOWN FESTIVAL"  
SECURITY MAP



Security Company - Art Romero (323) 509-7514 cell  
 World Security Co.

Speed* S (mph)	Minimum Taper Length** for Width of Offset 12 feet (W)			
	Merging (feet)	Shifting (feet)	Shoulder S (feet)	Down Stream (feet)***
20	80'	40'	27'	50'
25	125'	63'	42'	50'
30	180'	90'	60'	50'
35	245'	123'	82'	50'
40	320'	160'	107'	50'
45	540'	270'	180'	50'
50	600'	300'	200'	50'
55	655'	330'	220'	50'
60	720'	360'	240'	50'
65	785'	390'	260'	50'
70	840'	420'	280'	50'
75	900'	450'	300'	50'

\* Posted speed limit, off-peak 85th percentile speed prior to work starting or the anticipated operating speed in mph.


















\*\* For other offsets use the following merging taper length formula for L:  

$$L = \frac{W \times S}{150}$$
 For speeds of 40 mph or less, L=150'  
 For speeds of 45 mph or more, L=W/S

Where:  
 L = taper length in feet  
 W = width of offset in feet  
 S = posted speed limit, off-peak 85th percentile speed prior to work starting, or the anticipated operating speed in mph

\*\*\* Maximum downstream taper length is 100 feet. See Section 6C.08

# TEMPORARY TRAFFIC CONTROL PLANS FOR THE CARNAVAL PRIMAVERA DOWNTOWN FESTIVAL

				
W20-1	W20-3	W4-7(R)	C30(CA)	W20-5(R)
				
W4-2(R)	W20-5(L)	W4-2(L)	R11-4	R11-2
				
R3-1	R3-2	R3-7(R)	R3-7(L)	
				
SC3(CA)	M4-10(L)	M4-10(R)		

Maximum Channelizing Devices Spacing			
Speed (mph)	Taper*(ft)	Tangent(ft)	Conflict**(ft)
20	20	40	10
25	25	50	12
30	30	60	15
35	35	70	17
40	40	80	20
45	45	90	22
50	50	100	25
55	50	100	25
60	50	100	25
65	50	100	25
70	50	100	25
75	50	100	25

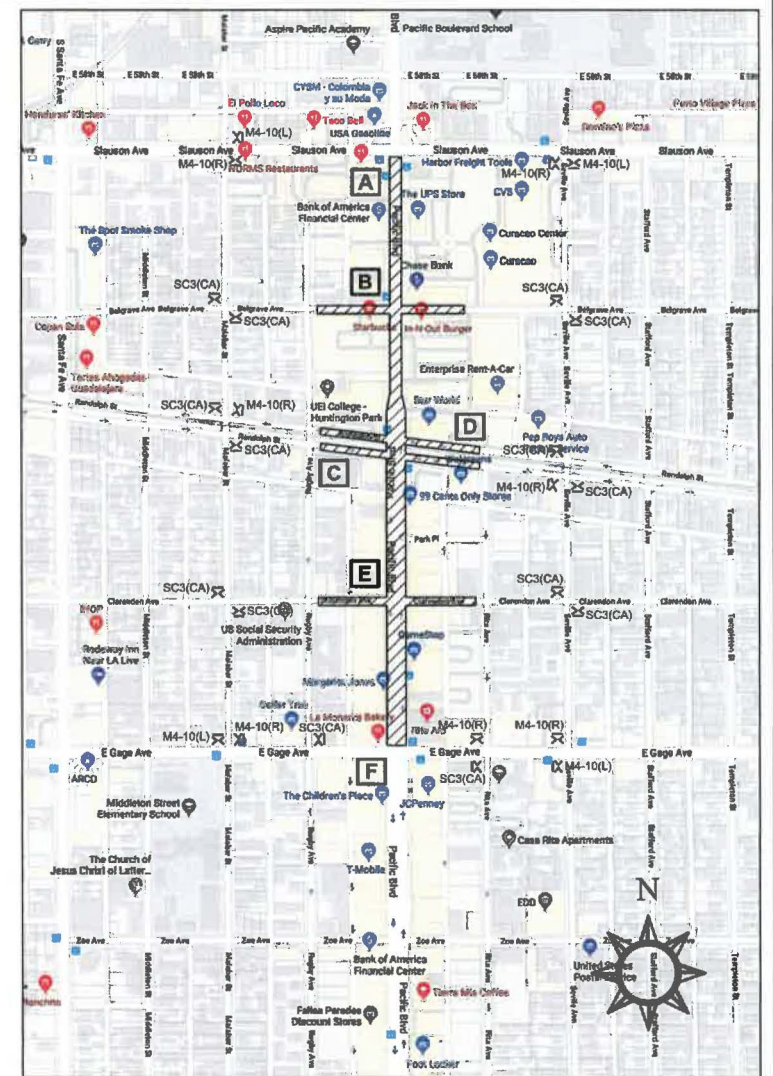
\* Maximum channelizing device spacing for all speeds on one-lane/two-way tapers is 20 feet.  
 \*\* Maximum channelizing device spacing for all speeds on downstream tapers is 20 feet.  
 All other tapers are as shown.











† Use on intermediates and short-term projects for taper and tangent sections where there are no passing bays or where there is a conflict between existing pavement markings and channelizing devices.

Road Type	Distance Between Signs**		
	A	B	C
Urban – 25 mph or less***	100 feet	100 feet	100 feet
Urban – more than 25 mph to 40 mph***	250 feet	250 feet	250 feet
Urban – more than 40 mph***	350 feet	350 feet	350 feet
Rural	500 feet	500 feet	500 feet
Expressway / Freeway	1,000 feet	1,500 feet	2,640 feet

\*\* The column headings A, B, and C are the dimensions shown in Figures BH-1 through BH-4E. The A dimension is the distance from the transition or point of restriction to the first sign. The B dimension is the distance between the first and second signs. The C dimension is the distance between the second and third signs. The "first sign" is the first sign in a three-sign series that is closest to the TPC zone. The "third sign" is the sign that is furthest upstream from the TPC zone.)

\*\*\*Posted Speed, off-peak 85th percentile speed prior to work starting, or the anticipated operating speed.

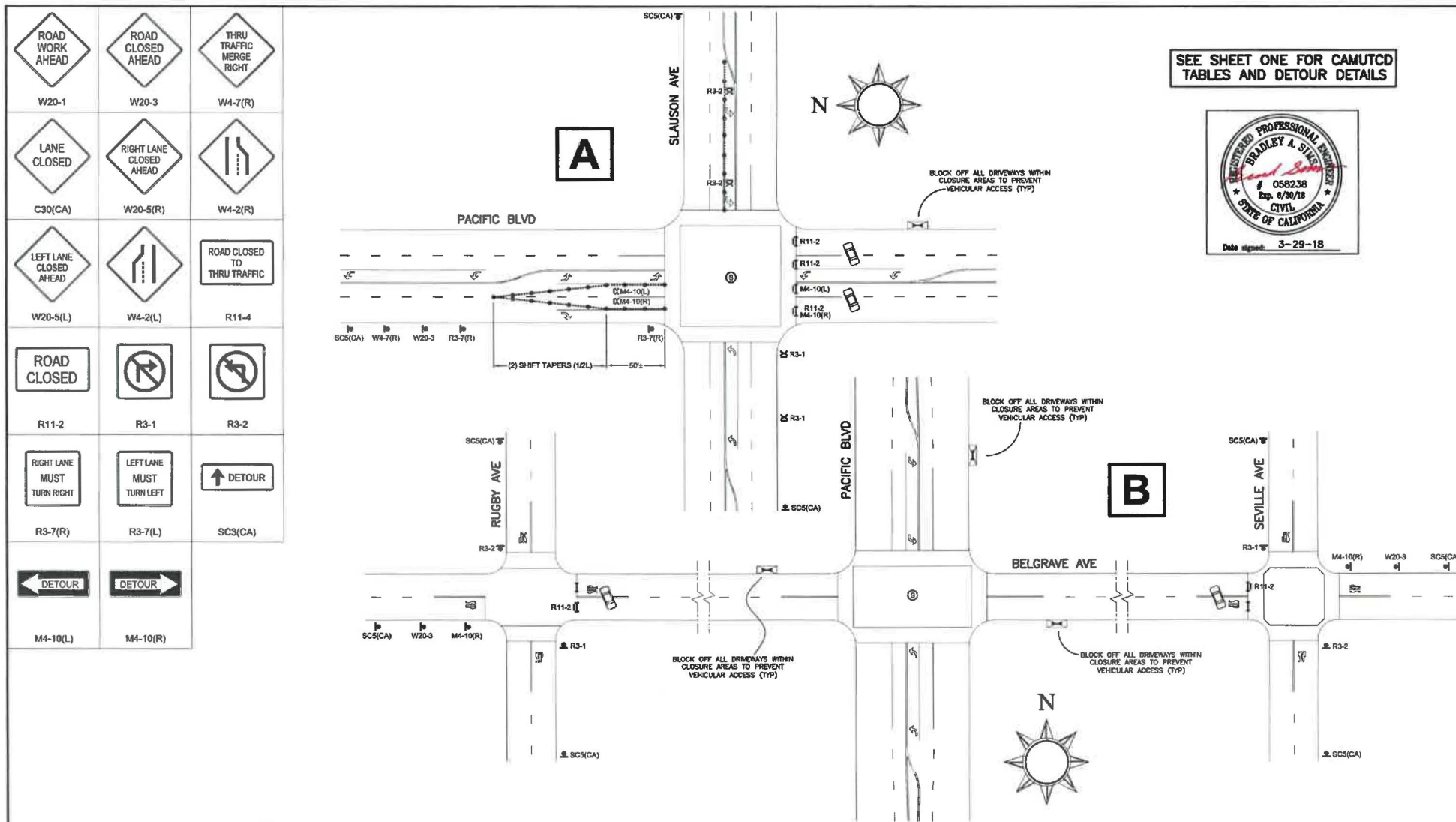


 HIGH LEVEL WARNING DEVICE	 FLASHING ARROW BOARD
 TRAFFIC BARRICADE	 WORK AREA/CLOSURE
 TRAFFIC BARRICADE WITH SIGN	 FLAGGER/T.C.O.
 TRAFFIC CONE/DELINEATOR	 DELINEATION CENTERLINE
 DELINEATION--MOUNTED SIGN	 TRAFFIC CONTROL SIGN

COMPANY/CUSTOMER:		W/O & DATE:
CITY OF HUNTINGTON PARK		40302 3/29/18
EVENT NAME/ADDRESS:		
CARNAVAL PRIMAVERA TRAFFIC CONTROL PLANS		
DATE AND TIME OF EVENT:		
PER THE CITY EVENT SCHEDULE		
PREPARED BY:	SCALE:	SHEET NUMBER:
BEN COLES	N.T.S.	1 OF 4

**PLANS PREPARED BY:**  
**RIGHT OF WAY, INC.**  
150 EAST ARROW HWY  
SAN DIMAS, CA 91773  
P 626.930.9292  
F 626.930.9220  
C-31 NO. 792675  
[www.rowtrafficcontrol.com](http://www.rowtrafficcontrol.com)





SEE SHEET ONE FOR CAMUTCD  
TABLES AND DETOUR DETAILS



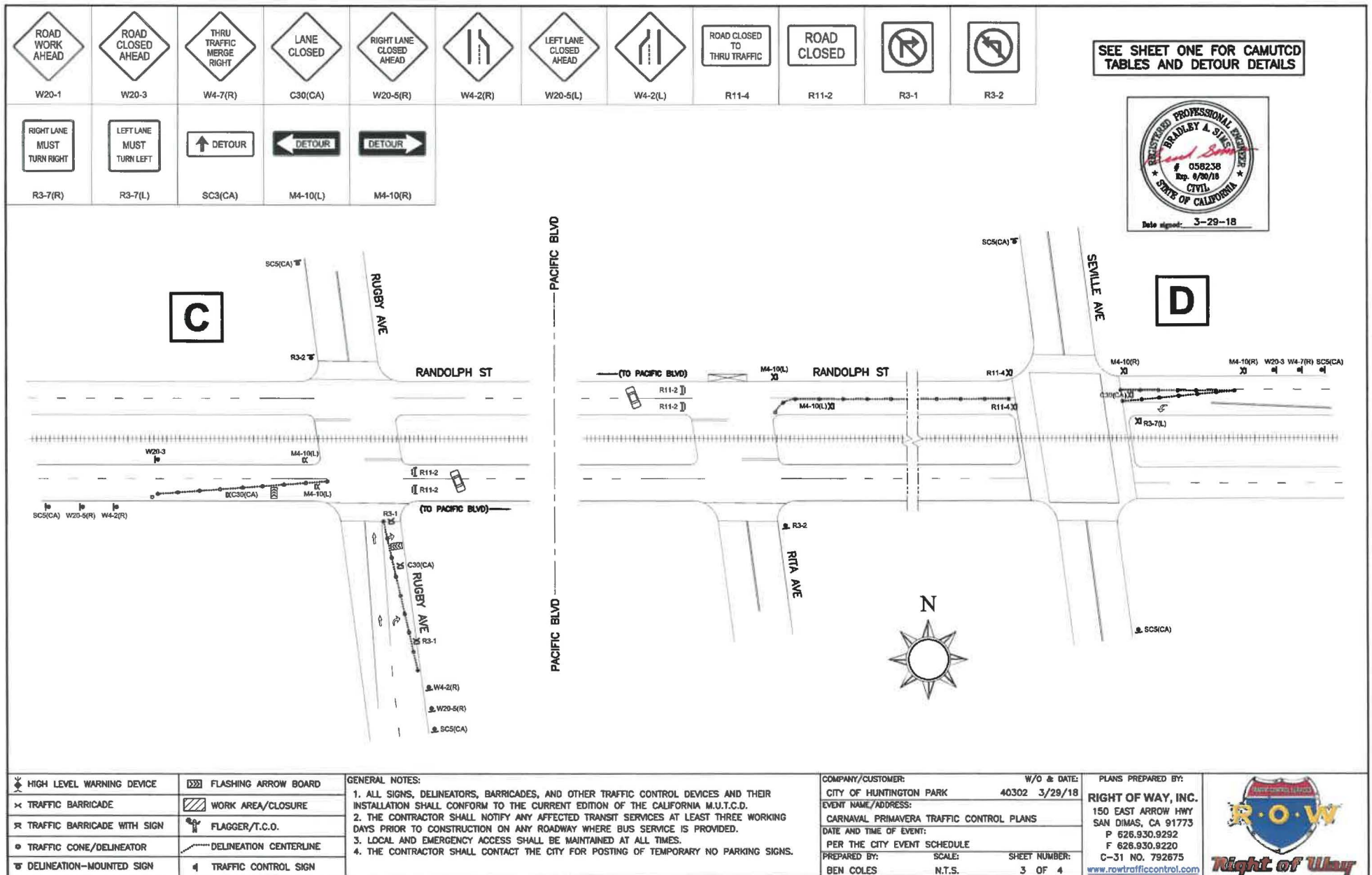
⚡ HIGH LEVEL WARNING DEVICE	⚡ FLASHING ARROW BOARD
⚡ TRAFFIC BARRICADE	⚡ WORK AREA/CLOSURE
⚡ TRAFFIC BARRICADE WITH SIGN	⚡ FLAGGER/T.C.O.
⚡ TRAFFIC CONE/DELINEATOR	⚡ DELINEATION CENTERLINE
⚡ DELINEATION-MOUNTED SIGN	⚡ TRAFFIC CONTROL SIGN

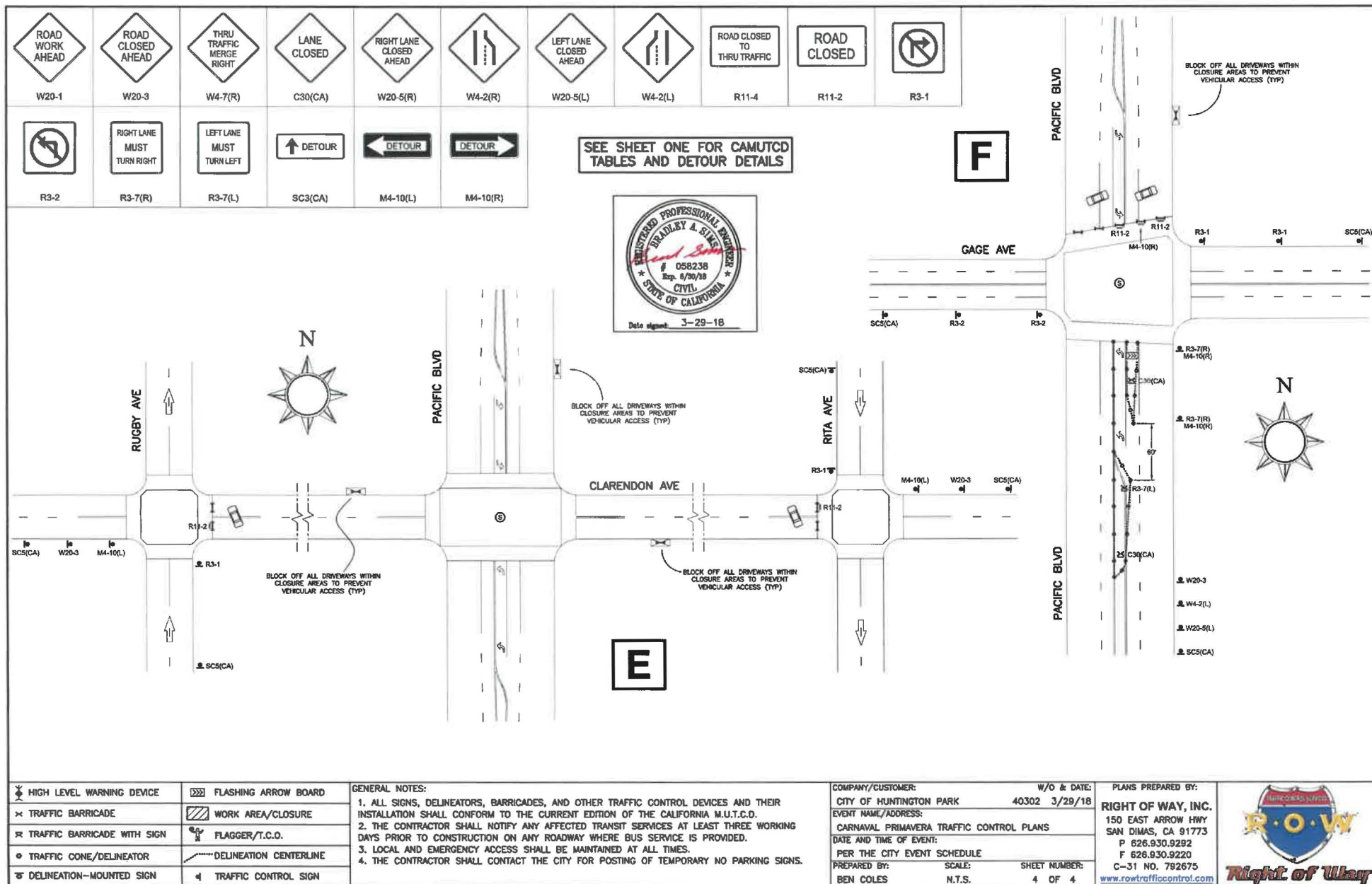
GENERAL NOTES:  
 1. ALL SIGNS, DELINEATORS, BARRICADES, AND OTHER TRAFFIC CONTROL DEVICES AND THEIR INSTALLATION SHALL CONFORM TO THE CURRENT EDITION OF THE CALIFORNIA M.U.T.C.D.  
 2. THE CONTRACTOR SHALL NOTIFY ANY AFFECTED TRANSIT SERVICES AT LEAST THREE WORKING DAYS PRIOR TO CONSTRUCTION ON ANY ROADWAY WHERE BUS SERVICE IS PROVIDED.  
 3. LOCAL AND EMERGENCY ACCESS SHALL BE MAINTAINED AT ALL TIMES.  
 4. THE CONTRACTOR SHALL CONTACT THE CITY FOR POSTING OF TEMPORARY NO PARKING SIGNS.

COMPANY/CUSTOMER: CITY OF HUNTINGTON PARK  
 W/O & DATE: 40302 3/29/18  
 EVENT NAME/ADDRESS: CARNAVAL PRIMAVERA TRAFFIC CONTROL PLANS  
 DATE AND TIME OF EVENT: PER THE CITY EVENT SCHEDULE  
 PREPARED BY: BEN COLES  
 SCALE: N.T.S.  
 SHEET NUMBER: 2 OF 4

PLANS PREPARED BY:  
 RIGHT OF WAY, INC.  
 150 EAST ARROW HWY  
 SAN DIMAS, CA 91773  
 P 626.930.9292  
 F 626.930.9220  
 C-31 NO. 792675  
[www.rowtrafficcontrol.com](http://www.rowtrafficcontrol.com)









# CITY OF HUNTINGTON PARK

Parks and Recreation Department  
City Council Agenda Report

March 17, 2020

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

## **CONSIDERATION AND APPROVAL OF AN ACTIVITY IN PUBLIC PLACES PERMIT AND FEE WAIVER REQUEST BY THE AMERICAN CANCER SOCIETY FOR THE 2020 "RELAY FOR LIFE" OF SOUTHEAST CITIES EVENT**

### **IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Approve the Activities in Public Places Permit for the American Cancer Society to host the 2020 "Relay for Life" of Southeast Cities event on June 20, 2020 and;
2. Consider approving the Parks and Recreation Commission recommendation on the fee waiver and;
3. Consider waiving additional Building and Safety fees requested by the American Cancer Society;

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The 2020 "Relay for Life" of Southeast Cities is the American Cancer Society's (ACS) signature fundraiser cancer walk where several volunteers and cancer survivors give their time and effort to take action against cancer in the Southeast Cities. The "Relay for Life" of Southeast Cities has been hosted in the City of Huntington Park for over 10 years. Proceeds from the event will go towards cancer research and identifying a cure for cancer.

The proposed event schedule is as follows:

- Set-up: June 19, 2020 3:00 p.m. – 9:00 p.m.
- Event: June 20, 2020 6:00 a.m. – 10:30 p.m.
- Cleanup: June 20, 2020 10:30 p.m. – 12:00 a.m.

The event will take place at the Salt Lake Park baseball diamonds.

**CONSIDERATION AND APPROVAL OF AN ACTIVITY IN PUBLIC PLACES PERMIT  
AND FEE WAIVER REQUEST BY THE AMERICAN CANCER SOCIETY FOR THE  
2020 "RELAY FOR LIFE" OF SOUTHEAST CITIES EVENT**

March 17, 2020

Page 2 of 4

**FISCAL IMPACT/FINANCING**

The ACS is requesting a 100% fee waiver for their 2020 "Relay for Life" of Southeast Cities event. During a Parks & Recreation Commission meeting held on February 26, 2020 at 6:00pm, the Parks & Recreation Commission reviewed the Facility Fee Waiver Application and Special Event Park Use Permit Application submitted by the American Cancer Society (ACS). The total cost to use Salt Lake Park Baseball field 1 and 2 is \$5,075.80.

The Parks & Recreation Commission motioned 3-0, to waive the following fees (*NOTE Building and Safety fees not included in their motion*):

**Fees recommended be waived:**

SLP Ball Field #1 & #2	\$ 1,052.00
Parking Lots	\$ 416.00

---

**Total recommended waived by Commission: \$ 1,468.00**

The Parks & Recreation Commission agreed to have the ACS pay for the following:

**Fees recommended be paid:**

Light Fee	\$ 154.00
Deposit (refundable)	\$ 2,500.00
Equipment (tables & chairs)	\$ 387.30
Personnel	\$ 66.50
Public Works Department Fee	\$ 500.00

---

**Total recommended be paid: \$ 3,607.80**

**Additional Building and Safety Fees requested waived by ACS**

Building and Safety Fee (10KW generator)	\$ 82.72
Building and Safety Inspection:	\$ 460.00

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**Additionally requested by ACS be waived: \$ 542.72**

**CONSIDERATION AND APPROVAL OF AN ACTIVITY IN PUBLIC PLACES PERMIT  
AND FEE WAIVER REQUEST BY THE AMERICAN CANCER SOCIETY FOR THE  
2020 "RELAY FOR LIFE" OF SOUTHEAST CITIES EVENT**

March 17, 2020

Page 3 of 4

**LEGAL AND PROGRAM REQUIREMENTS**

Per municipal code 5-13.02 – Permit – Required and 5-13.09 Departmental Service Charges, Council must first approve proposed special events held on City property, prior to the issuance of a permit and/or fee waiver request for use of city facilities. In addition, the City Property and Facility Use Fee Waiver Policy stipulates that all facility fee waiver requests for use of City property for activities in public places, must first be reviewed and approved for Council recommendation, by the Parks and Recreation Commission.

**CONCLUSION**

The overall total cost to use Salt Lake Park Baseball field 1 and 2 including the refundable deposit is \$5,075.80 plus \$542.72 of Building and Safety Fees for a grand total of \$ 5,618.52. The Parks and Recreation Commission is recommending waiving \$1,468.00 for the fees of the facility/field rental and parking lot rental. Upon City Council approval, the American Cancer society will submit all pending necessary paperwork and pay the remaining \$3,607.80 of Parks and Recreation Fee (Building & Safety fees not included in this total).

Approval is pending regarding Council's decision on the additional the request by ACS for waiving of the outstanding Building and Safety fees in the amount of \$542.72.

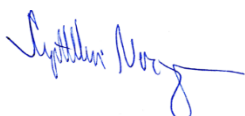
ACS will also submit the refundable deposit before the event takes place and it shall be returned in its entirety provided there are no damages at the conclusion of the event. Staff will work with the ACS to ensure all event logistics are in place to guarantee a successful event.

Upon Council approval, staff will proceed with the recommended actions.

Respectfully submitted,



**RICARDO REYES**  
City Manager



**CYNTHIA NORZAGARAY**  
Director of Parks and Recreation

**CONSIDERATION AND APPROVAL OF AN ACTIVITY IN PUBLIC PLACES PERMIT  
AND FEE WAIVER REQUEST BY THE AMERICAN CANCER SOCIETY FOR THE  
2020 "RELAY FOR LIFE" OF SOUTHEAST CITIES EVENT**

March 17, 2020

Page 4 of 4

**ATTACHMENT(S)**

- A. Special Event Application American Cancer Society
- B. Invoice American Cancer Society
- C. Insurance and Endorsements
- D. Fee Waiver Application American Cancer Society
- E. Request Letter American Cancer Society
- F. Plot Plan

## Attachment “A”



## Special Event Park Use Permit Application

PERMIT No. \_\_\_\_\_ FILING FEE: \$80 (for-profit organization) \$30 (non-profit organization)  
Non-refundable filing fee.

*Applications must be submitted by October 1 to be considered for following calendar year*

*Applications received after October 1 must be submitted at least 90 days before event or incur \$10 per day fee*

### A. APPLICANT INFORMATION

Applicant Name: American Cancer Society- Kelly Garcia

(If organization/business, include name of a contact person)

Address: 444 W. Ocean Blvd #1070, Long Beach, CA, 90802

Telephone #: 562-273-4785

Emergency Telephone #: 424-527-2009

Huntington Park Business License #: \_\_\_\_\_

Are you a non-profit organization? ☒ Yes ☐ No

Tax Identification/501C3 # 13-1788491

Applicant's authorized representative(s) for management of event. If more than one, please list on a separate sheet of paper. (Note: Applicant/authorized representative(s) must be present at all times during event)

Name: Kelly Garcia

Telephone #: 3234870796

Driver's License #: F5461832

E-mail address: Kelly.Garcia@cancer.org

Address: 444 W. Ocean Blvd #1070, Long Beach, CA, 90808

### B. APPLICANT EXPERIENCE/REFERENCES

The organization applying for the special event permit must have at least three years of experience conducting the same or similar event proposed in this application.

Does your organization have at least three years of experience? ☒ Yes ☐ No

Provide three references of other cities/counties where you have conducted a similar event.

1. City/County: La Mirada Contact Person: Liza Soto

Telephone #: 562-943-0131 Dates of last event: 5/18/2019

2. City/County: South Gate Contact Person: Steve Costley

Telephone #: 323-563-5494 Dates of last event: 7/20/2019

3. City/County: Norwalk Contact Person: Rosie Lozoya

Telephone #: 562-929-5518 Dates of last event: 6/22/2019

### C. EVENT INFORMATION

Description of Event (Include Event name, all goods/services to be sold, number of rides, concessions, tents, stages, special displays or equipment used, animals, etc. If more space is needed attach a separate sheet of paper)

Youth and adult teams walking 12 hours on the track. Team fundraising activities, stage with live entertainment, youth activities, Luminaria ceremony to remember those who lost the battle against cancer.

Anticipated Attendance Total: 400 Per Day: 400

### D. EVENT ENTERTAINMENT

Attach a 1-2-page detailed list and description of all entertainment to be featured at your event.

### E. EVENT DATES/TIMES

- **Setup**  
Setup begins on: 6/19/2020 Setup ends on: 6/19/2020  
mm/dd/yyyy mm/dd/yyyy  
Setup will occur each day from: 13:00 until 21:00  
Time (HH:MM) Time (HH:MM)
- **Event**  
Event begins on: 6/20/2020 Event ends on: 6/20/2020  
mm/dd/yyyy mm/dd/yyyy  
Event will be open each day from: 06:00 until Midnight  
Time (HH:MM) Time (HH:MM)
- **Cleanup**  
Cleanup begins on: 6/20/2020 Cleanup ends on: 6/21/2020  
mm/dd/yyyy mm/dd/yyyy  
Cleanup will occur each day from: 22:00 until midnight  
Time (HH:MM) Time (HH:MM)

Notes: \_\_\_\_\_

### F. EVENT LOCATION

☒ Salt Lake Park ☐ Freedom Park ☐ Robert Keller Park ☐ Senior Park ☐ Other \_\_\_\_\_

(Describe area of park your event will utilize)

Ball field #1 & #2

### G. The following is required four weeks prior to event:

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> \$2,500 Refundable Deposit | <input type="checkbox"/> Business License  | <input type="checkbox"/> Building Permit |
| <input type="checkbox"/> County Fire Permit         | <input type="checkbox"/> Security Plan   | <input type="checkbox"/> Plot Plan       |
| <input type="checkbox"/> Entertainment Approval     | <input type="checkbox"/> Insurance (must list "City of Huntington Park" as additional insured) |  |

#### H. SITE PLAN

Your site plan/route map should be submitted in blueprint or computer-generated format and include:

- ☐ An outline of the entire event venue including the names of all streets or areas that are part of the venue and the surrounding area. If the event involves a moving route of any kind, indicate the direction of travel and all street or lane closures.
- ☐ The location of fencing, barriers and/or barricades. Indicate any removable fencing for emergency access.
- ☐ The provision of minimum 20-foot emergency access lanes throughout the event venue.
- ☐ The location of first aid facilities and ambulances.
- ☐ The location of all stages, platforms, scaffolding, bleachers, grandstands, canopies, tents, portable toilets, booths, beer gardens, cooking areas, trash containers and dumpsters, and other temporary structures.
- ☐ A detail or close-up of the food booth and cooking area configuration including booth identification of all vendors cooking with flammable gases or barbecue grills
- ☐ Generator locations and/or source of electricity.
- ☐ Sources of water.
- ☐ Placement of vehicles and/or trailers.
- ☐ Exit locations for outdoor events that are fenced and/or locations within tents and tent structures.
- ☐ Identification of all event components that meet accessibility standards.
- ☐ Other related event components not listed above.

## I. SECURITY PLAN

Have you hired a licensed professional security company to develop and manage your event's security plan?

☐ Yes ☒ No

If yes, you are required to provide a copy of the security company's valid Private Patrol Operator's License issued by the State of California.

Security Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Emergency Telephone #: \_\_\_\_\_

Cell #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Private Patrol Operator License #: \_\_\_\_\_

Please describe your security plan including crowd control, internal security or venue safety, or attach the plan to this application.

[illegible]

## J. BUILDING AND SAFETY INFORMATION SHEET

### Building and Safety Fee Schedule for Special Events:

- Tents/structures/devices  
For inspection of structures or devices regulated by Chapter 66 the first inspection or first structure/device \$283.20  
Each additional structure and/or device \$45.44
- Electrical  
Carnival rides (electric or generator driven): \$ 67.36 each  
Carnival rides (mechanically driven): \$ 28.16 each  
Walk through – attractions/electric displays: \$ 28.16 each  
Booth lighting (i.e. carnival games, etc.): \$ 28.16 each  
Temporary power pole: \$ 75.52 each

### Motors, generators, transformers (rating in horsepower HP, kilowatts KW, kilovolt amperes KVA):

Rating over 3 and not over 10, each	\$ 34.72
Rating over 10 and not over 50, each	\$ 77.84
Rating over 50 and not over 100, each	\$ 149.44
Rating over 100, each	\$ 246.72

Any installation of any equipment rated at 400 amperes or larger;

Any installation of a motor rated more than 10 HP;

Any installation of equipment rated above 600V require Plan Review, please submit electrical plans 90 days prior to event. Plan Check fees are 70% of permit fees but not less than \$189.76

- Other  
Minimum fee for any inspection not covered above is \$106.30 per hour Monday-Thursday (minimum of two hours).  
After Hour inspection \$460.00

Issuance fee per each permit: \$48.00

### • EVENT INFORMATION

Applicant: American Cancer Society- Relay For Life

Event address: 3401 E Florence Ave Huntington Park, CA Date: 6/20/2020

Event contact name: Kelly Garcia Phone: 323-487-0796

Event contact name: Evelia Castillo-Rodriguez Phone: 562-536-3849

Tents (indicate number of tents and size of each:

Five 10X10 E-Z ups

Rides and attractions:

# electrical/generator driven rides: # mechanical driven rides:

# walk through/electric displays/booths:

Generators:

# 1 @ (circle one) (circle one)  
hp kw kva

# @ (circle one) (circle one)  
hp kw kva

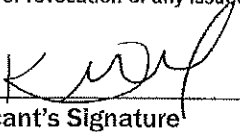
# @ hp kw kva

# @ hp kw kva

Application must be submitted to Director of Parks & Recreation a minimum of 90 days prior to event date and returned a minimum of 3 weeks prior to event date with all required approvals (see attached checklist). Two sets of plot plans and/or floor plans showing locations of all event activity, pedestrian trash, porta-potties, security plan, entertainment list, and vehicle circulation, pedestrian circulation or parking as necessary must be attached. Final invoice is to be paid at least 2 weeks before event date.

CERTIFICATE OF THE APPLICANT: I understand and agree to abide by all of the Special Event Permit regulations of the City of Huntington Park and any other conditions imposed for the event requested. I certify that all statements made on this application are true and complete to the best of my knowledge. I understand that any false statement may result in denial of the requested permit or revocation of any issued permit.

FOR OFFICE USE ONLY	
Date submitted:	_____
Received by:	_____
File fee:	_____
Receipt #:	_____

  
\_\_\_\_\_  
Applicant's Signature

1/29/2020  
\_\_\_\_\_  
Date

## Attachment “B”

**City of Huntington Park • Department of Parks & Recreation**  
 3401 E. Florence Ave. • Huntington Park, CA 90255 • 323-584-6218 • FAX 323-584-6310 • www.hpca.gov

**Invoice**

**BILL TO**

American Cancer Society  
 Attn: Kelly Garcia/Graham Allebaugh  
 444 W. Ocean Blvd. Suite 1070

**INVOICE DATE**

2/24/2020

**INVOICE NO.**

HP-F1292

**EVENT**

Relay For Life June 20,2020

Parks and Recreation Athletic Facility	QUANTITY	RATE	TOTAL
SLP Ball Field #1 (Weekday Rate)	2	\$16.00	\$32.00
SLP Ball Field #2(Weekday Rate)	2	\$16.00	\$32.00
SLP Ball Field #1 (Weekend Rate)	22	\$21.00	\$462.00
SLP Ball Field #2 (Weekend Rate)	22	\$21.00	\$462.00
Light Fee	14	\$11.00	\$154.00
Personnel (Staff Supervision)	3.5	\$19.00	\$66.50
Equipment Fee: Round Tables	15	\$6.87	\$103.05
Equipment Fees: Chairs	150	\$1.07	\$160.50
Equipment Fee: (8 ft) Rectangular Tables	15	\$8.25	\$123.75
Public Works Department Fee	1	\$500.00	\$500.00
Parking Lots	16	\$26.00	\$416.00
Application Fee paid 2/5/2020	0	\$30.00	\$0.00
<b>DEPOSIT Refundable</b>			\$2,500.00
<b>PAYMENTS / CREDITS</b>			\$0.00
<b>TOTAL DUE TO CITY OF HUNTINGTON PARK</b>			<b>\$5,011.80</b>

**DETAILS OF FACILITY USE**

Day	Date	Start Time	End Time	PARKS AND RECREATION ATHLETIC FACILITY	Total Hours	Lights	Staffing
Friday	06/19/20	3:00 PM	5:00 PM	SLP Ball Field #1 (Weekday Rate) Set-Up	2	0	0.5
Friday	06/19/20	3:00 PM	5:00 PM	SLP Ball Field #2 (Weekday Rate) Set-Up	2		
Friday	06/19/20	5:00 PM	9:00 PM	SLP Ball Field #1 (Weekend Rate) Set-Up	4	2	1
Friday	06/19/20	5:00 PM	9:00 PM	SLP Ball Field #2 (Weekend Rate) Set-Up	4	2	
Saturday	06/20/20	6:00 AM	9:00 AM	SLP Ball Field #1 (Weekend Rate) Set-Up	3	0	0.5
Saturday	06/20/20	6:00 AM	9:00 AM	SLP Ball Field #2 (Weekend Rate) Set-Up	3		
Saturday	06/20/20	9:00 AM	10:00 PM	SLP Ball Field #1 (Weekend Rate)	13	3	0.5
Saturday	06/20/20	9:00 AM	10:00 PM	SLP Ball Field #2 (Weekend Rate)	13	3	
Saturday	06/20/20	10:00 PM	12:00 PM	SLP Ball Field #1 (Weekend Rate) Breakdown	2	2	1
Saturday	06/20/20	10:00 PM	12:00 PM	SLP Ball Field #2 (Weekend Rate) Breakdown	2	2	
Comments: <b>Friday 6/19/2020:</b> -1 hour of staffing for opening facility, check-in at 1pm & 5:30 pm and delivering tables and chairs *NOTE: staff is not doing set-up -0.5 hours of staffing for closing facility adn final check-in -2 hour lights from 7pm to 9pm for field 1 and 2  <b>Saturday 6/20/2020:</b> -0.5 hours of staffing for opening and check-in at 6am -0.5 hours of staffing for check-ins at 8:30am & 7pm --1 hours of staffing for closing, pick-up tables, chairs and final check-in at 10:30pm							
<b>Total Hours</b>					<b>48</b>	<b>14</b>	<b>3.5</b>

## Attachment “C”



## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
2/11/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Commercial Lines - (404) 923-3700 USI Insurance Services LLC 3475 Piedmont Road NE, Suite 800 Atlanta, GA 30305-2886	<b>CONTACT NAME:</b> Jennifer Lefler	
	<b>PHONE (A/C, No, Ext):</b> 470-875-0441 <b>FAX (A/C, No):</b> 610-537-1929	
<b>INSURED</b> American Cancer Society, Inc. 250 Williams Street, NW 4th Floor Atlanta, GA 30303	<b>E-MAIL ADDRESS:</b> jennifer.lefler@usi.com	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
	<b>INSURER A:</b> ACE American Insurance Company	<b>NAIC #</b> 22667
	<b>INSURER B:</b> Evanston Insurance Company	35378
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES** **CERTIFICATE NUMBER:** 14800115 **REVISION NUMBER:** See below

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER: Event	X		HDOG71448162	09/01/2019	09/01/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 2,500 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 25,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			ISAH25285839	09/01/2019	09/01/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			MKLV2EUL103577	09/01/2019	09/01/2020	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WLRC66041797 (AOS) SCRC66041839 (WI)	09/01/2019 09/01/2019	09/01/2020 09/01/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: COIR000010629; RFL Southeast Cities; Salt Lake Park 3401 E Florance Ave, Huntington Park; Event Date: June 20, 2020

The City of Huntington Park, its officers, officials, employees, and volunteers are included as an additional insured in accordance with the terms and conditions of the General Liability policy and only if required by written contract or agreement.

## CERTIFICATE HOLDER

City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Donna Maddox*

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**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

### **SCHEDULE**

**Name Of Additional Insured Person(s) Or Organization(s):**

City of Huntington Park, its officers, officials, employees, and volunteers  
6550 Miles Avenue  
Huntington Park, CA 90255

RE: COIR000010629; RFL Southeast Cities; Salt Lake Park 3401 E Florance Ave, Huntington Park;  
Event Date: June 20, 2020

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

**A. Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

## Attachment “D”



# Facility Fee Waiver Application

Please read and carefully complete the following application. Failure to provide accurate information may result in a delay or denial of your request for a fee waiver. Please attach a copy of your Facility Rental Application to this form and return to the Department of Parks and Recreation. **Applications must be submitted at least 60 days before event.**

*Submission of this application does not guarantee rental of facility.*

## A. CONTACT INFORMATION

Name of Group/Organization American Cancer Society/ Relay For Life of Southeast Cities

Is this a non-profit organization ☒ YES ☐ NO Tax ID # (Non-profit only) 13-1788491

Applicant Name/Person Responsible Kelly Garcia Title Community Manager

Cell Phone 323-487-0796 Alternate Phone 562-273-4785

E-mail Address kelly.garcia@cancer.org

Address 444 W. Ocean Blvd #1070 City Long Beach State CA Zip 90802

## B. FACILITY INFORMATION

Indicate the specific facility or facilities for which you are requesting a fee waiver

- |  |  |
|--|--|
| <input type="checkbox"/> FREEDOM PARK RECREATION CENTER                | <input type="checkbox"/> FREEDOM PARK ATHLETIC FIELD                             |
| <input type="checkbox"/> HUNTINGTON PARK COMMUNITY CENTER              | <input type="checkbox"/> KEVIN DE LEON SOCCER FIELD                              |
| <input type="checkbox"/> RAUL R. PEREZ MEMORIAL PARK RECREATION CENTER | <input type="checkbox"/> RAUL R. PEREZ MEMORIAL PARK ATHLETIC FIELD              |
| <input type="checkbox"/> ROBERT H. KELLER PARK                         | <input type="checkbox"/> ROBERT H. KELLER PARK PICNIC SHELTER                    |
| <input type="checkbox"/> SALT LAKE PARK CLUB ROOM # _____              | <input checked="" type="checkbox"/> SALT LAKE PARK BALL FIELD # <u>1 &amp; 2</u> |
| <input type="checkbox"/> SALT LAKE PARK BATTING CAGES                  | <input type="checkbox"/> SALT LAKE PARK GYMNASIUM                                |
| <input type="checkbox"/> SALT LAKE PARK LOUNGE                         | <input type="checkbox"/> SALT LAKE PARK SOCIAL HALL                              |
| <input type="checkbox"/> SALT LAKE PARK SOCCER SQUARE SENIOR PARK      |  |
| <input type="checkbox"/> OTHER _____                                   |  |

## C. EVENT INFORMATION

1. Event Description (provide a detailed description of the event, its purpose, and the activities that will take place).

Youth and adult teams walking 12 hours on the track. Team fundraising activities, Luminaria ceremony

to remember those who have lost the battle against cancer and celebrate survivors and caregivers.

Funds raised by the community will go towards the American Cancer Society's mission, providing patients

with services and resources as well as towards cancer research.

Anticipated Daily Attendance 500 Anticipated Total Attendance 500

2. Is your organization an official non-profit organization 501(c)3? ☒ Yes ☐ No

• If yes, list the non-profit tax ID number

13-1788491

3. Will you be charging a fee for this event? ☐ Yes ☒ No  
• If yes, list all fees:

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4. Will the event be open to the public? ☒ Yes ☐ No  
5. Is this event a fundraiser? ☒ Yes ☐ No

#### D. EVENT DATES AND TIMES

Set-up Date(s) <u>6/19/2020</u>	Set-up Start Time <u>1 PM</u>
Event Start Date(s) <u>6/20/2020</u>	Event Start Time <u>6 AM</u>
Event End Date <u>6/20/2020</u>	Event End Time <u>10:30 AM</u>
Breakdown Date(s) <u>6/20/2020</u>	Breakdown End Time <u>Midnight</u>

#### E. FEE WAIVER INFORMATION

Please complete ONLY the section which applies to your event (Intergovernmental Cooperation, Non-Profit, Private Business or Organization or City Sponsored Event)

- ☐ Intergovernmental Cooperation (Applicant is a government agency)

Name of Specific Department/Unit Responsible for Event \_\_\_\_\_

How does this event benefit the residents of Huntington Park?

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Why is it necessary to hold this event at a City facility?

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- ☒ Non-Profit Organization or Private Business, Organization or Individual

\*Non-profit organization will be required to provide verification of tax-exempt status.

Do you provide a service solely to the residents of Huntington Park? ☐ Yes ☒ No

Indicate the negative impact or financial hardship that the normal facility fees would create for your event or agency.  
You may attach a budget or financial statement for your organization to clarify the reason for your fee waiver request.

The money raised by the American Cancer Society's Relay For Life of Southeast Cities  
event goes towards cancer research as well as services and resources for cancer patients.

Every dollar that we spend in fees is a dollar that is taken away from our mission.

What significant value or benefit will your event provide to Huntington Park residents?

See attached letter

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☒ City-Sponsored Event

See the Park Facility Use Fee Waiver Policy for details about City-sponsored event requests.

Does your organization have, or is it in the process of receiving, a tax-exempt status?

☒ Yes ☐ No

Explain why the City should be a co-sponsor of your event:

See attached letter

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## F. FEE WAIVER REQUEST

Are you requesting a 100% waiver of all applicable rental fees?

☒ Yes ☐ No

If "NO" which fees are you requesting to be waived? (Note: refundable security deposit may not be waived)

- ☐ Facility Fee \$ \_\_\_\_\_
- ☐ Personnel (Staffing) \$ \_\_\_\_\_
- ☐ Janitorial \$ \_\_\_\_\_
- ☐ Equipment/Material \$ \_\_\_\_\_

## G. REQUIREMENTS

A completed facility rental application, facility fee waiver application, a letter requesting the fee waiver, and a document proving financial hardship must be submitted at least 60 days prior to the event. The letter of request shall include the following: (A) names and addresses of board members, (B) the event's purpose and benefits to the community, (C) the event's proposed budget including all revenues and expenditures, (D) how the event's proceeds are to be used. (Proceeds are to be used exclusively within the community for charitable or non-profit activities involving youth or adult programs). In addition, the person requesting the fee waiver must attend the commission and/or City Council meeting when the request is being considered.

### CHECKLIST

☐ Facility Rental Application

☐ Facility Fee Waiver Application

☐ Request Letter

☐ Financial Document

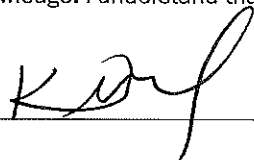
## H. REVIEW PROCESS

You will be notified within 5 business days of submission of your application whether your request has been denied or will be referred to the City Manager, Parks & Recreation Commission, and/or City Council for review. For additional details, review the Park Facility Use Fee Waiver Policy.

# I. APPLICANT SIGNATURE

I understand and agree to abide by all of the Facility Fee Waiver and Facility Rental regulations of the City of Huntington Park and any other conditions imposed for the event requested. I certify that all statements made on this application are true and complete to the best of my knowledge. I understand that any false statement may result in denial of the requested permit or revocation of any issued permit.

SIGNATURE



DATE

2/4/2020

## STAFF USE ONLY

APPLICATION RECEIVED BY

APPLICATION APPROVED BY

APPLICATION SUBMITTED

DOCUMENTS SUBMITTED

☐ Facility Rental Application

☐ Facility Fee Waiver Application

☐ Request Letter

☐ Financial Document

INVOICE CREATED BY

APPROVED BY

COMMENTS:

## Attachment “E”

AMERICAN CANCER SOCIETY  
RELAY FOR LIFE OF  
SOUTHEAST CITIES



February 4, 2020

Mayor Karina Macias and City Council Members  
CITY OF HUNTINGTON PARK  
6550 Miles Avenue  
Huntington Park, CA, 90255

Regarding: **"CITY ASSISTANCE OF IN-KIND SERVICES FOR AMERICAN CANCER SOCIETY'S RELAY FOR LIFE OF SOUTHEAST CITIES EVENT"**

Dear Mayor Macias and Council Members,

The American Cancer Society's Relay for Life of Southeast Cities Committee is respectfully requesting the City of Huntington Park's assistance in the presentation of the 20<sup>th</sup> Annual Relay For Life of Southeast Cities Event. This year's Relay For Life is scheduled to be presented on Saturday, June 20<sup>th</sup>, 2020 from 10:00 a.m. to 10:00 p.m.

This year's 12-hour event will incorporate the participation of youth, adults and senior citizens that will walk and/or fundraise during the hours of the event. The donations received for the event will be allocated to the mission of the American Cancer Society in continuing the research to finding the cure against cancer. Special guests of the event will be many cancer survivors of the community and other areas within the southeast. The Relay Committee members will also be providing free information and literature on cancer prevention and the importance of early screenings and detection testing.

For many years, the City of Huntington Park has assisted the American Cancer Society with the following in-kind services:

1. Usage of Salt Lake Park's Baseball Field 1 and 2.
2. Delivery, usage and pick-up of 150 chairs.
3. Delivery, usage and pick up of 15 (8ft) tables and 15 round tables.
4. City staff workers.

The tables and chairs can be respectfully delivered on Friday, June 19, 2020 between the hours of 1:00 p.m. and 4:00 p.m. and picked up on Sunday, June 21, 2020 at 8 AM at the baseball fields. We are aware that the City has completed pick-up on the day of the event before, and we are happy to adjust drop-off and pick-up dates and times to best suit the City's needs.

In addition to the delivery and usage of the tables and chairs, the American Cancer Society Relay For Life Committee also requests the assistance of the City's Public Works staff members for the preparation and minor set-up of the electrical powering the event's entertainment stage.

Last year's event raised over \$25,000 for cancer research and patient programs and resources. Your support to the cause of the American Cancer Society's Relay For Life is greatly appreciated by the community and participants.

For any questions, please do not hesitate to contact me at (323)487-0796

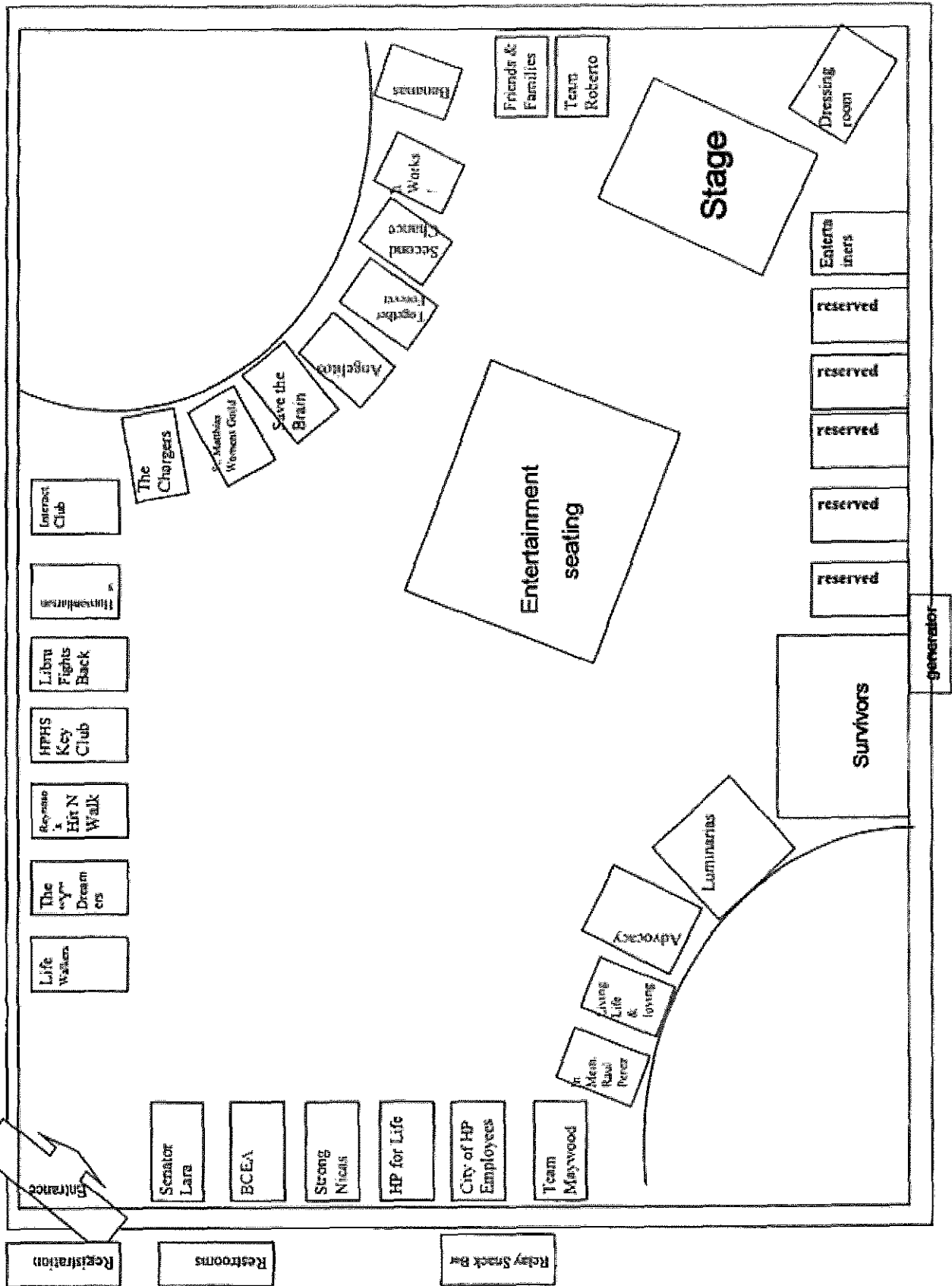
Sincerely,

RELAY FOR LIFE OF SOUTHEAST CITIES

Kelly Garcia, Community Development Manager

## Attachment “F”

Relay for Life Camp Site





# CITY OF HUNTINGTON PARK

Department of Parks and Recreation  
City Council Agenda Report

March 17, 2020

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

**CONSIDERATION AND APPROVAL OF AUTHORIZATION AND RATIFICATION OF CERTAIN EXPENDITURES FOR PRODUCTION SERVICES WITH PAGEANTRY PARADES TO PLAN AND PRODUCE THE CITY OF HUNTINGTON PARK'S 2020 AND 2021 HOLIDAY PARADES**

**IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Approve authorization of Pageantry Parades as a sole source, in the amount of \$31,800 for the Annual Holiday Parade Production of 2020 and 2021; and
2. Authorize City Manager to enter into a 2 year agreement with Pageantry Parades to complete the Holiday Parade Production for 2020 and 2021.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Each year, the City of Huntington Park staff and residents alike, look forward to the Annual Holiday Parade as it consistently brings together the community and provides enjoyment to all. The Holiday Committee works diligently to ensure that all elements are completed with mindfulness of the costs and expenses associated with it. Pageantry Parades has extensive production experience in parades and has provided the City with wonderful service and coordination in the past years. The cost for the 2020 Parade Production is \$15,900 and the 2021 Parade Production is \$15,900. The total cost to produce both of the parades is \$31,800.

**FISCAL IMPACT/FINANCING**

Funding for the 2020 Holiday Parade Production will be requested in the City's FY 20-21 Budget and 21-22 Budget.

**CONSIDERATION AND APPROVAL OF AUTHORIZATION AND RATIFICATION OF CERTAIN EXPENDITURES FOR PRODUCTION SERVICES WITH PAGEANTRY PARADES TO PLAN AND PRODUCE THE CITY OF HUNTINGTON PARK'S 2020 AND 2021 HOLIDAY PARADES**

March 17, 2020

Page 2 of 2


**CONCLUSION**

Upon Council approval, staff will proceed with the recommended actions.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Ricardo Reyes', with a stylized, flowing script.

**RICARDO REYES**  
Acting City Manager

A handwritten signature in blue ink, appearing to read 'Cynthia Norzagaray', with a stylized, flowing script.

**CYNTHIA NORZAGARAY**  
Director of Parks and Recreation

**ATTACHMENT(S)**

A. Pageantry Productions proposal dated January 13, 2020.

## Attachment “A”

## **PAGEANTRY PARADES**

**PO Box 2400**

**DOWNEY, CA 90242**

**T: (562) 746 - 2300**

**F: (562) 869 - 1927**

**E: PAGEANTRYEVENTS@AOL.COM**

**W: PAGEANTRYPARADES.COM**



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**JANUARY 13, 2020**

**HUNTINGTON PARK HOLIDAY PARADE  
ATTN: RICARDO REYES - CITY MANAGER  
6550 MILES AVENUE  
HUNTINGTON PARK, CA 90255**

WE AT **PAGEANTRY PARADES**, HEREBY FURTHER KNOWN AS **PAGEANTRY**, AGREE TO ASSIST THE CITY OF HUNTINGTON PARK, HEREBY FURTHER KNOWN AS **HPHP**, IN PRODUCING THEIR 70TH ANNUAL HUNTINGTON PARK HOLIDAY PARADE ON SATURDAY - DECEMBER 12, 2020 @ 6:00PM AND 71ST ANNUAL HUNTINGTON PARK HOLIDAY PARADE ON SATURDAY - DECEMBER 11, 2021 @ 6:00PM. WE AGREE TO ASSIST THE **HPHP** WITH THE USE OF OUR MOST UP-TO-DATE MAILING LIST TO OBTAIN ENTRIES FOR THE DAY OF PARADE.

**I. PAGEANTRY IS RESPONSIBLE FOR THE FOLLOWING ITEMS:**

- A. GRAND MARSHAL PLAQUE (1)
- B. ALL NECESSARY PARTICIPANT VEHICLE PASSES
- C. ALL NECESSARY UNIT NUMBERS WITH PINS FOR DAY OF PARADE
- D. PARADE STAFF, INCLUDING BUT NOT LIMITED TO, CHECK-IN, FORMATION AREA, AND ANNOUNCER (IF NEEDED)
- E. A REPRESENTATIVE TO ATTEND ALL NECESSARY PARADE MEETINGS
- F. PREPARE AND MAIL ALL APPLICATIONS, LETTERS OF ACCEPTANCE, NON-ACCEPTANCE, MAPS, PASSES, ETC ...
- G. MAINTAIN A DATABASE OF ALL COMPLETED APPLICATIONS AND VIP / DIGNITARIES AND FORMULATE THE PARADE LINE-UP
- H. WRITE THE PARADE SCRIPT AND PROVIDE THREE (3) HARD COPIES IN A FOLDER TO THE ANNOUNCER(S) AND / OR TV FOR USE DAY OF THE EVENT

- I. ANSWER CALLS, E-MAILS, AND FAXES TO THE **PAGEANTRY** OFFICE FROM **HPHP**, PARTICIPANTS, AND LOCAL AGENCIES DURING OFFICE HOURS; MONDAY - FRIDAY (10:00AM - 4:00PM)
- J. COORDINATE / MANAGE ALL ASPECTS OF THE PARADE ON THE DAY OF THE EVENT INCLUDING BUT NOT LIMITED TO CHECK IN, FORMATION AREA(S), COMMUNICATION WITH STAFF, TV CREW, VOLUNTEERS, AND CITY OFFICIALS, AND HAVING ON HAND ALL NECESSARY PAPERWORK ( LINE-UPS. MAPS, LETTERS, PASSES, SCRIPTS, VIP / DIGNITARY SIGNS), AND ANY ADDITIONAL PARADE COMMITTEE APPROVED ITEMS ( AWARDS, RIBBONS, ETC)
- K. COORDINATE WITH LOCAL OFFICIALS IN REGARDS TO PERMITS, STREET CLOSURES, BARRICADES / BARRIERS, PORTABLE RESTROOMS, CITY STAFFING REQUIRED FOR THE PARADE
- L. USE APPROVED BAND TRANSPORTATION / ASSISTANCE FUNDS TO SECURE MARCHING BANDS FOR THE PARADE
- M. ACQUIRE VIP CARS ( CONVERTIBLES ) FOR USE BY DIGNITARIES IN THE PARADE.  
[ LIMITED TO TEN TRIPS UNLESS OTHERWISE AGREED TO BY **PAGEANTRY** ]  
[ A TRIP CONSTITUTES ONE TIME THROUGH THE PARADE ]
- N. MAINTAIN A MINIMUM INSURANCE COVERAGE OF ...
  - I. GENERAL LIABILITY
    - A. \$1,000,000 ( EACH OCCURRENCE )
    - B. \$2,000,000 ( GENERAL AGGREGATE )
  - II. AUTO LIABILITY
    - A. HIRED
    - B. NON OWNED
    - C. SCHEDULED
    - D. PHYSICAL DAMAGE
  - III. WORKERS COMPENSATION

**II. PAGEANTRY** WILL PROVIDE UPON REQUEST AND BUDGET APPROVAL BY **HPHP** THE FOLLOWING ITEMS:

- A. PARADE JUDGING ASSOCIATION TO JUDGE ALL NON-DIGNITARY UNITS IN THE PARADE AND COORDINATE THE AWARD CEREMONY UPON THE CONCLUSION OF THE PARADE
- B. AWARDS PACKAGE
  - I. A MINIMUM OF 3 TOP AWARDS
    - A. MUSICAL SWEEPSTAKES AWARD (1) - HIGHEST SCORING BAND
    - B. SANTA AWARD (1) - HIGHEST SCORING NOVELTY OR DANCE UNIT
    - C. MAYOR'S AWARD (1) - BEST LOCAL ENTRY
    - D. ALL NECESSARY 1ST, 2ND, AND 3RD PLACE AWARDS FOR EACH CLASS / CATEGORY OFFERED
- C. ACQUIRE A SANTA CLAUS FOR THE USE IN THE PARADE AND AT THE VIP HOSTING FOR THE HOURS OF 5:00PM - 10:00PM, OR UPON THE CONCLUSION OF THE PARADE, WHICHEVER COMES FIRST

- D. ACQUIRE THE REVIEWING / JUDGES STAND INCLUDING, ELECTRICAL POWER, PA SYSTEM, MICROPHONE, TABLES, AND CHAIRS FOR EVENING OF THE PARADE
- E. ANY ITEM(S), LISTED OR UNLISTED, UNDER ADDITIONAL BUDGET ITEMS ( SECTION III ) THAT HAVE NOT BEEN SPECIFICALLY NAMED IN THIS SECTION

### III. FEE SCHEDULE

#### 2020 HUNTINGTON PARK HOLIDAY PARADE

##### MAIN BUDGET ITEMS: ( REQUIRED )

PARADE COORDINATION	-----	\$10,500.00
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TOTAL MAIN BUDGET ITEMS	-----	\$10,500.00
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##### SECONDARY BUDGET ITEMS: ( REQUIRED )

BAND ASSISTANCE	-----	\$ 4,000.00
VIP CAR TRIPS ( 10 )	-----	\$ 1,100.00
VIP / DIGNITARY SIGNS ( 10 )	-----	\$ 300.00

#### 2021 HUNTINGTON PARK HOLIDAY PARADE

##### MAIN BUDGET ITEMS: ( REQUIRED )

PARADE COORDINATION	-----	\$10,500.00
---------------------	-------	-------------

TOTAL MAIN BUDGET ITEMS	-----	\$10,500.00
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##### SECONDARY BUDGET ITEMS: ( REQUIRED )

BAND ASSISTANCE	-----	\$ 4,000.00
VIP CAR TRIPS ( 10 )	-----	\$ 1,100.00
VIP / DIGNITARY SIGNS ( 10 )	-----	\$ 300.00

##### 2020 / 2021 ADDITIONAL BUDGET ITEMS: ( IF REQUESTED )

PROFESSIONAL FLOATS ( EACH )	-----	\$ 4,250.00
NEW ORLEANS JAZZ BAND	-----	\$ 3,000.00
PROFESSIONAL JUDGES ASSOCIATION	-----	\$ 1,500.00
HORSE DRAWN VEHICLES ( EACH )	-----	\$ 1,100.00
ANTIQUE FIRE TRUCK	-----	\$ 600.00
VIP / DIGNITARY RIBBONS	-----	\$ 500.00
CERTIFICATE OF INSURANCE	-----	\$ 250.00
VIP CARS ( EACH TRIP, ADDITIONAL )	-----	\$ 110.00
PLAQUES ( EACH, ADDITIONAL )	-----	\$ 80.00
VIP / DIGNITARY SIGNS ( PER SET )	-----	\$ 30.00
SCRIPTS ( EACH, ADDITIONAL )	-----	\$ 30.00
SANTA CLAUS	-----	\$ TBD
ADDITIONAL INSURANCE	-----	\$ TBD

**IV. HPHH HEREBY AGREES TO PROVIDE / PERFORM THE FOLLOWING:**

- A. PARADE HOSTING FOR DIGNITARIES
- B. PORTABLE RESTROOMS IN THE FORMATION AREA, DISBANDING AREA, ANNOUNCERS STAND, AND THE PARADE ROUTE
- C. DISTRIBUTE APPLICATIONS TO LOCAL ENTRIES
- D. DISTRIBUTE ALL PRESS RELEASES TO LOCAL MEDIA
- E. ACT AS LIAISON BETWEEN LOCAL SERVICE CLUBS, BUSINESSES, CITY AGENCIES AND **PAGEENTRY**
- F. CLEAR ALL NECESSARY PERMITS
- G. ACQUIRE THE GRAND MARSHAL AND ANY PARADE MARSHALS
- H. PROVIDE OWN BANNERS AND BANNER CARRIERS
- I. ARRANGE FOR REVIEWING STAND INCLUDING, ELECTRICAL POWER, TABLES, CHAIRS AND SOUND SYSTEM (WITH MICROPHONE) FOR DAY OF PARADE
- J. SUPPLY ADDITIONAL STAFF FOR DAY OF PARADE
- K. ARRANGE AND CARRY NECESSARY INSURANCE
- L. COORDINATE FOR THE FORMATION AREA, PARADE ROUTE AND DISBANDING AREA TO BE POSTED WITH "NO PARKING" SIGNS
- M. ARRANGE FOR AWARDS CEREMONY TO ANNOUNCE WINNERS
- N. ACQUIRE SANTA FOR USE IN PARADE

**V. PAYMENT**

WE PROPOSE TO FURNISH LABOR AND / OR MATERIALS, COMPLETED AND IN ACCORDANCE WITH / TO THE ABOVE SPECIFICATIONS, AND SUBJECT TO THE CONDITIONS OUTLINED IN THIS AGREEMENT FOR THE MINIMUM SUM UNDER MAIN BUDGET ITEMS AND SECONDARY BUDGET ITEMS OF ...

*Fifteen Thousand Nine Hundred Fifty Dollars and Zero Cents*

**\$15,550.00**

**PAYMENT IS DUE IN FULL AS FOLLOWS:**

**PAYABLE TO:**

**PAGEENTRY PARADES**  
C/O DAVID & ELIZABETH SARELL  
PO Box 2400  
DOWNEY, CA 90242  
(562) 746 - 2300

**EVENT:**

70TH ANNUAL HUNTINGTON PARK HOLIDAY PARADE

**DATE / TIME:**

WEDNESDAY - DECEMBER 9, 2020 @ 12:00PM \*

**EVENT:** 71ST ANNUAL HUNTINGTON PARK HOLIDAY PARADE

**DATE / TIME:** WEDNESDAY - DECEMBER 8, 2021 @ 12:00PM \*

\* TOTAL ABOVE IS FOR **MAIN BUDGET ITEMS** AND **SECONDARY BUDGET ITEMS** ONLY. THIS DOES NOT INCLUDE ANY FUNDS APPROVED BY THE PARADE COMMITTEE UNDER **ADDITIONAL BUDGET ITEMS**, WHICH ARE ALSO DUE AT THE SAME DATES / TIMES LISTED ABOVE.

## **VI. CANCELATION POLICY**

IN THE EVENT OF CANCELLATION, THE FOLLOWING POLICIES AND / OR PENALTIES WILL BE IN EFFECT.

### 70TH ANNUAL HUNTINGTON PARK HOLIDAY PARADE

IF CANCELLED BY:

09/12/20 @ 12:00PM	-----	\$6,000.00*
10/12/20 @ 12:00PM	-----	\$7,250.00*
11/12/20 @ 12:00PM	-----	\$8,500.00*

### 71ST ANNUAL HUNTINGTON PARK HOLIDAY PARADE

IF CANCELLED BY:

09/11/21 @ 12:00PM	-----	\$6,000.00*
10/11/21 @ 12:00PM	-----	\$7,250.00*
11/11/21 @ 12:00PM	-----	\$8,500.00*

\* FOR **MAIN BUDGET ITEMS** ONLY, DOES NOT INCLUDE **SECONDARY BUDGET ITEMS** NOR PENALTIES INCURRED FOR CANCELLATION OF CONFIRMED **ADDITIONAL BUDGET ITEMS** SUCH AS HORSE DRAWN VEHICLES, FLOATS, JUDGES, VIP RIBBONS, ETC ...

UPON WRITTEN NOTICE OF CANCELLATION, **PAGEENTRY** WILL SUBMIT A FINAL INVOICE(S) FOR TOTAL CANCELLATION COSTS. PAYMENT OF INVOICE(S) SHOULD BE MADE WITHIN 15 DAYS OF CANCELLATION NOTICE.

ANY NOTICE GIVEN AFTER 11/12/20 AND 11/11/21, RESPECTIVELY, WILL RESULT IN A PENALTY OF 100% OF ALL **MAIN BUDGET ITEMS**, **SECONDARY BUDGET ITEMS**, AND **ADDITIONAL BUDGET ITEMS** CONFIRMED BY **PAGEENTRY** AT THE TIME OF CANCELLATION.

## **VII. CONFIDENTIALITY AGREEMENT**

THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS RESPECTFULLY SUBMITTED ARE BETWEEN **PAGEENTRY** AND **HPHP** AND THEIR RESPECTIVE REPRESENTATIVES. THE CONTENTS OF THIS AGREEMENT ARE A PRIVATE CONTRACT BETWEEN THE TWO PARTIES AND AS SUCH THE DETAILS SHALL NOT BE SHARED WITH ANY PERSON, ORGANIZATION, OR ENTITY WITHOUT THE EXPRESS WRITTEN CONSENT OF **PAGEENTRY** AND/OR DAVID & ELIZABETH SARELL.

## VIII. ACCEPTANCE

THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS RESPECTFULLY SUBMITTED ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZING **PAGEANTRY** TO DO THE WORK AS SPECIFIED.

### DATE OF ACCEPTANCE:

BY: Elizabeth A. Sarell  
( PAGEANTRY PARADES )

DATE: 1/13/20

BY: David A. Sarell  
( PAGEANTRY PARADES )

DATE: 1/13/20

BY: \_\_\_\_\_  
( CITY OF HUNTINGTON PARK )

DATE: \_\_\_\_\_

BY: \_\_\_\_\_  
( CITY OF HUNTINGTON PARK )

DATE: \_\_\_\_\_

ALL PARADE PAPERWORK (APPLICATIONS, MAPS, PASSES, ACCEPTANCE LETTERS, ETC ..), THE INFORMATION AND LANGUAGE CONTAINED WITHIN, AND THE SUBMITTED APPLICATIONS, WHETHER ON-LINE OR HARD COPY, WITH THE EXCEPTION OF LOCAL ENTRY CONTACT INFORMATION, IS THE SOLE PROPERTY OF **PAGEANTRY** AND DAVID & ELIZABETH SARELL. ANY USE OF THESE FORMS, INFORMATION, OR LANGUAGE WITHOUT THE EXPRESS WRITTEN CONSENT OF **PAGEANTRY** AND/OR DAVID & ELIZABETH SARELL IS PROHIBITED.



# CITY OF HUNTINGTON PARK

Police Department  
City Council Agenda Report

March 17, 2020

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

**AUTHORIZATION TO ENTER INTO A PARTNERSHIP AGREEMENT WITH LOS ANGELES COUNTY OFFICE OF YOUTH DIVERSION AND DEVELOPMENT PROGRAM AND SOLEDAD ENRICHMENT ACTION, REGARDING YOUTH DIVERSION SERVICES**

**IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Approve the Partnership Agreement with both The Los Angeles County Office of Youth Diversion and Development (YDD), and Soledad Enrichment Action (SEA); and
2. Authorize the City Manager to execute the Agreement.

**BACKGROUND**

In January 2017, the Los Angeles County Board of Supervisors unanimously approved a motion to advance a comprehensive countywide approach to equitably improving youth outcomes and community safety by establishing a central coordinating office in the Department of Health Services, the Office of Youth Diversion and Development (YDD), that would support a network of effective, equitable, community-based Diversion services for young people in lieu of arrest or citation through partnerships with local law enforcement agencies in communities throughout the County.

The purpose of this Agreement is to begin operational practices with both YDD and SEA, as set forth in the terms and conditions, and to serve the needs of the City of Huntington Park Police Department. Under the Agreement, the City of Huntington Park Police Department will retain complete discretion in deciding which youth to refer to YDD/SEA for diversion services. Furthermore, YDD and SEA will remain responsible for the supervision and control of its own employees and officers.

**FISCAL IMPACT/FINANCING**

There will be no fiscal impact for this project.

**AUTHORIZATION TO ENTER INTO A PARTNERSHIP AGREEMENT WITH LOS ANGELES COUNTY OFFICE OF YOUTH DIVERSION AND DEVELOPMENT PROGRAM AND SOLEDAD ENRICHMENT ACTION, REGARDING YOUTH DIVERSION SERVICES**

March 17, 2020

Page 2 of 2

**CONCLUSION**

Upon Council approval, staff will proceed with recommended actions.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Ricardo Reyes', with a stylized flourish at the end.

**RICARDO REYES**  
City Manager

A handwritten signature in blue ink, appearing to read 'Cosme Lozano', with a stylized flourish at the end.

**COSME LOZANO**  
Chief of Police

**ATTACHMENT(S)**

A. Partnership Agreement

## TEMPLATE PARTNERSHIP AGREEMENT

### FOR THE LOS ANGELES COUNTY YOUTH DIVERSION AND DEVELOPMENT PROGRAM

This PARTNERSHIP AGREEMENT (PA) is made and entered on this [insert month, day, year] between the following parties:

**The Los Angeles County Office of Youth Development and Diversion:**

313 N Figueroa Street Suite 132 Los Angeles, CA 90012;

**Huntington Park Police Department:** 6542 Miles Avenue Huntington Park, CA 90255

**Soledad Enrichment Action:** 222 Virgil Avenue Los Angeles, CA 90004

In January 2017, the Los Angeles County Board of Supervisors unanimously approved a motion to advance a comprehensive countywide approach to equitably improving youth outcomes and community safety by establishing a central coordinating office in the Department of Health Services, the Office of Youth Diversion and Development (YDD), that would support a network of effective, equitable, community-based Diversion services for young people in lieu of arrest or citation through partnerships with local law enforcement agencies in communities throughout the County

All parties in this PA agree to implement Youth Diversion in alignment with effective practices and YDD guidelines. When implemented well, with strong collaborative oversight and a commitment to equity and youth development, Youth Diversion can improve health, academic, and social outcomes for youth otherwise at risk for long-term involvement in the justice system. Effective, equitable Youth Diversion can also improve public safety and reduce system costs.

All parties agree to the following YDD Program model that was developed collaboratively over the course of a multi-year planning process that included the Los Angeles County Board of Supervisors, the Department of Public Health, community-based providers, youth advocates, law enforcement agencies, the Juvenile Court, and representatives from other youth-serving systems:

1. YDD will provide countywide coordination, assessment, and oversight of the implementation of YDD Programs; funding and program management for community-based organizations providing Youth Diversion and Development Services; and training, technical assistance, and tools for both Community-Based Organizations (CBOs) and Law Enforcement Agencies (LEAs).
2. LEA has the full discretion to divert or not divert youth in lieu of issuing a citation or booking the youth. Youth who meet eligibility and suitability considerations for diversion will be referred to community-based partners.
3. CBO will conduct outreach to all referred youth and their caretaker(s), conduct strengths-based intake assessments, develop individualized Diversion and Development care plans based on the goals of each participating youth, provide care coordination and case management to support the completion of those goals.
4. Upon successful completion of an individualized Diversion care plan, determined by the CBO through substantial completion of individualized care plan goals, a young person's case will be closed by the CBO.
5. Any crime or incident report associated with a Diversion referral shall be maintained by LEA in accordance with normal records keeping procedures. Such record shall not be released to any outside person or entity without a court order or waiver by the affected youth and their guardian, if at the time of the record request the affected youth is still a minor under age 18.
6. LEA may provide available data collected under normal existing procedures to YDD and CBO. LEA is not required to create additional data collecting methods to participate in this PA.
7. YDD may require CBO to collect specific data needed to inform program improvement and assess countywide progress, in alignment with YDD guidelines and protections for youth information.

8. All Diversion partners will communicate as needed to support effective implementation and meet reporting requirements, in alignment with YDD guidelines and protections for youth information, as agreed upon in this PA.

## **1. DEFINITIONS RELATED TO YOUTH DIVERSION**

- 1.1. Diversion: An intervention that redirects system response to law enforcement contact in order to prevent a young person's involvement or further involvement with the justice system and to better align the response to youth development and underlying needs.
- 1.2. Arrest: The detaining of a person by a law enforcement officer, which may include being taken into custody or restrained for a period of time in a manner authorized by law.
- 1.3. Citation: A written order to appear before a magistrate or probation officer at a later date in lieu of being arrested and/or booked delivered to juvenile authorities for a violation of law.
- 1.4. Booking: The processing (e.g., fingerprinting, photographing, creation of criminal record identification number) of an arrest by a law enforcement agency or submitting a record of arrest or citation to the Probation Department, District Attorney, or Court.
- 1.5. Counsel and Release: In many cases that can result in arrest, an informal warning, information about existing resources, or connection to family, school- or community-based resources may better address the development and needs of youth. An officer is encouraged to use their authority to Counsel and Release in suitable infraction and misdemeanor cases unless a referral to Diversion programming is deemed appropriate.
- 1.6. Detention: A brief and cursory holding and/or questioning of a person, which may include transporting the person to the law enforcement site for further questioning and information gathering.
- 1.7. Mandated Reporting: According to California law, a person who, because of their profession, has the legal requirement to report any known or suspected abuse or neglect relating to children, elders, or dependent adults to the relevant authorities. Organizations may also have additional protocol or agreements for mandated reporting (See Section 8).
- 1.8. Taking Into Custody: The act of physically holding a person in a criminal or juvenile justice facility by a law enforcement officer beyond a short period of time for the purpose of inspection, preservation or security.

## **2. RESEARCH AND LEGAL FOUNDATION FOR YDD PROGRAM MODEL**

- 2.1. Diversion is most effective and equitable when it is implemented with strong oversight, clear standards, and shared goals.
- 2.2. Diversion is most effective and equitable when referrals reach all youth who are legally eligible for referral in lieu of arrest or citation.
  - 2.2.1. Pursuant to California Welfare and Institutions Code (WIC) Sections 625 and 626, a law enforcement officer has broad discretion to use informal, non-justice system responses to divert

youth that include: a) releasing the youth (i.e., Counsel and Release) or b) delivering or referring the youth to a public or private agency with which the city or county has an agreement or plan to provide shelter, counseling, or Diversion services.

2.2.2. In determining which disposition to make, the officer shall prefer the alternative which least restricts the youth's freedom of movement, provided that alternative is compatible with the best interests of the youth and the community.

2.2.3. In accordance with WIC 625.3, youth are eligible for Diversion unless they are 14 years of age or older and have been taken into custody by an officer for the personal use of a firearm in the commission or attempted commission of a felony or for any offense listed in subdivision (b) of Section 707. Underlying circumstances that would be better addressed by school administration, family/caregivers, or other youth-serving systems should also be considered.

2.3. Diversion is most effective and equitable when community-based organizations are empowered as providers of individualized case management youth development and restorative justice services.

### 3. AGREEMENTS ON ELIGIBILITY AND SUITABILITY FOR YDD REFERRALS

3.1. Diversion referrals funded by YDD should occur pre-arrest or pre-booking unless otherwise specified. Any report of arrest or citation should be held in abeyance pending completion of Diversion requirements, with a record of the Diversion referral submitted and retained by the designated County authority.

3.2. Youth eligible for referrals funded by YDD include all youth who would otherwise have been booked for any alleged misdemeanor or felony offense excluding those enumerated in WIC 707(b).

3.3. Huntington Park Police Department (HPPD), Soledad Enrichment Action (SEA), and YDD agree to use the following Eligibility Criteria as the foundation for determining that any young person is suitable for Counsel and Release, Diversion Referral, or Arrest: **[use table below to insert approved types of offenses in each eligibility category with as much detail as possible]**

Table 1. Eligibility Criteria

Eligibility Categories	Action Taken <sup>1</sup> (unless deemed unsuitable by supervisor)	Example Offense Types Eligible for Referral from Huntington Park Police to Soledad Enrichment Action
Status offense cases		
Suitable low-level misdemeanor or infraction cases with no DMV follow-up required	<u>Eligible for Counsel and Release:</u> Officer may, within his or her discretion, provide youth with informal warning, information about existing resources, or connection to school- or community-based services without any arrest or citation, generation of crime report, or introduction of consequences for failure to complete services.	<ul style="list-style-type: none"> <li>– School-Related Offenses</li> <li>– Shoplifting</li> <li>– Fighting</li> <li>– Possession of marijuana on school grounds</li> <li>– Truancy</li> <li>– Possession or under the influence of alcohol</li> </ul>
Incidents where underlying circumstances are better addressed by school administration, family/caregivers, or other youth-serving systems		

<sup>1</sup> While eligibility and suitability for diversion shall be determined by law enforcement agencies; the appropriate level and type of intervention shall be determined by assessment of risk, needs, and strengths during diversion program intake.

Misdemeanor cases not deemed suitable for Counsel and Release	<u>Eligible for Diversion:</u> Officer or detective may provide youth with referral to diversion for risk and needs assessment and individualized services as an alternative to arrest or citation and further justice system involvement.	<ul style="list-style-type: none"> <li>– Vandalism</li> <li>– Theft</li> <li>– Robbery (Strong arm)</li> <li>– Graffiti</li> <li>– Battery</li> <li>– Driving Under the Influence (DUI) with consent to submit a test (non-traffic collision / non-injury)</li> </ul>
Non-WIC 707(b) felony cases		
Citations where DMV follow-up is required	<u>Cases Diverted through Probation Department Citation Diversion Program</u>	<ul style="list-style-type: none"> <li>– Driving Under the Influence with refusal to submit to a test or where a traffic collision or injury to another person was involved.</li> </ul>
Incidents with youth 14 years of age or older where custody triggers mandatory referral to Probation pursuant to WIC 625.3 <sup>2</sup>	<u>Cases Sent to Probation:</u> Officer or detective completes a citation or booking process and refers youth to Probation. This does not preclude youth from opportunities for diversion at a later stage, either through the Probation Department, the Office of the District Attorney, or the Court.	<ul style="list-style-type: none"> <li>– Felony or Misdemeanor with a firearm</li> <li>– Felony with any weapon</li> <li>– WIC 707(b) offenses</li> </ul>

3.4. If additional review is deemed necessary, Huntington Park Police Department, Soledad Enrichment Action, and YDD agree to use the following Suitability Considerations to determine whether any eligible youth is suitable for Diversion Referral: **[use table below to insert approved Suitability Considerations with as much detail as possible]**

Table 2. Suitability Considerations

<b>Huntington Park Police Department: Considerations for Determining Unsuitability for Submitting Youth Diversion Referral</b>	<b>Soledad Enrichment Action: Considerations for Determining Unsuitability for Accepting Youth Diversion Referral</b>
<ul style="list-style-type: none"> <li>- Crimes committed using a firearm.</li> <li>- Severity of injuries caused to victim. Injuries of a more serious nature may lead to a determination of unsuitability.</li> </ul>	Soledad Enrichment Action will work with all youth regardless of their age or criminal history, including whether they were previously referred to Diversion or the type of offense for which they are being cited, with the exception of 707(b) offenses.

3.5. Huntington Park Police Department will consider eligibility and suitability based on facts known to them at the time of initial contact with the minor as well as what is available to the officer from their agency's database. No admission of guilt is required for referral to Diversion and a young person's attitude or other personal characteristics are not to be considered when determining eligibility or suitability. Officers shall refrain from asking questions about the young person's drug and alcohol use, gang affiliation, or prior criminal offenses. Officers shall not inquire of a young person's involvement with the child welfare system, immigration status, or other subjects that do not pertain to the eligibility and suitability criteria outlined above.

3.6. Youth who have an open dependency case are eligible for Diversion. Huntington Park Police Department will agree not to use an open dependency case as a determining factor whether a youth is eligible for referral.

3.7. Youth who are currently on probation are not automatically ineligible for Diversion. Soledad Enrichment Action will work with an eligible and suitable youth's Deputy Probation Officer (DPO)

<sup>2</sup> Pursuant to WIC 625.3, a youth who is 14 years of age or older and is taken into custody by an officer for the personal use of a firearm in the commission or attempted commission of a felony or for any offense listed in subdivision (b) of Section 707 shall not be released until brought before a judicial officer.

to provide notification and identify ways a referral to Diversion can prevent the young person's further involvement in the justice system (e.g., violation of terms of probation).

Table 3. Huntington Park Police Department and Soledad Enrichment Action will employ the following protocol for youth with current justice system involvement who are determined to be eligible and suitable for Diversion.

Referral Protocol for Youth with Current Justice System Involvement
If a young person is currently on Probation Supervision but is picked up for an alleged offense which is eligible for a new diversion referral, Soledad Enrichment Action may contact the Probation Department or assigned Deputy Probation Officer to discuss suitability for Diversion Referral in lieu of violation, citation, or arrest.

3.8. Youth with prior justice system contact or prior referrals to Diversion are eligible for Diversion. Huntington Park Police Department may permit youth with prior referral(s) to Diversion to participate in a new referral to Diversion based on the eligibility criteria and suitability considerations outlined in Tables 1 and 2. For youth with prior referral to Diversion, Soledad Enrichment Action and/or YDD will determine if continued Diversion efforts are viable for any specific youth.

3.9. If a young person is currently enrolled in a Diversion program through another source of referral and Huntington Park Police Department comes into contact with them, Huntington Park Police Department may complete the new referral to Soledad Enrichment Action. Soledad Enrichment Action will determine if the young person is given the opportunity to continue or adjust participation without duplication of services.

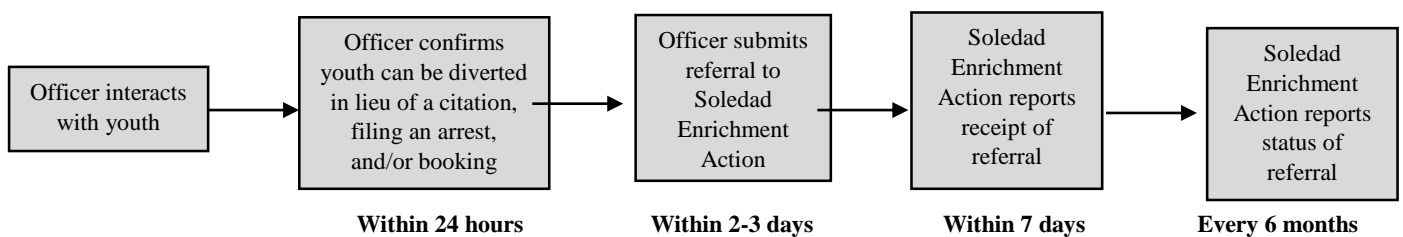
#### 4. RESPONSIBILITIES OF HUNTINGTON PARK POLICE DEPARTMENT

4.1. The goal of the Huntington Park Police Department will be to ensure all officers determining a youth's eligibility to Diversion receive training provided by YDD, including at least the following: YDD Referral Protocol, Trauma-Responsive Interactions with Youth, and Implicit Bias.

4.2. The goal of the Huntington Park Police Department will be to ensure all officers determining a youth's eligibility to Diversion are currently receiving the following training: "Overview of Soledad Enrichment Action's Youth Diversion and Development Program" provided by Soledad Enrichment Action in the year 2019 and ongoing as new LEA staff are hired who have a role in Huntington Park Police Department's youth diversion.

4.3. Huntington Park Police Department will employ the following steps to refer youth to Soledad Enrichment Action for Diversion:

Figure 1. Summary of Huntington Park Police Department Referral Process



- 4.3.1 When an Officer comes into contact with a young person for an incident that might result in arrest or citation, they will employ current agency protocol and determine if the young person is suitable for Diversion. The on-duty Watch Commander will review the report/citation and verify the young person's diversion suitability or lack of.
- 4.3.2 If the Officer can confirm the identity of the young person in the field, they may informally Counsel and Release the young person or complete a Pre-Booking Diversion Referral in alignment with the Eligibility Guidelines outlined in Table 1.
- 4.3.3 If the arresting officer determines a young person is suitable for Diversion, the officer will provide a verbal description of the review process for diversion to a young person and/or their parent or guardian. The on-duty Watch Commander will review the associated report and verify that Diversion is the appropriate action.
- 4.3.4 If Huntington Park Police Department determines an eligible youth is suitable for Diversion Referral, a Diversion referral form including all information outlined in Table 5 below will be completed and sent securely via email to the Program Coordinator, Jesse Mendoza, at [jmendoza@seaprograms.org](mailto:jmendoza@seaprograms.org) and the Soledad Enrichment Action data team at [data@seaprograms.org](mailto:data@seaprograms.org).
- 4.4 The Huntington Park Police Department Records Division will maintain tracking information on youth referred to diversion. The Investigations Division will communicate as needed with Soledad Enrichment Action about the status of referrals.
- 4.5 Huntington Park Police Department will share available data on youth diversion referrals, as well as de-identified data on youth arrests and youth citations with YDD quarterly. Huntington Park Police Department is not required to create tracking systems not already available in the RMS or CAD systems.
  - 4.5.1 If a young person has been Counseled and Released, Huntington Park Police Department will provide the youth a verbal description of the decision or information about local resources.
  - 4.5.2 If a young person is referred to Diversion, the handling officer will provide youth and guardian a verbal description of the decision and information about Diversion and will indicate the decision to refer in data shared with YDD.

Table 5. Referral data shared with YDD will include the following fields:

<b>Diversion Referral Data Fields</b>	
–	Referral Date
–	Referring Officer
–	Referring Agency
–	Type of Referral
–	Date of Alleged Offense
–	Type of Alleged Offense
–	Physical description of the young person as currently collected by HPPD (demographic information)
–	Youth Contact Information
–	Guardian Contact Information

- 4.6 All decisions not to refer legally eligible youth for formal Diversion will be reviewed by the Watch Commander within 24 hours and the ultimate decision in Diversion after review by the Watch Commander will be recorded in the in the data shared with YDD.
- 4.7 Huntington Park Police Department will participate in a conference call with Soledad Enrichment Action and YDD at least quarterly to discuss opportunities to improve Diversion program coordination. When needed, an in-person meeting will replace the conference call.
- 4.8 Huntington Park Police Department will meet, or conference call, with Soledad Enrichment Action as needed to discuss opportunities to improve Diversion program communication or implementation. Huntington Park Police Department Personnel are not required to accommodate meetings outside of the Huntington Park Police Department. Any meeting or conference call should occurred Monday - Thursday between the hours of 8 am and 2 pm.
- 4.9 Huntington Park Police Department will set the following short and long-term objectives to support continued program improvement and expansion:

**Short-term Objectives:**

- Divert all youth that meet eligibility and suitability criteria for diversion.
- Work with Soledad Enrichment Action to support referred youth's successful completion of diversion as needed.
- Equitably reduce the number of filed citations and arrests for eligible cases.

**Long-term Objectives:**

- Improve the trust and relationship between Huntington Park Police Department, youth, and Soledad Enrichment Action.
- See reduction in new citations and arrests for youth who participated in diversion.
- See improvement in community safety.

## **5. RESPONSIBILITIES OF SOLEDAD ENRICHMENT ACTION**

- 5.1 Soledad Enrichment Action will provide youth diversion and development services locally within Huntington Park and will ensure that services are provided in a convenient location for the youth and their family.
- 5.2 Soledad Enrichment Action will ensure all staff receive training provided by YDD, including at least the following: YDD Assessment Protocol, Trauma-Responsive Interactions with Youth, Implicit Bias, Youth Development, and Restorative Justice.
- 5.3 Soledad Enrichment Action has ensured all staff interacting with youth in Diversion are currently receiving the following training: Crisis Intervention, Conflict Resolution, Mentoring, Interview Techniques, Trauma Informed Care, Restorative Justice, and Mediation.
- 5.4 Soledad Enrichment Action's Program Coordinator and Data Team will receive referrals from Huntington Park Police Department and report receipt of referral to Huntington Park Police Department within 48 business hours of receipt.
- 5.5 Soledad Enrichment Action's Program Coordinator will assign a Case Manager to the referral, who will make a minimum of 5 attempts per day to contact youth and caretaker to provide orientation within 72 hours of receiving the referral to set up an intake meeting. These attempts include but are not limited to phone calls, in person visits to the home and/or school, and if necessary, contacting the referring individual.
- 5.6 If Soledad Enrichment Action cannot make contact with youth and caretaker within 2 weeks, the assigned Case Manager will contact Huntington Park Police Department to inform them they are having difficulty reaching this individual before a referral is returned unsuccessful. All efforts will be documented in the client's file. The Case Manager will attempt, at a minimum, a total of 3 phone calls and 1 home visit prior to contacting Huntington Park Police Department.
- 5.7 Once Soledad Enrichment Action notifies Huntington Park Police Department that they are unable to contact youth, Huntington Park Police Department will attempt to contact the youth and/or family at least one time to assist Soledad Enrichment Action in enrolling the youth in diversion. If this attempt is not successful, the case will be returned unsuccessfully to Huntington Park Police Department.
- 5.8 Soledad Enrichment Action will assign a Case Manager to obtain all required informed consent for participation in Diversion services, conduct a strengths-based intake assessment, and develop individualized goals for the young person's Diversion completion plan, and support the young person's connection to supportive services and youth development activities including, but not limited to, educational and vocational support, mentorship, civic engagement and leadership opportunities, arts and recreation, physical and mental health care, family engagement, and restorative or transformative justice approaches to repair any harm caused.

- 5.9 Soledad Enrichment Action will work with youth and any identified victims to identify opportunities to repair harm through in-house coordination or external referral through the YDD network for restitution services or more formal restorative justice practices as needed.
- 5.10 Soledad Enrichment Action Case Managers will connect participants to the level and type of individualized support services indicated by their intake assessment and completion plan goals.
- 5.11 Soledad Enrichment Action Case Managers will work with participants to adjust care plan goals as needed to support successful program completion and report status of completion to Huntington Park Police Department within 6 months for an alleged misdemeanor referral and 12 months for an alleged felony referral, identifying any needs for additional time based on the young person's individualized care plan.
- 5.12 Soledad Enrichment Action's Program Coordinator will provide aggregate status updates to Huntington Park Police Department every six months using the following data fields to protect youth confidentiality:

Table 7. Data on Status of Referrals shared with Huntington Park Police Department and YDD will include the following fields:

Time 1: Referral Status	Time 2: Enrollment Status	Time 3: Completion Status
<ul style="list-style-type: none"> <li>– Pending</li> <li>– Received by CBO</li> <li>– Returned to LEA</li> </ul>	<ul style="list-style-type: none"> <li>– Pending (<i>show referral status</i>)</li> <li>– Enrolled <ul style="list-style-type: none"> <li>▪ Participating in New Program</li> <li>▪ Continuing Existing Program</li> </ul> </li> <li>– Not Enrolled <ul style="list-style-type: none"> <li>▪ Youth Declined</li> <li>▪ Guardian Declined</li> <li>▪ CBO Unable to Make Contact</li> <li>▪ Youth Unable to Travel to CBO</li> <li>▪ Other: _____</li> </ul> </li> <li>– Referral Not Sustained <ul style="list-style-type: none"> <li>▪ Charges Disputed</li> <li>▪ Charges Cleared</li> <li>▪ Services Provided Elsewhere</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>– Pending (<i>show enrollment status</i>)</li> <li>– Substantial Completion of Diversion Goals</li> <li>– Terminated Without Completion of Diversion Goals <ul style="list-style-type: none"> <li>▪ Youth Withdrew</li> <li>▪ Guardian Withdrew</li> <li>▪ CBO Unable to Make Contact</li> <li>▪ Youth Unable to Travel to CBO</li> <li>▪ Other: _____</li> </ul> </li> <li>– Change in Eligibility Status Authorized by YDD <ul style="list-style-type: none"> <li>▪ New Ineligible Offense</li> <li>▪ Aged Out of Program</li> <li>▪ No Longer Los Angeles County Resident</li> <li>▪ Other: _____</li> </ul> </li> </ul>

- 5.13 Soledad Enrichment Action will participate in YDD's evaluation and contract monitoring activities.
- 5.14 Soledad Enrichment Action will participate in a quarterly conference call with Huntington Park Police Department and YDD at least quarterly to discuss opportunities to improve Diversion program coordination.
- 5.15 Soledad Enrichment Action will set short and long-term objectives to help support continued program improvement:

#### Short Term Objectives:

- Inform the Huntington Park community of the diversion program and its benefits.
- Support successful completion of diversion goals for all youth referred from Huntington Park Police Department.
- Create sustainable case plan that includes educational, employment, cultural/social goals for youth upon completing the diversion program.

#### Long-Term Objectives:

- Improve the trust and relationship between Soledad Enrichment Action, youth and Huntington Park Police Department
- Reduce the disparities in youth who are not enrolled or do not successfully complete the program.

### **6. RESPONSIBILITIES OF THE DIVISION OF YOUTH DIVERSION AND DEVELOPMENT**

- 6.1. YDD will provide central coordination and oversight for Los Angeles County's YDD initiative.
- 6.2. YDD will provide funding and contract management for community-based organizations providing Diversion services.
- 6.3. YDD will provide training, technical assistance, and capacity-building for Diversion partners.
- 6.4. YDD will provide tools and guidelines to support Diversion practice, including template partnership agreements, template referral forms for LEAs, and template data collection forms for LEAs and CBOs.
- 6.5. YDD will not share individualized service-utilization data with the Probation Department, District Attorney's Office, or the Court. Instead, these agencies will be able to develop informed decisions about a young person's case through existing practices with appropriate due process protections.
- 6.6. YDD will conduct regular assessment and publish de-identified evaluation results to hold providers accountable to standards of quality, providing capacity-building and support as needed to improve program effectiveness and equitable implementation.

## 7. AGREEMENTS ON COMMUNICATION AND REPORTING

7.1. YDD will coordinate communication among Diversion partners according to the following communication guidelines:

Table 8. Primary Methods of Communication Between Partners

Method of Communication	Timing	Purpose of Communication
Partner Meetings	As needed	Identify opportunities to improve program coordination, communication, or implementation; provide referral updates as needed every three months
Fax or email to Huntington Park Police Department to confirm Soledad Enrichment Action receipt of initial referral	Within 48 hours of receipt	Confirm receipt of referral
Return case to Huntington Park Police Department if Soledad Enrichment Action is unable to make contact with youth and guardian	After 30 days if no contact made	Huntington Park Police Department will proceed with final disposition of case, which may include filing the case with the Probation Department
Program Management meetings between YDD and Soledad Enrichment Action	At least quarterly	Discuss opportunities for technical assistance or support for service-delivery
Call to Soledad Enrichment Action or YDD to discuss previous diversion referrals or current participation in diversion programming	As needed	Identify appropriate connection to services

Table 9. Points of Contact for Each Party [use table below to insert contact(s) as appropriate]

Representative from Each Party	Name	Phone Number	Email Address
Youth Diversion and Development	Mia Foreman	213-288-8892	mforeman@dhs.lacounty.gov
Soledad Enrichment Action	Jesse Mendoza	213-479-4933	jmendoza@seaprograms.org
Huntington Park Police Department	Lieutenant Patrick Kraut	323-826-6641	pkraut@huntingtonparkpd.org
Mandated Reporting Child Protection Hotline		1-800-540-4000	<a href="https://reportchildabusela.org">https://reportchildabusela.org</a>
5150 LPS Reporting Centralized Assessment Team		1-866-830-6011	

## 8. CONFIDENTIALITY FOR YOUTH PARTICIPATING IN DIVERSION

8.1. Pursuant to WIC 5328(a), when a minor receives mental health treatment and services or services funded by the Mental Health Services Act Fund (i.e., YDD Programs), their records and all information regarding the treatment or services is confidential and protected by state law.

8.2. Soledad Enrichment Action will keep information about each youth private and cannot disclose any information outside of what is required of them as mandated reporters under the guidelines of Penal Code 11165.7 for Mandated Reporting and under the Welfare and Institutions Code Section 5150, also known as Lanterman-Petris-Short Act, which provides guidelines for handling involuntary civil commitment of individuals to mental health institutions in the State of California.

- 8.3. Huntington Park Police Department will not use any statements made by youth in the course of the Diversion process (i.e., information gathered by Soledad Enrichment Action or disclosed to service providers in the course of receiving Diversion services) in further criminal proceedings.
- 8.4. Huntington Park Police Department will not interview or investigate any employee of Soledad Enrichment Action, other Diversion service providers, family and community members who participate in Diversion, nor any other participant in the youth's Diversion care plan to testify about any information learned in the course of Diversion, unless it is deemed necessary under the mandated reporting, or by issuance of a judicial subpoena.
- 8.5. The Huntington Park Police Department will not introduce a young person's agreement to participate in Diversion, or the fact that a young person did not complete Diversion, into any juvenile or criminal proceedings for any purpose including for impeachment purposes. This does not prevent justice system agencies not in control of Huntington Park Police Department from utilizing or disclosing these details in court proceedings.
- 8.6. In cases where multiple youth are arrested for the same or related offenses and would be considered "co-defendants" in court, if all youth are otherwise eligible, they should all be referred to Diversion. In the case that not all youth can be referred, the Huntington Park Police Department will not mention the fact that the youth is participating in Diversion in any of the "co-defendant's" pleadings, probation reports, court proceedings or plea negotiations. This does not prevent justice system agencies not in control of Huntington Park Police Department from utilizing or disclosing these details in court proceedings.

## **9. CONFIDENTIALITY AND IMMUNITY FOR OTHER PARTICIPANTS**

- 9.1. If a young person brings adults and/or other youth to participate in Diversion services with them (e.g., in Restorative Justice processes), Huntington Park Police Department agrees that information, including those of adults and/or youth who participate in the Diversion program with the youth, will not be used for any purpose in any related or unrelated court proceedings. This does not prevent justice system agencies not in control of Huntington Park Police Department from utilizing or disclosing these details in court proceedings.

## **10. CONFIDENTIALITY WITH REGARDS TO IMMIGRATION STATUS**

- 10.1. Huntington Park Police Department agrees not to ask anyone referred for Diversion, nor their parents, caretakers, guardians or community members who participate in Diversion with the youth, about their immigration status.
- 10.2. Huntington Park Police Department agrees that all new information learned throughout the Diversion process regarding the immigration or documentation status of the diverted youth, their families and caregivers, and any others participating in the Diversion process shall not be shared with any federal law enforcement or immigration agencies or authorities, or anyone outside of the Diversion process as per the Immigration Policy 438 and the SB54 California Values Act.

10.3. Huntington Park Police Department agrees to oppose any federal or other requests for information regarding the immigration status of any Diversion participant.

## **11. YOUTH RIGHTS**

- 11.1. Soledad Enrichment Action shall inform the youth and his/her parent, guardian, or custodian that participation in Diversion is voluntary.
- 11.2. Soledad Enrichment Action shall inform the youth and his/her parent, guardian, or custodian that if the Diversion process is not successful, the youth will be referred back to Huntington Park Police Department, which could result in their case being processed through the juvenile or criminal court.
- 11.3. A referral to Diversion by Huntington Park Police Department and a voluntary acceptance of Diversion by the youth does not constitute a waiver of the statute of limitations.<sup>3</sup>

## **12. MISCELLANEOUS**

- 12.1 Soledad Enrichment Action shall comply with The County of Los Angeles Division of Youth Diversion and Development's Master Agreement, which outlines responsibilities for Independent Contracting in Section 8.26, Indemnification in Section 8.27 and Provisions for Insurance Coverages in Section 8.28 and 8.29.
- 12.2 INDEPENDENT CONTRACTOR STATUS. City, County and Soledad Enrichment Action agree that Soledad Enrichment Action, in performing the services herein specified, shall act as an independent contractor and shall have control of all work and the manner in which it is performed. Contractor shall be free to contract for similar service to be performed for other employers while under contract with City and County. Soledad Enrichment Action is not an agent or employee of City or County, and is not entitled to participate in any pension plan, insurance, bonus, workers' compensation or similar benefits City or County provide their employees.
- 12.3 INDEMNIFICATION. Soledad Enrichment Action shall indemnify, defend (at Soledad Enrichment Action's sole expense with legal counsel reasonably approved by the City and County) and hold harmless the County of Los Angeles, the City of Huntington Park, members of their respective boards and commissions, officers, agents, and employees (hereinafter, "Indemnitees"), from and against all loss, damage, cost, expense, liability, claims, demands, suits, attorney's fees and judgments arising out of or related to New Earth's responsibilities under this Agreement. This indemnification includes, but is not limited to, tort liability to a third person for bodily injury and property damage. Notwithstanding the foregoing, nothing herein shall be construed to require Soledad Enrichment Action to indemnify or defend an Indemnitee from any claim arising from sole negligence or willful misconduct of that Indemnitee. The duty to defend referenced herein is wholly independent from the duty to indemnify, arises upon written notice by County or City to Soledad Enrichment Action of a claim with the potential scope of this

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<sup>3</sup> *In re Elijah C.* (2016) 248 Cal.App.4<sup>th</sup> 958, holding that a waiver of the statute of limitations by a minor without consultation with counsel prior to a petition being filed is invalid.

indemnification provision, and exists regardless of any determination of the ultimate liability of Soledad Enrichment Action, City, County or any Indemnitee.

12.4 INSURANCE. Without limiting its obligation pursuant to Section 12.1 of this Agreement, Soledad Enrichment Action shall procure and maintain, at its own cost and expense and for the duration of this Agreement, insurance coverage as set forth in Sections 8.28 and 8.29, Insurance Coverage in the Master Agreement with the YDD under the County of Los Angeles, Department of Health Services, which are incorporated herein by reference. In addition, Soledad Enrichment Action shall name the City of Huntington Park, members of City Council, and the respective boards and commissions, officers, agents, and employees of the City and County, as an additional insured in an endorsement to the policy, which shall be provided to the City and approved by the City Attorney.

IN WITNESS HEREOF, THE PARTIES HERETO HAVE ENTERED INTO THIS PARTNERSHIP AGREEMENT:

Cosme Lozano  
Chief of Police  
Huntington Park Police Department

Nathan D. Arias  
President/CEO  
Soledad Enrichment Action

\_\_\_\_\_

\_\_\_\_\_

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

Ricardo Reyes  
City Manager  
City of Huntington Park

\_\_\_\_\_  
Date

Los Angeles County Division of Youth  
Diversion and Development, Office of  
Diversion and Reentry, Department of  
Health Services

\_\_\_\_\_  
Peter Espinoza

Director, Office of Diversion and Reentry

Dated: \_\_\_\_\_

APPROVED AS TO FORM:

[insert any needed approval(s) here]

BY: \_\_\_\_\_

\_\_\_\_\_  
Date

DRAFT



# CITY OF HUNTINGTON PARK

Public Works Department  
City Council Agenda Report

March 17, 2020

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

**CONSIDERATION AND APPROVAL OF CIP 2019-11 HIGH-INTENSITY ACTIVATED CROSSWALK BEACON AT GAGE AVENUE AND BISSELL STREET 100% DESIGN OF PLANS, SPECIFICATIONS AND ENGINEER'S ESTIMATE AND AUTHORIZATION TO PROCEED WITH BID ADVERTISEMENT**

**IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Approved CIP 2019-11 High-Intensity Activated crossWalk beacon at Gage Avenue and Bissell Street 100% design of Plans, Specifications and Engineer's Estimate (PS&E); and
2. Approve Environmental Assessment as follows: The proposed project is categorically exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to 14 California Code of Regulations § 15301 as a Class 1 categorical exemption; and
3. Authorize staff to proceed with bid advertisement for construction.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

At the October 15, 2019 City Council meeting, City staff was given the directive to solicit proposals for the design of CIP 2019-11 High-Intensity Activated crossWalk beacon at Gage Avenue and Bissell Street (Project). This project was originally developed based on several factors. One of the primary factors that warranted the design of this project was based on an accident which occurred at the intersection of Gage Avenue and Bissell Street. The incident involved a pedestrian versus vehicle accident resulting in a fatality. City investigators along with a traffic engineer's evaluation of the intersection concluded that there needed to be a traffic control device installed that would mitigate any future potential incidents involving accidents between pedestrians and vehicles.

# **CONSIDERATION AND APPROVAL OF CIP 2019-11 HIGH-INTENSITY ACTIVATED CROSSWALK BEACON AT GAGE AVENUE AND BISSELL STREET 100% DESIGN OF PLANS, SPECIFICATIONS AND ENGINEER'S ESTIMATE AND AUTHORIZATION TO PROCEED WITH BID ADVERTISEMENT**

March 17, 2020

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Gage Avenue is a major east-west corridor that serves as an alternative to several of the surrounding highways/freeways in Los Angeles County. Gage Avenue is heavily traveled with both pedestrian and vehicular traffic. Residents surrounding the intersection of Gage Avenue and Bissell Street have petitioned the City to install a traffic control device. The existing crosswalk at this intersection is located on the west end. While several roadway treatments are available to address pedestrian concerns, only a few are appropriate for high-speed or wide-crossing conditions.

The City's traffic engineer presented the idea of adding a High-Intensity Activated CrossWalk (HAWK) signal. The HAWK is a device used to assist people with safely crossing busy streets. HAWKs work the same as other push button-activated traffic signals, either by pushing a button or an automatic sensor, which directs the person walking or biking to wait for the signal to change and traffic to stop allowing them to cross safely. For a driver, the HAWK signal appears differently than other traffic lights. At rest, HAWKs remain dark. Once triggered, it will then go through a series of yellow and red sequences requiring motorists to slow down and stop. After the people walking and biking cross, the HAWK will go dark again, allowing motorists to continue through the intersection.

HAWK signals provide safer crossing alternatives for people walking and biking than traditional crosswalks. Because the devices are only activated when walkers or bikers are present, people driving experience minimal delays. The prime objective of a HAWK is to provide pedestrians with safe crossing opportunities. As such, a reduction in pedestrian crashes would be expected to be associated with the HAWK; with the hope that a statistically significant reduction in pedestrian crashes is found after the installation.

The construction documents, which include the plans, specifications and engineer's estimate (PS&E) have been completed in accordance with the City's internal procurement policies and the Public Procurement and Contracting Code.

## **BID SCHEDULE**

- Bid Period: March 20, 2020 – April 22, 2020
- Bid Opening: April 22, 2020, 2:00 PM
- Award of Contract: May 5, 2020 City Council meeting

The total contract period for this project is One Hundred Twenty (120) working days from the effective date of the Notice-to-Proceed to be issued by the City. The working days will be split into two phases. Phase I, Procurement Phase, Notice-to-Proceed will be issued for awarded recipient to purchase equipment approximately 12-16 weeks. Phase II, Construction Phase, Notice-to-Proceed will be issued thirty (30) working days prior to scheduled delivery date of poles/equipment, then forty (40) working days to complete construction including five (5) working days as move-in period. The manufacturing of the USA made steel poles currently takes between 20 and 22 weeks due to the high demand of US steel production.

# **CONSIDERATION AND APPROVAL OF CIP 2019-11 HIGH-INTENSITY ACTIVATED CROSSWALK BEACON AT GAGE AVENUE AND BISSELL STREET 100% DESIGN OF PLANS, SPECIFICATIONS AND ENGINEER'S ESTIMATE AND AUTHORIZATION TO PROCEED WITH BID ADVERTISEMENT**

March 17, 2020

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Publishing the NIB is the next step into ensuring that the City follows the competitive bidding process, which involves advertisement and solicitation of sealed bids, publicly opening of bids and awarding the contract to the lowest responsive and responsible bidder at a future City Council meeting. The request is for the City Council to authorize the City Clerk to publish the NIB in a local newspaper of general circulation and other electronic media and for staff to post the plans and specifications on the City's website.

## **LEGAL REQUIREMENT**

Government Code Section 830.6 provides, "Neither a public entity nor a public employee is liable ... for an injury caused by the plan or design of a construction of, or an improvement to, public property where such plan or design has been approved in advance of the construction or improvement by the legislative body ... or employee exercising discretionary authority to give such approval or where such plan or design is prepared in conformity with standards previously approved ... ."

The City Council's adoption of the PS&E provides the nexus to comply with Government Code Section 830.6. The intent of Section 830.6 is to prevent a judge or jury from second-guessing discretionary approvals made by the public agency and its employees regarding a plan or design for a construction project. Staff's recommendation is for the approval of the 100% PS&E and the authorization to formally bid the project.

The City Clerk's Office shall publish the NIB and shall state the time and place for the receiving and opening of sealed bids and distinctly describe the project. The notice shall be published for a minimum period of twenty-one (21) calendar days before the date of opening the bids in a newspaper of general circulation per Public Contract Code Section 22037.

## **ENVIRONMENTAL**

The Notice of Exemption for the project will be filed and recorded with the Los Angeles County Clerk's Office. Under Title 14, California Code of Regulations, Chapter 3, Guidelines for Implementation of the California Environmental Quality Act, Article 19, Categorical Exemptions, the following applies:

### **15301. Existing Facilities**

Class 1 consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing.

**CONSIDERATION AND APPROVAL OF CIP 2019-11 HIGH-INTENSITY ACTIVATED CROSSWALK BEACON AT GAGE AVENUE AND BISSELL STREET 100% DESIGN OF PLANS, SPECIFICATIONS AND ENGINEER'S ESTIMATE AND AUTHORIZATION TO PROCEED WITH BID ADVERTISEMENT**

March 17, 2020

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**FISCAL IMPACT/FINANCING**

The adopted Fiscal Year 2019-20 Capital Improvement Program budget allocated \$250,000 from Account No. 202-8080-431.73-10 to design, construct and oversee the construction project. The engineer's estimate to construct the project is \$223,286. There is a remaining balance of \$194,806 due to the cost (\$55,194) allocated towards the design and construction management of the project. Once bids are received, staff will evaluate the bid results and will coordinate internally with staff on any budgetary adjustments (if any) are required.

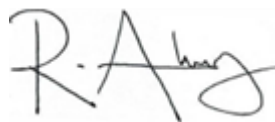
**CONCLUSION**

Upon Council approval, staff will proceed with the recommended actions.

Respectfully submitted,



**RICARDO REYES**  
City Manager



**RAUL ALVAREZ**  
Assistant City Manager

**ATTACHMENT(S)**

- A. Project Specifications
- B. Project Plans

## Attachment “A”



**CITY OF HUNTINGTON PARK  
CALIFORNIA**

**CONTRACT DOCUMENTS  
SPECIFICATIONS AND STANDARD DRAWINGS**

**FOR**

**HAWK SIGNAL AT GAGE AVENUE AND BISSELL STREET**

**FY 2019/2020  
PROJECT NO.: 2019-11**

**KARINA MACIAS – MAYOR  
MANUEL “MANNY” AVILA – VICE MAYOR  
GRACIELA ORTIZ – COUNCIL MEMBER  
JHONNY PINEDA – COUNCIL MEMBER  
MARILYN SANABRIA – COUNCIL MEMBER**

**RICARDO REYES - CITY MANAGER  
RAUL ALVAREZ – ASSISTANT CITY MANAGER**

**PREPARED BY:**



**100% SUBMITTAL**

3060 Saturn Street., Suite 250  
Brea, CA 92821  
Tel: 714-940-0100 Fax: 714-940-0700  
Infrastructure Engineers Project No. 6900.26

**Bid Opening: April 22, 2020 at 2:00 PM  
Engineer's Estimate: \$223.286.00**

# **HAWK SIGNAL AT GAGE AVENUE AND BISSELL STREET**

**FY 2019/2020  
PROJECT NO.: 2019-11**

**IN THE CITY OF HUNTINGTON PARK**

## **BID SCHEDULE**

- Bid Period - March 20, 2020 – April 22, 2020
- Bid Opening - April 22, 2020, 2:00 PM
- Award of Contract (tentative) - May 5, 2020

Proposals will be received at the office of the City Clerk, City Hall, City of Huntington Park, 6550 Miles Ave., Huntington Park, CA 90255 until **2:00 PM on April 22, 2020.**

These Specifications have been prepared  
under the direction of:

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Yunus Rahi, Ph.D., P.E., T.E.



**CITY OF HUNTINGTON PARK  
CALIFORNIA**

**TO PROSPECTIVE BIDDERS:**

The City of Huntington Park invites you to become a prospective bidder on one of its public works projects. It is the City's intention to provide you with thorough and complete information regarding this project and to present an accurate description of the necessary work so that you may successfully bid and construct the project.

Submittal of your bid will be a proof that you have made a thorough and complete investigation of the project site and that you have discovered no apparent discrepancies between the scope of work set forth in the plans and specifications and the actual field conditions.

If there are any questions regarding this project, please contact the Project Engineer's office at (323) 584-6346 or by email to [croldan@infengr.com](mailto:croldan@infengr.com).

Douglas Benash  
City Engineer

**HAWK SIGNAL AT GAGE AVENUE AND BISSELL STREET**

**FY 2019/2020  
PROJECT NO.: 2019-11**

**IN THE CITY OF HUNTINGTON PARK**

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NOTICE INVITING SEALED BIDS  
FOR  
**HAWK SIGNAL AT GAGE AVENUE AND BISSELL STREET**

**FY 2019/2020  
PROJECT NO.: 2019-11**

IN THE CITY OF HUNTINGTON PARK

PUBLIC NOTICE IS HEREBY GIVEN that the City of HUNTINGTON PARK as AGENCY, invites sealed bids for the above stated project and will receive such bids in the offices of the City Clerk, 6550 Miles Avenue, HUNTINGTON PARK, California 90255, up to the hour of **2:00 p.m. on April 22, 2020**. They will be publicly opened in the City Council Chambers at **2:00 p.m.** on the above date.

**Copies of the contract documents are available on the City's website ([www.hpca.gov/bids.aspx](http://www.hpca.gov/bids.aspx)). All questions from Plan Holders are to be emailed to Cesar Roldan, Engineering Services Manager at [croldan@infengr.com](mailto:croldan@infengr.com).**

To comply with SB 854, beginning January 1, 2015 the following applies:

1. No contractor or subcontractor may be listed on a bid proposal for public works project (submitted on or after March 1, 2015) unless registered with the Department of Industrial Relations (DIR) pursuant to Labor Code section 1725.5 [with limited exceptions from this requirement for bid purposes only under Labor Code section 1771.1(a)].
2. No contractor or subcontractor may be awarded a contract for public works on a public works project awarded on or after April 1, 2015, unless registered with the DIR.
3. The project is subject to compliance monitoring and enforcement by the DIR.
4. Require the prime contractor to post job site notices prescribed by regulation (regulation not created yet) or the City must post the notices itself.

**The Contractor shall fill in the Department of Industrial Relations (DIR) Contractor Registration Number Form provided in Appendix "B" and submit it with the sealed Bid.**

The AGENCY hereby affirmatively ensures that minority business enterprises will be afforded full opportunity to submit bids in response to this notice and will not be discriminated against on the basis of race, color, national origin, ancestry, sex, marital status or religion in any consideration leading to the award of contract.

In entering into a public works contract, or subcontract, to supply goods, services, or materials pursuant to a public works contract, the Contractor, or the Subcontractors, offers and agrees to assign to the awarding body all rights, title and interest in, and to, all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Section 15) or under the Cartwright Act (Chapter 2 [commencing with Section 16700] of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, services, or materials pursuant to the public work contract or the subcontract. This assignment shall be made and become effective as the time the awarding body tenders final payment to the Contractor, without further acknowledgement by the parties.

Bids must be prepared on the approved Proposal forms in conformance with the "Instructions to Bidders" and submitted in a sealed envelope plainly marked on the outside. The bid must be accompanied by a certified or cashier's check, or bidder's bond, made payable to the AGENCY for an amount no less than ten percent of the amount bid.

**Bidders must hold a valid California Class A Contractor's License.**

No bid will be accepted from a Contractor who has not been licensed in accordance with provisions of the Business and Professions Code. The successful Contractor and his subcontractors will be required to possess business licenses from the City.

The AGENCY will deduct **five percent (5%)** retention from all progress payments as specified in Section 9-3.2 of these Specifications. The Contractor may substitute an escrow holder surety of equal value to the retention and the Contractor shall be beneficial owner of the surety and shall receive any interest thereon.

The AGENCY reserves the right to reject any or all bids, to waive any irregularity and to take all bids, under advisement for a period of sixty (60) days.

The total contract period for this project is One Hundred Twenty (120) working days from the effective date of the Notice-to-Proceed to be issued by the City. The working days will be split into two phases. Phase I, Procurement Phase, Notice-to-Proceed will be issued for awarded recipient to purchase equipment approximately 12-16 weeks. Phase II, Construction Phase, Notice-to-Proceed will be issued thirty (30) working days prior to scheduled delivery date of poles/equipment, then forty (40) working days to complete construction including five (5) working days as move-in period.

BY ORDER OF: The City of HUNTINGTON PARK, California

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City Clerk

INSTRUCTIONS TO BIDDERS  
FOR  
**HAWK SIGNAL AT GAGE AVENUE AND BISSELL STREET**

**FY 2019/2020  
PROJECT NO.: 2019-11**

IN THE CITY OF HUNTINGTON PARK

**PROPOSAL FORMS**

Bids shall be submitted in writing on the Proposal forms provided by the AGENCY. All information requested therein must be clearly and legibly set forth in the manner and form indicated. The AGENCY will not consider any proposal not meeting these requirements.

**PROPOSAL GUARANTEE**

Proposals must be accompanied by a proposal guarantee consisting of a certified or cashier's check or bid bond payable to the AGENCY in the amount not less than ten percent of the total bid amount. Any proposal not accompanied by such a guarantee will not be considered. If a bidder to whom a contract is awarded fails or refuses to execute the contract documents or furnish the required insurance policies and bonds as set forth in those documents, the proposal guarantee shall be forfeited to the AGENCY. The proposal guarantees of all bidders will be held until the successful bidder has properly executed all contract documents.

**DELIVERY OF PROPOSAL**

Two (2) copies of the proposal shall be enclosed in a sealed envelope plainly marked on the outside **"HAWK SIGNAL AT GAGE AVENUE AND BISSELL STREET FY 2019/2020, PROJECT NO. 2019-11, IN THE CITY OF HUNTINGTON PARK – DO NOT SEND WITH REGULAR MAIL."** Proposals may be mailed AND RETURN RECEIPT is required or delivered by messenger. However, it is the bidder's responsibility alone to ensure delivery of the proposal to the hands of the AGENCY'S Purchasing Officials prior to the bid opening hour stipulated in the Notice Inviting Sealed Bids. Late proposals will not be considered and are automatically disqualified.

**WITHDRAWAL OF PROPOSALS**

A proposal may be withdrawn by a written request signed by the bidder. Such requests must be delivered to the AGENCY's designated official prior to the bid-opening hour stipulated in the Notice Inviting Sealed Bids. Proposals may not be withdrawn after said hour without forfeiture of the proposal guarantee. The withdrawal of the proposal will not prejudice the right of the bidder to submit a new proposal, providing there is time to do so.

## **IRREGULAR PROPOSALS**

Unauthorized conditions, limitations, or provisions attached to a proposal will render it irregular and may cause its rejection. The completed proposal forms shall be without interlineations, alterations, or erasures. Alternative proposals will not be considered unless specifically requested. No oral, telegraphic, telephonic, facsimile or electronic proposal, modification or withdrawal will be considered.

## **TAXES**

No mention shall be made in the proposal of Sales Tax, Use Tax, or any other tax, as all amounts bid will be deemed and held to include any such taxes, which may be applicable.

## **DISQUALIFICATION OF BIDDERS**

In the event that any bidder acting as a prime contractor has an interest in more than one proposal, all such proposals will be rejected, and the bidder will be disqualified. This restriction does not apply to subcontractors or suppliers who may submit quotations to more than one bidder, and while doing so, may also submit a formal proposal as a prime contractor. No proposal will be accepted from a bidder who has not been licensed in accordance with the provisions of the State Business and Professions Code.

## **DISCREPANCIES AND MISUNDERSTANDINGS**

Bidders must satisfy themselves by personal examination of the work site, Plans, Specifications, and other contract documents and by any other means as they may believe necessary, as to the actual physical conditions, requirements and difficulties under which the work must be performed. No bidder shall at any time after submission of a proposal make any claim or assertion that there was any misunderstanding or lack of information regarding the nature or amount of work necessary for the satisfactory completion of the job. Any errors, omissions, or discrepancies found in the Plans, Specifications, or other contract documents shall be called to the attention of the AGENCY and clarified prior to the submission of proposals.

## **EQUIVALENT MATERIALS**

Although the bidder may believe that by use of a different material than that specified on/in the plans and specifications, a lower cost project/bid may result. The bidder is to bid the project on the basis of using the material(s) as named keeping in mind that all materials named herein by manufacturer is not to prohibit the bidder considering using in his bid what he consider to be an equal material except where the AGENCY has designated a sole product. Once the bids have been opened the successful Contractor may discuss with the AGENCY the use of another product; which may result in a determination by the AGENCY that the other product is equal and possibly that by the AGENCY allowing the use of the Contractor proposed equal that a change in the contract amount may result.

## **LEGAL RESPONSIBILITIES**

All proposals must be submitted, filed, made, and executed in accordance with State and Federal laws relating to bids for contracts of this nature whether the same or expressly referred to herein or not. Any bidder submitting a proposal shall by such action thereby agree to each and all of the terms, conditions, provisions, and requirements set forth, contemplated, and referred to in the Plans, Specifications, and other contract documents, and to full compliance therewith.

## **AWARD OF CONTRACT**

The award of contract, if made, will be to the lowest responsible bidder as determined solely by the AGENCY. Additionally, the AGENCY reserves the right to accept or reject any or all proposals, to waive any irregularity, and to make an award as may best serve the interests of the AGENCY.

## **SURETY BOND PERIOD**

Surety Faithful Performance Bond shall be maintained for one (1) year after completion of project construction.

PROPOSAL  
FOR  
**HAWK SIGNAL AT GAGE AVENUE AND BISSELL STREET**

**FY 2019/2020  
PROJECT NO.: 2019-11**

IN THE CITY OF HUNTINGTON PARK

To the City of Huntington Park, as AGENCY

In accordance with AGENCY's Notice Inviting Sealed Bids, the undersigned BIDDER hereby proposes to furnish all materials, equipment, tools, labor, and incidentals required for the above stated project as set forth in the Plans, Specifications, and contract documents therefor and to perform all work in the manner and time prescribed therein.

BIDDER declares that this proposal is based upon careful examination of the work site, Plans, Specifications, Instruction to Bidders, and all other contract documents. If this proposal is accepted for award, BIDDER agrees to enter into a contract with AGENCY at the unit and/or lump sum prices set forth in the following Bid Schedule. BIDDER understands that failure to enter into a contract in the manner and time prescribed will result in forfeiture to AGENCY of the guarantee accompanying this proposal. This bid may not be withdrawn within a period of sixty (60) days after the date of its proper opening by the City.

BIDDER understands that a bid is required for the entire work and that the estimated quantities set forth in the Bid Schedule are solely for the purpose of comparing bids, and that final compensation under the contract will be based upon the actual quantities of work satisfactorily completed. THE AGENCY RESERVES THE RIGHT TO INCREASE OR DECREASE THE AMOUNT OF ANY QUANTITY SHOWN AND TO DELETE ANY ITEM FROM THE CONTRACT. It is agreed that the unit and/or lump sum prices bid include all appurtenant expenses, taxes, royalties, and fees. In the case of discrepancies in the amounts bid, unit prices shall govern over extended amounts, and words shall govern over figures.

If awarded the Contract, the undersigned further agrees that in the event of the BIDDER's default in executing the required contract and filing the necessary bonds and insurance certificates within ten working days after the date of the AGENCY's notice of award of contract to the BIDDER, the proceeds of the security accompanying this bid shall become the property of the AGENCY and this bid and the acceptance hereof may, at the AGENCY'S option, be considered null and void.

BID PROPOSAL  
FOR  
**HAWK SIGNAL AT GAGE AVENUE AND BISSELL STREET**  
**FY 2019/2020**  
**PROJECT NO.: 2019-11**  
IN THE CITY OF HUNTINGTON PARK

The undersigned declares that he has carefully examined the location of the proposed work, that he has examined the specifications and read the accompanying instructions to bidders, and hereby proposes to do all the work in accordance with said specifications for the amounts set forth below:

Construct improvements as reiterated above, located in the City of HUNTINGTON PARK, California, in accordance with the specifications for the unit price set forth in the following items:

ITEM NO.	DESCRIPTION	UNIT	EST. QTY.	UNIT PRICE	EXTENDED AMOUNT
1	Mobilization/ Demobilization (Not to Exceed 3% Of Total of All Other Prime Contract Bid Items)	LS	1	\$	\$
2	Traffic Control	LS	1	\$	\$
3	Sawcut and Remove Existing Concrete Sidewalk	SF	150	\$	\$
4	Sawcut and Remove Existing Concrete Curb and Gutter	LF	10	\$	\$
5	Sawcut and Remove Existing Concrete Curb Ramp	EA	1	\$	\$
6	Hawk Signal System Installation for The Intersection of Gage Avenue and Bissell Street	LS	1	\$	\$
7	Remove and Salvage Existing RRFB, Signs, Push Button, Solar System and Post	EA	2	\$	\$
8	Remove and Salvage Existing Street Light	EA	1	\$	\$
9	Construct Concrete Curb Ramp	EA	2	\$	\$
10	Provide Traffic Signing, Striping, Marking and Curb Painting	LS	1	\$	\$
11	Install Public Improvement Project Signs	EA	2	\$	\$
<b>TOTAL AMOUNT BID IN FIGURES:</b>					<b>\$</b>

TOTAL AMOUNT BASE BID IN WORDS: \_\_\_\_\_

\_\_\_\_\_ Dollars

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Title

Date \_\_\_\_\_

PORTION OF WORK,  
MATERIALS, OR EQUIPMENT

NAME, ADDRESS, LICENSE NO.,  
AND PHONE NUMBER OF  
SUBCONTRACTORS, SUPPLIERS,  
AND VENDORS

PORTION OF WORK,  
MATERIALS, OR EQUIPMENT

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Prior to award of contract, Contractor shall submit a list of suppliers and vendors, in writing, to the City Engineer.

## REFERENCES

The following are the names, addresses, and telephone numbers for three public agencies for which BIDDER has performed similar work within the past two years:

1. \_\_\_\_\_  
Name and Address of Agency  
  
\_\_\_\_\_  
Name and telephone number of person familiar with project  
  
\_\_\_\_\_  
Contract amount                      Type of work                      Date completed
2. \_\_\_\_\_  
Name and Address of Agency  
  
\_\_\_\_\_  
Name and telephone number of person familiar with project  
  
\_\_\_\_\_  
Contract amount                      Type of work                      Date completed
3. \_\_\_\_\_  
Name and Address of Agency  
  
\_\_\_\_\_  
Name and telephone number of person familiar with project  
  
\_\_\_\_\_  
Contract amount                      Type of work                      Date completed

The following are the names, addresses, and telephone numbers of all brokers and sureties from whom BIDDER intends to procure insurance and bonds:

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### EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE

BIDDER certifies that in all previous contracts or subcontractors, all reports which may have been due under the requirements of any AGENCY, State, or Federal equal employment opportunity orders have been satisfactorily filed, and that no such reports are currently outstanding.

### AFFIRMATIVE ACTION CERTIFICATION

BIDDER certifies that affirmative action has been taken to seek out and consider minority business enterprises for those portions of the work to be subcontracted, and that such affirmative actions have been fully documented, that said documentation is open to inspection, and that said affirmative action will remain in effect for the life of any contract awarded thereunder. Furthermore, BIDDER certifies that affirmative action will be taken to meet all equal employment opportunity requirements of the contract documents.

### NON-COLLUSION AFFIDAVIT

BIDDER declares that the only persons or parties interested in this proposal as principals are those named herein; that no officer, agent, or employee of the AGENCY is personally interested, directly or indirectly, in this proposal; that this proposal is made without connection to any other individual, firm, or corporation making a bid for the same work and that this proposal is in all respects fair and without collusion or fraud.

BIDDER'S INFORMATION

BIDDER certifies that the following information is true and correct:

Bidder's Name \_\_\_\_\_

Business Address: \_\_\_\_\_

Telephone \_\_\_\_\_

State Contractor's License No. and Class: \_\_\_\_\_

Original Date Issued \_\_\_\_\_ Expiration Date \_\_\_\_\_

The following are the names, titles, addresses, and phone numbers of all individuals, firm members, partners, joint ventures, and/or corporate officers having a principal interest in this proposal:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The date of any voluntary or involuntary bankruptcy judgments against any principal having an interest in this proposal is as follows:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

All current and prior DBA's, alias, and/or fictitious business names for any principal having an interest in this proposal are as follows:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

IN WITNESS WHEREOF, BIDDER executes and submits this proposal with the names, title, hands, and seals of all forenamed principals this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

BIDDER \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The undersigned declares under penalty of perjury under the laws of the State of California that the representations made hereto are true and correct.

\_\_\_\_\_  
Signature of Contractor's Representative

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

Subscribed and sworn to this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

NOTARY PUBLIC \_\_\_\_\_

Note: The standard printed bid bond form of any bonding company acceptable to the City of Huntington Park may be used in lieu of the following approved sample bond form, provided the security stipulations protecting the City of Huntington Park are not in any way reduced by use of the surety company's printed standard form.

**PROPOSAL GUARANTEE  
BID BOND**

**FOR**

**HAWK SIGNAL AT GAGE AVENUE AND BISSELL STREET**

**FY 2019/2020  
PROJECT NO.: 2019-11**

**IN THE CITY OF HUNTINGTON PARK**

KNOW ALL MEN BY THESE PRESENTS that \_\_\_\_\_  
\_\_\_\_\_, as BIDDER, and \_\_\_\_\_  
\_\_\_\_\_, as SURETY, are held and firmly  
bound unto the City of Huntington Park, as AGENCY, in the penal sum of  
\_\_\_\_\_

\_\_\_\_\_ dollars (\$ \_\_\_\_\_), which is ten percent of the  
total amount bid by BIDDER to AGENCY for the above stated project, for the payment of which  
sum, BIDDER and SURETY agree to be bound, jointly and severally, firmly be these presents.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH that, whereas BIDDER is about to  
submit a bid to AGENCY for the above stated project, if said bid is rejected, or if said bid is  
accepted and a contract is awarded and entered into by BIDDER in the manner and time specified,  
then this obligation shall be null and void, otherwise it shall remain in full force and effect in favor  
of AGENCY.

IN WITNESS WHEREOF the parties hereto have set their names, titles, hands, and seals, this  
\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

BIDDER\* \_\_\_\_\_  
\_\_\_\_\_

SURETY\* \_\_\_\_\_  
\_\_\_\_\_

Subscribed and sworn to this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

NOTARY PUBLIC \_\_\_\_\_

\*Provide BIDDER/SURETY name, address and telephone number and the name, title, address  
and telephone number of authorized representative.

BIDDER'S VIOLATION OF LAW/SAFETY QUESTIONNAIRE  
FOR  
HAWK SIGNAL AT GAGE AVENUE AND BISSELL STREET

**FY 2019/2020**  
**PROJECT NO.: 2019-11**

IN THE CITY OF HUNTINGTON PARK

In accordance with Government Code Section 14310.5, the BIDDER shall complete, under penalty of perjury, the following questionnaire.

QUESTIONNAIRE

Has the Bidder, any officer of the bidder or any employee of the Bidder who has a proprietary interest in the Bidder ever been disqualified, removed or otherwise prevented from bidding on or completing a Federal, State or local government project because of a violation of law or a safety regulation?

Yes \_\_\_\_\_

No \_\_\_\_\_

If the answer is yes, explain the circumstances in the space provided.

Note: The following is to be used in case of cash, a cashier's check or a certified check accompanying the proposal.

**PROPOSAL GUARANTEE  
CASH, CASHIER'S CHECK, OR CERTIFIED CHECK**

**FOR**

**HAWK SIGNAL AT GAGE AVENUE AND BISSELL STREET**

**FY 2019/2020  
PROJECT NO.: 2019-11**

**IN THE CITY OF HUNTINGTON PARK**

Accompanying this proposal is a certified check, a cashier's check, or bidder's bond payable to the order of the City of HUNTINGTON PARK, or cash in the amount of

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Dollars

(\$\_\_\_\_\_). The proceeds of the same shall become the property of said City if, in case this proposal shall be accepted by said City through the City Council, the undersigned shall fail to execute a contract, with and furnish the insurance and bonds required by the City of HUNTINGTON PARK within the specified time; otherwise, the same is to be returned to the undersigned as set forth in the Instructions to Bidders.

\_\_\_\_\_  
\_\_\_\_\_  
Bidder

CONTRACT AGREEMENT

FOR

**HAWK SIGNAL AT GAGE AVENUE AND BISSELL STREET**

**FY 2019/2020**

**PROJECT NO.: 2019-11**

IN THE CITY OF HUNTINGTON PARK

THIS CONTRACT SERVICES AGREEMENT (“Agreement”) is made and entered into this \_\_\_\_\_, \_\_\_\_\_ **2020**, (hereinafter, the “Effective Date”), by and between the CITY OF HUNTINGTON PARK, a municipal corporation (“CITY”) and NAME OF CONTRACTOR OR CONSULTANT (hereinafter, “CONTRACTOR”). For the purposes of this Agreement CITY and CONTRACTOR may be referred to collectively by the capitalized term “Parties.” The capitalized term “Party” may refer to CITY or CONTRACTOR interchangeably.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, CITY and

I.

ENGAGEMENT TERMS

- 1.1 SCOPE OF SERVICES: Subject to the terms and conditions set forth in this Agreement and all exhibits attached and incorporated hereto, CONTRACTOR agrees to perform the services and tasks set forth in **Exhibit “A”** (hereinafter referred to as the “**Scope of Services**”). CONTRACTOR further agrees to furnish to CITY all labor, materials, tools, supplies, equipment, services, tasks and incidental and customary work necessary to competently perform and timely complete the services and tasks set forth in the Scope of Services. For the purposes of this Agreement the aforementioned services and tasks set forth in the Scope of Services shall hereinafter be referred to generally by the capitalized term “Work.”
- 1.2 TERM: This Agreement shall have a term of [NUMBER OF YEAR(S) commencing from [TERM DATE]. Upon the conclusion of the Term, this Agreement shall renew automatically for a maximum of [NUMBER OF YEAR(S)] [?] - year extensions of terms, unless CITY issues written notice of its intent not to authorize an additional extension term(s). Nothing in this Section shall operate to prohibit or otherwise restrict the CITY’s ability to terminate this Agreement at any time for convenience or for cause.

1.3 COMPENSATION:

- A. CONTRACTOR shall perform the various services and tasks set forth in the Scope of Service, Exhibit A, in accordance with the compensation schedule which is Exhibit B (hereinafter, the "Approved Rate Schedule").
- B. Section 1.3(A) notwithstanding, CONTRACTOR'S total compensation during the Term of this Agreement or any extension term shall not exceed the budgeted aggregate sum of [AMOUNT] (hereinafter, the "Not-to-Exceed Sum"), unless such added expenditure is first approved by the CITY acting in consultation with the City Manager and the Director of Finance. In the event CONTRACTOR'S charges are projected to exceed the Not-to-Exceed Sum prior to the expiration of the Term or any single extension term, CITY may suspend CONTRACTOR'S performance pending CITY approval of any anticipated expenditures in excess of the Not-to-Exceed Sum or any other CITY-approved amendment to the compensation terms of this Agreement.

1.4 PAYMENT OF COMPENSATION: Following the conclusion of each calendar month, CONTRACTOR shall submit to CITY an itemized invoice indicating the services and tasks performed during the recently concluded calendar month, including services and tasks performed. If the amount of CONTRACTOR'S monthly compensation is a function of hours worked by CONTRACTOR'S personnel, the invoice shall indicate the number of hours worked in the recently concluded calendar month, the persons responsible for performing the Work, the rate of compensation at which such services and tasks were performed, the subtotal for each task and service performed and a grand total for all services performed. Within thirty (30) calendar days of receipt of each invoice, CITY shall notify CONTRACTOR in writing of any disputed amounts included in the invoice. Within forty-five (45) calendar day of receipt of each invoice, CITY shall pay all undisputed amounts included on the invoice. CITY shall not withhold applicable taxes or other authorized deductions from payments made to CONTRACTOR.

1.5 ACCOUNTING RECORDS: CONTRACTOR shall maintain complete and accurate records with respect to all matters covered under this Agreement during and for a period of three (3) years after the expiration or termination of this Agreement. CITY shall have the right to access and examine such records, without charge. CITY shall further have the right to audit such records, to make transcripts therefrom and to inspect all program data, documents, proceedings, and activities. The City shall own all accounting records maintained by the CONTRACTOR.

1.6 ABANDONMENT BY CONTRACTOR: In the event CONTRACTOR ceases to perform the Work agreed to under this Agreement or otherwise abandons the undertaking contemplated herein prior to the expiration of this Agreement or prior to completion of any or all tasks set forth in the Scope of Services, CONTRACTOR shall deliver to CITY immediately and without delay, all materials, records and other work product prepared or obtained by CONTRACTOR in the performance of this Agreement. Furthermore, CONTRACTOR shall only be compensated for the reasonable value of the services, tasks and other work performed up to the time of cessation or abandonment, less a deduction for any damages, costs or additional expenses which CITY may incur as a result of CONTRACTOR'S cessation or abandonment.

II.  
PERFORMANCE OF AGREEMENT

- 2.1 CITY’S REPRESENTATIVES: The CITY hereby designates the [NAME OF PERSON DESIGNATED] (hereinafter, the “CITY Representatives”) to act as its representatives for the performance of this Agreement. The City Manager shall be the chief CITY Representative. The CITY Representatives or their designee shall act on behalf of the CITY for all purposes under this Agreement. CONTRACTOR shall not accept directions or orders from any person other than the CITY Representatives or their designee.
- 2.2 CONTRACTOR REPRESENTATIVE AND CONTACT INFORMATION: CONTRACTOR hereby designates or designee to act as its representative for the performance of this Agreement (hereinafter, “CONTRACTOR Representative”). CONTRACTOR Representative shall have full authority to represent and act on behalf of the CONTRACTOR for all purposes under this Agreement. CONTRACTOR Representative or his designee shall supervise and direct the performance of the Work, using his best skill and attention, and shall be responsible for all means, methods, techniques, sequences and procedures and for the satisfactory coordination of all portions of the Work under this Agreement. Notice to the CONTRACTOR Representative shall constitute notice to CONTRACTOR.
- 2.3 COORDINATION OF SERVICE; CONFORMANCE WITH REQUIREMENTS: CONTRACTOR agrees to work closely with CITY staff in the performance of the Work and this Agreement and shall be available to CITY staff and the CITY Representatives at all reasonable times. All work prepared by CONTRACTOR shall be subject to inspection and approval by CITY Representatives or their designees.
- 2.4 STANDARD OF CARE; PERFORMANCE OF EMPLOYEES: CONTRACTOR represents, acknowledges and agrees to the following:
- A. CONTRACTOR shall perform all Work skillfully, competently and to the highest standards of CONTRACTOR’S profession;
  - B. CONTRACTOR shall perform all Work in a manner reasonably satisfactory to the CITY;
  - C. CONTRACTOR shall comply with all applicable federal, state and local laws and regulations, including the conflict of interest provisions of Government Code section 1090 and the Political Reform Act (Government Code section 81000 *et seq.*);
  - D. CONTRACTOR understands the nature and scope of the Work to be performed under this Agreement as well as any and all schedules of performance;
  - E. All of CONTRACTOR’S employees and agents possess sufficient skill, knowledge, training and experience to perform those services and tasks assigned to them by CONTRACTOR; and

- F. All of CONTRACTOR'S employees and agents (including but not limited to SUB-CONTRACTOR) possess all licenses, permits, certificates, qualifications and approvals of whatever nature that are legally required to perform the tasks and services contemplated under this Agreement and all such licenses, permits, certificates, qualifications and approvals shall be maintained throughout the term of this Agreement and made available to CITY for copying and inspection.

The Parties acknowledge and agree that CONTRACTOR shall perform, at CONTRACTOR'S own cost and expense and without any reimbursement from CITY, any services necessary to correct any errors or omissions caused by CONTRACTOR'S failure to comply with the standard of care set forth under this Section or by any like failure on the part of CONTRACTOR'S employees, agents, and SUB-CONTRACTOR. Such effort by CONTRACTOR to correct any errors or omissions shall be commenced immediately upon their discovery by either Party and shall be completed within seven (7) calendar days from the date of discovery or such other extended period of time authorized by the CITY Representatives in writing and in their sole and absolute discretion. The Parties acknowledge and agree that CITY'S acceptance of any work performed by CONTRACTOR or on CONTRACTOR'S behalf shall not constitute a release of any deficiency or delay in performance. The Parties further acknowledge, understand and agree that CITY has relied upon the foregoing representations of CONTRACTOR, including but not limited to the representation that CONTRACTOR possesses the skills, training, knowledge and experience necessary to perform the Work skillfully, competently and to the highest standards of CONTRACTOR'S profession.

ASSIGNMENT: The skills, training, knowledge and experience of CONTRACTOR are material to CITY'S willingness to enter into this Agreement. Accordingly, CITY has an interest in the qualifications and capabilities of the person(s) who will perform the services and tasks to be undertaken by CONTRACTOR or on behalf of CONTRACTOR in the performance of this Agreement. In recognition of this interest, CONTRACTOR agrees that it shall not assign or transfer, either directly or indirectly or by operation of law, this Agreement or the performance of any of CONTRACTOR'S duties or obligations under this Agreement without the prior written consent of CITY. In the absence of CITY'S prior written consent, any attempted assignment or transfer shall be ineffective, null and void and shall constitute a material breach of this Agreement.

- 2.5 CONTROL AND PAYMENT OF SUBORDINATES; INDEPENDENT CONTRACTOR: The Work shall be performed by CONTRACTOR or under CONTRACTOR'S strict supervision. CONTRACTOR will determine the means, methods and details of performing the Work subject to the requirements of this Agreement. CITY retains CONTRACTOR on an independent CONTRACTOR basis and not as an employee. CONTRACTOR reserves the right to perform similar or different services for other principals during the term of this Agreement, provided such work does not unduly interfere with CONTRACTOR'S competent and timely performance of the Work contemplated under this Agreement and provided the performance of such services does not result in the unauthorized disclosure of CITY'S confidential or proprietary information. Any additional personnel performing the Work under this Agreement on behalf of CONTRACTOR are not employees of CITY and shall at all times be under CONTRACTOR'S exclusive direction and control. CONTRACTOR shall pay all wages, salaries and other amounts due such personnel and shall assume responsibility for all benefits, payroll taxes, Social

Security and Medicare payments and the like. CONTRACTOR shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: Social Security taxes, income tax withholding, unemployment insurance, disability insurance, workers' compensation insurance and the like.

- 2.6 REMOVAL OF EMPLOYEES OR AGENTS: If any of CONTRACTOR'S officers, employees, agents, or SUB-CONTRACTOR is determined by the CITY Representatives to be uncooperative, incompetent, a threat to the adequate or timely performance of the tasks assigned to CONTRACTOR, a threat to persons or property, or if any of CONTRACTOR'S officers, employees, agents, or SUB-CONTRACTOR fail or refuse to perform the Work in a manner acceptable to the CITY, such officer, employee, agent, or SUB-CONTRACTOR shall be promptly removed by CONTRACTOR and shall not be reassigned to perform any of the Work.
- 2.7 COMPLIANCE WITH LAWS: CONTRACTOR shall keep itself informed of and in compliance with all applicable federal, state or local laws to the extent such laws control or otherwise govern the performance of the Work. CONTRACTOR'S compliance with applicable laws shall include without limitation compliance with all applicable Cal/OSHA requirements.
- 2.8 NON-DISCRIMINATION: In the performance of this Agreement, CONTRACTOR shall not discriminate against any employee, CONTRACTOR, or applicant for employment because of race, color, creed, religion, sex, marital status, sexual orientation, national origin, ancestry, age, physical or mental disability or medical condition.
- 2.10. INDEPENDENT CONTRACTOR STATUS: The Parties acknowledge, understand and agree that CONTRACTOR and all persons retained or employed by CONTRACTOR are, and shall at all times remain, wholly independent CONTRACTOR and are not officials, officers, employees, departments or subdivisions of CITY. CONTRACTOR shall be solely responsible for the negligent acts and/or omissions of its employees, agents, CONTRACTOR and SUB-CONTRACTOR. CONTRACTOR and all persons retained or employed by CONTRACTOR shall have no authority, express or implied, to bind CITY in any manner, nor to incur any obligation, debt or liability of any kind on behalf of, or against, CITY, whether by contract or otherwise, unless such authority is expressly conferred to CONTRACTOR under this Agreement or is otherwise expressly conferred by CITY in writing.

### III. INSURANCE

- 3.1 DUTY TO PROCURE AND MAINTAIN INSURANCE: Prior to the beginning of and throughout the duration of the Work, CONTRACTOR will procure and maintain policies of insurance that meet the requirements and specifications set forth under this Article. CONTRACTOR shall procure and maintain the following insurance coverage, at its own expense:
- A. Commercial General Liability Insurance: CONTRACTOR shall procure and maintain Commercial General Liability Insurance ("CGL Coverage") as broad as Insurance Services Office Commercial General Liability coverage (Occurrence Form CG 0001) or its equivalent. Such CGL Coverage shall have minimum limits

of no less than Two Million Dollars (\$2,000,000.00) per occurrence and Four Million Dollars (\$4,000,000.00) in the general aggregate for bodily injury, personal injury, property damage, operations, products and completed operations, and contractual liability.

- B. Automobile Liability Insurance: CONTRACTOR shall procure and maintain Automobile Liability Insurance as broad as Insurance Services Office Form Number CA 0001 covering Automobile Liability, Code 1 (any auto). Such Automobile Liability Insurance shall have minimum limits of no less than Two Million Dollars (\$2,000,000.00) per accident for bodily injury and property damage.
- C. Workers' Compensation Insurance / Employer's Liability Insurance: Workers' Compensation: as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease. If the contractor is stating they are either the owner of the organization or a partner, and are exempt from the State's workers' compensation requirements because they have no employees and agree to hold the Entity harmless from loss or liability for such. A waiver form must be signed.
- D. Pollution Liability Insurance: CONTRATOR shall procure pollution liability insurance with a limit of Three Million Dollars (\$3,000,000.00) per claim and aggregate.

- 3.2 ADDITIONAL INSURED REQUIREMENTS: The CGL Coverage shall contain an endorsement naming the CITY and CITY's elected and appointed officials, officers, employees, agents and volunteers as additional insureds. The Entity, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 forms if later revisions used).

For any claims related to this project, the Contractor's insurance coverage shall be primary insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the Entity, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the Entity, its officers, officials, employees, or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.

Each insurance policy required by this clause shall provide that coverage shall not be canceled, except with notice to the Entity.

- 3.3 REQUIRED CARRIER RATING: All varieties of insurance required under this Agreement shall be procured from insurers admitted in the State of California and authorized to issue policies directly to California insureds. Except as otherwise provided elsewhere under this Article, all required insurance shall be procured from insurers who, according to the latest edition of the Best's Insurance Guide, have an A.M. Best's rating of

no less than A: VII. CITY may also accept policies procured by insurance carriers with a Standard & Poor's rating of no less than BBB according to the latest published edition the Standard & Poor's rating guide. As to Workers' Compensation Insurance/ Employer's Liability Insurance, the CITY Representatives are authorized to authorize lower ratings than those set forth in this Section.

- 3.4 PRIMACY OF CONTRACTOR'S INSURANCE: All policies of insurance provided by CONTRACTOR shall be primary to any coverage available to CITY or CITY's elected or appointed officials, officers, employees, agents or volunteers. Any insurance or self-insurance maintained by CITY or CITY's elected or appointed officials, officers, employees, agents or volunteers shall be in excess of CONTRACTOR'S insurance and shall not contribute with it.
- 3.5 WAIVER OF SUBROGATION: All insurance coverage provided pursuant to this Agreement shall not prohibit CONTRACTOR officers, employees, agents, CONTRACTOR or SUB-CONTRACTOR from waiving the right of subrogation prior to a loss. CONTRACTOR hereby waives all rights of subrogation against CITY.
- 3.6 VERIFICATION OF COVERAGE: CONTRACTOR acknowledges, understands and agrees, that CITY's ability to verify the procurement and maintenance of the insurance required under this Article is critical to safeguarding CITY's financial well-being and, indirectly, the collective well-being of the residents of the CITY. Accordingly, CONTRACTOR warrants, represents and agrees that it shall furnish CITY with original certificates of insurance and endorsements evidencing the coverage required under this Article on forms satisfactory to CITY in its sole and absolute discretion. **The certificates of insurance and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf, and shall be on forms provided by the CITY if requested.** All certificates of insurance and endorsements shall be received and approved by CITY as a condition precedent to CONTRACTOR'S commencement of any work or any of the Work. Upon CITY's written request, CONTRACTOR shall also provide CITY with certified copies of all required insurance policies and endorsements.
- 3.7 Subcontractors:

Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Contractor shall ensure that Entity is an additional insured on insurance required from subcontractors. For CGL coverage subcontractors shall provide coverage with a form at least as broad as CG 20 38 04 13.

#### IV. INDEMNIFICATION

- 4.1 The Parties agree that CITY and CITY's elected and appointed officials, officers, employees, agents and volunteers (hereinafter, the "CITY Indemnitees") should, to the fullest extent permitted by law, be protected from any and all loss, injury, damage, claim, lawsuit, cost, expense, attorneys' fees, litigation costs, or any other cost arising out of or in any way related to the performance of this Agreement. Accordingly, the provisions of this indemnity provision are intended by the Parties to be interpreted and construed to provide

the CITY Indemnites with the fullest protection possible under the law. CONTRACTOR acknowledges that CITY would not enter into this Agreement in the absence of CONTRACTOR'S commitment to indemnify, defend and protect CITY as set forth herein.

- 4.2 To the fullest extent permitted by law, CONTRACTOR shall indemnify, hold harmless and defend the CITY Indemnites from and against all liability, loss, damage, expense, cost (including without limitation reasonable attorneys' fees, expert fees and all other costs and fees of litigation) of every nature arising out of or in connection with CONTRACTOR'S performance of work hereunder or its failure to comply with any of its obligations contained in this Agreement.
- 4.3 CITY shall have the right to offset against the amount of any compensation due CONTRACTOR under this Agreement any amount due CITY from CONTRACTOR as a result of CONTRACTOR'S failure to pay CITY promptly any indemnification arising under this Article and related to CONTRACTOR'S failure to either (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.
- 4.4 The obligations of CONTRACTOR under this Article will not be limited by the provisions of any workers' compensation act or similar act. CONTRACTOR expressly waives its statutory immunity under such statutes or laws as to CITY and CITY's elected and appointed officials, officers, employees, agents and volunteers.
- 4.5 CONTRACTOR agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Article from each and every CONTRACTOR or any other person or entity involved by, for, with or on behalf of CONTRACTOR in the performance of this Agreement. In the event CONTRACTOR fails to obtain such indemnity obligations from others as required herein, CONTRACTOR agrees to be fully responsible and indemnify, hold harmless and defend CITY and CITY's elected and appointed officials, officers, employees, agents and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of CONTRACTOR'S, SUB-CONTRACTOR or any other person or entity involved by, for, with or on behalf of CONTRACTOR in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of CITY's choice.
- 4.6 CITY does not, and shall not, waive any rights that it may possess against CONTRACTOR because of the acceptance by CITY, or the deposit with CITY, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.
- 4.7 This Article and all provisions contained herein (including but not limited to the duty to indemnify, defend and hold free and harmless) shall survive the termination or normal expiration of this Agreement and is in addition to any other rights or remedies which the CITY may have at law or in equity.

V.  
TERMINATION

5.1 TERMINATION WITHOUT CAUSE: CITY may terminate this Agreement at any time for convenience and without cause by giving CONTRACTOR a minimum of five (5) calendar day's prior written notice of CITY's intent to terminate this Agreement. Upon such termination for convenience, CONTRACTOR shall be compensated only for those services and tasks which have been performed by CONTRACTOR up to the effective date of the termination. CONTRACTOR may not terminate this Agreement except for cause as provided under Section 5.2, below. If this Agreement is terminated as provided herein, CITY may require CONTRACTOR to provide all finished or unfinished Documents and Data, as defined in Section 6.1 below, and other information of any kind prepared by CONTRACTOR in connection with the performance of the Work. CONTRACTOR shall be required to provide such Documents and Data within fifteen (15) calendar days of CITY's written request. No actual or asserted breach of this Agreement on the part of CITY pursuant to Section 5.2, below, shall operate to prohibit or otherwise restrict CITY's ability to terminate this Agreement for convenience as provided under this Section.

5.2 EVENTS OF DEFAULT; BREACH OF AGREEMENT:

- A. In the event either Party fails to perform any duty, obligation, service or task set forth under this Agreement (or fails to timely perform or properly perform any such duty, obligation, service or task set forth under this Agreement), an event of default (hereinafter, "Event of Default") shall occur. For all Events of Default, the Party alleging an Event of Default shall give written notice to the defaulting Party (hereinafter referred to as a "Default Notice") which shall specify: (i) the nature of the Event of Default; (ii) the action required to cure the Event of Default; (iii) a date by which the Event of Default shall be cured, which shall not be less than the applicable cure period set forth under Sections 5.2.B and 5.2C below or if a cure is not reasonably possible within the applicable cure period, to begin such cure and diligently prosecute such cure to completion. The Event of Default shall constitute a breach of this Agreement if the defaulting Party fails to cure the Event of Default within the applicable cure period or any extended cure period allowed under this Agreement.
- B. CONTRACTOR shall cure the following Events of Defaults within the following time periods:
  - i. Within three (3) business days of CITY's issuance of a Default Notice for any failure of CONTRACTOR to timely provide CITY or CITY's employees or agents with any information and/or written reports, documentation or work product which CONTRACTOR is obligated to provide to CITY or CITY's employees or agents under this Agreement. Prior to the expiration of the 3-day cure period, CONTRACTOR may submit a written request for additional time to cure the Event of Default upon a showing that CONTRACTOR has commenced efforts to cure the Event of Default and that the Event of Default cannot be reasonably cured within the 3-day cure period. The foregoing notwithstanding, CITY shall be under no obligation to grant additional time for the cure of an Event of

Default under this Section 5.2 B.i. that exceeds seven (7) calendar days from the end of the initial 3-day cure period; or

- ii. Within fourteen (14) calendar days of CITY's issuance of a Default Notice for any other Event of Default under this Agreement. Prior to the expiration of the 14-day cure period, CONTRACTOR may submit a written request for additional time to cure the Event of Default upon a showing that CONTRACTOR has commenced efforts to cure the Event of Default and that the Event of Default cannot be reasonably cured within the 14-day cure period. The foregoing notwithstanding, CITY shall be under no obligation to grant additional time for the cure of an Event of Default under this Section 5.2B.ii that exceeds thirty (30) calendar days from the end of the initial 14-day cure period.

In addition to any other failure on the part of CONTRACTOR to perform any duty, obligation, service or task set forth under this Agreement (or the failure to timely perform or properly perform any such duty, obligation, service or task), an Event of Default on the part of CONTRACTOR shall include, but shall not be limited to the following: (i) CONTRACTOR'S refusal or failure to perform any of the services or tasks called for under the Scope of Services; (ii) CONTRACTOR'S failure to fulfill or perform its obligations under this Agreement within the specified time or if no time is specified, within a reasonable time; (iii) CONTRACTOR'S and/or its employees' disregard or violation of any federal, state, local law, rule, procedure or regulation; (iv) the initiation of proceedings under any bankruptcy, insolvency, receivership, reorganization, or similar legislation as relates to CONTRACTOR, whether voluntary or involuntary; (v) CONTRACTOR'S refusal or failure to perform or observe any covenant, condition, obligation or provision of this Agreement; and/or (vii) CITY's discovery that a statement representation or warranty by CONTRACTOR relating to this Agreement is false, misleading or erroneous in any material respect.

- C. CITY shall cure any Event of Default asserted by CONTRACTOR within forty-five (45) calendar days of CONTRACTOR'S issuance of a Default Notice, unless the Event of Default cannot reasonably be cured within the 45-day cure period. Prior to the expiration of the 45-day cure period, CITY may submit a written request for additional time to cure the Event of Default upon a showing that CITY has commenced its efforts to cure the Event of Default and that the Event of Default cannot be reasonably cured within the 45-day cure period. The foregoing notwithstanding, an Event of Default dealing with CITY's failure to timely pay any undisputed sums to CONTRACTOR as provided under Section 1.4, above, shall be cured by CITY within five (5) calendar days from the date of CONTRACTOR'S Default Notice to CITY.
- D. CITY, in its sole and absolute discretion, may also immediately suspend CONTRACTOR'S performance under this Agreement pending CONTRACTOR'S cure of any Event of Default by giving CONTRACTOR written notice of CITY's intent to suspend CONTRACTOR'S performance (hereinafter, a "Suspension Notice"). CITY may issue the Suspension Notice at any time upon the occurrence of an Event of Default. Upon such suspension, CONTRACTOR shall be

compensated only for those services and tasks which have been rendered by CONTRACTOR to the reasonable satisfaction of CITY up to the effective date of the suspension. No actual or asserted breach of this Agreement on the part of CITY shall operate to prohibit or otherwise restrict CITY's ability to suspend this Agreement as provided herein.

- E. No waiver of any Event of Default or breach under this Agreement shall constitute a waiver of any other or subsequent Event of Default or breach. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.
- F. The duties and obligations imposed under this Agreement and the rights and remedies available hereunder shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law. In addition to any other remedies available to CITY at law or under this Agreement in the event of any breach of this Agreement, CITY, in its sole and absolute discretion, may also pursue any one or more of the following remedies:
  - i. Upon written notice to CONTRACTOR, CITY may immediately terminate this Agreement in whole or in part;
  - ii. Upon written notice to CONTRACTOR, CITY may extend the time of performance;
  - iii. CITY may proceed by appropriate court action to enforce the terms of the Agreement to recover damages for CONTRACTOR'S breach of the Agreement or to terminate the Agreement; or
  - iv. CITY may exercise any other available and lawful right or remedy.

CONTRACTOR shall be liable for all legal fees plus other costs and expenses that CITY incurs upon a breach of this Agreement or in the CITY's exercise of its remedies under this Agreement.

- G. In the event CITY is in breach of this Agreement, CONTRACTOR'S sole remedy shall be the suspension or termination of this Agreement and/or the recovery of any unpaid sums lawfully owed to CONTRACTOR under this Agreement for completed services and tasks.
- 5.3 SCOPE OF WAIVER: No waiver of any default or breach under this Agreement shall constitute a waiver of any other default or breach, whether of the same or other covenant, warranty, agreement, term, condition, duty or requirement contained in this Agreement. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.
- 5.4 SURVIVING ARTICLES, SECTIONS AND PROVISIONS: The termination of this Agreement pursuant to any provision of this Article or by normal expiration of its term or any extension thereto shall not operate to terminate any Article, Section or provision

contained herein which provides that it shall survive the termination or normal expiration of this Agreement.

## VI. MISCELLANEOUS PROVISIONS

- 6.1 DOCUMENTS & DATA; LICENSING OF INTELLECTUAL PROPERTY: All Documents and Data shall be and remain the property of CITY without restriction or limitation upon their use or dissemination by CITY. For purposes of this Agreement, the term “Documents and Data” means and includes all reports, analyses, correspondence, plans, drawings, designs, renderings, specifications, notes, summaries, strategies, charts, schedules, spreadsheets, calculations, lists, data compilations, documents or other materials developed and/or assembled by or on behalf of CONTRACTOR in the performance of this Agreement and fixed in any tangible medium of expression, including but not limited to Documents and Data stored digitally, magnetically and/or electronically. This Agreement creates, at no cost to CITY, a perpetual license for CITY to copy, use, reuse, disseminate and/or retain any and all copyrights, designs, and other intellectual property embodied in all Documents and Data. CONTRACTOR shall require all SUB-CONTRACTORS working on behalf of CONTRACTOR in the performance of this Agreement to agree in writing that CITY shall be granted the same right to copy, use, reuse, disseminate and retain Documents and Data prepared or assembled by any CONTRACTOR as applies to Documents and Data prepared by CONTRACTOR in the performance of this Agreement.
- 6.2 CONFIDENTIALITY: All data, documents, discussion, or other information developed or received by CONTRACTOR or provided for performance of this Agreement are deemed confidential and shall not be disclosed by CONTRACTOR without prior written consent by CITY. CITY shall grant such consent if disclosure is legally required. Upon request, all CITY data shall be returned to CITY upon the termination or expiration of this Agreement. CONTRACTOR shall not use CITY’s name or insignia, photographs, or any publicity pertaining to the Work in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of CITY.
- 6.3 FALSE CLAIMS ACT: CONTRACTOR warrants and represents that neither CONTRACTOR nor any person who is an officer of, in a managing position with, or has an ownership interest in CONTRACTOR has been determined by a court or tribunal of competent jurisdiction to have violated the False Claims Act, 31 U.S.C., section 3789 et seq. and the California False Claims Act, Government Code section 12650 et seq.
- 6.4 NOTICES: All notices permitted or required under this Agreement shall be given to the respective Parties at the following addresses, or at such other address as the respective Parties may provide in writing for this purpose:

**CONTRACTOR:**  
[NAME AND INFO]

**CITY:**  
City of Huntington Park  
Attn: [DEPARTMENT]  
6550 Miles Avenue  
Huntington Park, CA 90255  
Phone: (323) XXXXX  
Fax: (323) XXXXX

Such notices shall be deemed effective when personally delivered or successfully transmitted by facsimile as evidenced by a fax confirmation slip or when mailed, forty-eight (48) hours after deposit with the United States Postal Service, first class postage prepaid and addressed to the Party at its applicable address.

- 6.5 COOPERATION; FURTHER ACTS: The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as is reasonably necessary, appropriate or convenient to achieve the purposes of this Agreement.
- 6.6 SUBCONTRACTING: CONTRACTOR shall not subcontract any portion of the Work required by this Agreement, except as expressly stated herein, without the prior written approval of CITY. Subcontracts (including without limitation subcontracts with Sub-CONTRACTOR'S), if any, shall contain a provision making them subject to all provisions stipulated in this Agreement, including provisions relating to insurance requirements and indemnification.
- 6.7 CITY'S RIGHT TO EMPLOY OTHER CONTRACTOR: CITY reserves the right to employ other CONTRACTOR in connection with the various projects worked upon by CONTRACTOR.
- 6.8 PROHIBITED INTERESTS: CONTRACTOR warrants, represents and maintains that it has not employed nor retained any company or person, other than a *bona fide* employee working solely for CONTRACTOR, to solicit or secure this Agreement. Further, CONTRACTOR warrants and represents that it has not paid nor has it agreed to pay any company or person, other than a *bona fide* employee working solely for CONTRACTOR, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, CITY shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of CITY, during the term of his or her service with CITY, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.
- 6.9 TIME IS OF THE ESSENCE: Time is of the essence for each and every provision of this Agreement.
- 6.10 GOVERNING LAW AND VENUE: This Agreement shall be interpreted and governed according to the laws of the State of California. In the event of litigation between the Parties, venue, without exception, shall be in the Los Angeles County Superior Court of the State of California. If, and only if, applicable law requires that all or part of any such

litigation be tried exclusively in federal court, venue, without exception, shall be in the Central District of California located in the City of Los Angeles, California.

- 6.11 ATTORNEYS' FEES: If either Party commences an action against the other Party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing Party in such litigation shall be entitled to have and recover from the losing Party reasonable attorneys' fees and all other costs of such action.
- 6.12 SUCCESSORS AND ASSIGNS: This Agreement shall be binding on the successors and assigns of the Parties.
- 6.13 NO THIRD PARTY BENEFIT: There are no intended third party beneficiaries of any right or obligation assumed by the Parties. All rights and benefits under this Agreement inure exclusively to the Parties.
- 6.14 CONSTRUCTION OF AGREEMENT: This Agreement shall not be construed in favor of, or against, either Party but shall be construed as if the Parties prepared this Agreement together through a process of negotiation and with the advice of their respective attorneys.
- 6.15 SEVERABILITY: If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.
- 6.16 AMENDMENT; MODIFICATION: No amendment, modification or supplement of this Agreement shall be valid or binding unless executed in writing and signed by both Parties, subject to CITY approval. The requirement for written amendments, modifications or supplements cannot be waived and any attempted waiver shall be void and invalid.
- 6.17 CAPTIONS: The captions of the various articles, sections and paragraphs are for convenience and ease of reference only, and do not define, limits, augment, or describe the scope, content, or intent of this Agreement.
- 6.18 INCONSISTENCIES OR CONFLICTS: In the event of any conflict or inconsistency between the provisions of this Agreement and any of the exhibits attached hereto, the provisions of this Agreement shall control.
- 6.19 ENTIRE AGREEMENT: This Agreement including all attached exhibits is the entire, complete, final and exclusive expression of the Parties with respect to the matters addressed herein and supersedes all other agreements or understandings, whether oral or written, or entered into between CITY and CONTRACTOR prior to the execution of this Agreement. No statements, representations or other agreements, whether oral or written, made by any Party which are not embodied herein shall be valid or binding. No amendment, modification or supplement to this Agreement shall be valid and binding unless in writing and duly executed by the Parties pursuant to Section 6.15, above.
- 6.20 COUNTERPARTS: This Agreement shall be executed in three (3) original counterparts each of which shall be of equal force and effect. No handwritten or typewritten amendment, modification or supplement to any one counterpart shall be valid or binding unless made to all three counterparts in conformity with Section 6.16, above. One fully

executed original counterpart shall be delivered to CONTRACTOR and the remaining two original counterparts shall be retained by CITY.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed the day and year first appearing in this Agreement, above.

**CITY OF HUNTINGTON PARK:**

**[NAME AND INFO]**

By: \_\_\_\_\_

[CITY REP]

[TITLE]

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**ATTEST:**

By: \_\_\_\_\_  
Donna G. Schwartz, City Clerk

**APPROVED AS TO FORM:**

By: \_\_\_\_\_  
City Attorney

INSURANCE REQUIREMENTS FOR  
FOR  
**HAWK SIGNAL AT GAGE AVENUE AND BISSELL STREET**

**FY 2019/2020  
PROJECT NO.: 2019-11**

The City of Huntington Park requires all applicants to submit a Certificate of Liability Insurance in the following amounts.

**MINIMUM SCOPE OF INSURANCE** (see an example attached for 1-3 & 6-8)

1. **Commercial General Liability Insurance (CGL):** Applicant shall obtain Commercial General Liability insurance, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than \$2,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.
2. **Automobile Liability:** Applicant shall obtain Automobile Liability Insurance in the amount of \$1,000,000 per occurrence. (Note – required only if auto is used in performance of work)
3. **Workers' Compensation:** as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease. (Note – required only if vendor has employees)
4. **Professional Liability (IF APPLICABLE):** Insurance appropriate to the Contractor's profession, with limit no less than \$2,000,000 per occurrence or claim, \$2,000,000 aggregate.
5. **Contractors' Pollution Legal Liability (IF APPLICABLE)** and/or Asbestos Legal Liability and/or Errors and Omissions (if project involves environmental hazards) with limits no less than \$1,000,000 per occurrence or claim, and \$2,000,000 policy aggregate.
6. **Description of Operations/Locations/Vehicles:** Include address(es) and/or location(s) of work being performed
7. **Endorsement Page:** Must read, ***"The City of Huntington Park, its officers, officials, employees, and volunteers are to be covered as additional insureds"*** on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts or equipment furnished in connection with such work or operations. General liability coverage is to be provided in the form of an endorsement to the Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 forms if later revisions used).
8. **Acord Forms:** The GL needs to be on a current Acord form 2012 and current or will not be accepted.

**NOTICE OF CANCELLATION**

Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the Entity.

**ACCEPTABILITY OF INSURERS**

Insurance is to be placed with insurers authorized to conduct business in the state with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the Entity.

**SPECIAL RISKS OR CIRCUMSTANCES**

Entity reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

**THE ENDORSEMENT PAGE MUST ACCOMPANY THE ACORD FORM  
CERTIFICATE OF LIABILITY.**

SUBJECT TO CHANGE ACCORDING TO EVENT

DATE

Must have a Contact Name & Phone number or email address



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed if SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: PHONE (APT. No. Ext.): E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE	FAX (APT. No.): NAME #
INSURED	INSURER A: INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

Agent or Broker Name & Address

Insured Name & Address

Insurance Company Name(s)

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR. TYPE	TYPE OF INSURANCE	DATE ISSUED	DATE EXPIRES	POLICY NUMBER	POLICY EFF. (MM/DD/YYYY)	POLICY EXP. (MM/DD/YYYY)	LIMITS
1	COMMERCIAL GENERAL LIABILITY <input checked="" type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			Policy Number	Current Policy Period		EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Per occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMPROP AGG
	GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER <input type="checkbox"/>						
2	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY HIRE AUTOS ONLY NON-OWNED AUTOS ONLY			Policy Number	Current Policy Period		COMBINED SINGLE LIMIT (Per accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
	UMBRELLA LIAB EXCESS LIAB RETENTION \$						EACH OCCURRENCE AGGREGATE
3	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY EMPLOYER OR PARTNER/EXECUTIVE OFFICER/OWNER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			Policy Number	Current Policy Period		PER STATUTE OTHER E.L. EACH ACCIDENT E.L. DISEASE - EMPLOYEE E.L. DISEASE - POLICY LIMIT

Must mark either a "Y" or "X"

General Liab.  
Each Occurrence:  
\$2,000,000  
Damage to Rented Premises:  
\$1,000,000  
Med Exp: \$5,000  
Personal & Adv Injury: \$1,000,000  
General Aggregate: \$4,000,000  
Products: \$1,000,000

Combined Single Limit: \$1,000,000

Each Accident: \$1,000,000

DESCRIPTION OF OPERATIONS (LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required))

"The City of Huntington Park, its officers, officials, employees, and volunteers are to be covered as additional insureds."

CERTIFICATE HOLDER	CANCELLATION
City of Huntington Park 6550 Miles Avenue Huntington Park, CA 90255	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <b>SIGNATURE</b>

ACORD 25 (2016/03)

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Must be in ACCORD 25 (2016/03) or ACCORD 25 (2014/01) any other form will NOT be acceptable

POLICY NUMBER:

COMMERCIAL GENERAL LIABILITY  
CG 20 12 04 13

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED – STATE OR GOVERNMENTAL  
AGENCY OR SUBDIVISION OR POLITICAL  
SUBDIVISION – PERMITS OR AUTHORIZATIONS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**SCHEDULE**

**State Or Governmental Agency Or Subdivision Or Political Subdivision:**

**"The City of Huntington Park, its officers, officials, employees, and volunteers are to be covered as additional insureds."**

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

**A. Section II – Who Is An Insured** is amended to include as an additional insured any state or governmental agency or subdivision or political subdivision shown in the Schedule, subject to the following provisions:

1. This insurance applies only with respect to operations performed by you or on your behalf for which the state or governmental agency or subdivision or political subdivision has issued a permit or authorization.

However:

- a. The insurance afforded to such additional insured only applies to the extent permitted by law; and
- b. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

2. This insurance does not apply to:

- a. "Bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the federal government, state or municipality; or
- b. "Bodily injury" or "property damage" included within the "products-completed operations hazard".

- B. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance**:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
  2. Available under the applicable Limits of Insurance shown in the Declarations;
- whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

FAITHFUL PERFORMANCE BOND  
FOR

**HAWK SIGNAL AT GAGE AVENUE AND BISSELL STREET**

**FY 2019/2020  
PROJECT NO.: 2019-11**

IN THE CITY OF HUNTINGTON PARK

KNOW ALL MEN BY THESE PRESENTS that \_\_\_\_\_  
\_\_\_\_\_ as CONTRACTOR and  
\_\_\_\_\_, as SURETY, are held  
and firmly bound unto the City of HUNTINGTON PARK, as AGENCY, in the penal sum of  
\_\_\_\_\_  
dollars (\$ \_\_\_\_\_), which is one-hundred percent (100%) of the total contract amount for the  
above stated project, for the payment of which sum, CONTRACTOR and SURETY agree to be  
bound, jointly and severally, firmly by these presents.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH that, whereas CONTRACTOR has  
been awarded and is about to enter into the annexed Contract Agreement with AGENCY for the  
above stated project, if CONTRACTOR faithfully performs and fulfills all obligations under the  
contract documents in the manner and time specified therein, then this obligation shall be null and  
void, otherwise it shall remain in full force and effect in favor of AGENCY; provided that any  
alterations in the obligations or time for completion made pursuant to the terms of the contract  
documents shall not in any way release either CONTRACTOR or SURETY, and notice of such  
alterations is hereby waived by SURETY.

IN WITNESS WHEREOF the parties hereto have set their names, titles, hands, and seals this  
\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

CONTRACTOR\* \_\_\_\_\_

SURETY\* \_\_\_\_\_

Subscribed and sworn to this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

NOTARY PUBLIC \_\_\_\_\_

\* Provide CONTRACTOR/SURETY name, address and telephone number and the name, title,  
address and telephone number of authorized representative.

MATERIAL AND LABOR BOND  
FOR  
HAWK SIGNAL AT GAGE AVENUE AND BISSELL STREET  
FY 2019/2020  
PROJECT NO.: 2019-11  
IN THE CITY OF HUNTINGTON PARK

KNOW ALL MEN BY THESE PRESENTS that \_\_\_\_\_,  
\_\_\_\_\_, as CONTRACTOR,  
and \_\_\_\_\_, as SURETY, are  
held and firmly bound unto the City of HUNTINGTON PARK, as AGENCY , in the penal sum  
of \_\_\_\_\_  
\_\_\_\_\_ dollars  
(\$ \_\_\_\_\_), which is fifty percent (50%) of the total contract amount for the above stated  
project, for payment of which sum, CONTRACTOR and SURETY agree to be bound, jointly and  
severally, firmly by these presents.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH that, whereas CONTRACTOR has  
been awarded and is about to enter into the annexed Contract Agreement with AGENCY for the  
above stated project, if CONTRACTOR or any subcontractor fails to pay for any labor or material  
of any kind used in the performance of the work to be done under said contract, or fails to submit  
amounts due under the State Unemployment Insurance Act with respect to said labor, SURETY  
will pay for the same in an amount not exceeding the sum set forth above, which amount shall  
inure to the benefit of all persons entitled to file claims under the State Code of Civil Procedures;  
provided that any alteration made pursuant to the terms of the contract documents shall not in any  
way release either CONTRACTOR or SURETY, and notice of said alterations is hereby waived  
by SURETY.

IN WITNESS WHEREOF the parties have set their names, titles, hands, and seals this \_\_\_\_\_  
day of \_\_\_\_\_, 2020.

CONTRACTOR\* \_\_\_\_\_

SURETY\* \_\_\_\_\_

Subscribed and sworn to this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

NOTARY PUBLIC \_\_\_\_\_

\* Provide CONTRACTOR/SURETY name, address and telephone number and the name, title,  
address and telephone number of authorized representative.

GENERAL SPECIFICATIONS  
FOR  
**HAWK SIGNAL AT GAGE AVENUE AND BISSELL STREET**

**FY 2019/2020  
PROJECT NO.: 2019-11**

IN THE CITY OF HUNTINGTON PARK

SCOPE OF WORK

The general items of work are for furnishing all materials, equipment, tools, labor, and incidentals needed to complete the project and doing all work necessary as indicated on the plans, specifications, and contract documents. Work includes but not limited to the removal of existing improvements and construction of bulb outs, removal and installation of signage, installation of a High-intensity Activated crossWalk (HAWK) signal system, upgrading of curb ramps, pavement marking and striping, removal and reconstruction of asphalt pavement section, PCC curb and gutter, PCC sidewalk, driveway, PCC pavement and bus pads, and removal and installation of new pedestrian heads with countdowns.

LOCATION OF WORK

The general location and limits of the work are as follows:

- Gage Avenue and Bissell Street Intersection

TIME FOR COMPLETION

The total contract period for this project is One Hundred Twenty (120) working days from the effective date of the Notice-to-Proceed to be issued by the City. The working days will be split into two phases. Phase I, Procurement Phase, Notice-to-Proceed will be issued for awarded recipient to purchase equipment approximately 12-16 weeks. Phase II, Construction Phase, Notice-to-Proceed will be issued thirty (30) working days prior to scheduled delivery date of poles/equipment, then forty (40) working days to complete construction including five (5) working days as move-in period.

NOTIFICATION

The Contractor shall notify the City of HUNTINGTON PARK and the owners of all utilities and substructures not less than 48 hours (2 working days) prior to starting construction. The following list of names and telephone numbers is intended for the convenience of the Contractor and is not guaranteed to be complete or correct:

CITY OF HUNTINGTON PARK DEPT OF PUBLIC WORKS      (323) 582-6161

AT&T      (310) 515-2429

INFRAMARK (WATER PURVEYOR)	(323) 587-5969
GOLDEN STATE (WATER PURVEYOR)	(909) 394-2272
WALNUT PARK MUTUAL WATER COMPANY	(323) 585-7321
MAYWOOD MUTUAL WATER COMPANY	(323) 560-2439
UNITED PACIFIC WASTE (TRASH COMPANY)	(866) 699-7600
SPECTRUM	(833) 780-1880
LOS ANGELES COUNTY DEPT. OF PUBLIC WORKS Attention: Mr. Mahdad Derakhshani (mderakas@dpw.lacounty.gov)	(626) 458-7136
LOS ANGELES COUNTY SANITATION DISTRICT Attention: Ms. Christine Gurga (engineeringcounter@lacsds.org)	(562) 908-4288 ext. 1205
SOUTHERN CALIFORNIA EDISON Attention: Ms. Regina Gonzales	(323) 720-5298
THE GAS COMPANY Attention: Mr. Luis Ramirez ( <a href="mailto:lr Ramirez5@semptrautilities.com">lr Ramirez5@semptrautilities.com</a> )	(310) 687-2090
CHEVRON Attention: Mr. Dave Zerker	(310) 669-4014
UNDERGROUND SERVICE ALERT	(800) 422-4133 Tel (909) 808-8101 Fax

### EMERGENCY INFORMATION

The names, addresses and telephone numbers of the Contractor and subcontractors, or their representatives, shall be filed with the Engineer and the City Police Department prior to beginning work.

### STANDARD SPECIFICATIONS

The Standard Specifications and Standard Plans of the AGENCY are contained in the Latest Edition, including the current Supplement, of the Standard Specifications for Public Works Construction (SSPWC) and Standard Plans for Public Works Construction (SPPWC). Copies of these Standard Specifications and Plans are available from the publisher, Building News, Incorporated, 1612 South Clementine Street, Anaheim, CA 92802, telephone (714) 517-0970.

The AGENCY also uses the Standard Specifications and plans of the State of California Department of Transportation (Caltrans). These Standard Specifications and Plans are available from Caltrans District 7, Los Angeles or Caltrans Office in Sacramento.

The Standard Specifications set forth above will control the general provisions, construction materials, and construction methods for this contract except as amended by the Plans, Special Provisions, or other contract documents. The following Special Provisions are supplementary and in addition to the provisions of the Standard Specifications unless otherwise noted and the section numbers of the Special Provisions coincide with those of the said Standard Specifications. Only those sections requiring elaboration, amendment, specifying of options, or additions are called out.

#### NIGHT AND WEEKEND WORK

The AGENCY at its option reserves the right to direct the contractor to grind and pave at night time including Saturdays and Sundays at no cost to the AGENCY. The contractor shall not be allowed any extra compensation or price adjustment if the AGENCY directs him/her to work night shifts including Saturdays and Sundays.

GENERAL PROVISIONS  
FOR  
HAWK SIGNAL AT GAGE AVENUE AND BISSELL STREET

FY 2019/2020  
PROJECT NO.: 2019-11

IN THE CITY OF HUNTINGTON PARK  
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PART 1 – GENERAL PROVISIONS  
FOR  
HAWK SIGNAL AT GAGE AVENUE AND BISSELL STREET  
  
FY 2019/2020  
PROJECT NO.: 2019-11  
  
IN THE CITY OF HUNTINGTON PARK

The work for the completion of the Project shall be performed in accordance with the Standard Specifications for Public Works Construction (SSPWC), latest Edition (hereinafter referred to as the "General Provisions"), in so far as the same applies to the Project, the Standard Plans and the Contract Documents.

For purposes of this Project, the following General Provisions are amended, as follows:

**SECTION 1 – TERMS, DEFINITIONS, ABBREVIATIONS AND SYMBOLS**

The following additions/modifications are hereby made to Subsection 1-2 of the Standard Specifications:

**1-2 DEFINITIONS**

AGENCY:	City of HUNTINGTON PARK
Board:	City Council of the City of HUNTINGTON PARK
Caltrans:	State of California, Department of Transportation
County:	County of Los Angeles
Engineer:	The City Engineer of the City of HUNTINGTON PARK or his authorized representative
Federal:	United States of America
Contractor:	The word Contractor means the Contractor as defined herein or his authorized representative.

## **SECTION 2 – SCOPE AND CONTROL OF THE WORK**

### **2-1 AWARD AND EXECUTION OF CONTRACT**

Subsection 2-1 of the Standard Specifications is hereby replaced with the following:

Within ten working days after the date of the AGENCY's notice of award, the Contractor shall execute and return the following contract documents to the AGENCY:

- Contract Agreement
- Faithful Performance Bond
- Material and Labor Bond
- Public Liability and Property Damage Insurance Certificate
- Worker's Compensation Insurance Certificate
- Project Schedule

Failure to comply with these requirements will constitute non-responsiveness on the part of the Contractor and will result in annulment of the award by the Agency and forfeiture of the Proposal Guarantee by the Contractor.

The Contract Agreement shall not be considered binding upon the AGENCY until executed by the authorized AGENCY official.

A corporation to which an award is made may be required, before the Contract Agreement is executed by the AGENCY, to furnish evidence of its corporate existence, of its right to enter into contracts in the State of California, and of the authority of its officers to sign contracts and bonds for the corporation.

### **2-3 SUBCONTRACTS**

The whole paragraph of Subsection 2-3.2 of the Standard Specifications is hereby deleted and replaced with the following:

The Contractor shall perform or provide, with its own organization, contract labor, materials, and equipment amounting to at least 50 percent of the Contract Price. The contract labor performed or provided by the Contractor shall amount to at least 25 percent of the total contract labor for the Contract. Contract labor shall exclude the Contractor's superintendent. Any designated "Specialty Items" may be performed by subcontract and the amount of any such "Specialty Items" so performed may be deducted from the Contract Price before computing the amount of contract labor, materials, and equipment required to be performed or provided by the Contractor with its own organization. Where an entire item is subcontracted, the value of contract labor, materials, and equipment subcontracted will be based on the estimated percentage of the Contract Unit or Lump Sum Price, determined from information submitted by the Contractor, subject to approval by the Engineer.

The Contractor with the bid package shall submit a list of all subcontractors intended to perform work on the project. This list shall include the name and location of the place of business of each subcontractor who will perform work or labor or render service to the prime contractor in or about the construction of the work or improvement, or a subcontractor licensed by the State of California who, under subcontract to the prime contractor, specially fabricates and installs a portion of the work or improvement according to detailed drawings contained in the plans and specifications, in an amount in excess of one-half of one percent of the prime contractors total bid. The prime contractor shall provide a description by bid item number or otherwise fully designate the portion of work to be performed by each subcontractor.

## **2-4 CONTRACT BONDS**

The second sentence of the fourth paragraph of Subsection 2-4 of the Standard Specifications is hereby deleted and replaced with the following: The Faithful Performance Bond (Warranty Bond) shall remain in force until one (1) year of recordation of the Notice of Completion. The Material and Labor Bond shall remain in force until thirty-five days after the date of recordation of the Notice of Completion.

The second and third sentences of the third paragraph of Subsection 2-4 of the Standard Specifications are hereby deleted and replaced with the following: The "Payment Bond" (Material and Labor Bond) shall be for not less than 50 percent of the contract price, to satisfy claims of material suppliers and of mechanics and laborers employed by it on the work. The Payment Bond shall remain in effect until thirty-five days after the date of recordation of the Notice of Completion.

## **2-5 PLANS AND SPECIFICATIONS**

### **2-5.1 General**

The following is added to the General Specifications:

The Contractor shall maintain a control set of Plans and Specifications on the project site at all times. All final locations determined in the field, and any deviations from the Plans and Specifications, shall be marked in red on this control set to show the as-built conditions. Upon completion of all work, the Contractor shall return the control set to the Engineer. Final payment will not be made until this requirement is met.

## **2-9 SURVEYING**

### **2-9.1 Permanent Survey Markers**

The following is added after the first paragraph of this subsection of the Standard Specifications:

The Contractor shall reset disturbed monuments and provide a Corner Record Survey filed with the County Surveyor and City Engineer. Corner Record Surveys shall be completed by a Surveyor licensed in the State of California to practice surveying.

### **2-9.2 Surveying Services**

This subsection of the Standard Specifications is hereby deleted and replaced with the following:

The Contractor will furnish a Surveyor as needed for layout of the work and the resetting of monuments.

### **SECTION 3 - CONTROL OF MATERIALS**

#### **3-1 MATERIALS AND WORKMANSHIP**

##### **3-1.1 General**

The following is hereby added to this subsection of the Standard Specification:

The Contractor and all subcontractors, suppliers, and vendors, shall guarantee that the entire work will meet all requirements of this contract as to the quality of materials, equipment, and workmanship. The Contractor, at no cost to the AGENCY, shall make any repairs or replacements made necessary by defects in materials, equipment, or workmanship that become evident within one (1) years after the date of recordation of the Notice of Completion. Within this one-year period, the Contractor shall also restore to full compliance with requirements of this contract any portion of the work which is found to not meet those requirements. The Contractor shall hold the AGENCY harmless from claims of any kind arising from damages due to said defects or noncompliance. The Contractor shall make all repairs, replacements, and restorations within thirty (30) days after the date of the City Engineer's written notice.

##### **3-1.6 Trade Names or Equals**

The first and second paragraphs of this subsection of the Standard Specifications are hereby replaced with the following:

Although the bidder may believe that by use of a different material than that specified on/in the plans and specifications, a lower cost project/bid may result. The bidder is to bid the project on the basis of using the material(s) as named keeping in mind that all materials named herein by manufacturer is not to prohibit the bidder considering using in his bid what he consider to be an equal material except where the AGENCY has designated a sole product. Once the bids have been opened the successful Contractor may discuss with the AGENCY the use of another product; which may result in a determination by the AGENCY that the other product is equal and possibly that by the AGENCY allowing the use of the Contractor proposed equal that a change in the contract amount may result.

### **SECTION 4 – UTILITIES**

#### **4-1 LOCATION**

The agency did not perform any utility investigation. The Contractor shall be responsible to contact USA to mark all utilities and shall conduct this operation to protect all marked utilities in place. Any damaged utility line shall be repaired at the contractor sole expense. The price for protecting all utilities in place shall be considered as paid for in the various Bid items and no additional compensation shall be allowed thereafter.

## **SECTION 5 – PROSECUTION, PROGRESS, AND ACCEPTANCE OF WORK**

### **5-1 CONSTRUCTION SCHEDULE AND COMMENCEMENT OF WORK**

The following is hereby added to this subsection of the Standard Specifications:

The Contractor's proposed Construction Schedule shall be submitted to the Engineer within ten working days after the date of the Agency's execution of the Contract Agreement. The schedule shall be supported by written statements from each supplier of materials or equipment indicating that all orders have been placed and acknowledged, and setting forth the dates that each item will be delivered.

Prior to issuing the Notice to Proceed, the Engineer will schedule a preconstruction meeting with the Contractor to review the proposed Construction Schedule and delivery dates, arrange utility coordination, discuss construction methods, and clarify inspection procedures.

The Contractor shall submit periodic Progress Reports to the Engineer by the last day of each month. The Report shall include an updated Construction Schedule. Any deviations from the original schedule shall be explained. Progress payments will be withheld pending receipt of any outstanding reports.

### **5-7 TIME OF COMPLETION**

#### **5-7.1 General**

This subsection of the Standard Specifications shall be replaced by the following:

The total contract period for this project is One Hundred Twenty (120) working days from the effective date of the Notice-to-Proceed to be issued by the City. The working days will be split into two phases. Phase I, Procurement Phase, Notice-to-Proceed will be issued for awarded recipient to purchase equipment approximately 12-16 weeks. Phase II, Construction Phase, Notice-to-Proceed will be issued thirty (30) working days prior to scheduled delivery date of poles/equipment, then forty (40) working days to complete construction including five (5) working days as move-in period.

#### **5-7.2 Working Day**

The following is hereby added to this subsection of the Standard Specifications:

The Contractor's activities shall be confined to the hours between 7:00 a.m. and 3:30 p.m., Monday through Friday, excluding holidays. Deviation from these hours will not be permitted without the prior consent of the Engineer, except in emergencies involving immediate hazard to persons or property. In the event of either a requested or emergency deviation, inspection service fees will be charged against the Contractor. The service fees will be calculated at overtime rates including benefits, overhead, and travel time. The service fees will be deducted from any amounts due the Contractor. Should the Contractor choose nighttime work, any and all lighting and traffic control, as needed, shall be provided by the Contractor.

### **5-9 LIQUIDATED DAMAGES**

The liquidated damages value is hereby amended to be **\$5,000.00 per day**.

## **SECTION 6 – RESPONSIBILITIES OF THE CONTRACTOR**

### **6-1 CONTRACTOR’S EQUIPMENT AND FACILITIES.**

The following is hereby added to this subsection of the Standard Specifications:

**6-1.4** A noise level limit of 86 dba at the distance of fifty feet shall apply to all construction equipment on or related to the job whether owned by the Contractor or not. The use of excessively loud warning signals shall be avoided except in those cases required for the protection of personnel.

**6-1.5** All noise producing project equipment and vehicles using internal combustion engines shall be equipped with mufflers, and air inlet silencers where appropriate, in good operating condition that meet or exceed original factory specifications. Mobile or fixed “package” equipment (e.g. arc-welders, air compressors) shall be equipped with shrouds and noise control features that are readily available for that type of equipment.

**6-1.6** All mobile or fixed noise producing equipment used on the project, which is regulated for noise output by a local, state, or federal agency, shall comply with such regulation while in the course of project activity.

**6-1.7** Electrically powered equipment instead of pneumatic or internal combustion powered equipment shall be used, where feasible.

**6-1.8** Material stockpiles and mobile equipment staging, parking, and maintenance areas shall be located as far as practical from residences.

**6-1.9** The hours of conventional construction activities shall be restricted to the periods and days permitted by the local noise or other applicable ordinance. In accordance with the City of HUNTINGTON PARK Noise Ordinance, these activities include (but are not limited to) construction, noisy maintenance activities, all spoils and material transport, demolition, and grading and are prohibited between the hours of 4:00 p.m. and 8:00 a.m. on weekdays (Monday through Friday), Saturday and Sundays, and legal holidays, except in cases of emergency as determined and approved in writing by the City Engineer.

**6-1.10** The use of noise producing signals, including horns, whistles, alarms, and bells shall be for safety warning purposes only.

**6-1.11** No project related public address, paging, two-way radio, or music system shall be audible at any adjacent residence.

**6-1.12** The on-site construction supervisor shall have the responsibility and authority to receive and resolve noise complaints. An appeal process to the City shall be established prior to construction commencement that will allow for resolution of noise problems that cannot be immediately solved by the site supervisor.

**6-1.13** The Contractor shall develop a project noise control plan, which shall be approved and implemented prior to commencement of any construction activity.

**6-1.14** Noise control features and plans shall be reviewed and approved by a noise control engineering professional.

**6-1.15** Contract incentives may be offered to the construction contractor to minimize or eliminate noise complaints resulting from project activities.

**6-1.16** The erection of temporary sound wall barriers shall be considered where project activity is unavoidably close to residences.

**6-1.17** Caltrans Standard Specifications (Sections 7 and 42) and Standard Special Provisions (that provide limits on construction noise levels) shall be applied and enforced by the City on the project Contractor.

**6-1.18** Arrange noisiest operations together in the construction program to avoid continuing periods of annoyance.

**6-1.19** If practical, implement project noise abatement features prior to construction.

## **6-2 LABOR**

### **6-2.2 Laws**

The following is hereby added to this subsection of the Standard Specifications:

The Contractor, and all subcontractors, suppliers and vendors, shall comply with all AGENCY, State and Federal orders regarding affirmative action to ensure equal employment opportunities and fair employment practices. Failure to file any report due under said orders will result in suspension of periodic progress payments. The Contractor shall ensure unlimited access to the job site for all equal employment opportunity compliance officers. In accordance with the labor Code, as provided in Section 1773 et seq., the City has on file in the City Clerk's office the latest prevailing rates as established by the Director of Industrial Relations of the State of California. The Contractor shall not pay less than these rates.

## **6-3 LIABILITY INSURANCE**

The liability insurance coverage values are hereby amended to be:

<u>Insurance Coverage Requirements</u>	<u>Limit Requirements</u>
Comprehensive General Liability	\$2,000,000
Product/Completed Operations Hazard	\$2,000,000
Comprehensive Automobile Liability	\$2,000,000
Contractual General Liability	\$2,000,000
Worker's Compensation	Statute

A combined single limit policy with aggregate limits in the amount of \$2,000,000 will be considered equivalent to the required minimum limits. A pro forma copy of the policy(s) shall be submitted to the City. A certificate of endorsement naming the City and its Agents as additional insured identifying the coverage limits, dates of coverage insurance provided and project number is required.

## **6-5 PERMITS**

The text of Subsection 7-5 of the Standard Specifications is hereby deleted and replaced with the following:

Prior to the start of any work, the Contractor shall take out the applicable AGENCY permits and make arrangements for AGENCY inspections. The AGENCY will issue the permits at no charge

to the Contractor. The Contractor and all subcontractors shall each obtain an AGENCY business license, and shall be licensed in accordance with the State Business and Professions Code. The Contractor shall also obtain any and all other permits, licenses, inspections, certificates, or authorizations required by any governing body or entity.

The Contractor shall pay all costs incurred by the permit requirements.

#### **6-9 PROTECTION AND RESTORATION OF EXISTING IMPROVEMENTS**

The second paragraph of Subsection 7-9 of the Standard Specifications is hereby deleted and replaced with the following:

The Contractor shall relocate, repair, replace or re-establish all existing improvements within the project limits which are not designated for removal (e.g., curbs, sidewalks, driveways, fences, walls, sprinkler systems, signs, utility installations, pavements, structures, etc.) which are damaged or removed as a result of the operations or as required by the Plans and Specifications.

Where existing traffic striping, pavement markings, and curb markings are damaged or their reflectivity reduced by the Contractor's operations, such striping or markings shall also be considered as existing improvements and the Contractor shall repaint or replace such improvements.

Reallocations, repairs, replacements or re-establishments shall be at least equal to the existing improvements and shall match such improvements in finish and dimensions unless otherwise specified.

The last paragraph of Subsection 7-9 of the Standard Specifications is hereby deleted and replaced with the following:

All costs to the Contractor for protecting, removing, restoring, relocating, repairing, replacing, or re-establishing existing improvements shall be included in the bid.

#### **6-10 PUBLIC CONVENIENCE AND SAFETY**

The subsection 7-10.1 of the Standard Specifications is hereby deleted and replaced with the following:

##### **6-10.1 Traffic and Access**

The Contractor shall notify the occupants of all affected properties in writing at least forty-eight hours (2 working days) prior to any temporary obstruction of access. Vehicular access to the property line shall be maintained except as required for construction for a reasonable period of time. No overnight closure of any driveway will be allowed except as permitted by the Engineer.

**At least one twelve-foot wide traffic lane shall be provided for each direction of travel on all streets at all times except as permitted by the Engineer. The Contractor must submit a traffic control plan to the City and obtain approval of same in writing from the City Engineer. The Contractor shall maintain at least one lane of traffic in each direction at all times during construction. The plan shall be prepared per latest edition of California Manual on Uniform Control Devices (CA-MUTCD).**

There are some driveways that require replacement in order to be American with Disabilities Act (ADA) compliant. Where a property has two driveways, only one driveway at a time can be closed for replacement. Where a single driveway to a property has a considerable width, half of the driveway is to be closed, worked on and reopened for usage before the other half of the driveway can be worked on.

All driveways have to be open for access during project non-construction hours and days which may require use of plating and other devices or methods.

No driveway can be worked on until the owner/tenant has been informed in writing with five (5) working days' notice of the scheduled work and has agreed to the planned schedule of the Contractor.

Under situations of driveway closure to pedestrians, the Contractor shall post advance notice on barricades to direct pedestrian to use the sidewalk on the opposite side of the street or the Contractor may elect to provide continuous K-rail in the curb lane to allow pedestrians to walk in the curb lane behind the K-rail. Any and all devices such as plates, barricades, K-rails and notices shall be continuously maintained for pedestrian and vehicle safety. No curb lanes shall be closed during non-working days of the week. Appropriate advance warning signs shall be continuously maintained as needed during the project. All such devices, warning signs and interruptions of normal vehicle lanes, parking lanes and pedestrian walkways shall be shown on the Traffic Control Plan for advance approval by the Agency.

Clearances from traffic lanes shall be five feet to the edge of any excavation and two feet to the face of any curb, pole, barricade, delineator, or other vertical obstruction.

Clearances from traffic lanes shall be five feet to the edge of any excavation and two feet to the face of any curb, pole, barricade, delineator, or other vertical obstruction.

Any striped roadway shall be delineated by the Contractor with temporary raised reflective markers when it is to be left un-striped overnight.

#### **6-10.3.1 Street Closures, Detours, Barricades**

This subsection is added to section 7-10.3 of the Standard Specifications:

Street closures will not be allowed except as specifically permitted by the Engineer.

**At the Pre-Construction meeting, the Contractor shall submit to the Engineer a detailed written plan for traffic control and construction sequencing for the project. The plan shall include drawings as necessary to clearly outline how traffic flow and pedestrian walkways will be handled during the course of construction and where detour and advance notice signs will be posted.**

Traffic lane transitions shall not be sharper than a taper of thirty to one.

Temporary traffic channelization shall be accomplished with barricades, K-rail sections or delineators. Temporary striping will not be allowed unless specifically permitted by the Engineer. The Contractor shall prepare any plans that may be required for temporary striping to the

satisfaction of the Engineer. In no event will temporary striping be allowed to remain on finish pavement surfaces.

In no case shall traffic be diverted from the existing traveled way without prior approval of the City Engineer.

The contractor shall include in his Traffic Control Plan use of lighted message boards to notify traffic of project and any changes in vehicle or pedestrian travel routes.

If the Contractor shall fail to provide and install any of the signs or traffic control devices ordered by the Engineer, the Engineer may either stop the work or cause such signs or traffic control devices to be placed by others and charge the cost therefor against the Contractor, and deduct same from the next progress payment

#### **6-10.6 Protection of the Public**

Subsection 7-10.6 is hereby added to Section 7 of the Standard Specifications as follows:

It is part of the service required of the Contractor to make whatever provisions are necessary to protect the public. The Contractor shall use foresight and shall take such steps and precautions as its operations warrant to protect the public from danger, loss of life or loss of property, which would result from interruption or contamination of public water supply, interruption of other public services, or from the failure of partly completed work or partially removed facilities. Unusual conditions may arise on the work, which will require that immediate and unusual provisions be made to protect the public from danger or loss, or damage to life and property, due directly or indirectly to prosecution of work under this contract.

Whenever, in the opinion of the Engineer, an emergency exists against which the Contractor has not taken sufficient precaution for the public safety, protection of utilities and protection of adjacent structures or property, which may be damaged by the Contractor's operations and when, in the opinion of the Engineer, immediate action shall be considered necessary in order to protect the public or property due to the Contractor's operations under this contract, the Engineer will order the Contractor to provide a remedy for the unsafe condition. If the Contractor fails to act on the situation within a reasonable time period, the Engineer may provide suitable protection to said interests by causing such work to be done and material to be furnished as, in the opinion of the Engineer may seem reasonable and necessary.

The cost and expense of said labor and material, together with the cost and expense of such repairs as are deemed necessary, shall be borne by the Contractor. All expenses incurred by the AGENCY for emergency repairs will be deducted from the progress payments and the final payment due to the Contractor. However, if the AGENCY does not take such remedial measures, the Contractor is not relieved of the full responsibility for public safety.

#### **SECTION 7 – FACILITIES FOR AGENCY PERSONNEL**

The following is hereby added to this subsection of the Standard Specifications:

No field offices for AGENCY personnel will be required, however, the AGENCY personnel shall have the right to enter upon the project at all times and shall be admitted to the offices of the Contractor for the project in the City if so provided by the Contractor for his own personnel.

## **SECTION 8 – MEASUREMENT AND PAYMENT**

### **8-3 PAYMENT**

#### **8-3.2 Partial and Final Payment**

The text of Subsection 9-3.2 of the Standard Specifications is hereby deleted and replaced with the following:

The closure date for the purpose of making partial progress payments will be on or about the twenty-fifth (25th) day of each month. The Contractor shall prepare the approximate measurement of the work performed through the closure date and submit it to the AGENCY for approval along with an updated construction schedule.

When the work is complete, the Engineer will determine the final quantities of the work performed and prepare the final progress payment.

Payments are commonly authorized and made within forty five days following the last day of the month submitted. However, payments will be withheld pending receipt of any outstanding reports required by the contract documents. In addition, the final progress payment will not be released until the Contractor returns the control set of Plans and Specifications showing the as-built conditions and any other required documents.

A full five percent (5%) retention will be deducted from all progress payments. The final retention will be authorized for final payment thirty-five (35) days after the date of recordation of the Notice of Completion.

The Contractor, however, may receive interest on the retention for the length of construction, or receive the retention itself as long as the retention is substituted with escrow holder surety of equal value.

At the request and expense of the Contractor, surety equivalent to the retention may be deposited with the State Treasurer or a State or Federally chartered bank as the escrow agent, who shall pay such surety to the Contractor upon satisfactory completion of the contract.

Sureties eligible for investment shall include those listed in Section 16430 of the State Government Code or bank or savings and loan certificates of deposit.

Any escrow agreement entered into shall contain the following provisions:

- (a) The amount of surety to be deposited;
- (b) The terms and conditions of conversion to cash in case of default of the Contractor; and
- (c) The termination of the escrow upon completion of the contract.

#### **8.3.3 Delivered Materials**

This subsection of the Standard Specifications is hereby replaced in its entirety by the following:

Materials and equipment delivered but not incorporated into the work will not be included in the estimate for progress partial payment.

## **SECTION 9 – CITY STANDARDS, STANDARD PLANS AND DRAWINGS**

Section 9 is hereby added to the Standard Specifications as follows:

All public improvements, construction and dedications required and described in this manual shall conform to the standards and specifications of the City. Standards, Standard Plans and Drawings of the following agencies are used by the City of HUNTINGTON PARK and are part of the City's standards. Where there is ambiguity or conflict between standards over which standard shall apply, the City Engineer shall determine what shall apply, and his determination shall be final. All construction is subject to the approval of the City Engineer.

Standard Plans – Standard Plans for Public Works Construction, SPPWC, “Latest Edition and Supplement”.

Los Angeles County Public Works Department – Greenbook and all plans except those modified or replaced by City Standards.

Los Angeles County Flood Control District - Applicable storm drains.

Sanitation Districts of Los Angeles County - Applicable sewer and manholes.

State of California – California Department of Transportation (Caltrans) Standard Specifications and Standard Plans

City Standards - All applicable standard plans.

Standard Specifications - The latest edition of, and applicable amendments to, the “Standard Specifications for Public Works Construction (SSPWC).”

California Manual on Uniform Traffic Control Devices (CA-MUTCD), “Latest Edition”.

PART 2 – BID ITEM DESCRIPTION  
FOR  
**HAWK SIGNAL AT GAGE AVENUE AND BISSELL STREET**  
**FY 2019/2020**  
**PROJECT NO.: 2019-11**  
IN THE CITY OF HUNTINGTON PARK

Sections 3-2.2.2 “Increase more than 25 percent” and 3-2.2.3 “Decrease of more than 25 percent” are hereby deleted. Payments for all bid Items shall be based on field measurements and no additional payment shall be allowed. All Bid Items shall be in accordance with the Standard Specifications for Public Works Construction (SSPWC), including supplements, State of California Department of Transportation (Caltrans) Standard Specifications, Latest Edition, and the Special Provisions and General Conditions of these specifications.

The Contractor shall mobilize to start the project 10 working days from the award of the contract. The agency shall be counting the working days from the said date.

**Bid Item No. 1 – Mobilization/Demobilization (Not to exceed 3% of total of all other Prime Contract Bid Items)**

Mobilization shall conform to the provisions of Sections 9-3.4 of the Standard Specifications.

Mobilization and demobilization shall consist of preparatory work and operations including, but not limited to, those necessary for the movement of personnel, equipment, materials, and incidentals to and from the project site necessary for work on the project and for all other work and operations which must be performed or costs incurred including bonds, insurance, and financing prior to beginning work on the various contract items on the project site. Mobilization shall also include the time, materials, and labor to move the necessary construction equipment to and from the site, supervisory time on the job by the Contractor’s personnel to keep the construction site in a safe condition, and all other related work as required at all times and for all non-working days during the construction period. The Contractor is responsible for securing an adequate storage site for equipment and materials. Demobilization includes removal of all equipment and materials from the site, clean up and restoration of the work site at the end of project. This bid item shall also include clearing and grubbing operations preceding and post construction consisting of removing all natural and artificial objectionable materials from the Right-of-Way in construction areas, road approaches and material sites. Clearing and grubbing shall conform to the provision of section 300-1 of the standard specifications.

No additional amounts shall be paid for erosion control, Best Management Practices (BMP), erosion damage clean-up, and removal of debris from the project site, NPDES requirements, or removal of soil and other materials deposited on public streets by construction traffic.

Best Management Practices (BMP) shall be defined as any program, technology, process, citing criteria, operating method, measure, or device, which controls, prevents, removes, or reduces pollution. The Contractor shall obtain and refer to the California Storm Water Best Management Practice Handbooks, Volume 3, Construction BMP Handbook and the Los Angeles County Department of Public Works Best Management Practices Handbook for Construction Activities.

Los Angeles County Department of Public Works  
Cashier's Office  
900 South Fremont Avenue  
Alhambra, CA 91803  
Telephone: 626-458-6959

The Contractor shall have a minimum of two readily accessible copies of each publication on the Contract site at all times plus any copies of applicable environmental mitigation plans.

Additional BMPs may be required as a result of a change in actual field conditions, contractor activities, or construction operation. When more than one BMP is listed under each specific BMP category, the Contractor shall select the appropriate and necessary number of BMPs within each category in order to achieve the BMP objective.

BMPs for Contractor activities shall be continuously implemented throughout the year and project time period. BMPs for erosion control and sedimentation shall be implemented during the period from October 15 to April 15, and whenever the National Weather Service Predicts rain within 24 hours. BMPs for erosion control and sedimentation shall also be implemented prior to the commencement of any Contractor activity or construction operation, which may produce run-off, and whenever run-off from other sources may occur.

The Agency (City), as a permittee thereto, is subject to enforcement actions by the State Water Resources Control Board, Environmental Protection Agency, and private citizens. The Agency will pass through to the Contractor any penalty assessed by these entities for each calendar day that the Contractor has not fully implemented the BMPs specified for the Contract and/or is otherwise in noncompliance with these provisions. In addition, the Agency will deduct, from the final payment due the Contractor, the total amount of any fines levied on the Agency, plus legal and staff costs, as a result of the Contractor's lack of compliance with these provisions and/or less than complete implementation of the specified BMPs.

**Payment for Mobilization/Demobilization** shall be included in the **Lump Sum (LS) Price** and shall be considered full compensation for obtaining all business licenses and permits, as required for the entire project, from all related agencies, including, but not limited to, utility companies, private and public agencies and the City of HUNTINGTON PARK; and complying with the requirements specified in those licenses and permits; coordination, implementation of Best Management Practices, and incidentals necessary to perform all related items of work. Progress payments for this bid item shall be paid for in accordance with the completion percentage of the project to the Contractor and shall include the cost of such mobilization administration during the entire contract period and demobilization. No additional compensation will be allowed therefor. The sum total of this Bid Item shall not exceed 3% of the total of all other Bid Items.

## **Bid Item No. 2 – Traffic Control**

Traffic Control, Traffic Control plan, construction signing and traffic maintenance shall comply with the provisions of Subsection 7-10 of the Standard Specification, Subsection 56-2 of the Caltrans Standard Specifications, and the current requirements set forth in the “Manual of Traffic Controls for Construction and Maintenance Work Zones” published by the Department of Transportation, State of California, and California Manual on Uniform Traffic Control Devices (CA-MUTCD), Latest Edition, by the Federal Highway Administration and California, the traffic control plans and these Special Provisions.

The Contractor shall maintain the following clearances from the edge of traffic lanes:

- 1) 5 feet to any excavation,
- 2) 2 feet to curbs or temporary concrete barriers,
- 3) 10 feet to poles and other obstructions on uncurbed roadways.

If determined by the Engineer that it is necessary to decrease these minimum distances to allow for the prosecution of the work, the Contractor shall provide all protective devices required by the Engineer to adequately protect the public.

### **PUBLIC CONVENIENCE**

Within ten working days after the date of the Agency’s execution of the Contract Agreement the Contractor shall submit a proposed Construction Schedule for approval. Based on the approved project schedule, the Contractor shall notify residents and businesses of the proposed work and post temporary “NO PARKING” signs at no cost to the City. Signs shall be posted at all intersections, and on each side of the street a maximum of 200 feet between signs. Signs may not be attached to existing poles, street lights standards or trees. All signs must be posted on delineators or stakes provided by the Contractor. The “NO PARKING” signs shall be in place not less than seventy two (72) hours prior to performing the work; therefore a request for changes in the schedule requiring additional posting shall be submitted by the Contractor for approval by the Engineer at least seventy-two (72) hours prior to reconstruction and paving the street. All conflicting parking signage shall be covered.

Due to the nature of this project involving major inconvenience to residents and businesses, a good Public Relations Program is mandatory and evidence of satisfactory past performance in this area will be required.

The Contractor is to distribute two (2) “Public Notice” to each residence and business affected by the project. The first notice shall be distributed ten (10) calendar days prior to the start of any work. The second notice shall be distributed at least seventy two (72) hours prior to the start of work on a specific section of the street. A sample copy of the notice must be approved by the City.

Said notice shall be attached to a red information hanger provided by the Contractor and hung on the gate or front door know. The Contractor shall also coordinate with the bus services to ensure

the safe operation of buses and access to bus stops in the construction area. Notices shall be in English and Spanish languages.

The Contractor shall also coordinate with the street sweeping, trash disposal, HUNTINGTON PARK Bus Lines and postal services agencies to ensure the safe operation of their vehicle and access in the construction area.

All complaints received by the City associated with the construction project alleging damage to private property and vehicles shall be responded to by the Contractor within twenty-four (24) hours (one working day) of notification. Failure to comply with this provision may result in a penalty of One Hundred dollars (\$100.00) per occurrence.

All trucks, which the Contractor proposes to use, that exceed the legal load limit when loaded will be required to have overweight permits issued by the City.

The Contractor shall be responsible for adequate barricading of the work area and controlling of traffic in the vicinity of the project as specified in Subsection 7-10 of the General Provisions.

#### PROTECTION OF WORK AND PUBLIC

The Contractor shall take all necessary measures to protect work and prevent accidents during any and all phases of the work. The Contractor shall repair all damaged pavement as a result of vandalism (i.e., vehicle tracks, footprints, graffiti, etc.) If deemed necessary by the City, the Contractor shall repair the defective area in accordance with these special provisions.

#### CONSTRUCTION SIGNING

Construction signing shall consist of furnishing, installing, maintaining and removing construction signs and barricades as required by the "California Manual on Uniform Traffic Control Devices", CA- MUTCD. The traffic control system shall be installed on a road prior to starting work for that road and shall not be removed until all work has been completed on that road. Existing speed limit signs, which conflict with the work zone speed limit, shall be covered during the entire construction period. If any Traffic Control is required within a 100 ft from a signalized intersection, the contractor shall submit a Traffic Control Plan.

#### TRAFFIC MAINTENANCE

The Contractor shall be responsible for handling vehicular and pedestrian traffic in accordance with Subsection 7-10 of the Standard Specifications and these Special Provisions.

The Contractor shall prepare all necessary traffic control plans and submit to the City for approval at the pre-construction meeting. The traffic control plans shall be prepared by a California Licensed Traffic Engineer and shall show:

1. Notification Signs.
2. Existing and temporary lane lines.

3. Dimensions of the work zone and street improvements.
4. Advance warning signs.
5. Delineators

The plans shall be submitted to the City at the preconstruction meeting prior to commencing work and shall incorporate a complete and separate plan for each stage of construction proposed by the Contractor. This plan shall indicate the sequence of lanes or portions of lanes being closed for each phase. The traffic control plans shall indicate the travel plan for each phase of construction. The traffic control plans shall state:

1. That the plan will conform to “California Manual on Uniform Traffic Control Devices”, CA-MUTCD.
2. Emergency contact person and phone number.
3. Minimum lane widths and minimum clearance to obstructions.

The traffic control plan shall be approved by the City Engineer prior to beginning any removals.

The Contractor shall cooperate with the City Engineer relative to handling traffic through all work areas and shall make his own arrangements relative to keeping the working area clear of parked vehicles and maintaining clear access to driveways.

The Contractor shall furnish and install construction notification signs per traffic control plans and as specified by the City of HUNTINGTON PARK.

The Contractor shall provide for controlled pedestrian crossings through the work. Crossings shall provide pedestrians a means of passing over or through the work without tracking tack coat or hot asphalt concrete or P.C.C. work or endangering pedestrian safety. All temporary pedestrian crossings shall be in compliance with the latest Americans with Disabilities Act design standards and supplements.

At intersections, if a cross road needs to be temporarily closed when work is in progress through the intersection and the anticipated traffic delay is more than five (5) minutes, a detour sign shall be installed on the cross street and shall include the installation of advance signing displaying the anticipated delay time. The signing of the detour route shall be approved by the Engineer prior to installation of the detour and closure of the road.

The Contractor shall provide for one lane of travel in each direction at all times unless approved by the Engineer. When two-way traffic is restricted to one lane in each direction, and when applying paving past intersecting roads, traffic shall be controlled as required by the “California Manual on Uniform Traffic Control Devices”, CA-MUTCD. A pilot car and driver will be required at various locations if control by flaggers and/or control devices proves deficient in the opinion of the Engineer. In no case shall the Contractor provide less than one (1) lane of travel in each direction through the construction zone including cross-streets.

Contractor's equipment and personal vehicles of the Contractor's employees shall not be parked on the traveled way at any time. Overnight parking of construction equipment shall be confined to an approved storage site selected by the Contractor and approved by the City.

#### TEMPORARY GUIDE MARKERS

Temporary guide markers shall be portable Caltrans Standard Specifications approved delineators. Only one type of temporary guide marker shall be used on any road at any one time.

Temporary guide markers shall be placed adjacent to the edge of all vertical lips or excavations that exceed 3/4 inches. If the temporary guide markers are damaged, or are not in an up-right position, from any cause, said markers should immediately be replaced or restored to their original locations, in an upright position by the Contractor.

#### PORTABLE DELINEATORS

The vertical portion of the portable delineators shall be brilliant orange or predominantly orange in color. The posts shall not be less than 100 square inches, measured through the vertical axis of the delineator, normal to the roadway. The minimum height shall be thirty-seven (37) inches above the traveled way.

Two 4-inch nominal width reflective bands shall be mounted a minimum of 1 ½ inches apart and at a height on the post so that one reflective band will be between 2.5 feet and 3 feet above the roadway surface.

Reflective bands shall be flexible vinyl plastic, either white or yellow, and shall have not less than the following dry reflective values at a 0.2 degree divergence angle, expressed in units of candlepower per foot-candle per square foot. The wet reflective values shall not be less than ninety percent (90%) of the dry values.

<u>Dry Reflective Value</u>			
<u>Angle of Incidence</u>	<u>4°</u>	<u>5°</u>	<u>30°</u>
White	250	165	50
Yellow	10	110	50

All tests for reflective values shall be performed in accordance with California Test Method No. 642.

The portable delineators shall be spaced as necessary for proper delineation; however, in no case shall the spacing between portable delineators exceed thirty (30) feet on tangents or twenty (20) feet on curves.

## FLUORESCENT TRAFFIC CONES

Provide lighted flashers and lighting for night time. Traffic cones shall be fluorescent new or reconditioned and of good commercial quality, flexible material suitable for the purpose intended. The outer section of the portion above the base of the cone shall be highly pigmented fluorescent orange polyvinyl compound. The overall height of the cone shall be anchored in a manner such that the traffic cone will remain in an upright position.

The fluorescent traffic cones shall be spaced as necessary for proper delineation; however, in no case shall the spacing between fluorescent cones exceed thirty (30) feet on tangents or twenty (20) feet on curves.

## STRIPING

Temporary striping and marking for traffic control shall conform to Section 310-5.6.5 of the Standard Specifications. Temporary striping and marking which has no further use shall be removed by wet sandblasting, and all sand used in sandblasting shall be removed without delay as the sandblasting operation progresses.

## RESTRICTIONS ON CLOSURE OF STREETS AND TRAFFIC LANES

The Contractor shall conduct all operations so as to provide access to the adjoining properties and have no greater length or quantity of work under construction that can be properly prosecuted with a minimum of inconvenience to the public.

The Contractor shall construct temporary A.C. ramps or equal to provide safe and drivable access to residents and business properties daily.

The Contractor shall coordinate all shipments and deliveries to businesses. If steel plates are required, they shall be provided by the Contractor at no additional cost to the City.

The Contractor shall be responsible for furnishing, placing and maintaining barricades and lights as necessary to protect the public from danger due to the work being done.

No additional amounts shall be paid for erosion control, erosion damage clean-up, and removal of debris from the project site, NPDES requirements, or removal of soil deposited on public streets by construction traffic.

**Payment for Traffic Control** shall be included in the **Lump Sum (LS)** price base shall be considered full compensation for providing safe traffic control, preparing and providing traffic control plan during the project, temporary striping, obtaining all approvals and permits, as required, from all related agencies, including, but not limited to, public agencies and the City of HUNTINGTON PARK; and complying with the requirements specified in those licenses and permits, coordination,; and incidentals necessary to perform all related items of work.

### **Bid Item No. 3 – Sawcut and Remove Existing Concrete Sidewalk**

This Bid Item shall include all labor, material and equipment required to sawcut, remove, haul away and properly dispose of existing concrete sidewalk and sub-grade compaction. Removal of concrete sidewalk as shown on the Contract Drawings shall conform to Subsections 300-1.3.2 (b and c) of the Standard Specifications for Public Works Construction.

Sawcutting shall be accomplished by the use of a power driven saw. The depth of the cut shall be deep enough to provide a clean, straight break without loosening, cracking, or damaging adjoining asphalt or concrete. A clean sawcut edge shall be maintained until new concrete sidewalk is constructed. Generally sawcuts shall be on existing joints or score mark.

All necessary sawcutting of existing concrete sidewalks shall be to the lines shown on plans. Sawcutting shall be included in the unit price and no further compensation shall be made.

This item shall include root clearing and/or tree root removal of the sections immediately adjacent and underneath sidewalk in order to bring new sidewalk to final finish grade. Full compensation for root clearing and tree root removal shall be included in the unit price of sidewalk and no further compensation shall be made.

All existing improvements including Fence/Wall/Gates/Plants/Grass/Trees/Irrigation Systems/etc. that might be damaged during construction should be videotaped and it is Contractor's responsibility to protect all existing adjacent features such as landscaping, irrigation system, property's fence/wall/gates, curb and gutter, pull boxes, utility boxes, and etc. in place per section 300-1.2 of Standard Specifications for Public Works Construction. All damages to these items shall be fixed to the satisfaction of the City of Huntington Park without any additional compensation. All materials to be removed as indicated on the plans shall be disposed of at a legal site as specified in subsection 300-1.3 of the Standard Specifications for Public Works Construction.

**Payment for Sawcutting and Removal of Existing Concrete Sidewalk** shall be paid for at the contract unit price per **Square Foot (SF)** and shall be considered full compensation for complying with the above requirements and shall include furnishing of labor, materials, equipment, sawcutting, removal, excavation, hauling, properly disposing, protection of facilities, grading, sub-grade compaction, restoration and incidentals for doing all the work involved complete in place and no additional compensation will be allowed..

### **Bid Item No. 4 – Sawcut and Remove Existing Concrete Curb and Gutter**

This Bid Item shall include all labor, material and equipment required to sawcut, remove, haul away and properly dispose of existing concrete curb and gutter, one-foot wide strip of AC pavement for forming and sub-grade compaction. Removal of concrete curb and gutter as shown on the Contract Drawings, shall conform to Subsection 300-1.3.2 (c) of the Standard Specifications for Public Works Construction.

Sawcutting shall be accomplished by the use of a power driven saw. The depth of the cut shall be deep enough to provide a clean, straight break without loosening, cracking, or damaging adjoining

asphalt or concrete. A clean sawcut edge shall be maintained until new concrete curb and gutter is constructed. Generally sawcuts shall be on existing joints or score mark.

All necessary sawcutting of existing concrete curb and gutter shall be to the lines shown on plans. Sawcutting shall be included in the unit price and no further compensation shall be made.

All existing improvements including Fence/Wall/Gates/Plants/Grass/Trees/Irrigation Systems/etc. that might be damaged during construction should be videotaped and it is Contractor's responsibility to protect all existing adjacent features such as landscaping, irrigation system, property's fence/wall/gates, curb and gutter, pull boxes, utility boxes, and etc. in place per section 300-1.2 of Standard Specifications for Public Works Construction. All damages to these items shall be fixed to the satisfaction of the City of Huntington Park without any additional compensation. All materials to be removed as indicated on the plans shall be disposed of at a legal site as specified in subsection 300-1.3 of the Standard Specifications for Public Works Construction.

**Payment for Sawcutting and Removal of Existing Concrete Curb and Gutter** shall be paid for at the contract unit price per **Linear Foot (LF)** and shall be considered full compensation for complying with the above requirements and shall include furnishing of labor, materials, equipment, sawcutting, removal, excavation, hauling, properly disposing, protection of facilities, grading, sub-grade compaction, restoration and incidentals for doing all the work involved complete in place and no additional compensation will be allowed.

Removal of one-foot wide strip of AC pavement along curb and gutter is included in this removal bid item and no additional compensation will be allowed.

#### **Bid Item No. 5 – Sawcut and Remove Existing Concrete Curb Ramp**

This Bid Item shall include all labor, material and equipment required to sawcut, remove, haul away and properly dispose of existing concrete curb ramp, adjacent sidewalk, curb and/or gutter, paving as required for forming, planting area, base, sub base, native and all existing improvements to provide clear area for construction of new curb ramp. Removal of concrete curb ramp as shown on the Contract Drawings shall conform to Subsection 300-1.3.2 (b and c) and 300-2 of the Standard Specifications for Public Works Construction.

Sawcutting shall be accomplished by the use of a power driven saw. The depth of the cut shall be deep enough to provide a clean, straight break without loosening, cracking, or damaging adjoining asphalt or concrete. A clean sawcut edge shall be maintained until new concrete Curb Ramp is constructed. Generally sawcuts shall be on existing joints or score mark.

All necessary sawcutting of existing concrete Curb Ramp or any existing improvements shall be to the lines shown on plans. Sawcutting shall be included in the unit price and no further compensation shall be made.

Removal of any private improvements should be coordinated in writing with the owner and it is Contractor's responsibility to obtain owner's written approval for removal prior to construction.

Right-of-Way Entry should be signed by the owner prior to removal of any private improvements at no additional cost to the City.

All existing improvements including Fence/Wall/Gates/Plants/Grass/Trees/Irrigation Systems/etc. that might be damaged during construction should be videotaped and it is Contractor's responsibility to protect all existing adjacent features such as landscaping, irrigation system, property's fence/wall/gates, curb and gutter, pull boxes, utility boxes, and etc. in place per section 300-1.2 of Standard Specifications for Public Works Construction. All damages to these items shall be fixed to the satisfaction of the City of Huntington Park without any additional compensation. All materials to be removed as indicated on the plans shall be disposed of at a legal site as specified in subsection 300-1.3 of the Standard Specifications for Public Works Construction.

**Payment for Sawcutting and Removal of Existing Concrete Curb Ramp** (or portion thereof) shall be paid for at the contract unit price per **Each (EA)** and shall be considered full compensation for complying with the above requirements and shall include furnishing of labor, materials, equipment, sawcutting, removal, excavation, hauling, properly disposing, protection of facilities, grading, sub-grade compaction, restoration and incidentals for doing all the work involved complete in place and no additional compensation will be allowed.

Removal of one-foot wide strip of AC pavement along the curb and gutter for forming is included in this removal bid item and no additional compensation will be allowed.

**Bid Item No. 6 – High Intensity Activated Crosswalk (HAWK) Signal Installation for Gage Avenue and Bissell Street**

1. Signal Pole Standards, signal Mast Arms, Luminaire Mast Arms shall conform to the State of California Standard Plans, 2018 Edition. Traffic signal mountings, lighting, and electrical systems shall conform to the Standard Plans for Public Work Construction, 2012 Edition, Standard Specifications for Public Work Construction (Greenbook) 2015 Edition, Amendments to the Standard Specifications for Public Works Construction (Gray Book), Latest Edition, and Los Angeles County Department of Public Works Traffic Signal Control Equipment Specification, Latest Edition, unless otherwise noted on the plan or in the special provisions.
2. All materials and equipment shall be furnished and installed by the Contractor.
3. All signal equipment shall be wired in accordance with the proposed 4-signal sequence operation.
4. All wirings shall be marked (Tagged) within the Controller Cabinet for Phase Identification.
5. New vehicle heads shall be 12" LED (Light Emitting Diode) with visor and backplates per the Caltrans Std. Plans ES -4A, ES-4C, 4-E.

6. All new conduits shall be Rigid Metal unless otherwise approved by the Engineer.
7. All New Pull Boxes shall be No. 6 unless shown otherwise.
8. No Splicing shall be allowed in any Pull Boxes for signal cables from the Controller to each pole. The cable shall be feed directly from one conduit to the next without any extra cable coiled in pull boxes, except where the pull box is next to the Controller where minimum of 3 feet of slack shall be provided.
9. Pole locations shown are approximate. Precise locations shall be established in the field and verified by the City Engineer.

Verify location of underground utilities before excavation. Call 811 Underground Service Alert three days prior to construction. The Contractor is required to take steps to ascertain the exact location of the underground facilities prior to any excavation.

10. For electrical Service connection, location of Service Cabinet, call Southern California Edison Company, Sylvia Gonzales at (310) 606 5090. Applicable service connection cost, riser costs, and any other associated cost shall be paid by the Contractor. The City will apply for the service and pay new service fees.
1. Service point will be designated by Southern California Edison. The Contractor shall install conduit and conductors to the designated pole and install type service on the designated pole.
2. Furnish and install Type 332 Cabinet complete with Type 170 ATC/HC-11 Controller, LACO-4E program. It shall include battery backup system and any other needed component required for intended operation.
3. Furnish and install Type III-BF underground service cabinet on new foundation per Caltrans Standard Plan ES-2E complete with one 120/240V Meter Socket, Two 100 AMP-2P, 120/240V Main Circuit Breakers, one 50A-120V-1P Circuit Breaker for Traffic Signal and 2-30A-240V-2P Circuit Breaker for Safety Lighting and all other necessary component.
4. PEDESTRIAN COUNTDOWN SIGNAL HEAD

Pedestrian Countdown Signal Head shall be Caltrans Compliant with the following properties:

MUTCD compliant for countdown applications

- Full preemption compatibility
- Up to 8 units can be connected in parallel without affecting the monitoring of the Hand/Person
- Manufactured with anti-capillary wires
- Three (3) Independent dedicated power supplies for added safety and reliability

- Conformal coated power supply
- Improved optical design to provide superior uniform appearance of the icons
- Transient suppression exceeds ITE and NEMA specifications (Up to 6KV ring wave)
- Units operate at 80-135VAC RMS, 60±3Hz

#### 15. Push Button Station

- a.) Shall be ADA compliant
- b.) Must be Polara XAV2E-LED model
- c.) Shall work in conjunction with associated XAVCU2 control unit to function as a normally open (n/o) circuit with the following features:
  - Three LEDs that flash in sequence with the crosswalk lighting
  - Voice narration message with adjustable volume control and built in speaker
  - Voice narration to be English and English/Spanish selectable
  - Programmable number of audible message repeats
  - Optional Locator Tone with programmable interval
- d.) Shall have a directional push button that can be rotated into a fixed position for the application
- e.) Shall be provided with all necessary mounting hardware, wiring and associated ADA signage.
- f.) Shall have an operating voltage range of 10-24 VDC
- g.) Shall have a low idle current of approximately 1.2mA.
- h.) Shall operate from -30° to +165°F (-34° to +74°C)

#### 16. Submittal:

The Contractor shall provide submittals for the above system per Subsection 2-5.3, "Submittal" of the SSPWC

The Contractor shall install and mount the system to the pole per the manufacturer's and Caltrans Specifications.

#### 17. Payment:

#### DESCRIPTION

The following is hereby added to this subsection of the Standard Specifications:

Furnishing and installing traffic signal and safety lighting systems shall conform to the provisions in Section 700 of the standard specifications for public works construction, the "Greenbook", 2015 edition, (Herein after called SSPWC), Section 86 "Signals, Lighting, and Electrical Systems" of the California Department of Transportation Standard Specifications (Caltrans), dated 2010 (hereinafter called State Standard Specifications) and State Standard Plans, except as noted in the Special Provisions and on the plans. Copies of these documents are available from Caltrans, District 7 office at 100 South Main Street, Los Angeles, CA 90012 or Caltrans Headquarter Publication Distribution Unit, 1900 Royal Oaks Drive, Sacramento, CA 95815 (916)445-3520.

Wherein Section 86 reference is made to other sections of the State Standard Specifications, these sections are hereby included unless otherwise specified. Wherein Section 86 reference is made to Section 4-1.03D, it shall mean Section 3-3 of the Standard Specifications for Public Works Construction and its supplements and these special provisions.

The following special provisions are supplementary and in addition to the provisions of the State Standard Specifications, and are only called out if elaborations, amendments, specifying of options, or additions are required.

#### **700-1.3.1 Equipment List and Drawings.**

Equipment list and drawings of electrical equipment and material shall conform to the provision in Section 86-1.04, "Equipment List and Drawings" of the State Standard Specifications and has these special provisions:

The controller cabinet schematic wiring diagram and intersection sketch shall be combined into one drawing so that when the cabinet door is fully opened, the drawing is oriented with the intersection.

The Contractor shall furnish 3 copies of the maintenance manual for all controller units, auxiliary equipment and vehicle detector sensor units, control units and amplifiers. The maintenance manual and operation manual may be combined into one manual. The maintenance manual or combined maintenance manual and operation manual shall be submitted at the time the controllers are delivered for testing or, if ordered by the Engineer, previous to purchase. The maintenance manual shall include, but need not be limited to, the following items:

1. Specifications
2. Design Characteristics
3. General operation Theory
4. Function of all Controls
5. Troubleshooting Procedures (Diagnostic Routines)
6. Block Circuit Diagram
7. Geographical Layout of Components
8. Schematic Diagrams
9. List of Replaceable Component Parts with Stock Numbers

The Contractor materials and workmanship shall conform to the provision in Section 86-1.05, Warranties, Guarantees and Instruction Sheets of the State Standard Specifications and these special provisions. The Contractor shall guarantee electrical and mechanical equipment by him under his contract and will fully meet all requirements as to quality of such equipment furnished by him. The Contractor shall make, at his own expense, any repairs or replacements made necessary by defects in such equipment furnished by him that becomes evident within **twelve (12) months** after filing the Notice of Completion of the work and to restore to full compliance with the requirements of these Specifications, any such equipment which during the **twelve (12) month** period is found to be deficient with respect to any provision of the plans and specifications. The Contractor shall make all such repairs and replacements promptly upon receipt of written orders from the Engineer. If the Contractor fails to make the repairs and replacements promptly, the City may do the work and the Contractor and his surety shall be liable for the costs incurred.

Whenever any equipment is to be guaranteed or maintained by a manufacturer, supplier, or subcontractor, said obligation shall be that of the Contractor.

All guarantees shall be in writing and delivered to the Engineer by the Contractor prior to final acceptance of the work.

#### **700-1.3.2 As-Built Prints.**

The Contractor is required to submit to the Engineer "As-Built" prints prior to the City accepting the work. The prints shall indicate (in red) all deviations from the plans such as, but not limited to: locations of poles, pull boxes, detectors and conduit runs, depths of conduits, number of conductors and other appurtenant work.

#### **700-1.6 Removing and Replacing Improvements.**

Removal and replacement of improvements shall conform to the provisions in Section 86-2.02, "Removing and Replacing Improvements," of the State Standard Specifications and these special provisions.

Where a sidewalk is marked in 4 to 8 foot sections, removals shall leave no less than 3 feet to the nearest score line. Where sidewalk is marked 4 foot sections, the concrete shall be removed and reconstructed to the nearest score line.

#### **701-10.1.1 Standards, Steel Pedestals, and Posts.**

Standards, steel pedestals and posts shall conform to the provisions in Section 701-10 "Standards, Pedestals, and Mast Arms" of the SSPWC, Section 86-2.04, "Standards, Steel Pedestals and Posts" of the State Standard Specifications and these special provisions.

In addition to identifying each pole shaft as detailed on ES-7M of the State Standard Plans, the Contractor shall also identify each mast arm for all signals and luminaries. The stamped metal identification tag shall be located on the mast arm near the butte end and shall contain the same information required by the ES-7M. Pole tags shall include name of the manufacturer and shall be visible from the road surface.

### **701-11.1.1 Pull Boxes.**

In addition to Section 701-11.1.1 of SSPWC and installing no. 5 pull boxes equally spaced out and less than 200 feet apart, pull boxes shall conform to the provisions in Section 86-2.06, "Pull Boxes" of the State Standard Specifications and these special provisions.

### **701-12.1.1 Conduit.**

In addition to Section 701-12 of SSPWC, conduit shall conform to the provisions in Section 86-2.05, "Conduit," including installation of conduit by jacking or drilling methods, of the State Standard Specifications and these special provisions.

Non-Metallic PVC Schedule 80 conduit shall be used.

Insulated bonding bushings will be required on metal conduit. After conductors have been installed, the ends of conduits terminating in pull boxes and other controller cabinets shall be sealed with an approved type of sealing compound. Section 86-2.06, "Pull Boxes," states that pull boxes shall be precast in reinforced concrete. Grout in the bottom of pull boxes will not be required. Existing pull boxes in good condition may be reused if not disturbed. Broken covers and those not conforming to the above of the requirements on the plans shall be replaced. Existing pull boxes not reused or noted for future use, including those formerly for lighting ballasts, shall be removed and salvaged and the area of removal repaired in kind with the surrounding area. Existing pull boxes within the area curb ramps must be relocated.

No new pull boxes shall be located in or within 1 foot of a curb ramp.

### **701-13.1.1 Wires, Conductors, and Cables.**

Conductors and wiring shall conform to the provisions in Section 86-2.08, "Conductors and Cables," as well as Section 86-2.09, "Wiring," of the State Standard Specifications and these special provisions.

Conductors shall be spliced by the use of "C" shaped compression connectors as shown on the plans. Splices in low voltage circuits (600 Volts maximum) shall be insulated by Method B.

Aluminum conductors shall not be substituted for copper.

### **701-13.3.1 Bonding and Grounding.**

Bonding and grounding shall conform to the provisions in Section 701-13.3 of SSPWC, Section 86-2.10, "Bonding and Grounding," of the State Standard Specifications and these special provisions.

Grounding jumpers shall be attached by a 3/16 inch or larger brass bolt in the standard or in the pedestal, and shall be run to the conduit, ground rod, or bonding wire in the adjacent pull box. Grounding jumpers shall be visible after cap has been poured on foundations.

#### **701-14.1 Services.**

Services shall be as indicated on the drawings.

#### **701-16.1 Street Lighting Construction.**

Street lighting construction shall conform to the provisions in Section 701-16 of the SSPWC and these special provisions.

#### **Street Name Signs.**

The sign panels shall be 18 inches in height between borders and shall include the new City seal at the left side of each panel. The City seal shall be approved by the City Engineer prior ordering the sign panels.

Payment: Contractor shall include the cost of labor, material, equipment and shall be paid at contract unit price.

#### **Signs on Mast Arm and Traffic Signal Poles.**

All signs shall follow Table 2B-1 (CA) California Regulatory Sign and Plaque Sizes. Location of sign on mast arm will follow State of California Department of Transportation Standard Plans 2015 or latest edition. Bottom of sign shall be seven foot (7') minimum over sidewalk.

Payment: Contractor shall include the cost of labor, material, equipment and shall be paid at contract unit price.

#### **701-17 TRAFFIC SIGNAL CONSTRUCTION.**

#### **701-17.3 Signal Faces and Signal Heads.**

Signal faces, signal heads and auxiliary equipment, as shown on the plans, and the installation thereof, shall conform to the provisions in Sections 86-4.01, "Vehicle Signal Faces," 86-401C, "Visors," 86-4.01E, "Backplates," and 86-4.04, "Signal Mounting Assemblies" of the State Standard Specifications and these special provisions.

All vehicle and pedestrian signals shall be LED as manufactured by GELcore or approved equal.

All LEDs for traffic signal units shall be furnished by the Contractor.

Signal section housings, backplates and visors shall be the metal type.

#### **701-17.7 Pedestrian Signals.**

Pedestrian pushbutton housings shall be die-cast or permanent mold cast aluminum. Pedestrian push button signs shall be porcelain enameled metal.

Pedestrian countdown heads signals shall conform to the provisions in Section 86-4.03, "Pedestrian Signal Faces," of the State Standard Specifications and these special provisions.

Pedestrian countdown heads signals shall be LED as manufactured by GELcore or approved equal.

#### **701-18 TRAFFIC SIGNAL FIELD TESTS.**

Field Tests shall conform for the provisions in Section 86-2.14, "Testing," of the State Standard Specifications and these special provisions.

In lieu of state testing, the testing of traffic signal equipment, including controller units, fully wired cabinets and auxiliary equipment as specified in Section 86.3, "Controller Assemblies," of the State Standard Specifications will be performed by the City. Approximately 21 days will be required for testing and notification of the final results. The City shall be responsible for the cost of the first test. The Contractor shall be responsible for the costs of re-testing if the first test fails. The Contractor shall be responsible for the cost of transportation of equipment to and from the designated laboratory.

The Engineer shall be informed not less than 24 hours prior to the intended turn-on and beginning of the functional test. The ten-day functional test shall not start on a Friday, Saturday, Sunday, holiday, or any day preceding a holiday.

The Contractor shall arrange to have a signal technician, qualified to work on the controller and employed by the controller manufacturer or his representative present at the time the equipment is turned on, during the first day of the functional test and upon completion of the field installation.

Prior to turn-on, all equipment as shown on the plans shall be installed and operable. All louvers, hoods, and signal heads shall be directed to provide proper visibility. All signs, striping, and pavement markings as required on the plans shall be in place prior to turn on. Turn-on shall take place only during the hours between 9:00 AM. and 2:00 PM on weekdays.

#### **701-19 PAINT AND GALVANIZING.**

All castings and steel pipe shall be factory powder coated to a color to be specified.

#### **701-20 SALVAGING ELECTRICAL EQUIPMENT.**

701-20.1 Salvaging electrical equipment shall conform to the provisions in Section 701-20 "Salvage" of the SSPWC, Section 86-7, "Removing, Reinstalling, or Salvaging Electrical Equipment," of the State Standard Specifications and these special provisions.

Equipment shall be salvaged as indicated on the plans. Salvaged equipment shall be the responsibility of the Contractor. The Contractor for later use by the City shall deliver all salvaged traffic signal equipment from this project to the City's Public Works facilities.

Full compensation for salvaging and delivery of equipment shall be considered as included in the prices paid for the various contract items of work involved and no additional compensation will be allowed therefore.

#### **701-21 BATTERY BACKUP SYSTEM.**

ALPHA FXM 1100 battery backup system complete in a separate cabinet mounted to the existing Type "M" cabinet. The traffic signal controller cabinet shall be wired for 8 vehicular phases. Contractor shall install all necessary equipment and appurtenances to provide the intended operation shown in the signal phase diagram on the signal plans. Cabinet flanges shall be on the inside.

The battery back-up system (BBS) shall include, but not limited to the following: inverter/charger, power transfer relay, batteries, a separate manually operated non-electronic bypass switch and all necessary hardware and interconnect wiring. The BBS shall provide reliable emergency power to a traffic signal in the event of a power failure or interruption.

The BBS shall be capable of providing full power for full run-time operation for an "LED only" intersection (all colors red, yellow, and green) or flashing mode operation for an intersection using Red LED's.

The BBS shall be designed for outdoor applications, in accordance with the Caltrans Transportation Electrical Equipment Specifications (TEES), dated March 12, 2009, Chapter 1, Section 8, and TEES Chapter 4, "Specifications for Battery Back-up System", Section 1, dated July 7, 2009.

**Payment** for full compensation to **furnish and provide materials, labor, and equipment to construct High Intensity Activated Crosswalk (HAWK) system** as shown on the plans and in the Special Provisions complete and operational shall be paid per **Lump Sum (LS)** which shall include the cost of poles, lighting, conduits, pull boxes, controller excluding the cost to service cabinet.

#### **Bid Item No. 7 – Remove and Salvage Existing RRFB, Signs, Push Button, Solar System and Post**

This Bid Item shall include all labor, material and equipment required to remove, haul away and properly salvage existing sign, push button, solar system, post, footing, base, sub base, its appurtenance and native soil to provide clear area for new improvements. Removal of existing sign, post and underlying materials as shown on the Contract Drawings shall conform to Subsection 300-1, 300-2 and 300-3 of the Standard Specifications for Public Works Construction.

Removed existing RRFB, signs, push button, solar system and post shall be salvaged and delivered to the City yard to be designated by the City Engineer.

**Payment** for **Remove and Salvage Existing Sign, Push Button, Solar System and Post** shall be paid at the contract unit price per **Each (EA)** and shall be considered full compensation for

complying with the above requirements. Furnishing of labor, materials, equipment, sawcutting, removal, excavation, hauling, properly disposing or relocating, protection of facilities, backfill, grading, sub-grade compaction, restoration and incidentals for doing all the work involved complete in place and no additional compensation will be allowed.

#### **Bid Item No. 8 – Remove and Salvage Existing Street Light**

Streetlights to be removed as indicated on the plan shall include the removal of all attachments and concrete foundation, restoration of PCC sidewalk, curb and gutter and all improvements affected by the removal. Prior to removal, the Contractor shall notify and coordinate it to the City Engineer, the electrical power to the streetlight shall be de-energized but the remaining streetlights system shall remain and maintained in operation. Voids created shall be structurally backfilled.

Removal and restoration of PCC walk shall be enlarged and rectangular to full width of the walk, sawcut and join lines shall be perpendicular to the curb and shall be 3' wide minimum unless approved otherwise by the Engineer. Where the sawcut lines are within 2' to the existing join or score lines, the removal and restoration of sidewalk shall be extended and continuous to the join or score lines.

Removed existing streetlight poles and luminaires shall be salvaged and delivered to the City yard to be designated by the City Engineer.

Unless approved by the Engineer, no street signs shall be removed until the replacement sign/s are installed particularly the stop signs.

**Payment** for the **Remove and Salvage Existing Streetlight** shall be paid at the contract unit price per **EACH (EA)** remove light and shall be full compensation to include structural fill, removal and restoration of affected improvements.

#### **Bid Item No. 9 – Construct Concrete Curb Ramp**

This Bid Item shall include all labor, material and equipment required to place concrete curb ramp including adjacent sidewalk, curb and/or gutter, planting area, base, sub-base, and adjacent AC work complete in place for the project. Concrete curb ramp shall conform to the provisions of Section 201-1 of the Standard Specifications for Public Works Construction and shall be placed in accordance with Section 303-5 of the Standard Specifications for Public Works Construction.

Concrete curb ramp shall be per Standard Plans for Public Works Construction, Standard Plan 111-5, case and type per plans.

Concrete Curb Ramp shall be constructed to the line, grades and design shown on the plans or as ordered by the Engineer. Existing surfaces to be joined shall be sawcut on a neat, straight line at the join location. The Contractor shall remove and replace any new concrete work with graffiti markings and blemishes at no additional cost to the City. Truncated, detectable warning surface shall be yellow and 4' wide and 3' long minimum. A sample of material shall be approved by the

City of Huntington Park prior to installation. Provision and installation of truncated detectable warning surface is a part of curb ramp construction and no further compensation will be allowed.

Payment for concrete curb ramp shall conform to the provisions of Subsection 303-5.9 of the Standard Specifications for Public Works Construction.

**Payment for Construction of Concrete Curb Ramp** shall be paid for at the contract unit price per **Each (EA)**, and shall include full compensation for furnishing all labor, materials, tools, equipment, backfilling, grading, compacting, forming, pouring, finishing, hauling, proper disposing, and incidentals for doing all the work involved complete in place and no additional compensation will be allowed.

Payment for one-foot wide AC Pavement strip along the curb and gutter for forming purposes shall be included in this bid item of work and no additional compensation will be allowed.

### **Bid Item No. 10 – Traffic Signing, Striping, Markings and Curb Paintings**

Traffic Signing, Striping, Markings, and curb painting as shown on Contract Drawings shall conform to the Standard Specifications of the State of California (latest edition), Department of Transportation, Sections No. 82, 84 and 85 (CALTRANS) and also as modified below.

Traffic stripes, pavement markings of arrows, symbols, numbers and words, shall conform to the California Department of Transportation Standard Specifications: **Section 84-2 Thermoplastic Traffic Stripes and Pavement Markings, latest edition.**

For existing striping or markings shown to be replaced outside of new pavement area and on existing concrete surface, Contractor shall remove by wet sandblasting only all existing striping/legends/markings. Raised dots and markings shall be removed by grinding.

Prior to project grinding and removal work, Contractor shall video all existing markings, painting and pavement devices for use in carrying out this Bid Item.

Raised pavement markers other than blue hydrant markers shall conform to the California Department of Transportation Standard Specifications Section 85, current edition, and shall be of type as called for on the plans.

The Contractor shall furnish the necessary control points for all striping and markings, and shall be responsible for the completeness and accuracy thereof as per plans and details herein.

Painted and raised pavement marker removal shall conform to Section 85 of the Caltrans Standard Specifications, current edition. All residue remaining as a part of the removal operations shall be removed from the site.

**Layout shall be approved, in writing, by the Engineer or his representative prior to placing Thermoplastic, curb painting and markings.**

**Thermoplastic Pavement striping and markings are per Caltrans Standard Plans.**

Markings, as used in these Specifications, include both lines and miscellaneous markings applied to the pavement surface, painting of red curb and the installation of raised pavement markers. Materials and installation for painted and raised pavement markers shall conform to Section 84 and 85 of Caltrans Standard Specifications, current edition.

The Contractor shall provide cat tracking for the centerline and lane lines the same day, following paving operations. Reflectorized “slurry tabs” may be used in lieu of painted cat tracking.

**Place Raised Blue Reflective for Fire Hydrant**

Two-Way Blue Reflective Fire Hydrant Raised Pavement Markers installation as shown on Contract Drawings are a part of this item and shall conform to the Standard Specification Section 312 Pavement Marker Placement and Removal and shall be in accordance with the Caltrans Traffic Manual Section 6 “Markings” for each fire hydrant.

**Payment for Traffic Signing, Striping, Markings and Curb Painting** shall be paid at the contract unit price per **Lump Sum (LS)** and shall be considered full compensation for furnishing all labor, materials (including adhesives, glass beads, and paint), tools, equipment and incidentals necessary to perform all work, involved in, or appurtenant to the installation of pavement striping, raised reflective pavement markers, painting curbs, blue markers, including removal and installation of traffic signs and posts as indicated, complete in place for the width specified, and pavement markings of arrows, symbols, numbers and words, as shown on the plans and as required by the Project Specifications and no additional compensation will be allowed.

**Bid Item No. 11 – Install Public Improvement Project Sign**

The Contractor shall supply, erect, and maintain public improvement project signs for the duration of construction according to the specifications set forth below. A scaled layout of the sign shall be submitted to the City Engineer for approval prior to fabrication. The sign is illustrated in Appendix “C”.

Size: 4 feet by 4 feet with a 7 feet clearance above ground level.

Materials: Aluminum Anti-Graffiti Diamond Grade Sheeting

Support: 4-inch by 4-inch by 10 feet posts.

Mounting: Frame shall be constructed using 2 inches by 6 inches by 8 feet skids centered on each post and a 2 inch by 4 inches by 5 feet 6 inches 45-degree brace for each skid and a 2 inches by 6 inches cross-strut between the bottom of the posts all of bolted construction. Aluminum panel shall be mounted using 3/8 inch by 5 inches carriage bolts at 16 inches maximum on center.

- Paint: Panel Face: Three coats outdoor enamel (sprayed) Panel Rear and Frame: Two coats outdoor enamel (sprayed).
- Color: 60% Lighter blue background and blue lettering.
- Lettering: Silkscreen enamels, Arial Narrow.
- Covering: 1/4 inch clear plastic.
- Location: The signs shall be placed at each end of the street that work is being constructed on. If various locations of work are included, the signs will be moved by the Contractor per the AGENCY's schedule.
- Duration: The signs shall be placed a minimum of one week prior to start of work.
- Disposition: After the Notice of Completion is issued, the sign shall become the property of the AGENCY, and the Contractor shall deliver the sign to the Public Works Facility at no expense to the AGENCY.

**Payment for Installation of Public Improvement Project Signs** shall be paid at the contract unit price per **Each (EA) unit**, and shall include full compensation for all labor materials, tools, equipment, and for doing all work involved, including delivery of the sign to the Public Works Facility at the end of the project.

**APPENDIX “A”**

**STANDARD PLANS**

# CITY OF HUNTINGTON PARK

## HAWK SIGNAL AT GAGE AVENUE AND BISSELL STREET

FY 2019/2020  
PROJECT NO.: 2019-11

### LIST OF STANDARD PLANS

#### **Plan No.**

#### **Description**

##### CALTRANS:

A20A, A20D	Pavement Markers and Traffic Lines
A24A, A24C, A24F & A24G	Pavement Markings, Arrows, Words, Symbols, Numerals, Limits & Crosswalk Lines
ES-2E	Electrical Systems (Service Equipment Enclosure and Typical Wiring Diagram, Type III-B Series)
ES-3C	Electrical Systems (Controller Cabinet Foundation and Pad Details)
ES-3I	Electrical Systems (Electronics Assembly Connection Diagram, with Bypass Control Line)
ES-4A	Electrical Systems (Signal Head Mounting)
ES-4B	Electrical Systems (Pedestrian Signal Heads)
ES-4E	Electrical Systems (Signal Heads and Optical Detector Mounting)
ES-5C	Electrical Systems (Accessible Pedestrian Signal and Push Button Assemblies)
ES-7E	Electrical Systems (Signal and Lighting Standard, Case 3 Signal Mast Arm Loading)
ES-7N	Electrical Systems (Signal and Lighting Standard, Detail No. 2)
ES-7P	Electrical Systems (Internally Illuminated Street Name Sign)
ES-8B	Electrical Systems (Traffic Pull Box)

##### SSPWC:

111-5	Curb Ramp
113-2	Sidewalk and Driveway Replacement
120-2	Curb and Gutter – Barrier

**APPENDIX “B”**

**DEPARTMENT OF INDUSTRIAL RELATIONS (DIR)  
CONTRACTOR REGISTRATION NUMBER FORM**

# **Department of Industrial Relations (DIR)**

## **Contractor Registration Number**

Beginning July 1, 2014, contractors must register with the Department of Industrial Relations (DIR) before bidding on public works contracts in California. For more information, please refer to this section of the Department of Industrial Relations Website: <http://www.dir.ca.gov/Public-Works/PublicWorks.html>.

**Per this requirement, provide the following information:**

---

**Contractor Name**

---

**Contractor Department of Industrial Relations Registration Number:**

---

**Expiration Date of Registration Number**

\*(THIS FORM MUST BE SUBMITTED WITH THE SEALED BID) \*

## **APPENDIX “C”**

### **PUBLIC IMPROVEMENT PROJECT SIGN**

## Attachment “B”

INFRASTRUCTURE ENGINEERS  
G:\Huntington Park\6900\_26-Design & Construction Management Services - Hawk Signal at Gage Ave and Bissell St\CAD\Sheets\811-TIT-CBI-690026 2/21/2020 7:57:36 AM Aidan Mousavi



LOCATION MAP  
NOT TO SCALE

PROJECT UTILITY CONTACTS:

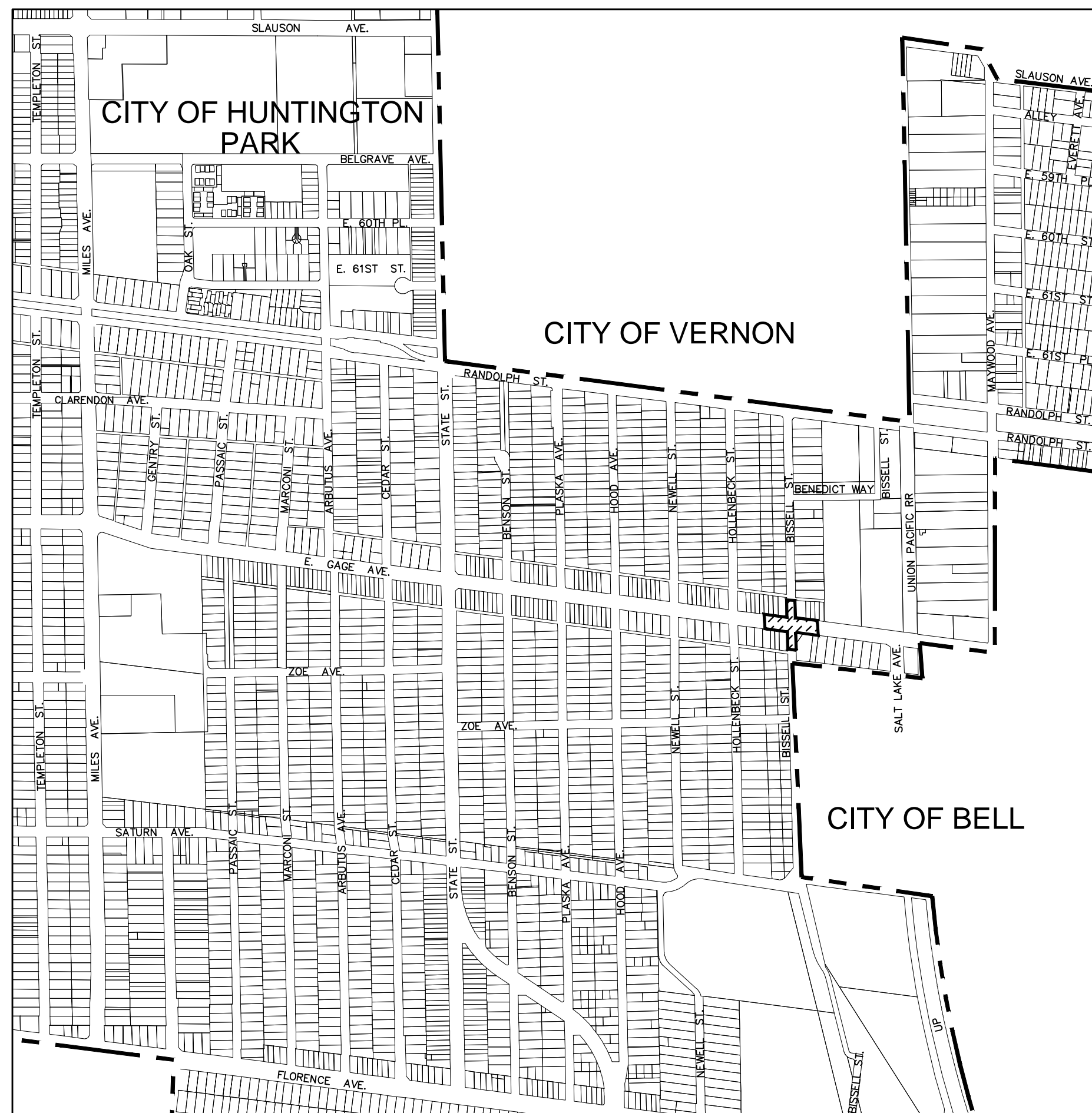
AT&T JOSEPH FORKERT	510-645-2929 JOEF@FORKERTENGINEERING.COM
CITY OF BELL ROBERT LINTON	323-588-6211 RLINTON@CITYOFBELL.ORG
CITY OF HUNTINGTON PARK PATRICK FU	323-584-6253 PFU@HUNTINGTONPARK.ORG
MAYWOOD MUTUAL WATER MONTE JEWETT	323-560-2439
MAYWOOD MUTUAL WATER STEVEN ROJO	323-581-5816 MAYWOODGM@LA.TWCBC.COM
MCI (VERIZON BUSINESS) DEAN BOYERS	489-886-4238 INVESTIGATIONS@VERIZON.COM
SOCAL GAS - HUNTINGTON PARK JOEL CANIZALEZ	818-701-3448 NORTHWESTDISTRIBUTIONUTILITYREQUEST@SEPAUTILITIES.COM
SOCAL GAS - OLYMPIC TRANSMISSION	818-701-4546 SOCALGASTRANSMISSIONUTILITYREQUEST@SEPAUTILITIES.COM
GOLDEN STATE WATER RAY BURK	562-907-9200 RAY.BURK@GSWATER.COM
SOUTHERN CALIFORNIA EDISON - DISTRIBUTION DESIGN SUPPORT/UND	
SOUTHERN CALIFORNIA EDISON - TELECOMMUNICATIONS DESIGN SUPPORT/UND	
SOUTHERN CALIFORNIA EDISON - TRANSMISSION DESIGN SUPPORT/UND	
SPECTRUM REY LOPEZ	833-267-6097
TESORO REFINING & MARKETING CO ANDEAVOR THIRD PARTY REQUESTS	714-880-1655



# CITY OF HUNTINGTON PARK

## Public Works and Engineering Department

### HAWK SIGNAL AT GAGE AVENUE AND BISSELL STREET FY 2019-2020



VICINITY MAP  
NOT TO SCALE

LEGEND:  
[Hatched Box] PROJECT LOCATION  
[Dashed Line] CITY LIMIT

INDEX OF DRAWINGS

DWG. NO.	DESCRIPTION
T-1	TITLE SHEET
T-2	GENERAL NOTES, LEGEND AND ABBREVIATIONS
T-3	HAWK SIGNAL, SIGNING AND STRIPING PLAN

TOTAL SHEETS = 3

UNAUTHORIZED CHANGES AND USES:

CAUTION: THE ENGINEER PREPARING THESE PLANS WILL NOT BE RESPONSIBLE FOR, OR LIABLE FOR, UNAUTHORIZED CHANGES TO OR USES OF THESE PLANS.

CITY OF HUNTINGTON PARK  
PUBLIC WORKS AND ENGINEERING DEPARTMENT

APPROVED BY:  
DOUGLAS BENASH, P.E. - CITY ENGINEER DATE

HAWK SIGNAL PLAN AT  
GAGE AVENUE AND BISSELL STREET

TITLE SHEET

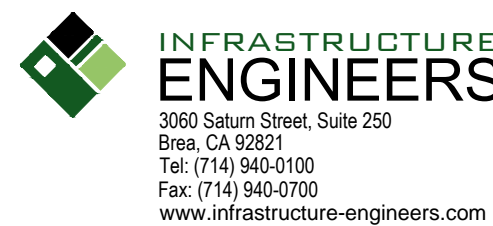
SHEET 1 OF 3 SHEETS

DWG. NO. T-1

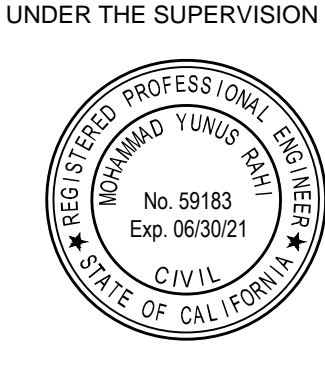


UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA

ATTENTION IS DIRECTED TO THE POSSIBLE EXISTENCE OF UNDERGROUND FACILITIES NOT SHOWN OR IN A LOCATION DIFFERENT FROM WHAT IS SHOWN ON THE PLANS OR IN THE SPECIAL PROVISIONS. THE CONTRACTOR SHALL TAKE STEPS TO ASCERTAIN THE EXACT LOCATION OF ALL UNDERGROUND UTILITIES PRIOR TO START OF WORK THAT MAY DAMAGE SUCH FACILITIES OR INTERFERE WITH THEIR SERVICES. BEFORE EXCAVATION, THE CONTRACTOR SHALL VERIFY THE LOCATION OF UNDERGROUND UTILITIES BY CONTACTING UNDERGROUND UTILITIES SERVICE ALERT AT 1 (800) 422-4133.



DESIGNED BY: A. MOUSAVI  
DRAWN BY: B. CORONA  
CHECKED BY: Y. RAHI DATE: 2/21/20



UNDER THE SUPERVISION OF:

100% SUBMITTAL - NOT FOR CONSTRUCTION 2/19/20

DESIGN OF HAWK SIGNAL AT GAGE AVENUE AND BISSELL STREET

GENERAL NOTES:

1. ALL NOTES STATED HEREIN AND IN ALL THE SHEETS APPLY TO THE PROJECT.
2. ALL WORK, LABOR AND MATERIALS SHALL CONFORM TO THE STANDARD PLANS AND SPECIFICATIONS OF THE CITY OF HUNTINGTON PARK, THE STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION, LATEST EDITION, AND ITS SUPPLEMENTS, CALTRANS STANDARD PLANS AND STANDARD SPECIFICATIONS (LATEST EDITION), THESE PLANS, THE PROJECT SPECIFICATIONS, AND ALL SAFETY REGULATIONS CODES AND REQUIREMENTS PERTINENT TO THE PROJECT CONSTRUCTION INCLUDING NPDES REQUIREMENTS.
3. THE CONTRACTOR SHALL COORDINATE WITH THE CITY OF HUNTINGTON PARK ON ALL ENCROACHMENT REMOVALS PRIOR TO START OF WORK. THE CITY SHALL BE RESPONSIBLE FOR COORDINATION OF REMOVAL OF ENCROACHMENTS WITH PROPERTY OWNERS.
4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING IN THE FIELD ALL DIMENSIONS AS SHOWN ON THE PLANS AND NOTIFY THE CITY ENGINEER OF ANY DISCREPANCIES.
5. PRIOR TO START OF ANY WORK, THE CONTRACTOR SHALL PREPARE AND SUBMIT FOR APPROVAL BY THE ENGINEER A COMPREHENSIVE CONSTRUCTION PHASING PLAN THAT MITIGATES IMPACT ON THE ACCESS TO ANY DRIVEWAY AND/OR ON BUSINESSES FRONTAGE.
6. THE CONTRACTOR SHALL FAMILIARIZE HIMSELF/HERSELF WITH THE SITE AND SHALL BE SOLELY RESPONSIBLE FOR ANY DAMAGE TO EXISTING FACILITIES RESULTING DIRECTLY OR INDIRECTLY FROM HIS/HER OPERATIONS, WHETHER OR NOT SUCH FACILITIES ARE SHOWN ON THESE PLANS.
7. THE CONTRACTOR SHALL PROVIDE A TRAFFIC CONTROL PLAN FOR THE COMPLETION OF THE PROPOSED IMPROVEMENTS PER CALIFORNIA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (CA-MUTCD), LATEST EDITION, TO THE SATISFACTION OF THE CITY ENGINEER. TRAFFIC CONTROL SHALL BE PROVIDED AT ALL TIME. TRAFFIC CONTROL PLAN SHALL BE APPROVED BY THE CITY ENGINEER PRIOR TO START OF CONSTRUCTION.
8. THE CONTRACTOR SHALL MAINTAIN TRAFFIC IN CONFORMANCE WITH THE APPROVED TRAFFIC CONTROL PLAN. HE/SHE SHALL PROVIDE 24-HOUR NOTICE TO REMOVE, INSTALL, RELOCATE AND MAINTAIN WARNING DEVICES. THE CONTRACTOR SHALL PROVIDE A PHONE NUMBER WHERE THE CONTRACTOR'S SUPERVISOR IN CHARGE OF THIS PROJECT CAN BE REACHED 24 HOURS A DAY, SEVEN DAYS A WEEK.
9. LOCATIONS OF EXISTING SURFACE UTILITIES SHOWN ON THE PLANS ARE BASED ON INFORMATION RECEIVED FROM VARIOUS UTILITY COMPANIES, LOCAL AGENCIES AND FIELD INVESTIGATION. SOME OF THE STREET RECONSTRUCTION WORK WILL BE IN CLOSE PROXIMITY OF THE EXISTING UNDERGROUND UTILITIES. THE CONTRACTOR IS ADVISED THAT LOCATIONS SHOWN ARE APPROXIMATE AND EXTREME CAUTION IS REQUIRED TO PROTECT THE EXISTING FACILITIES OF THE PROJECT. APPROVED PLANS BY THE CITY DOES NOT CONSTITUTE A REPRESENTATION TO THE ACCURACY OF THE LOCATION, OR THE EXISTENCE OR NON-EXISTENCE OF ANY UNDERGROUND UTILITY, PIPE OR STRUCTURE WITHIN THE LIMITS OF THIS PROJECT.
10. PRIOR TO ANY CONSTRUCTION, THE CONTRACTOR SHALL BE PREPARED TO POTHOLE AND LOCATE ALL EXISTING UTILITIES WHICH APPEAR TO BE IN CONFLICT WITH THIS PROJECT, AT NO ADDITIONAL COST TO THE CITY. THE CONTRACTOR SHALL NOTIFY THE CITY ENGINEER OF ANY CONFLICTS WITH PROPOSED IMPROVEMENTS. THE CONTRACTOR SHALL ALSO NOTIFY UNDERGROUND SERVICE ALERT (811) 48 HOURS (TWO WORKING DAYS) PRIOR TO START OF CONSTRUCTION.
11. WHENEVER EXISTING SEWER LINES, WATER LINES, GAS MAINS, CULVERTS, OR OTHER PIPES OR STRUCTURES ARE ENCOUNTERED DURING CONSTRUCTION, THE CONTRACTOR SHALL USE PROPER CARE IN PRESERVING THE SAME INTACT AND WILL BE HELD RESPONSIBLE FOR ANY DAMAGE DONE TO THE EXISTING FACILITIES DURING THE PROGRESS OF THE WORK.
12. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE CLEARING OF THE PROPOSED WORK AREA.
13. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OVERALL JOBSITE MAINTENANCE, INCLUDING, BUT NOT LIMITED TO, STREET/SITE SWEEPING, TRASH AND/OR CONSTRUCTION-RELATED DEBRIS/WASTE, STORMWATER POLLUTION PREVENTION BMP, ETC.
14. ALL PORTLAND CEMENT CONCRETE (P.C.C.) AND ASPHALT CONCRETE (A.C.) SHALL BE REMOVED TO A SAWCUT, COLD JOINT, SCORE MARK OR EDGE OF PAVEMENT. NO "FLOATER" SLABS WILL BE PERMITTED. SAWCUT SLURRY SHALL BE REMOVED WITH A VACUUM MACHINE AND DISPOSED OF PROPERLY. NO SLURRY SHALL BE ALLOWED TO ENTER THE STORM DRAIN SYSTEM.
15. IN SHOWING UTILITIES, INFRASTRUCTURE ENGINEERS HAS PROVIDED INFORMATION RECEIVED FROM THE UTILITIES. IN SOME CASES, SERVICE CONNECTIONS ARE SHOWN. HOWEVER, PLANS FROM UTILITIES MAY NOT HAVE INCLUDED ALL SERVICE CONNECTIONS AND OTHER FEATURES SUCH AS FIRE HYDRANT LATERALS AND VALVES AND BOXES. CONTRACTOR SHOULD BE PREPARED TO LOCATE SUCH AND TO PROTECT IN-PLACE.
16. INFRASTRUCTURE ENGINEERS HAS NOT OBTAINED PLANS FOR THE UNDERGROUND FACILITIES OF DPOFS, CONDOTS, ETC. NOR HAVE SUCH FACILITIES BEEN FULLY PLOTTED ON THE PLANS. THE CONTRACTOR IS ADVISED THAT LOCATING TRAFFIC SIGNAL UNDERGROUND FACILITIES BEFORE EXCAVATION OF THE TRENCH AND PROTECT IN-PLACE, CONTRACTOR SHOULD CONTACT THE CITY'S TRAFFIC SIGNAL MAINTENANCE DEPARTMENT AND COORDINATE THE WORK.
17. THE CONTRACTOR IS ADVISED TO USE EXTREME CAUTION AND PROTECT ALL EXISTING FACILITIES AND UTILITIES IN-PLACE UNLESS OTHERWISE NOTED.
18. THE CONTRACTOR SHALL BE RESPONSIBLE DURING ALL PHASES OF THE WORK TO PROVIDE FOR PUBLIC SAFETY AND CONVENIENCE. THE CONTRACTOR SHALL ESTABLISH ADEQUATE ACCESS TO ALL ENTRIES/DRIVEWAYS/GARAGES AND PARKING LOTS DURING THE WORKING DAY TO THE SATISFACTION OF THE ENGINEER. THE CONTRACTOR SHALL GIVE COURTEOUS NOTICE (KNOCK ON DOOR) TO AN ADJACENT PROPERTY IMMEDIATELY PRIOR TO BLOCKING ENTRY/DRIVEWAY/GARAGE ACCESS. PEDESTRIAN ACCESS IS TO BE PROVIDED AND MAINTAINED BY THE CONTRACTOR. THE CONTRACTOR'S ATTENTION IS DIRECTED TO SECTION 7-10.4.1 OF THE STANDARD SPECIFICATIONS IN REGARD TO SAFETY ORDERS.
19. AT NO TIME IS ANY BUSINESS OR RESIDENT TO BE WITHOUT ACCESS TO THEIR PROPERTY UNLESS OTHERWISE APPROVED BY THE CITY ENGINEER. THE CONTRACTOR SHALL RAMP OR PLATE DRIVEWAYS AT THE END OF EACH DAY AS REQUIRED.
20. A PERMIT IS REQUIRED FOR ALL WORK ON CITY STREETS. THE CITY WILL ISSUE A "NO FEE" PERMIT TO THE CONTRACTOR. SHOULD THE CONTRACTOR'S OPERATION INVOLVE ANOTHER AGENCY'S JURISDICTION OR INFRASTRUCTURE A PERMIT AND INSPECTION SHOULD BE OBTAINED THEREFOR FROM THAT AGENCY. THERE MAY BE A FEE THEREFOR.
21. THE CONTRACTOR SHALL NOTIFY THE CITY PUBLIC WORKS DEPARTMENT AT LEAST 48 HOURS (TWO WORKING DAYS) PRIOR TO STARTING WORK ON THE PROJECT. ALL WORK SHALL BE SUBJECT TO CITY INSPECTION. WORK NOT DONE IN THE PRESENCE OF CITY INSPECTOR IS SUBJECT TO REJECTION.
22. CONSTRUCTION SITE SHALL BE MAINTAINED IN SUCH A CONDITION THAT AN ANTICIPATED STORM DOES NOT CARRY WASTES OR POLLUTANTS OFF THE SITE. DISCHARGES OF MATERIAL OTHER THAN STORM WATER ARE ALLOWED ONLY WHEN NECESSARY FOR PERFORMANCE AND COMPLETION OF CONSTRUCTION PRACTICES AND WHERE THEY DO NOT: CAUSE OR CONTRIBUTE TO A VIOLATION OF ANY WATER QUALITY STANDARD; CAUSE OR THREATEN TO CAUSE POLLUTION, CONTAMINATION, OR NUISANCE; OR CONTAIN A HAZARDOUS SUBSTANCE IN A QUANTITY REPORTABLE UNDER FEDERAL REGULATIONS 40 CFR PARTS 117 AND 302. POTENTIAL POLLUTANTS INCLUDE, BUT ARE NOT LIMITED TO: SOLID OR LIQUID CHEMICAL SPILLS; WASTES FROM PAINTS, STAINS, SEALANTS, GLUES, LIMES, PESTICIDES, HERBICIDES, WOOD PRESERVATIVES AND SOLVENTS; ASBESTOS FIBERS, PAINT FLAKES OR STUCCO FRAGMENTS; FUELS, OILS, LUBRICANTS, AND HYDRAULIC RADIATOR OR BATTERY FLUIDS; FERTILIZERS, VEHICLE/ EQUIPMENT WASH WATER AND CONCRETE WASH WATER; CONCRETE, DETERGENT OR FLOATABLE WASTES; WASTES FROM ANY ENGINE/EQUIPMENT STEAM CLEANING OR CHEMICAL DEGREASING, AND SUPERCHLORINATED POTABLE WATER LINE FLUSHING. DURING CONSTRUCTION, DISPOSAL OF SUCH MATERIALS SHOULD OCCUR IN A SPECIFIED AND CONTROLLED TEMPORARY AREA ON-SITE, PHYSICALLY SEPARATED FROM POTENTIAL STORM WATER RUN-OFF, WITH ULTIMATE DISPOSAL IN ACCORDANCE WITH LOCAL, STATE AND FEDERAL REQUIREMENTS.
23. ALL MANHOLES, VALVE BOXES AND SIMILAR APPURTENANT STRUCTURES SHALL BE LEFT BELOW SUBGRADE DURING PAVING AND THE CONTRACTOR SHALL RAISE SAID STRUCTURES TO FINISHED GRADE AFTER PAVING AND MAKE NECESSARY REPAIRS TO PAVEMENT.
24. ALL EXISTING STREET INTERSECTIONS ARE TO BE OPEN FOR TRAFFIC AT THE END OF EACH WORKING DAY.
25. CONTRACTOR SHALL MAINTAIN DUST CONTROL AND DIRT TRACKING PREVENTION AT ALL TIMES BY SWEEPING PAVED AREAS. DUST FROM EXPOSED UNPAVED AREAS SHALL BE CONTROLLED BY WATERING USING RECLAIMED WATER, IF AVAILABLE. NO WATER USED FOR CONSTRUCTION OR OTHER DEBRIS SHALL ENTER THE STORM DRAIN SYSTEM.

GENERAL NOTES (CONTINUED):

26. THE LAND SURVEYORS ACT, SECTION 8771 OF THE BUSINESS & PROFESSIONAL CODE, AND SECTIONS 732.05, 1492-5, 1810-5 OF THE STREETS AND HIGHWAYS CODE REQUIRE THAT EXISTING SURVEY MONUMENTS SHALL BE PROTECTED AND PERPETUATED. IF DAMAGED, THEY ARE TO BE REPLACED AND A RECORD OF SURVEY IS TO BE PREPARED BY THE CONTRACTOR'S SURVEYOR AND FILED WITH THE CITY ENGINEER AND THE COUNTY SURVEYOR.
27. ALL NECESSARY MATERIALS & COMPACTION TESTING RELATED TO STREET WORK IS TO BE ARRANGED FOR THE CITY USING A TESTING LABORATORY APPROVED BY THE CITY.
28. WORK IN PUBLIC STREETS, ONCE BEGUN, SHALL BE COMPLETED WITHOUT DELAY SO AS TO PROVIDE MINIMAL INCONVENIENCE TO THE PUBLIC.
29. THE CONTRACTOR SHALL NOTIFY ADJACENT PROPERTY OWNERS OR OCCUPANTS OF THE PROPOSED IMPROVEMENTS FRONTING THEIR PROPERTY PER SECTION 7-9 OF THE STANDARD SPECIFICATIONS.
30. TREES, FOLIAGE, SIGNS, PARKING METERS AND OTHER IMPROVEMENTS SHALL BE PROTECTED IN PLACE AND ANY DAMAGE TO EXISTING IMPROVEMENTS, PUBLIC OR PRIVATE, SHALL BE REPLACED IN KIND.
31. CONTRACTOR SHALL NOTIFY ALL AFFECTED BUSINESSES AND RESIDENTS IN ACCORDANCE WITH THE STANDARD SPECIFICATIONS BEFORE START OF ANY SPECIFIED CONSTRUCTION.
32. NO STORAGE OF MATERIALS OR EQUIPMENT SHALL BE ALLOWED OVERNIGHT WITHIN PUBLIC RIGHT-OF-WAY. A TEMPORARY USE PERMIT (T.U.P.) APPLICATION MUST BE FILLED WITH THE CITY ENGINEER PRIOR TO STORAGE OF ANY EQUIPMENT OR MATERIALS ON PUBLIC OR PRIVATE PROPERTY WITHIN THE CITY OF HUNTINGTON PARK LIMITS DURING DAY TIME.
33. TRAFFIC CONTROL SHALL BE PROVIDED AT ALL TIMES IN ACCORDANCE WITH THE LATEST EDITION OF CALIFORNIA MANUAL OF UNIFIED TRAFFIC CONTROL DEVICES (CA-MUTCD) AND PER TRAFFIC CONTROL PLAN PREPARED BY CONTRACTOR AND APPROVED BY CITY.
34. THE PRIME CONTRACTOR MUST HOLD A VALID CLASS "A" OR "C-10" LICENSE ISSUED BY THE STATE OF CALIFORNIA.
35. THE CONTRACTOR SHALL NOTIFY THE FOLLOWING AGENCIES 2 FULL WORKING DAYS PRIOR TO STARTING ANY WORK:
36. CITY ENGINEERING DIVISION - (323) 584-6274  
CITY ELECTRICAL DIVISION - (323) 584-6214  
POLICE DEPARTMENT - (323) 584-6254  
FIRE DEPARTMENT - (323) 881-2411  
PUBLIC TRANSIT - (323) 476-7766
37. AS-BUILTS OF THE COMPLETED PROJECT SHALL BE SUBMITTED FOR APPROVAL OF THE CITY ENGINEER.

STORM WATER POLLUTION REQUIREMENT:

STORM WATER POLLUTION CONTROL REQUIREMENTS FOR STREET, SEWER AND STORM DRAIN CONSTRUCTION	
A. BEST MANAGEMENT PRACTICES (BMP) FOR CONSTRUCTION ACTIVITIES	
THE FOLLOWING IS INTENDED AS AN ATTACHMENT FOR CONSTRUCTION AND REPRESENTS THE MINIMUM STANDARDS OF GOOD HOUSEKEEPING WHICH MUST BE IMPLEMENTED ON ALL CONSTRUCTION SITES, REGARDLESS OF SIZE.	
1. ERODED SEDIMENTS AND OTHER POLLUTANTS MUST BE RETAINED ON-SITE AND MAY NOT BE TRANSPORTED FROM THE SITE VIA SHEETFLOW, SWALES, AREA DRAINS, NATURAL DRAINAGE COURSES OR WIND.	
2. STOCKPILES OF EARTH AND OTHER CONSTRUCTION RELATED MATERIALS MUST BE PROTECTED FROM BEING TRANSPORTED FROM THE SITE BY THE FORCES OF WIND OR WATER.	
3. FUELS, OILS, SOLVENTS, AND OTHER TOXIC MATERIALS MUST BE STORED IN ACCORDANCE WITH THEIR LISTING AND ARE NOT TO CONTAMINATE THE SOIL AND SURFACE WATERS. ALL APPROVED-STORAGE CONTAINERS ARE TO BE PROTECTED FROM THE WEATHER. SPILLS SHALL NOT BE WASHED INTO THE DRAINAGE SYSTEM.	
4. EXCESS OR WASTE CONCRETE SHALL NOT BE WASHED INTO THE PUBLIC WAY OR ANY OTHER DRAINAGE SYSTEM. PROVISIONS SHALL BE MADE TO RETAIN CONCRETE WASTES UNTIL THEY CAN BE DISPOSED OF AS SOLID WASTE.	
5. TRASH AND CONSTRUCTION RELATED SOLID WASTES MUST BE DEPOSITED INTO A COVERED RECEPTACLE TO PREVENT CONTAMINATION OF RAINWATER AND DISPERSAL BY WIND.	
6. SEDIMENTS AND OTHER MATERIALS MAY NOT BE TRACKED FROM THE SITE BY VEHICLE TRAFFIC. THE CONSTRUCTION ENTRANCE ROADWAYS MUST BE STABILIZED SO AS TO INHIBIT SEDIMENTS FROM BEING DEPOSITED INTO THE PUBLIC WAY. ACCIDENTAL DEPOSITIONS MUST BE SWEEP UP IMMEDIATELY AND MAY NOT BE WASHED DOWN BY RAIN OR OTHER MEANS.	
7. ANY SLOPES WITH DISTURBED SOILS OR DENuded OF VEGETATION MUST BE STABILIZED SO AS TO INHIBIT EROSION BY WIND AND WATER.	
B. THE FOLLOWING BMPs AS OUTLINED IN, BUT NOT LIMITED TO, THE BEST MANAGEMENT PRACTICES HANDBOOK, CALIFORNIA STORM WATER QUALITY TASK FORCE, SACRAMENTO, CALIFORNIA (LATEST EDITION), MAY APPLY DURING THE CONSTRUCTION OF THIS PROJECT (ADDITIONAL MEASURES MAY BE REQUIRED IF DEEMED APPROPRIATE BY CITY INSPECTORS).	
CA40	EMPLOYEE TRAINING
EC-1	SCHEDULING
EC-2	PRESERVATION OF EXISTING VEGETATION
NS-1	WATER CONSERVATION PRACTICES
NS-3	PAVING OPERATIONS
NS-7	POTABLE WATER/IRRIGATION
NS-8	VEHICLE AND EQUIPMENT CLEANING
NS-9	VEHICLE AND EQUIPMENT FUELING
NS-10	VEHICLE AND EQUIPMENT MAINTENANCE
NS-12	CONCRETE CURING
NS-13	CONCRETE FINISHING
SE-7	STREET SWEEPING AND VACUUMING
SE-8	SAND BAG BARRIER
SE-10	STORM DRAIN INLET PROTECTION
SC-21	VEHICLE AND EQUIPMENT CLEANING
SC-20	VEHICLE AND EQUIPMENT FUELING
SC-22	VEHICLE AND EQUIPMENT REPAIRS
TC-1	STABILIZED CONSTRUCTION ENTRANCE/EXIT
TC-3	ENTRANCE/OUTLET TIREWASH
WE-1	WIND EROSION CONTROL
WM-1	MATERIAL DELIVERY AND STORAGE
WM-2	MATERIAL USE
WM-3	STOCKPILE MANAGEMENT
WM-4	SPILL PREVENTION AND CONTROL
WM-5	SOLID WASTE MANAGEMENT
WM-6	HAZARDOUS WASTE MANAGEMENT
WM-7	CONTAMINATED SOIL MANAGEMENT
WM-8	CONCRETE WASTE MANAGEMENT
WM-9	SANITARY/SEPTIC WASTE MANAGEMENT

ELECTRICAL GENERAL NOTES:

1. THE EXISTENCE AND LOCATION OF ANY UNDERGROUND UTILITY OR SUBSTRUCTURE SHOWN ON THESE PLANS WERE OBTAINED BY A SEARCH OF AVAILABLE RECORDS. NO CERTIFICATION IS MADE AS TO ACCURACY OR THOROUGHNESS OF THESE RECORDS. APPROVAL OF THIS PLAN BY THE CITY OF HUNTINGTON PARK DOES NOT CONSTITUTE A REPRESENTATION AS TO THE ACCURACY OR COMPLETENESS OF LOCATION OF THE EXISTENCE OR NONEXISTENCE OF ANY UNDERGROUND UTILITY OR SUBSTRUCTURE WITHIN THE LIMITS OF THE PROJECT.
2. CONSTRUCTION CONTRACTOR AGREES THAT IN ACCORDANCE WITH GENERALLY ACCEPTED CONSTRUCTION PRACTICES, CONSTRUCTION CONTRACTOR WILL BE REQUIRED TO ASSUME SOLE AND COMPLETE RESPONSIBILITY FOR JOB SITE CONDITIONS DURING THE COURSE OF CONSTRUCTION OF THE PROJECT, INCLUDING SAFETY OF ALL PERSONS AND PROPERTY; THAT THIS REQUIREMENT SHALL BE MADE TO APPLY CONTINUOUSLY AND NOT TO BE LIMITED TO NORMAL WORKING HOURS. CONSTRUCTION CONTRACTOR FURTHER AGREES TO DEFEND, INDEMNIFY AND HOLD DESIGN PROFESSIONAL HARMLESS FROM ANY AND ALL LIABILITY, REAL OR ALLEGED, IN CONNECTION WITH THE PERFORMANCE OF WORK ON THIS PROJECT, EXCEPTING LIABILITY ARISING FROM THE SOLE NEGLIGENCE OF DESIGN PROFESSIONAL.
3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING CONSTRUCTION SURVEY IF IT IS DEEMED NECESSARY.
4. ALL WORK SHALL BE DONE IN ACCORDANCE WITH CITY STANDARD PLANS AND THE STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION, LATEST EDITION (GREENBOOK).
5. ALL TRAFFIC CONTROL SHALL BE IN ACCORDANCE WITH THE LATEST EDITION OF THE "WATCH" HANDBOOK AND CALIFORNIA MUTCD AND SUBJECT TO THE CITY OF HUNTINGTON PARK PUBLIC WORKS APPROVAL.
6. CONTRACTOR SHALL COMPLY WITH ALL REQUIREMENTS OF THE CLEAN AIR AND CLEAN WATER ACTS.
7. CONTRACTOR SHALL COORDINATE WORK WITH AFFECTED UTILITIES AND AGENCIES, AND OBTAIN NECESSARY PERMITS.
8. CONTRACTOR SHALL NOTIFY ALL AFFECTED RESIDENCES AND BUSINESSES TWICE-7 DAYS AND 48 HOURS PRIOR TO STARTING WORK. NOTIFICATION SHALL BE IN ENGLISH AND SPANISH.
9. TRAFFIC STRIPING AND PAVEMENT MARKING SHALL BE PER SECTIONS 84 AND 85 OF THE CALIFORNIA STANDARD SPECIFICATIONS, AND SPECIAL PROVISIONS.
10. THE CONTRACTOR SHALL PROTECT AND MAINTAIN ALL STREET LIGHTING AND TRAFFIC SIGNAL FACILITIES EXISTING IN THE WORK AREA. SHOULD ANY DAMAGE TO EXISTING SYSTEMS OCCUR, CONTRACTOR SHALL IMMEDIATELY NOTIFY THE CITY OF HUNTINGTON PARK. THE CONTRACTOR SHALL ARRANGE FOR IMMEDIATE REPAIR AND RESTORATION TO SERVICE OF THE DAMAGED LIGHTING SYSTEM AT NO COST TO THE CITY. A LICENSED ELECTRICAL CONTRACTOR IS REQUIRED TO MAKE ALL REPAIRS. ALL STREET LIGHTING WORK SHALL BE MADE IN ACCORDANCE WITH THE PROJECT SPECIFICATIONS.
11. ALL CONCRETE THAT IS DAMAGED DURING HANDHOLE, PEDESTAL OR UTILITY LINE INSTALLATIONS IS TO BE REPLACED IN MIN. 10' SECTIONS. CONCRETE FINISH IS TO MATCH EXISTING.

TRAFFIC SIGNAGE AND STRIPING NOTES:

1. ALL WORK SHALL BE PERFORMED IN ACCORDANCE WITH THE LATEST EDITION OF CALIFORNIA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (CA-MUTCD).
2. REMOVAL, ADJUSTMENT, AND/OR RELOCATION OF EXISTING TRAFFIC SIGNAL, SIGN, STRIPING, ETC. SHALL BE DONE ONLY UPON APPROVAL OF THE CITY'S TRAFFIC ENGINEER.
3. ALL TRAFFIC SIGNALS AND SAFETY LIGHTING ARE TO BE MAINTAINED OPERATIONAL TO MEET CITY OF HUNTINGTON PARK TRAFFIC SIGNAL SPECIFICATIONS.
4. ANY EXISTING TRAFFIC LOOP DETECTORS OR TRAFFIC STRIPING ON PAVEMENT THAT MAY BE DAMAGED DURING CONSTRUCTION, SHALL BE REPLACED TO THE SATISFACTION OF THE CITY TRAFFIC ENGINEER.
5. ANY TRAFFIC SIGNAL WORK TO BE DONE BY AN ELECTRICAL CONTRACTOR SPECIALIZING IN TRAFFIC SIGNAL CONSTRUCTION WHO HAS A STATE LICENSE THEREFOR MUST BE APPROVED BY THE CITY OF HUNTINGTON PARK.
6. PERMITS TO PERFORM WORK WITHIN THE PUBLIC RIGHT-OF-WAY MUST BE OBTAINED FROM THE CITY OF HUNTINGTON PARK. ALL WORK WITHIN THE PUBLIC RIGHT-OF-WAY MUST BE PERFORMED BY A CONTRACTOR HOLDING A VALID STATE OF CALIFORNIA CONTRACTOR'S LICENSE AND CITY OF HUNTINGTON PARK BUSINESS LICENSE, SUFFICIENT TO QUALIFY THE CONTRACTOR/ SUBCONTRACTOR TO DO THE WORK. CONTRACTOR MUST HAVE ON FILE WITH THE CITY ENGINEER A CERTIFICATION OF INSURANCE.
7. CONTRACTOR SHALL PHOTOGRAPH/VIDEO THE EXISTING STRIPING AND CURB MARKINGS BEFORE REMOVAL SO AS TO PROVIDE A RECORD FOR USE IN RESTORING STRIPING AND CURB MARKING UPON COMPLETION OF PAVING WORK.

NOTICE TO CONTRACTOR:

ALL CONTRACTORS AND SUBCONTRACTORS PERFORMING WORK SHOWN IN OR RELATED TO THESE PLANS SHALL CONDUCT THEIR OPERATIONS SO THAT EMPLOYEES ARE PROVIDED A SAFE PLACE TO WORK AND THE PUBLIC IS PROTECTED. ALL CONTRACTORS AND SUBCONTRACTORS SHALL COMPLY WITH THE "OCCUPATIONAL SAFETY AND HEALTH REGULATIONS, THE U.S. DEPARTMENT OF LABOR, AND WITH THE STATE OF CALIFORNIA DEPARTMENT OF INDUSTRIAL RELATIONS "CONSTRUCTION SAFETY ORDERS". THE CITY ENGINEER SHALL NOT BE RESPONSIBLE IN ANY WAY FOR THE CONTRACTOR OR SUBCONTRACTOR'S COMPLIANCE WITH SAID REGULATIONS AND ORDERS. CONTRACTOR FURTHER AGREES THAT HE SHALL ASSUME SOLE COMPLETE RESPONSIBILITY FOR THE JOB SITE CONDITIONS DURING THE COURSE OF CONSTRUCTION OF THIS PROJECT, INCLUDING SAFETY OF ALL PERSONS AND PROPERTY. THIS REQUIREMENT SHALL APPLY CONTINUOUSLY AND NOT BE LIMITED TO THE NORMAL WORKING HOURS, AND THAT THE CONTRACTOR SHALL DEFEND, INDEMNIFY AND HOLD THE OWNER, THE CITY AND CITY ENGINEER HARMLESS FROM ANY AND ALL LIABILITY, REAL OR ALLEGED, IN CONNECTION WITH THE PERFORMANCE OF WORK ON THIS PROJECT, EXCEPTING LIABILITY ARISING FROM SOLE NEGLIGENCE OF THE OWNER OR ENGINEER.

LEGEND:

	FIRE HYDRANT
	WATER VALVE
	GAS VALVE
	WATER METER
	GAS METER
	ELECTRIC BOX
	ELECTRIC BOX (SCE)
	TRAFFIC SIGNAL BOX
	TELEPHONE
	TELEPHONE VAULT
	TRASH RECEPTACLE
	STREET LIGHT POLE
	TRAFFIC SIGNAL LIGHT
	CABINET
	SERVICE EQUIPMENT ENCLOSURE
	PULL BOX
	POWER POLE
	GUY ANCHOR
	STORM DRAIN MANHOLE
	TELEPHONE MANHOLE
	SEWER MANHOLE
	TRAFFIC CONTROL SIGN
(203.1)	EXISTING ELEVATION
203.1	PROPOSED ELEVATION
	BENCH
	GRATING
	NEWSPAPER STAND
	VENT
	TREES
	STORM DRAIN
Ø	DIAMETER
— S —	SEWER LINE
— W —	WATER LINE
— G —	GAS LINE
— T —	TELEPHONE LINE
— SD —	STORM DRAIN PIPE
— CTV —	CABLE TV LINE
— E —	ELECTRICAL LINE
— OHP —	OVERHEAD LINE
— X —	FENCE/WALL
— - - —	RIGHT-OF-WAY

LIST OF STANDARD DRAWINGS:

CALTRANS STANDARD PLANS 2018 EDITION:

A20A	PAVEMENT MARKERS AND TRAFFIC LINES – TYPICAL DETAILS
A20D	PAVEMENT MARKERS AND TRAFFIC LINES – TYPICAL DETAILS
A24A	PAVEMENT MARKINGS ARROWS AND SYMBOLS
A24C	PAVEMENT MARKINGS SYMBOLS AND NUMERALS
A24F	PAVEMENT MARKINGS CROSSWALKS
A24G	PAVEMENT MARKINGS YIELD LINES, LIMIT LINES AND WRONG WAY DETAILS
ES-2E	ELECTRICAL SYSTEMS – SERVICE EQUIPMENT ENCLOSURE AND TYPICAL WIRING DIAGRAM, TYPE III-B SERIES
ES-3C	ELECTRICAL SYSTEMS – CONTROLLER CABINET FOUNDATION AND AD DET
ES-3I	ELECTRICAL SYSTEMS – ELECTRONICS ASSEMBLY CONNECTION DIAGRAM, WITH BYPASS CONTROL LINE
ES-4A	ELECTRICAL SYSTEMS – SIGNAL HEAD MOUNTING
ES-4B	ELECTRICAL SYSTEMS – PEDESTRIAN SIGNAL HEADS
ES-4E	ELECTRICAL SYSTEMS – SIGNAL HEADS AND OPTICAL DETECTOR MOUNTING
ES-5C	ELECTRICAL SYSTEMS – ACCESSIBLE PEDESTRIAN SIGNAL AND PUSH BUTTON ASSEMBLIES
ES-7E	ELECTRICAL SYSTEMS – SIGNAL AND LIGHTING STANDARD, CASE 3 SIGNAL MAST ARM LOADING
ES-7N	ELECTRICAL SYSTEMS – SIGNAL AND LIGHTING STANDARD, DETAIL NO. 2
ES-7P	ELECTRICAL SYSTEMS – INTERNALLY ILLUMINATED STREET NAME SIGN
ES-8B	ELECTRICAL SYSTEMS – TRAFFIC PULL BOX

SPPWC STANDARD PLANS:

111-5	CURB RAMP
113-2	SIDEWALK AND DRIVEWAY REPLACEMENT
120-2	CURB AND GUTTER BARRIER

ABBREVIATIONS:

AC	ASPHALT CONCRETE
BCR	BEGINNING OF CURB RETURN
BW	BACK OF WALK
BWF	BOTTOM OF WALL FOOTING
CAB	CRUSHED AGGREGATE BASE
CB	CATCH BASIN
CL	CENTER LINE
C&G	CURB AND GUTTER
CIP	CASE INLET PIPE
CMB	CRUSHED MISCELLANEOUS BASE
ECAB	ELECTRICAL CABINET
ECR	END OF CURB RETURN
EG	EDGE OF GUTTER
EL	ELEVATION
FL	FLOW LINE
FS	FINISHED SURFACE
GB	GRADE BREAK
GW	GUY WIRE
PCC	PORTLAND CEMENT CONCRETE
PL	PROPERTY LINE
PROP.	PROPOSED
PP	POWER POLE
R/W	RIGHT-OF-WAY
STA	STATION
STR GR	STRAIGHT GRADE
TC	TOP OF CURB
TSBP	TRAFFIC SIGNAL PULL BOX
TOW	TOP OF WALL
TYP.	TYPICAL
VAR	VARIES
EX. EXIST.	EXISTING
PROV.	TO BE FURNISHED & INSTALLED NEW, BY E.C.
M.O.C.D.	MAIN OVER CURRENT DEVICE, EITHER A FUSE OR CIRCUIT BREAKER
XFMR.	TRANSFORMER. ELECTRICAL DEVICE THAT CHANGES VOLTAGE LEVELS
PRI	PRIMARY, OR HIGH VOLTAGE SIDE OF A TRANSFORMER
SEC	SECONDARY, OR LOW VOLTAGE SIDE OF A TRANSFORMER
E.C.	ELECTRICAL CONTRACTOR
BRANCH CIRCUIT	ELECTRICAL CONDUCTORS BEYOND THE LAST PROTECTIVE DEVICE
SWBD	SWITCHBOARD-ELECTRICAL EQUIPMENT CONTAINING PULLSECTION, METER MAIN, AND FEEDER OVER CURRENT DEVICES
SWGR	SWITCHGEAR-ELECTRICAL EQUIPMENT, SUCH AS SWITCHBOARD, PANELBOARD, DISCONNECT, ETC.

CITY OF HUNTINGTON PARK

PUBLIC WORKS AND ENGINEERING DEPARTMENT

APPROVED BY:

DOUGLAS BENASH, P.E. - CITY ENGINEER

DATE

HAWK SIGNAL PLAN AT  
GAGE AVENUE AND BISSELL STREET

GENERAL NOTES, LEGEND  
AND ABBREVIATIONS

SHEET 2 OF 3 SHEETS

DWG. NO.

T-2

100% SUBMITTAL - NOT FOR CONSTRUCTION 2/20/20

DESIGN OF HAWK SIGNAL AT GAGE AVENUE AND BISSELL STREET





# CITY OF HUNTINGTON PARK

Public Works Department  
City Council Agenda Report

March 17, 2020

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

**RECOMMENDATION TO REJECT ALL BIDS RECEIVED FOR CIP 2018-10 ZOE AVENUE TRENCH AND PAVEMENT REPAIR PROJECT IN ACCORDANCE WITH PUBLIC CONTRACT CODE SECTION 22038(A)(1)**

**IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Reject all bids for CIP 2018-10 Zoe Avenue Trench and Pavement Repair Project in accordance with Public Contract Code Section 22038(a)(1);
2. Authorize staff to modify the project scope of work in conformance with all applicable engineering standards; and
3. Authorize the Public Works Department to re-advertise the Notice Inviting Bid in accordance with Public Contract Code Section 22038(a)(1).

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

On January 21, 2020, the City Council authorized staff to advertise the Notice Inviting Bid (NIB) for CIP 2018-10 Zoe Avenue Trench and Pavement Repair Project (Project). The Project focus is on repairing the trench along the Los Angeles County Flood Control District (LACFCD) storm drain, which is part of the Aloe Drain Pump Station Asset (MMS) No: F0106933, located at the southeast corner of Alameda Street (parallel street) and Zoe Avenue.

The NIB was published on January 30, 2020 in a local newspaper of general circulation in conformance with Public Contract Code sections 20161 and 20162, which mandates California public works projects to be competitively bid. The plans and specifications were also accessed and redistributed by several electronic media outlets that post the bid package on e-bid boards.

**RECOMMENDATION TO REJECT ALL BIDS RECEIVED FOR CIP 2018-10 ZOE AVENUE TRENCH AND PAVEMENT REPAIR PROJECT IN ACCORDANCE WITH PUBLIC CONTRACT CODE SECTION 22038(A)(1)**

March 17, 2020

Page 2 of 4

The City Clerk opened and read the two (2) bids submitted on March 4, 2020. The following construction firms submitted bids:

- |                         |                |
|-------------------------|----------------|
| 1. All American Asphalt | \$ 910,189.00  |
| 2. Excel Paving         | \$1,187,603.00 |

Staff analyzed the two bids received (Attachment 1) and after reviewing the bid proposals, the recommendation is to reject all bids due to the bids significantly exceeding the engineer's estimate and the budgeted amount. Staff also recommends re-advertise the project. The advantages to rejecting all bids and re-advertising the project is that re-bidding may increase the number of participants as the fiscal year comes to an end and provides staff with an opportunity to hold a pre-job walk meeting and have additional discussions with the bidders to find out what risks or uncertainties they may have seen in the project that caused the bid prices to be substantially higher than the engineer's estimate.

The Public Works Department, in the interest of preserving the public convenience and safety, recommends that the City direct the design engineer to use flowable fill (slurry) to backfill the trench/excavation at a depth of 18-inches in the public right-of-way along the Project area. That portion of the backfill which lies at 18-inches below the roadway pavement shall be compacted by mechanical compaction to a density of 95% of Standard Proctor density to minus 2% to plus 4% of optimum moisture of samples of the backfill material as determined by the "maximum density optimum moisture test" as provided in ASTM designation D698.

Another option is the use of geogrid fabric, which is suitable for increasing the fatigue life of the asphalt pavement where the foundation is weak, thus reducing rutting and controlling reflective cracking. It is commonly used in road pavements where the asphalt overlay thickness is greater than 2.5 inches.

Below is a tentative bid schedule:

NIB issued and posted:	March 31, 2020
Pre-job walk meeting:	April 15, 2020
Bid opening date:	April 29, 2020 at 2:00 P.M.
Contract awarded by City Council:	May 19, 2020

Upon authorization from the City Council to re-advertise the project, Public Works staff will upload the plans and specifications to the City's website and provide the City Clerk's Office with the revised NIB to be published in a newspaper of general circulation.

**LEGAL REQUIREMENT**

In May of 2018, the City settled with the County of Los Angeles and agreed to the sum of \$650,000 for the City to complete the necessary repairs on the segment of Zoe Avenue. The settlement amount included the design, bid preparation, bid analysis, construction,

# **RECOMMENDATION TO REJECT ALL BIDS RECEIVED FOR CIP 2018-10 ZOE AVENUE TRENCH AND PAVEMENT REPAIR PROJECT IN ACCORDANCE WITH PUBLIC CONTRACT CODE SECTION 22038(A)(1)**

March 17, 2020

Page 3 of 4

construction management/inspection, materials testing, and labor compliance effort needed to make the appropriate reparations. The project scope of work consists of excavating the existing soil over the storm drainpipe, recompacting the soil and completing the street repairs.

During the review of the project plans, engineering staff investigated the causes of past pavement failures on Zoe Avenue that were included in an underground utilities report that depicted the potential issues stemming from the mainline sewer on Zoe Avenue as a contributor to the distress of the trench section by water infiltration, inducing hydro-collapse, particle migration and removal of fines of the backfill materials within the storm drain trench. The street segment of Zoe Avenue between Alameda Street and Albany Street had partially failed due to breaks in the sewer main. As of August 2019, the City made reparations to the mainline sewer and should no longer be a contributing factor to structural pavement failures.

The City has adhered to Public Contract Code sections 20161 and 20162, which mandates California public works projects to be competitively bid. The public works competitive bidding laws are intended to eliminate favoritism, fraud and corruption in the awarding of public contracts.

Government Code Section 830.6 provides, “Neither a public entity nor a public employee is liable ... for an injury caused by the plan or design of a construction of, or an improvement to, public property where such plan or design has been approved in advance of the construction or improvement by the legislative body ... or employee exercising discretionary authority to give such approval or where such plan or design is prepared in conformity with standards previously approved ... .”

The City Council’s adoption of the PS&E on January 21, 2020 provided the nexus to comply with Government Code Section 830.6. The intent of Section 830.6 is to prevent a judge or jury from second-guessing discretionary approvals made by the public agency and its employees regarding a plan or design for a construction project. Staff’s recommendation is for the slight modification of the PS&E as discussed in the recommendation and to authorize staff to formally rebid the project.

The City Clerk’s Office shall publish the NIB and shall state the time and place for the receiving and opening of sealed bids and distinctly describe the project. The notice shall be published a for a minimum period of twenty-one (21) calendar days before the date of opening the bids in a newspaper of general circulation per Public Contract Code Section 22037.

## **FISCAL IMPACT/FINANCING**

The bids received on March 4, 2020 exceeded the total budgeted amount of \$650,000 per the settlement agreement. Slight modifications of the project specifications will assist in reengineering a more cost-effective approach to preparing the trench and restoring the

**RECOMMENDATION TO REJECT ALL BIDS RECEIVED FOR CIP 2018-10 ZOE AVENUE TRENCH AND PAVEMENT REPAIR PROJECT IN ACCORDANCE WITH PUBLIC CONTRACT CODE SECTION 22038(A)(1)**

March 17, 2020

Page 4 of 4

asphalt pavement. There is no fiscal impact associated with the rejection of the bids, though there is a minimal cost (\$500) associated with the republishing of the NIB.

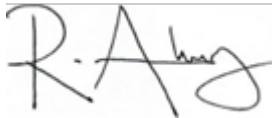
**CONCLUSION**

Upon Council approval, staff will proceed with the recommended actions.

Respectfully submitted,



**RICARDO REYES**  
City Manager



**RAUL ALVAREZ**  
Assistant City Manager/Interim Public Works Director

**ATTACHMENT(S)**

A. Bid Results

## Attachment “A”

**Project: CIP 2018-10 Zoe Ave Discharge Line Pavement Distress Repair Project**

		NO.	UNIT			All American Asphalt		Excel Paving	
1	Mobilization	1	LS	\$20,000.00	\$20,000.00	\$95,000.00	\$95,000.00	\$100,000.00	\$100,000.00
2	Traffic Control including K-Rail Trench Security &	1	LS	\$50,000.00	\$50,000.00	\$100,500.00	\$100,500.00	\$349,000.00	\$349,000.00
3	Distress Pavement Repair	755	LF	\$625.00	\$471,875.00	\$780.00	\$588,900.00	\$867.00	\$654,585.00
4	Aggregate Base	150	CY	\$80.00	\$12,000.00	\$30.00	\$4,500.00	\$152.00	\$22,800.00
5	2" AC Pavement Cold Mill (half of the street)	13,500	SF	\$0.50	\$6,750.00	\$3.41	\$46,035.00	\$0.54	\$7,290.00
6	Asphalt Concrete	250	TON	\$120.00	\$30,000.00	\$203.00	\$50,750.00	\$150.00	\$37,500.00
7	Remove and Reconstruct Cross Gutter	46	SF	\$40.00	\$1,840.00	\$110.00	\$5,060.00	\$68.00	\$3,128.00
8	Adjust Storm Drain Manhole Frame & Cover	2	EA	\$500.00	\$1,000.00	\$1500.00	\$3,000.00	\$900.00	\$1,800.00
9	Remove and Reconstruct Speed Bump	1	EA	\$3,000.00	\$3,000.00	\$7,400.00	\$7,400.00	\$3,000.00	\$3,000.00
10	Remove and Paint Marking and Striping	1	LS	\$5,000.00	\$5,000.00	\$8,484.00	\$8,484.00	\$8,000.00	\$8,000.00
11	Construct and install Project Improvement Project Sign	1	LS	\$2,000.00	\$2,000.00	\$560.00	\$560.00	\$500.00	\$500.00
Construction Total					\$603,465.00		\$910,189.00		\$1,187,603.00
ADDITIVE AND DEDUCTIVE ALTERNATE BID ITEMS									
	DESCRIPTION OF ITEM	NO.	UNIT	UNIT	TOTAL	UNIT	TOTAL	UNIT	TOTAL
Deduct Bid Item 3 from Base	Distress Pavement Repair	755	LF	(\$625.00)	(\$471,875.00)	(\$780.00)	(\$588,900.00)	(\$867.00)	(\$654,585.00)
A.1	Unclassified Excavation and export	1,975	CY	\$38.00	\$75,050.00	\$268.00	\$529,300.00	\$214.00	\$422,650.00
A.2	Distress Repair with Controlled Low Strength Material	755	LF	\$550.00	\$415,250.00	\$291.00	\$219,705.00	\$467.00	\$352,585.00
A.3	2" AC Pavement Cold Mill. This additive bid item is in addition to Bid Item 5 to cold mill the entire street width.	13,500	SF			\$0.55	\$7,425.00	\$0.54	\$7,290.00
A.4	Asphalt Concrete. This additive bid item is in addition to Bid Item 6 to construction asphalt concrete on the entire street width.	175	TON			\$99.00	\$17,325.00	\$150.00	\$26,250.00
Additive and							\$184,855.00		\$154,190.00



# CITY OF HUNTINGTON PARK

Public Works Department  
City Council Agenda Report

March 17, 2020

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

**CONSIDERATION AND APPROVAL TO ADOPT RESOLUTION NO. 2020-40 AND  
SUBMIT A LETTER OF INTEREST TO THE LOS ANGELES METROPOLITAN  
TRANSPORTATION AUTHORITY FOR MEASURE M ACTIVE TRANSPORT  
PROGRAM CYCLE I**

**IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Adopt Resolution No. 2020-40 and submit an official Letter of Interest (LOI) to the Los Angeles Metropolitan Transportation Authority to apply for Measure M Metro Active Transport (MAT) Program Cycle I; and
2. Authorize the City Manager to sign the Letter of Interest.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The Metro Active Transport, Transit and First/Last Mile (MAT) is a multi-year discretionary program within Measure M. This Cycle 1 Program establishes goals, process, and criteria for the five-year cycle of the MAT Program for Fiscal Years 2021-2025. The overarching purpose of the MAT Program is to encourage increased use of active modes of transportation, such as biking and walking, and enhance pedestrian and bicycle safety.

Specific Cycle 1 goals include:

- Advancing key Metro policies, with a focus on the Active Transportation Strategic Plan (ATSP), First/Last Mile (FLM) policy, and the Equity Platform Framework;
- Initiating implementation of ATSP-identified first/last mile projects and active transportation corridors;
- Jump-starting action and building momentum for future efforts; creating visible, tangible results; and setting the groundwork for implementation at the broad scale envisioned by ATSP;
- Encouraging, testing, and refining project partnerships and innovative delivery approaches; and
- Targeting investments in high need areas.

# **CONSIDERATION AND APPROVAL TO ADOPT RESOLUTION NO. 2020-40 AND SUBMIT A LETTER OF INTEREST TO THE LOS ANGELES METROPOLITAN TRANSPORTATION AUTHORITY FOR MEASURE M ACTIVE TRANSPORT PROGRAM CYCLE I**

March 17, 2020

Page 2 of 3

Projects eligible for MAT funding were derived from the Active Transportation Strategic Plan (ATSP, 2016) and FLM Priority Network. Projects were prioritized based on multiple criteria, including equity, safety, and mobility/connectivity factors. Metro has informed staff that there are two eligible projects that are ranked 1 and 6 on a list of 25 corridor improvements.

The project are as follows:

1. Randolph Avenue Rail Right of Way improvements from E. Slauson Avenue to the Los Angeles River. This stretch is 7.03 miles and covers the jurisdictions of Bell, Commerce, Unincorporated Los Angeles County and Huntington Park. (Ranked No. 1)
2. Alameda Street Right of Way improvements between Spring Street and the Los Angeles River. This stretch is 16.12 miles and covers the jurisdictions of Central Los Angeles, South Bay Cities and the Gateway Cities. (Ranked No. 6)

Projects will be funded based on need, with priorities established using a variety of data, such as socio-economic factors, safety for active mode users, health and existing conditions of physical infrastructure for active modes. Applications are due to Metro by Thursday, April 2, 2020 by Noon.

## **LEGAL REQUIREMENTS**

The conditions to receive funding through Cycle 1 requires the City to have an adopted Complete Streets Policy, an adopted City Resolution supporting Complete Streets, or an adopted General Plan consistent with the California Complete Streets Act of 2008 at the time they are awarded MAT funding.

The signing of a LOI does not necessarily commit the City to any financial obligations, though the City does commit to and agrees to the following:

1. Prior to the execution of a Cooperative Agreement, Memorandum of Understanding (MOU), or Funding Agreement (FA), project sponsors will provide certification that any complementary fund sources are committed to the project.
2. Terms specified in the program Administrative Procedures.
3. The project demonstrates readiness to begin work and the ability to be completed at the time of LOI submittal, noting that it is not required that Cycle 1 MAT projects have prior planning work at the time of solicitation.
4. Any review and permitting processes required by the local jurisdiction to implement the project will be facilitated by jurisdiction staff to ensure timely project completion at no added cost.
5. Project will adhere to the project milestone schedule and deadlines agreed upon and put forth by Metro.

**CONSIDERATION AND APPROVAL TO ADOPT RESOLUTION NO. 2020-40 AND  
SUBMIT A LETTER OF INTEREST TO THE LOS ANGELES METROPOLITAN  
TRANSPORTATION AUTHORITY FOR MEASURE M ACTIVE TRANSPORT  
PROGRAM CYCLE I**

March 17, 2020

Page 3 of 3

**FISCAL IMPACT/FINANCING**

There is no fiscal impact associated with the submittal of the Letter of Interest. Metro does not require a funding match for Cycle 1. Project support will be required from all jurisdictions for any project in the form of an in-kind match of staff time. For FLM and active transportation corridor projects, Metro encourages the leveraging of additional funds for a project by considering leveraging in the evaluation criteria.

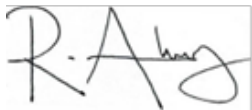
**CONCLUSION**

Upon Council approval, staff will proceed with the recommended actions.

Respectfully submitted,



RICARDO REYES  
City Manager



RAUL ALVAREZ  
Assistant City Manager/Acting Public Works Director

**ATTACHMENT(S)**

A. Resolution No. 2020-40

## Attachment “A”

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1 approaches; and targeting investments in high need areas.

2 **NOW THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE**  
3 **CITY OF HUNTINGTON PARK AS FOLLOWS:**

4 **SECTION 1.** The City Council of the City of Huntington Park hereby agrees to,  
5 and by this resolution, does accept the execution of an Agreement (Cooperative  
6 Agreement or Memorandum of Understanding) between the Los Angeles County  
7 Metropolitan Transportation Authority (LACMTA) and the City of Huntington Park for  
work on the RANDOLPH AND ALAMEDA CORRIDORS ACTIVE TRANSPORTATION  
PROJECTS

8 **SECTION 2.** The City of Huntington Park is willing and able to conform to each of  
9 the stated terms, conditions, and limitations via a Metro Funding Agreement (FA)  
between Metro and the City of Huntington Park.

10 **SECTION 2.** A certified copy of this Resolution shall be transmitted to Metro.

11 **SECTION 3.** This Resolution shall take effect immediately upon adoption by the  
12 City Council. The City Clerk shall certify to the adoption of this Resolution.

13 **PASSED, APPROVED, AND ADOPTED** this 17<sup>th</sup> day of March 2020.

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16 \_\_\_\_\_  
Karina Macias, Mayor

17 ATTEST:

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20 City Clerk  
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